



2023-2024



## Elementary Contract for Students Ages 7 - 9

Student Information:

Full Legal Name: \_\_\_\_\_

Teacher: Mrs. Lauren Amundson, M.S.

Date of Birth: \_\_\_\_\_

Age: \_\_\_\_\_

Last School Attended: \_\_\_\_\_

### Registration Fee \$775 due with contract

This nonrefundable fee is payable with the signed contract and to secure your child's placement for the 2023-2024 academic year. Siblings of children currently enrolled have priority for registration. Please see the bookkeeper to make 3 payments March - May.

### Annual Tuition: \$9,168 (8:00 a.m. – 3:00 p.m. Mon. – Friday)

In consideration for Capitol School's agreement to hold a class position for this student, the parents' obligation to pay for the full academic year is unconditional. After July 1, 2023, no portion of the outstanding tuition will be refunded, in case of absence, withdrawal, suspension, expulsion or departure from school unless a 2% cancellation fee is paid prior to grades provided for a transfer. Any cancellation of enrollment must be in writing and received before July 1, 2023 to relieve the obligation of paying the tuition in full. Tuition includes printing, books, supplies, sports, insurance, day trips and transportation for the year. The school's access control system to classrooms can only be used during school hours by a "key pad" included in this fee. There will be optional book & photo orders, fruit sale, Boston Butt sales, T-shirts, and lunches sponsored by our **Capitol School Parent Teacher Council**.

**Afternoon Explorations: \$1,881** This fee of \$11 per afternoon provides instruction and care all year from 3:00 - 5:30 p.m. Monday - Friday. The fee may be added to your monthly payments but we must know by July 1st if your child will attend.

**Technology Fee \$200 due July 1** This fee supports desk top computers, iPads & apps for Mrs. Amundson's Cluster.

**Capital Improvement Fee: \$330 due Nov. 1** This fee funds the improvement of school facilities/equipment and a scholarship fund. It includes \$30 for your family's membership to the PTC.. This fee is discounted one dollar for every dollar donated to **Capitol Foundation**, an IRS Section 501(c)(3), deductible for federal income tax purposes using the Foundation's tax ID #63-1203794.

I/We, the undersigned parents/guardians have read and reviewed this contract, do agree and consent to abide by its terms:

\_\_\_\_\_  
Parent/Guardian signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Full Legal Name:

\_\_\_\_\_  
Full Legal Name:

\_\_\_\_\_  
Cell: Work Phone:

\_\_\_\_\_  
Cell: Work Phone:

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Email

\_\_\_\_\_  
Email

In order to reserve a place for your child at The Capitol School for 2023-2024, please return this contract and \$775.00 Registration Fee.

Accepted by \_\_\_\_\_, The Capitol School Date: \_\_\_\_\_

# 2023 - 2024 Capitol School Ages 7 - 9 Contract

The Capitol School offers three options for payment of tuition. Please mark your choice:

**Option #1** – The parents/guardians pay the annual tuition and fee in one lump sum payment of \$9,168 due by July 1, 2023.

**Option #2** – The parents/guardians pay monthly by Bank First draft with 4% interest on the fifth of each month August through May.

Please circle the items you choose for your child:

10 monthly payments

\$9,168 tuition + \$367 (4%) = \$9,535 or \$953 per mo.

\$1,881 extended day + \$75 (4%) = \$196 per mo.

**Option #3** – The parents/guardians pay on the 5th of the month in the school office by credit card. This option adds the 3.5% charged by the credit card company to the 4% interest charge.

Please circle the items you choose for your child:

10 monthly payments

\$9,535 tuition + \$265 (3.5%) = \$956 mo.

\$1,881 extended day + \$75 (4%) + \$65(3.5%) = \$202

Apply in April for partial scholarships available based on 2022's federal tax AGI income limits

Alabama Opportunity <http://aosf.k12portal.org>,

Scholarships for Kids <https://www.scholarshipsforkids.org>

## Other Terms and Conditions of Enrollment

**Alabama Immunization Card** – This health card *must* be on file in the school office before the first day of class.

**School Day** --The school day begins at 8:00 with a teacher on duty at 7:30 at no additional charge to support working parents. School ends at 3:00 p.m. with our *Afternoon Explorations* providing instruction and activities M-F until 5:30 p.m. Children not picked up by 3:00 will be brought to the school office to wait. You may pick up earlier than 5:30 p.m. Call the office if you have an emergency and need care for one afternoon.

**School Year** – The calendar school calendar. To help support working parents, "Break Camp" can be reserved for \$40 per day for most school holidays.

**Admission Policy & Handbook** – All new and returning students must comply with admission policies, handbook and rules established by school faculty.

**Parent Service Commitment** – The Capitol School is a partnership of school and family. Parents/guardians agree to contribute 36 hours per year as a volunteer. This time may be contributed weekly, monthly, or accrued for a special event such as a fieldtrip or planning a school event.

**Parent/Teacher Communication** – Required parent-teacher conferences are held in August, October and March. Additional conferences can be scheduled at times convenient for parents' schedules.

**Parent Council** – Our goal is 100% membership in our Parent Council. Membership is included the Capital Fee but grandparents are welcome to join for a \$30 annual membership fee. Attendance at parent conferences and school events count toward volunteer hours.

- August Picnic to meet faculty and families
- Parent Education Seminars TBA
- November Thanksgiving Dinner
- February Parent Nights/Open Houses
- Art & Artist Show and International Festival
- May Graduation for 2024 Seniors

**Photo/Video Release** - Parents give permission for your child's photographs/videos to be used for within the school and to provide information about Capitol School's programs to the public through websites, videos, social media, publications, commercials, newspapers/print media and television. If you do NOT wish for your child's images to be included, please send a signed note to the school office.

**Entire Agreement** - This Agreement constitutes the entire agreement between Capitol School and the undersigned, and supersedes all prior discussions and agreements between the parties, whether oral or written. The Capitol School shall not be bound by any understanding, agreement or representation concerning any matter, expressed or implied, not specified herein.

**Parents' Initials** - I have read the second page and agree to the terms outlined. \_\_\_\_\_

**EIN ID # 81-3407940**