

**OXFORD UNIFIED SCHOOL DISTRICT 358**  
**OXFORD, KANSAS**  
**REGULAR BOARD MEETING**  
**MONDAY, NOVEMBER 12, 2018**  
**7:00 P.M.**  
**JR/SR HIGH SCHOOL LIBRARY**

- MEMBERS PRESENT** Alfred Neises, Dorinda Neises, Phillip Rush, Nicholas Ruyle, Justin Shepherd, Derek Totten, and Byron White.
- OTHERS PRESENT** Cathi Wilson, Superintendent; and Kristina Houser, Board Clerk; Terri Wiseman, Principal; Brett Shogren, George K. Baum & Company; Brad Schneider, Technology Director; Chris Hanney, Hanney & Associates Architects; Michael Norton, Jarrett & Norton CPAs, LLC; and Wade Metz, Transportation Director.
- CALL TO ORDER** Derek Totten, President, called the meeting to order at 7:00 p.m.
- ADOPT THE AGENDA** Cathi Wilson requested to remove 2.2 from the current agenda to December's agenda. Byron White made a **motion** to adopt the amended agenda and Nicholas Ruyle **seconded** this motion.  
**Motion approved 7-0.**
- RECOGNIZE GUESTS** Derek Totten welcomed all guests in attendance that were each there to talk about something already on the agenda.
- DISCUSSION ITEMS**
- Brad Schneider discussed with the board about updating their current iPads to newer ones as well as what necessary options they need for board meetings. The board asked to wait and have their iPads updated in January and possibly have a special board meeting at that time to have a refresher on their iPads and how to access board documents.
- Michael Norton presented the board with the districts 2017-18 fiscal audit.
- Cathi Wilson shared information with the board about state math assessment results from 2014-17 and how they compare to district and state results. She feels we will start to see an increase in results due to the new math curriculum that was recently purchased for grades K-8.
- Wade Metz reported to the board that 1999 Blue Bird bus' dash system is down. Also, Van 7's heater is not working correctly so that van is no longer being used for the daily pre-school route. Wade and the board agreed the 1999 Blue Bird's dash gauges

would be switched to analog and that he and Dr. Wilson should be on the lookout for a used decent bus to switch out with the 1999 Blue Bird.

Chris Hanney spoke with the board about the next steps in the bond process. He will begin retrieving proposals from surveyors, soil testing, looking at roofs and tuck pointing, and making a project schedule. At the next meeting the board will decide if they would rather hire a construction manager or go with the design, bid, build process.

## **ADMINISTRATIVE REPORTS**

Terri Wiseman reported that Thursday, November 15<sup>th</sup> will be the annual Thanksgiving dinner and 80 guests have signed up to come eat with their students. There will be a 4-6<sup>th</sup> grade concert on December 4<sup>th</sup> and the elementary will be making gingerbread houses on December 14<sup>th</sup>.

Cathi Wilson informed the board that she attended the fall play and the kids did a great job. All sports practices have begun and the first junior high basketball practice will be November 15<sup>th</sup> at Central. Also, on Friday November 16<sup>th</sup> will be the 3<sup>rd</sup> annual Day of Thanks for 7-12<sup>th</sup> grade.

#619 report: Derek Totten reported to the board that they are still looking to hire an SLP and a school psychologist. The joint day school with Wellington is going very well and they are looking at other possible partnership opportunities in the future.

Orion Education & Training Report: Alfred Neises reported that they paid the bills, hired a teacher, and accepted a resignation.

## **ACTION ITEMS**

Phillip Rush made a **motion** to approve the additional warrants. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

Nicholas Ruyle made a **motion** to approve the June KASB policies DE, DFE, DJEF, and DP. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

Alfred Neises made a **motion** to approve the 2018-19 Orion Adult Education contract. Nicholas Ruyle **seconded** the motion. **Motion approved 7-0.**

Nicholas Ruyle exited the meeting at 8:43 pm.

