

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MEETING AGENDA
Monday, September 12, 2016 ~ 6:00 pm**

Note: Meeting will be held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: Jon Mapes, John Roux, Thomas Miscio, Scott Sheppard, Kendra Williams

Student Reps present: Summer Korpaczewski
Cole A. Jones

Staff present: David Theoharides, Superintendent
Matt Nelson, Assistant Superintendent
Gwen Bedell, Business Administrator
Bernie Flynn, Curriculum Director

Guests present:

A. Call to Order Time: ____ pm

B. Pledge of Allegiance

C. Adjustments None

D. Approval of Minutes

1. August 29, 2016 Summer Meeting, 6:00 pm (Attachment D.1.)
2. August 29, 2016 Executive Session, 5:30 pm (Attachment D.2.)
3. August 29, 2016 Executive Session, 5:00 pm (Attachment D.3.)

Recommendation: to approve the minutes as presented

E. Public Comments

F. Communications None

G. Committee Reports

1. Elementary Construction Projects Update
 - i. Public Information Session on Thursday, September 15, 2016 at 6:00 pm in MCS gymnasium (Attachment G.1.i.)

H. Superintendent's Report

1. Student Representatives' Reports
2. Field Trips
 - i. SHS Boys Soccer to Foxboro, MA on 10/23/16
3. Enrollment update

School Committee Meeting Agenda

September 12, 2016

I. Directors' Reports

1. Business Administrator Gwen Bedell
 - i. Summer maintenance update
2. Assistant Superintendent Matt Nelson
 - i. Technology Procedures update
 - ii. Staff training
 - iii. Transportation
 - iv. Dismissal procedures
3. Director of Curriculum Bernie Flynn
 - i. Curriculum update
 - ii. Summer professional development

J. New Business

1. Athletic Trainer contract with SMHC

K. Old Business

1. Class Rank - SHS
 - i. SHS will facilitate two parent meetings to discuss Class Rank on September 19th at 3pm and at 6pm. An instant alert will be sent to inform parents about these informational meetings. On September 16th, a student informational Spartan Time session on Class Rank will be facilitated by Marianne Sylvain and Demetria McKaig to solicit student feedback.

L. Resignations

1. Superintendent Theoharides will announce the following resignations:

Laurie Bjorn	8 th Grade Girls Basketball Coach	SJHS	Eff. January 2016
Tyler Moul	Maintenance, part time	Maintenance	Eff. 9/16/16
Keith Noel	7 th Grade Boys Basketball Coach	SJHS	Eff. January 2016
Bettie Smith	Accounts Payable Clerk	District	Eff. 12.31.16

School Committee Meeting Agenda

September 12, 2016

M. Staff Appointments

1. Superintendent Theoharides will announce the following appointments:

Ashley Burton	Special Education Ed Tech II	CJL	Eff. 9/1/16	Replacement
Karen Cheche	PT Evening Receptionist	SCAE	Eff. 9/2/16	Replacement
Jennifer Clark	Special Education Ed Tech I	SJHS	Eff. 9/1/16	Replacement
Amy Demers	Special Education Ed Tech II	CJL	Eff. 9/1/16	New
Nathan Mann	8 th Grade Boys Soccer Coach	SJHS	Eff. 9/5/16	Replacement
Chelsea McGown	Kitchen Personnel	MCS	Eff. 8/29/16	Replacement
Janelle Shulkind	Special Education Ed Tech II	CJL	Eff. 9/1/16	New
Brittany Thyng	Special Education Ed Tech I	SHS	Eff. 9/1/16	Replacement
Vicky Treadwell	Special Education Ed Tech II	MCS	Eff. 9/1/16	Replacement
Patrick Vote	7 th Grade Boys Soccer Coach	SJHS	Eff. 9/5/16	Replacement
Marilyn Weltin	Special Education Ed Tech II	SHS	Eff. 9/1/16	Replacement

