

VENDOR RELATIONS

All suppliers' representatives shall be promptly acknowledged and interviews granted or not depending upon circumstances. Purchasing personnel are not required to put their time absolutely and indiscriminately at the disposal of all salespersons, however frequent, or at whatever time, or on what mission they may be calling.

The schools shall not extend favoritism to any vendors. Each order shall be placed on the basis of quality, price, service and delivery.

No purchase will be made from a member of the School Committee, nor from a member of his immediate household, nor from any enterprise in which he holds a substantial interest, except for public utilities, unless the board of directors (School Committee) has advertised for sealed bids for that contract and that advertisement for sealed bids has been published at least 5 days prior to the date set for closing of bids in a newspaper having general circulation within the school administrative unit.

No person authorized to act on behalf of the school department shall enter into any agreement, contract, purchase, order, etc. with any individual, firm, corporation, organization, etc. in which said person has a financial interest.

Cross Reference: BCB – School Committee Member Conflict of Interest
 KJ – Advertising in the School
 KI – Public Solicitations in the School

Adoption: January 5, 2004, October 20, 2014

Revised: August 4, 2014