



2023 - 2024

Preschool Contract for Students Ages 2.5 - 5 years

Student Information:

Full Legal Name: _____ Teacher Choice: __ Mrs. McGuire OR __ Mrs. Freeman

Date of Birth: _____ Age: _____ Last Preschool Attended: _____

Registration Fee \$775.00 due with contract (can be made in 3 payments of \$258 + \$258 + \$259)

This nonrefundable fee is payable with the signed contract to secure your child’s placement for the 2023–24 academic year. Your child must be 30 months old (2.5 years) and “potty trained” as DHR doesn’t allow diaper changing facilities for our license.

Annual Tuition:	Full time Tuition	\$9,429.00	(7:30 a.m. – 5:30 p.m. Monday – Friday)
	Morning Tuition	\$7,716.00	(7:30 a.m. – noon Monday – Friday)
	Afternoon Tuition	\$5,359.00	(12:30 p.m. – 5:30 p.m. Monday – Friday)

In consideration for holding a class position for this student, the parents’ obligation to pay the fees for the full academic year is unconditional. After July 1, no portion of the outstanding fees will be refunded or cancelled, in whole or in part, due to absence, withdrawal, suspension, expulsion or departure from school. Cancellation of enrollment must be in writing and received before July 1 to relieve the obligation of paying the tuition in full. Siblings of children currently enrolled are given priority for registration. On March 31, registration opens to parents whose children are on the waiting list and to the general public.

There will also be optional book & photo orders, Boston Butt sales, T-shirts sales by our **Capitol School Parent Council**.

Technology Fee \$50.00 due July 1 This fee will purchase two new iPads and Montessori apps for both preschool clusters.

Capital Improvement Fee: \$330.00 or more due by November 1, 2023

This fee funds the acquisition and improvement of school facilities/equipment and a scholarship fund. Membership in Capitol School’s PTC is also included. This fee will be discounted one dollar for every dollar donated to Capitol Foundation on the student’s behalf. All donations to **Capitol School Foundation**, an IRS Section 501(c)(3) entity, are deductible for federal income tax purposes using **tax ID# 63-1203794**.

I/We, the undersigned parents/guardians, have read and reviewed this contract, do agree and consent to abide by its terms:

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

Full Legal Name: _____

Full Legal Name: _____

Address _____

Address _____

Cell: _____ Work Phone: _____

Cell: _____ Work Phone: _____

Email: _____

Email: _____

In order to reserve a place for your child at The Capitol School for 2023-2024, please return this contract and \$775.00 Registration Fee.

Accepted by _____, The Capitol School Date: _____

2023 - 2024 Capitol School Preschool Contract

The Capitol School offers three options for payment of tuition. Please mark your choice:

● **Option #1** – The parents/guardians pay the annual tuition and fees by July 1 in one lump sum: \$9,429 full time
\$7,716 morning
\$5,359 afternoon

● **Option #2** – The parents/guardians pay tuition (includes 4% interest) by bank draft to Bank First on the 5th of each month for 10 payments.

Please circle your choices below:

10 month payments

Full Time + \$377 (4%) = \$981 mo.

Mornings + \$309 (4%) = \$802 mo.

Afternoons + \$249 (4%) = \$557 mo.

● **Option #3** - The parent/guardians agree to make monthly payments on the 5th of each month using a credit card. This plan includes the .035 % monthly fee for the credit card option in addition to the .04% interest charged.

Please circle your choices below:

10 months

Full Time + \$343 (3.5%) = \$1,019 mo.

Mornings + \$280 (3.5%) = \$830 mo.

Afternoons \$195 (3.5%) = \$577 mo.

Partial scholarships (family income limits only for 5 year olds:

Alabama Opportunity <https://alabamascholarshipfund.org>

Scholarships for Kids <https://www.scholarshipsforkids.org/library/doclib/Group-C-App.pdf>

Other Terms and Conditions of Enrollment

Alabama Immunization Card – This Alabama health card must be on file in the school office before the first day of class for any student to attend.

School Year – The 2023-24 school calendar is posted on the school website. To help support working parents, “Break Camp” can be reserved for \$40 per day for most school holidays.

Admission Policy & Handbook – All new and returning students must comply with admission policies, handbook and rules established by school faculty.

Summer Explorations – Eight summer classes will be offered by our current Preschool staff across 4 summer sessions with a morning 8:00 - 12:00 morning session and a 1:00 - 5:00 afternoon session. You may choose any sessions for your child using the online registration process. Some classes have additional fees.

Parent Service Commitment – The Capitol School is a partnership of school and family. Parents/guardians agree to contribute 36 hours per year as a volunteer. This time may be contributed weekly or monthly, for planning or attending a school event. Volunteers can work on playgrounds, in the library & classes or some tasks can be done at home.

Parent/Teacher Communication – Required parent-teacher conferences are held in August, October and March. Additional conferences can be scheduled at parent request.

Parent Council – Our goal is 100% membership in our Parent Council. One membership is included but grandparents are welcome to join for a \$30 annual membership fee. Attendance at parent conferences and school events count toward hours.

August Picnic to meet faculty and families

Parent Education Seminars TBA

November Thanksgiving Dinner

Parent Nights/Open Houses

Art & Artist Show and International Festival

May Graduation for 2024 Seniors

Photo/Video Release - Parents give permission for your child's photographs/videos to be used for within the school and to provide information about Capitol School's programs to the public through websites, videos, social media, publications, commercials, newspapers/print media and television. If you do NOT wish for your child's images to be included, please send a signed note to the school office.

Entire Agreement - This Agreement constitutes the entire agreement between Capitol School and the undersigned, and supersedes all prior discussions and agreements between the parties, whether oral or written. The Capitol School shall not be bound by any understanding, agreement or representation concerning any matter, expressed or implied, not specified herein.

Parents' Initials - I have read the second page and agree to the terms outlined. _____

EIN ID# 81-3407940