2. Superintendent Theoharides will announce the following co-curricular stipend appointments for SHS:

Mock Trial	Darrell Works
Youth in Government	Paul Auger
Art Club	Lucy Sargeant
Class Advisors, Grade 9	Rossie Kearson, Mark Boissonneault
Class Advisors, Grade 10	Laurie Works, Stephanie Boissonneault
Class Advisors, Grade 11	Matt McKeown, Scott Kenney, Lauren Levesque
Class Advisors, Grade 12	Nick Ericson, Mark Camire
Future Educators of America	Kelly Tibbetts, Kristie Baker
Drama – one play	Nicole Clarke
French Club	Jennifer Hunter
Math Team	Katelyn Kimball
Band Director	Josh Champagne
Jazz Band	Josh Champagne
Marching Band	Josh Champagne
Asst. Marching Band	Yovana Karakitukova
Auxiliary Advisor	Heather Hastings
March Band Percussion	Scott Eugley
Pep Band	Josh Champagne
Chorus	Jane Kirton
Musical Director	Jane Kirton
National Honor Society	Sandra Thompson, Laurie Works
Pep Club	Shannon Farnsworth
Student Council	Liz White, Heather English
Peer Helpers	Beth Letourneau
Distaff Advisor	Kelly Tibbetts

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Distaff Business Manager	Anne L'Heureux
Environmental Club	Beth Marass
Anime (Intramural)	Kathryn Peppe
Health & Wellness Club	Kevin Way
Odyssey of the Mind	Nicole Leonard
504 Coordinator	Trey Pariseau
Early Hall Monitor	Matt McKeown
Class Accounts	Joanne Bourassa
School Treasurer	Adam Soule
Spartan Time Co-Supervisors	Sandra Thompson, Barbara Perry
NEASC Steering Committee Co Chairs	Liz White, Tracy Gibson
Dept. Chair ELA	Kelly Tibbetts, Liz White
Dept. Chair Health/PE	Diana Walker
Dept. Chair Math	Mark Camire
Dept. Chair Modern/Classical Languages	Clarice Kralovec
Dept. Chair Science/Technology	Beth Marass
Dept. Chair Social Studies	Barbara Perry
Dept. Chair Family/Consumer Sciences	April Morrison, Maggie Warner
Dept. Chair Visual/Performing Arts	April Morrison, Maggie Warner
Dept. Chair Guidance	Demetria McKaig
Dept. Chair Special Ed	Alex Munro
Dept. Chair Alternative High School	Karen McGehee

N. Staff Transfers

1. Superintendent Theoharides will announce the following transfer:

Heather Murley	From Special Education Ed Tech II at CJL	To Special Education Ed Tech III at CJL	Eff. 9/1/16
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O. Staff Nominations

1. Per School Committee vote on June 6, 2016 allowing the Superintendent to offer contracts to teachers to fill vacancies during the summer of 2016, please note that contracts have been extended to the candidates listed below:

Arlyn Boulard	Grade 2 Teacher	Willard	Eff. 9/1/16
Jeff Enman	Resource Room Teacher	Lafayette	Eff. 9/1/16
Tibbett Merusi	ELL Teacher	SHS	Eff. 9/1/16
Tipper Thornton	Law Enforcement Instructor	SRTC	Eff. 9/1/16

P. Policies

None

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Q. Items for Future Agenda(s)

1. Technology Plan – tentative date 9/26/16
2. Librarian’s Presentation – tentative date 9/26/16
3. Naming Rights Policy – tentative date 9/26/16
4. Performing Arts Group Presentation – tentative date 10/17/16

R. Calendar Announcements

1. Upcoming School Committee meetings are as follows:

Monday, September 26, 2016	<i>Potential</i> Workshop followed by Regular Meeting	City Council Chambers	6:00 pm
Monday, October 3, 2016	Regular Meeting	City Council Chambers	6:00 pm
Monday, October 17, 2016	Regular Meeting	City Council Chambers	6:00 pm

S. Adjournment

Recommendation: to adjourn at ____ pm.