Byron White made a **motion** to allow Oasis Church to use the auditorium for Sunday services for 1 more year for \$1,000, unless construction begins in the auditorium, and then at that time the contract will be void. Justin Shepherd **seconded** the motion. **Motion approved 6-0.**

Nicholas Ruyle entered the meeting at 8:44 pm.

Phillip Rush made a **motion** to approve a scholarship request for Casi Hamilton in the amount of \$75. Justin Shepherd **seconded** the motion. **Motion approved 7-0.**

Bret Shogren discussed with the board about the resolution to sell the series 2018 general obligation bonds as well as bond reinvestment and sales premiums. He also stated that a special board meeting would be required after the bonds are sold. The board asked that the bond sale be advertised to all banks in Sumner and Cowley Counties.

Nicholas Ruyle made a **motion** to hold a special board meeting on December 11, 2018 at 5:30 pm in the high school library. Alfred Neises **seconded** the motion. **Motion approved 7-0.**

Nicholas Ruyle made a **motion** to approve a resolution of Unified School District No. 358, Sumner County, Kansas, authorizing and providing for the public sale of the district's general obligation school building bonds, series 2018, in a total principal amount not to exceed \$6,000,000; setting forth the details of said public sale; and providing for the giving of notice thereof. Phillip Rush **seconded** the motion. **Motion approved 7-0.**

Alfred Neises made a **motion** to approve Sadie Askins as substitute daycare, and Valerie Billionis, Tammy Weller, and Autumn Lerback as substitute teachers. Nicholas Ruyle **seconded** the motion. **Motion approved 7-0.**

## **CONSENT AGENDA**

Dorinda Neises asked about the current boilers and the age of each and when each was last replaced. Byron White was able to answer her questions.

Byron White made a **motion** to approve the consent agenda as presented that included November payroll and warrants; minutes from the regular meeting on October 8, 2018; accept the high school activities report; accept the elementary petty cash report; accept the budget reports; accept the daycare report; and

accept the old mill report. Alfred Neises **seconded** the motion. **Motion approved 6-1.**

## **EXECUTIVE SESSION**

Derek Totten made a **motion** to go into executive session to discuss an individual employee's performance pursuant to the non-elect personnel exception under KOMA and the open meeting will resume at 9:52 pm. Byron White **seconded** the motion. **Motion approved 7-0.**

9:52 pm the board returned to open session.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's performance pursuant to the non-elect personnel exception under KOMA and the open meeting will resume at 10:02 pm. Byron White **seconded** the motion. **Motion approved 7-0.**

10:02 pm the board returned to open session.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's performance pursuant to the non-elect personnel exception under KOMA and the open meeting will resume at 10:12 pm. Byron White **seconded** the motion. **Motion approved 7-0.**

10:12 pm the board returned to open session.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's performance pursuant to the non-elect personnel exception under KOMA and the open meeting will resume at 10:22 pm. Byron White **seconded** the motion. **Motion approved 7-0.**

10:22 pm the board returned to open session.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's performance pursuant to the non-elect personnel exception under KOMA and the open meeting will resume at 10:32 pm. Byron White **seconded** the motion. **Motion approved 7-0.**

10:27 pm the board invited Dr. Wilson into the executive session.

10:32 pm the board and Dr. Wilson returned to open session.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's performance pursuant to the non-elect personnel exception under KOMA to include Dr. Wilson and the open meeting will resume at 10:39 pm. Byron White **seconded** the motion. **Motion approved 7-0.**

10:39 pm the board and Dr. Wilson returned to open session.

Derek Totten made a **motion** to go into executive session to discuss an individual employee's performance pursuant to the non-elect personnel exception under KOMA to include Dr. Wilson and the open meeting will resume at 10:44 pm. Byron White **seconded** the motion. **Motion approved 7-0.**

10:44 pm the board and Dr. Wilson returned to open session.

**ADJOURN.**

Derek Totten adjourned the meeting at 10:45 p.m.

Next meeting – December 10, 2018 – Regular Meeting at 7 pm and December 11, 2018 – Special Meeting at 5:30 pm.

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President

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Clerk