

WALKERS AND RIDERS PROCEDURES

- A. Students who are presently entitled to bus transportation and need permission to travel to a babysitter or day care center following the completion of the school day may:
1. Receive permission from the building administrator if:
 - a. Proper written report is made by parent/guardian
 - b. The bus is not overcrowded.
 - c. The student travels an established route.
 - d. Their request does not increase the cost of transportation (for the school committee or for the bus contractor).
 - e. The Student follows the rules and regulations covered under the School Transportation Policy.
 2. Permission by levels:
 - a. K-6: It is permissible only in emergency situations (subject to administrator's judgment) with a note from the parent. Bus drivers will not accept notes in the p.m. unless they are attached to a school letterhead (to show school acknowledgement). Bus drivers will, however, accept notes in the a.m., but must inform the school administrator so that the situation can be monitored.
 - b. Jr. High: It is generally unacceptable, although the bus drivers are to accept notes in the am, informing the school administrator so that the situation can be monitored.
 - c. High School: Students are free to take care of their own needs, unless a situation arises which necessitates administrative action.
- B. The Sanford School Committee reserves the right to withdraw the above permission at any time if they believe it is in their best interest to do so.
- C. The rider may be required to walk a distance comparable to the walking policy to reach a scheduled bus stop.
- D. In answer to a question raised that school employees may ride school buses to a school and/or home or to another school, this is possible providing that the person is picked up on the route and that the school they are going to is on the same route, and that this would not overload the buses. It is hoped that the person riding the bus would help the bus driver maintain law and order and not be a hindrance to the bus driver's performance.

Adoption date: December 7, 1993

Effective date: December 7, 1993