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, August 29, 2016 ~ 6:00 pm**

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex

Members present: Jon Mapes, John Roux, Thomas Miscio, Scott Sheppard, Kendra Williams

Student Reps present: None

Staff present: David Theoharides, Superintendent
Matt Nelson, Assistant Superintendent
Gwen Bedell, Business Administrator
Bernie Flynn, Curriculum Director

Guests present: None

A. Call to Order Time: 6:31 pm

B. Pledge of Allegiance Said

C. Adjustments

1. Mr. Mapes made a motion to move New Business Items 1 (Class rank proposal) and 2 (SHS Accreditation update) forward to be heard next. Mr. Roux seconded the motion. Motion carried 5 - 0.

J. New Business

Addressed out of order

1. Class rank proposal - Marianne Sylvain (**Added Attachment J.1.**)
 - i. Discussion of history of current class rank
 - ii. Discussion regarding process to review/research methods of class rank calculations
 - iii. Parent and student informational meeting will be held before a final vote is requested at the School Committee level
2. SHS Accreditation update – Marianne Sylvain, Tracey Gibson, Liz White (**Added Attachment J.2.**)
3. Affirmative Action Officer nomination
Mr. Sheppard made a motion **to nominate Assistant Superintendent Matt Nelson as Sanford School Department's Affirmative Action Officer.**
Mrs. Williams seconded the motion. Motion carried 5 – 0.

D. Approval of Minutes

1. August 1, 2016 Summer Meeting, 6:00 pm (**Attachment D.1.**)
Motion by Mr. Roux: **To approve the minutes as presented**
Motion seconded by Mr. Sheppard. Motion carried 5 – 0.

E. Public Comments None

School Committee Meeting Minutes

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F. Communications

1. Onion Foundation Grant ([Attachment F.1.](#))
 - i. \$700 grant was awarded to MCS to host author Cynthia Lord

G. Committee Reports

1. Construction Update
 - i. SHS/SRTC staff and city officials toured the construction site today
 - ii. Elementary construction project received concept approval from the Dept. of Education on 8/24/16
 1. Elementary Construction Project Building Committee will meet on Thursday, 9/1/16 at 3:00 pm
 - iii. WSSR and SRTC students will make a video of the cement blocks being manufactured at Genest Concrete for use in the SHS/SRTC Construction Project

H. Superintendent's Report

1. Budget validation ([Attachment H.1.](#))
 - i. Article 1 – Budget passed with 1036 yes votes and 841 no votes
 - ii. Historical budget validation data was noted
2. Opening Day Press Release ([Attachment H.2.](#))
3. New Teacher Orientation scheduled for Wednesday, 8/31/16
 - i. 8:00 am start in SHS cafeteria; School Committee Members and Administrators invited to introduce themselves
4. Open Houses
 - i. Thursday, 9/1/16 for Grades K – 6
 - ii. Wednesday, 9/7/16 for Junior High
5. Teacher Workshop Day on Thursday, 9/1/16
 - i. 8:00 am start in SHS cafeteria; School Committee Members invited
 - ii. 7:30 am Wellness and Vendor Fair begins in SHS Lobby
6. First Day of School
 - i. Tuesday, September 6 for grades 1 – 12
 - ii. Thursday, September 8 for Kindergarten
 - iii. Note: Bus schedule is available on the website
7. Hiring update
 - i. Two teacher positions still open – one in ESL, one in a Resource Room
 - ii. Several special education ed techs, coaches and substitutes still needed

School Committee Meeting Minutes

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I. Directors' Reports

1. Business Administrator Gwen Bedell
 - i. Audit update
 - ii. New electricity contract noted
2. Assistant Superintendent Matt Nelson – no report
3. Director of Curriculum Bernie Flynn
 - i. Financial literacy and penmanship update
 1. Maine Financial Scholars (**Added Attachment I.3.i**)
 2. Entrepreneurship class (EITC) will be offered at SHS (**Added Attachment I.3.ii**)

