

**Summers County Board of Education**  
**Regular Meeting Minutes**  
*YouTube - <https://tinyurl.com/SCS-youtube>*  
**Hinton Area Elementary**  
**February 28, 2023 ~ 5:00 PM**

**1. Roll Call**

The Summers County Board of Education met in a regular meeting on February 28, 2023 at Hinton Area Elementary and on YouTube. The meeting was called to order at 5:00 PM by Board President Greg Angell. Board members in attendance were: Vice President Jay McBride, Mr. Kenny Brogan, Mrs. Renee Farley, and Mrs. Megan Harvey. Board Employees in attendance were: Dr. Linda Knott, Director; Mrs. Renae Jones, Director; Mrs. Lauren Crook, CSBO/Treasurer; Mr. Chad Meador, Director; Mr. Adam Coon, Director; and Superintendent Dave Warvel.

**2. Pledge of Allegiance**

The Pledge of Allegiance was given by the HAE Patriot Team.

**3. Approval of Agenda/Adjustments**

Mrs. Harvey made a motion, seconded by Mr. Brogan and by a 5-0 vote approved to pull RT Rogers, Safe & Sound, and The Ritz from the bills to be voted on separately.

Mr. Brogan made a motion, seconded by Mr. McBride and by a 5-0 vote approved the agenda with the aforementioned adjustments.

**4. Presentations**

Hinton Area LSIC Meeting

**5. Public Comment**

NONE

**6. Approval of Minutes**

**The Superintendent recommends approval of the following minutes:**

February 14, 2023 – Regular Meeting

Mrs. Harvey made a motion, seconded by Mrs. Farley and by a 5-0 vote approved the February 14, 2023 minutes, as recommended by the Superintendent.

**7. Approval of Bills**

Mr. Brogan and Mrs. Harvey recused themselves. Mr. McBride made a motion, seconded by Mrs. Farley and by a 3-0 vote approved payment to RT Rogers, Safe & Sound, and The Ritz.

Mrs. Farley made a motion, seconded by Mrs. Harvey and by a 5-0 vote approved payment of the remaining bills.

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**8. Old Business**

**A. Discussion/Possible Action Regarding Contract with School Cash Online**

Funding source is **County**.

One-time setup fee - \$1,000; Software fee - \$1,000; Yearly software fee - \$1,000

Mr. McBride made a motion, seconded by Mr. Brogan and by a 5-0 vote approved Item 8-A.

**B. Discussion/Possible Action Gifting the Middle School Building to the Three Rivers Foundation**

Tabled – Waiting on their attorney to finalize.

**9. New Business**

**A. Approve Purchases over \$20,000 - NONE**

Company	Item	Amount	Funding Source

**B. Discussion/Possible Action Regarding Contract Approval between Anthony Jones and the Summers County Board of Education**

Administrator Mentor at Summers County Comprehensive High School – 4 months at the cost \$2,800. **Funding Source: Teacher Leadership**

Mr. Angell made a motion seconded by Mrs. Farley and by a 5-0 vote to postpone until work session.

**C. Discussion/Possible Action to Schedule a Special Meeting for Personnel Hearings**

Action for Workforce Realignment for 2023-2024 School Year

Mrs. Harvey made a motion, seconded by Mrs. Farley and by a 5-0 vote approved the meeting to be held on April 18, 2023 at 6:30 PM.

**D. Discussion/Possible Action Regarding Scheduling a Work Session with Central Office Staff and Board Members**

Mr. Angell made a motion, seconded by Mr. McBride and by a 5-0 vote approved the meeting to be held on March 6, 2023 beginning at 8:00 AM.

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**E. Discussion/Possible Action to Put the Following Policies Out for Public Comment:**

*V-B-1 Maintenance Director (Repeal)*  
*V-B-3 Custodians (Repeal)*  
*V-D-3 Teachers (Repeal)*  
*V-D-4 Faculty Senate Recommendations (Repeal)*  
*V-D-5 Teachers Aide (Repeal)*  
*V-D-6 Secretaries (Repeal)*  
*V-E-1 Food Service Director (Repeal)*  
*V-E-2 Cooks (Repeal)*

Mr. McBride made a motion, seconded by Mrs. Farley and by a 5-0 vote approved to place the aforementioned policies out for public comment and place on March 14<sup>th</sup> agenda for approval.

**F. Discussion/Possible Action to Assign a Policy Number and Place the Following Out for Public Comment:**

*Automated External Defibrillator (AED)*  
*Conflict of Interest*

Mr. Brogan made a motion, seconded by Mrs. Farley and by a 5-0 vote approved to place the policies out for public comment.

**10. Personnel Items**

**The Superintendent recommends the following for approval:**

**Resignation/Retirement**

<b>Name</b>	<b>Position/Location</b>	<b>Effective</b>	<b>Notes</b>
Jesse Medley	Multi-categorical Sp. Educ. Teacher Summers County Comprehensive High	02/28/2023	Other employment

**Employment- Professional Extra-Curricular/Coaches**

<b>Name</b>	<b>Position/Location</b>	<b>Effective</b>	<b>Notes</b>	<b>Funding Source</b>
Austin Lilly	Asst. Golf Coach Summers County Comp. High	02/27/2023	Holds WVDE Coach Certification Salary: \$300.00	County

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**Employment Service Extra-Curricular/Extra Duty**

<u>Name</u>	<u>Position/Location</u>	<u>Effective</u>	<u>Notes</u>	<u>Funding Source</u>
Debra Meadows	Bus Aide- Bus 156 Hinton Area Elementary	03/01/2023	Full time aide at Hinton Area Elem.	IDEA

**Employment- Substitute Teacher, funded through county substitute fund**

<u>Name</u>	<u>Credential</u>	<u>Effective</u>	<u>Notes</u>
Nathan Wilburn	CTE Certification Culinary Arts	03-01-2023	

**Employment- Substitute Service, funded through county substitute fund**

<u>Name</u>	<u>Classification(s)</u>	<u>Effective</u>	<u>Notes</u>
Edward Houchins	Cook	03/01/2023	

**Employment- Summer School**

<u>Name</u>	<u>Position/Location</u>	<u>Effective</u>	<u>Notes</u>	<u>Funding Source</u>
Jessica Rodes	Summer School Principal	07/03/2023		ARP
Mary Kate Elkins	Summer School Coordinator Grades K-5	07/03/2023		ARP
Christie Shafer	Summer School Coordinator Grades 6-12	07/03/2023		ARP
Candance Berkshire	Summer School Coordinator Credit Recovery	07/03/2023		ARP

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**Mentor Teacher**

<b><u>Mentor</u></b>	<b><u>Mentee</u></b>	<b><u>Effective</u></b>
Kristin Richmond	Carla Boone First Grade Teacher Hinton Area Elementary	03/01/2023

Mr. Brogan made a motion, seconded by Mr. McBride and by a 5-0 vote approved all personnel items.

**11. Superintendent's Report**

Update on building projects – 2 companies applied for Clerk of the Works  
Information on upcoming meeting dates with business related items (Dates/Items in folders)

**12. Point of Privilege**

Mrs. Harvey – attended annual meeting of WVU Extension – financial literacy – collaborating with Extension and Work Force WV  
Mrs. Farley – National Read Across America – Thursday at HAE  
Mr. Brogan – Recognized the Girl's Basketball Program, reading on Thursday  
Mr. McBride – Lights at HAE coming soon  
Mr. Angell – School Bus Driver Week – shout out to bus drivers

**13. Discussion of Next Agenda**

3/6 Work session items; add Clerk of the Works

**14. Adjourn**

Mr. McBride made a motion to adjourn at 7:00 PM.