File: DJ-R2 Page 1 of 1

REQUESTS FOR PROPOSALS (RFP) PROCEDURES

- A. Proposals should be submitted in plain envelopes clearly marked "*Proposal, not to be opened until* (*state time and date*)." The RFP shall state the time and date that proposals shall be opened and no proposal shall be opened before that time. Public opening is not required
- B. Proposals are to be evaluated based on criteria appropriate for the project in question, and the contract will be awarded to the vendor whom the Superintendent and School Committee deem best able to meet the requirements of the school department.

Legal Reference: 5 MRSA ss 1743-A

20-A MRSA ss 1001(14), 5401(13)(D); 5402

20-A MRSA ss 1314 (MSAD) s 13

(Maine State Board of Education Rules for School

Construction Projects) (ALL)

Adoption date: February 2, 2004

Effective date: February 2, 2005

SANFORD SCHOOL DEPARTMENT