J. New Business

Addressed out of order, see Item C. Adjustments

K. Old Business

None

L. Resignations

1. Superintendent Theoharides announced the following resignations:

Brad Chiasson	Boys Tennis Coach	SHS	Eff. 6.30.16
Lisa Dewitt	ELL Teacher	District	Resigned before starting
Cherie Fullerton	Grade 2 Teacher	Willard	Eff. 8/31/16
George Keim	Grade 5 Teacher	CJL	Resigned before starting
Bill Leonard	Odyssey of the Mind Coach	District	Eff. 6/13/16
Justine MacIntyre-Williams	Ed Tech I, special education	SJHS	Eff. 8/31/16
Nate Mann	7 th Grade Boys Soccer Coach	SJHS	Eff. 8/22/16
Barbara Roberts	C.N.A. Instructor	SCAE	Eff. 8/9/16
Chelsy Scott	2 nd shift Custodian	SJHS	Eff. 8/26/16
Nate Smith	Ed Tech I, special education	SJHS	Eff. 8/31/16
Nate Smith	Cross Country Coach	SHS	Eff. 7/27/16
Nate Smith	Wrestling Coach	SHS	Eff. 7/27/16
Meaghan Stewart	Ed Tech II, special education	SJHS	Eff. 8/31/16
Alex Tranchemontagne	8 th grade boys soccer coach	SJHS	Eff. 6/30/16
Janet Turner	Literacy Ed Tech II	CJL	Eff. 8/31/16

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M. Staff Appointments

1. Superintendent Theoharides announced the following appointments:

Britney Bolduc	Site Coordinator, Willard	KIDS Club	Eff. 8/29/16	replacement
Samantha Brink	Career Exploration Coordinator	SHS	Eff. 9/1/16	replacement
Dale Dow	Ed Tech II, special education	CJL	Eff. 9/1/16	new
Andrea Eaton	Kitchen personnel	SJHS	Eff. 8/29/16	replacement
Ann Fitzpatrick	Ed Tech II, special education	Willard	Eff. 9/1/16	replacement
Laurie Gregoire	Administrative Asst., school yr	SJHS	Eff. 8/15/16	replacement
Brooke Lederer	Ed Tech II, special education	MCS	Eff. 9/1/16	new
Lorie Landry	Ed Tech I, special education	CJL	Eff. 9/1/16	replacement
Ryan Legere	Ed Tech III, special education	SHS	Eff. 9/1/16	new
Neisha McGuckin	Ed Tech II, special education	CJL	Eff. 9/1/16	new
Melissa Michaud	Grade Level Leader – K	District	Eff. 9/1/16	replacement
Theresa Nicklay	Site Coordinator, CJL	KIDS Club	Eff. 8/9/16	replacement
Michael O'Neil	Ed Tech II, special education	Willard	Eff. 9/1/16	new
Amanda Richer	Ed Tech III, special education	SJHS	Eff. 9/1/16	replacement
Lynne Signore	2/5 nurse	SJHS	Eff. 9/1/16	new – ONE YEAR only
Michelle Sprague	Ed Tech II, special education	Willard	Eff. 9/1/16	replacement
Michael "Tipper" Thornton	Law Enforcement Instructor	SRTC	Eff. 9/1/16	new
Rachel White	New Teacher Induction Coordinator 6-8	District	Eff. 9/1/16	replacement

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2. Superintendent Theoharides also announced the following fall coaching appointments:

