

RETIREMENT OF FACILITIES

It is the responsibility of the School Committee to operate the school system in as economical a manner as possible, consistent with good educational practice. If financial conditions and/or educational patterns make it necessary to close small schools, the following procedures shall be followed:

1. Upon receipt of a recommendation from the Superintendent that a school or schools should be closed, and after reviewing the supporting data, the School Committee shall instruct the Superintendent to notify by letter the parents of students attending the school in question, informing them of the action being considered and the reasons therefore, and the arrangements proposed for the education of their children. The Superintendent shall invite the parents to a School Committee meeting, where the School Committee will further examine the Superintendent's recommendation.

If the School Committee votes to close the school in question, it shall be vacated and released to the Town of Sanford.

2. To ensure the smoothest possible transition, the School Committee shall direct that schools scheduled for nonoperation the following year be closed at the end of the regular school year, unless emergency conditions dictate otherwise
3. If emergency conditions dictate that a school be closed during the regular school year, the School Committee shall allow the Superintendent a minimum of two weeks to execute the School Committee's order to close a school. The Superintendent shall use this two –week period to work with parents, teachers, and administrators in the sending and receiving schools to prepare children for the change.

Adoption date: March 21, 1994

Effective date: March 21, 1994

SANFORD SCHOOL DEPARTMENT