Head Football Coach	Mike Fallon	SHS
Asst. Football Coach	Keith Noel	SHS
Asst. Football Coach	Richard Wilkins	SHS
Asst. Football Coach	Mark Boissonneault	SHS
Freshmen Football Coach	Mike Kane	SHS
Asst. Freshmen Football Coach	Bruce Lapham	SHS
Cross Country Coach	Matt McKeown	SHS
Golf Coach	Rossie Kearson	SHS
Head Field Hockey Coach	Diana Walker	SHS
Asst & JV Field Hockey Coach	Nancy Neubert	SHS
Boys Head Soccer Coach	Tim Fecteau	SHS
Boys Asst & JV Soccer Coach	Joanna Duncan	SHS
Girls Head Soccer Coach	Chris Coleman (Global)	SHS
Girls Asst. & JV Soccer Coach	Pete Levasseur	SHS
Fall Cheerleading Coach	Kendra O'Connell	SHS
7 th Grade Head Field Hockey Coach	Erin Fraser	SJHS
8 th Grade Head Field Hockey Coach	Judy Martin	SJHS
7 th & 8 th Grade Cross Country Coach	Diana Allen	SJHS
7 th Grade Girls Soccer Coach	Jennifer Burgess	SJHS
8 th Grade Girls Soccer Coach	Dave McCall	SJHS
7 th Grade Boys Soccer Coach	TBD	SJHS
8 th Grade Boys Soccer Coach	TBD	SJHS
Junior High Athletic Liaison	Laurie Bjorn	SJHS

School Committee Meeting Minutes

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N. Staff Transfers

1. Superintendent Theoharides announced the following transfers:

Amy Beyea	From Ed Tech I special education at SHS	To Ed Tech I C.N.A. at SHS	Eff.9/1/16
Heidi Butler	From Grade 2 special education teacher at Lafayette	To Grade 7/8 special education teacher at SJHS	Eff. 9/1/16
James Cantara	From 7 th Grade Girls Basketball Coach	To 8 th Grade Girls Basketball Coach	Eff. 8/22/16
Marie Cashin	From Ed Tech II special education at CJL	To Ed Tech II special education at SJHS	Eff. 9/1/16
Christine Hersom	From PT Evening Receptionist at SCAE	To FT Academic Receptionist at SCAE	Eff. 8/22/16
Mike Kane	From Grade 7 social studies teacher at SJHS	To social studies teacher at SHS	Eff. 9/1/16
Jennifer Levesque	From Kindergarten Ed Tech II at CJL	To Grade 1 Literacy Ed Tech II at CJL	Eff. 9/1/16
Nate Mann	From 8 th Grade Boys Basketball Coach	To 7 th Grade Boys Basketball Coach	Eff. 8/22/16
Jed Russell	From Ed Tech II, special education at Willard	To Ed Tech II, special education at SHS	Eff. 9/1/16

O. Staff Nominations

Per School Committee vote on June 6, 2016 allowing the Superintendent to offer contracts to teachers to fill vacancies during the summer of 2016, please note that contracts have been extended to the candidates listed below:

Nicole Clarke	Read 180 teacher	SHS	Eff. 9/1/16	replacement
Maryanne Dunfey	Special education teacher	MCS	Eff. 9/1/16	replacement
Benjamin Ely	Grade 6 social studies teacher	SJHS	Eff. 9/1/16	replacement
Luba Greene	Grade 5 teacher	CJL	Eff. 9/1/16	replacement
Miranda Levesque	Special education teacher	SJHS	Eff. 9/1/16	replacement
Gail Malone	Title I teacher and literacy coach	MCS	Eff. 9/1/16	replacement
Colleen Quartararo	Guidance counselor	SJHS	Eff. 9/1/16	replacement

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Policies None

P. Items for Future Agenda(s)

1. Technology Procedures - tentative date 9/12/16
2. Technology Plan – tentative date 9/26/16
3. Librarians' Presentation – tentative date 9/26/16
4. Naming Rights Policy – tentative date 9/26/16
5. Performing Arts Group Presentation – tentative date 10/17/16

Q. Calendar Announcements

1. Upcoming School Committee meetings are as follows:

Monday, September 12, 2016	Regular School Committee Meeting	6:00 pm	City Council Chambers
Monday, September 26, 2016	Regular School Committee Meeting	6:00 pm	City Council Chambers

R. Adjournment

Mr. Sheppard made a motion **to adjourn at 9:05 pm.**
Mr. Roux seconded the motion. Motion carried 5 – 0.

Respectfully submitted,

 Jonathan Mapes, School Committee Chair

 David Theoharides, Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, August 29, 2016 ~ 5:30 pm**

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex.

Members present: Jon Mapes, John Roux, Thomas Miscio, Scott Sheppard, Kendra Williams

Staff present: David Theoharides, Superintendent
Matt Nelson, Assistant Superintendent
Megan Walsh

Guests present: Student
Albert Ariel
Jonathan Cline, MST Clinician

A. Call to Order Time: 5:50 pm

B. Executive Session Student Matter

1. Motion by Mr. Mapes: **To enter Executive Session to consider the re-admission of a student to Sanford High School pursuant to 1 MRSA § 405(6)(B) at 5:50 pm.**
Motion seconded by Mr. Miscio. Motion carried 5 to 0.
2. Motion by Mr. Miscio: **To exit Executive Session at 6:25 pm.**
Motion seconded by Mr. Roux. Motion carried 5 to 0.
Public Session:
3. Motion by Mr. Mapes: **The School Committee has discussed the information presented regarding the student's request and found it to be credible and the behavior that resulted in the student being expelled will not likely recur. Based on that information, the Sanford School Committee readmits the student to Sanford High School. The student will meet with school administrators to map out a timeline and strategies for the student's successful re-entry pursuant to Title 20-A M.R.S.A., Section 1001. In addition the superintendent will provide the student and parents/guardians with a written notice of the School Committee's findings and conclusions.**
Motion seconded by Mr. Roux. Motion carried 5 to 0.

C. Adjournment

Mr. Miscio made a motion **to adjourn at 6:25 pm.**
Mr. Sheppard seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

Jon Mapes, School Committee Vice Chair

Matt Nelson, Assistant Superintendent

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, August 29, 2016 ~ 5:00 pm**

Note: Meeting was held in Superintendent's Conference Room, 2nd Floor, City Hall Annex.

Members present: John Roux, Thomas Miscio, Scott Sheppard, Kendra Williams

Staff present: David Theoharides, Superintendent
Matt Nelson, Assistant Superintendent
Stacey Bissell, Director of Special Education

Guests present: Student
Jammie Winship

A. Call to Order Time: 5:21 pm

B. Executive Session Student Matter

1. Motion by Mr. Roux: **To enter Executive Session to consider the re-admission of a student to Sanford High School pursuant to 1 MRSA § 405(6)(B) at 5:22 pm.**
Motion seconded by Mr. Miscio. Motion carried 4 to 0.
2. Motion by Mrs. Williams: **To exit Executive Session at 5:54 pm.**
Motion seconded by Mr. Sheppard. Motion carried 4 to 0.
Public Session:
3. Motion by Mr. Roux: **The School Committee has discussed the information presented regarding the student's request and found it to be credible and the behavior that resulted in the student being expelled will not likely recur. Based on that information, the Sanford School Committee readmits the student to the BRIDGE Program. The student will meet with BRIDGE administrators to map out a timeline and strategies for the student's successful re-entry pursuant to Title 20-A M.R.S.A., Section 1001. In addition the superintendent will provide the student and parents/guardians with a written notice of the School Committee's findings and conclusions.**
Motion seconded by Mr. Sheppard. Motion carried 3 to 1.

C. Adjournment

Mr. Roux made a motion **to adjourn at 5:56 pm.**
Mr. Sheppard seconded the motion. Motion carried 4 - 0.

Respectfully submitted,

John Roux, School Committee Vice Chair

David Theoharides, Superintendent



MEMORANDUM

To	David Theoharides, Steve Buck, Anne-Marie Mastraccio, Ayn Hanselmann, CPA, Chuck Potter, Gwen Bedell, Kendra Williams, Maura Herlihy, Pam Lydon, Liz Dudgeon, Sanford School Committee, Sanford City Council, DWC, AJR, HMG, JDO, CWG, JWT, RDM, BKB, FLC, file
From	Daniel Cecil, AIA, Principal
Date	September 6, 2016
Project	Sanford Schools K-8 Restructuring Study Project No. 15339
Subject	Memorandum to the CBC2, Sanford School Committee, and Sanford City Council – September 6, 2016

Sanford Schools Strategic Plan

In addition to funding the new Sanford HS/RVTC project, the Department of Education (DOE) agreed to study an elementary school consolidation scheme to solve the facilities needs shown in the rankings of the Emerson School (No. 4 on the DOE's funding list) and the Lafayette School (No. 13 on the DOE's funding list). The PreK – 8 Restructuring Study had two parts. Part One was to develop options for consolidating the elementary schools and reusing the Sanford High School/RTC once the new high school is built. Part Two was to develop a preliminary scope of work for potential renovations and additions to the affected schools.

In meetings with the Department of Education on August 24, 2016 and September 2, 2016, the Sanford School Department was given permission to develop Concept Designs leading to a referendum for Option 5A of the PreK – 8 Restructuring Study.

The features of Option 5A are as follows:

- Once the **new Sanford High School/RTC is built, the Junior High School students** will move into the old building and it will become grades 5 – 8. The sixth grades will no longer be split across two schools. The fifth grade and sixth grade classrooms will each have their own separate wing. The fifth grade wing will have a new playground and running field directly adjacent to their classrooms. The old Sanford HS will receive code upgrades and a new Serving Kitchen. All modular classrooms will be removed.
- The **old Junior High School Building** will then be converted to a 500 student, PreK – 4, elementary school serving the central area of Sanford. The old Junior High School will receive code upgrades and new playgrounds for the younger children in this age group.

46 HARRIMAN DRIVE
AUBURN, ME 04210
207.784.5100

123 MIDDLE STREET
PORTLAND, ME 04101
207.775.0053

ONE PERIMETER ROAD
MANCHESTER, NH 03103
603.626.1242

www.harriman.com

Memorandum to the CBC2, Sanford School Committee, and Sanford City Council
 Sanford Schools K-8 Restructuring Study
 September 6, 2016

- The **Margaret Chase Smith School** will be renovated and expanded to become a 500 student, PreK – 4, elementary school serving the southern area of Sanford. All modular classrooms will be removed. Additional classrooms, playgrounds and parking will be increased to accommodate the increase in student population.
- The **Carl J. Lamb School** will remain as is and will become an approximately 500 student, PreK – 4, elementary school serving the northern area of Sanford.
- The **Emerson School** has been closed already.
- The **Lafayette School** and the **Willard School** (No. 36 on the DOE's funding list) will be closed as well.
- The **Memorial Gym** and the three closed elementary schools will be turned over to the City of Sanford.
- The planned reuse of the existing high school and junior high school is a fiscally and educationally responsible strategy to make the most of Sanford's existing facilities resources.
- The new grade configurations of PreK – 4, 5 – 8, and 9 – 12 will reduce transitions for students moving up through the Sanford school system. It will provide more equity of course offerings and building size among the three elementary schools. And it will remove all temporary classrooms.
- The consolidations and renovations will produce updated, more efficient, and educationally appropriate facilities for the next 20+ years.

Next Steps

- The CBC2, the elementary school Building Committee, has been working on the PreK – 8 Restructuring Study and will now shift into the Concept Design Phase of the DOE's 21 step process.
- A first Community Forum will be organized to discuss the projects in late September. Later in the fall as the plans are further developed, a DOE required Straw Poll meeting will be conducted to ask the community if they support the concept site plans. Sanford did this for the new high school project in the past.
- Educational Programming will begin in earnest immediately. Administrators and staff will be consulted to develop the floor plans and budgets. Additional Community Forums will be scheduled and a second DOE required Straw Poll meeting will be conducted in the spring of 2017 to ask the community if they support the floor plans and budgets.
- The potential target date for a formal referendum may be late spring/early summer of 2017.



MARGARET CHASE SMITH ELEMENTARY SCHOOL EXPANSION

PROPOSED SITE PLAN

CREATE 3 K CLASSROOMS FROM 4 UNDERSIZED ROOMS

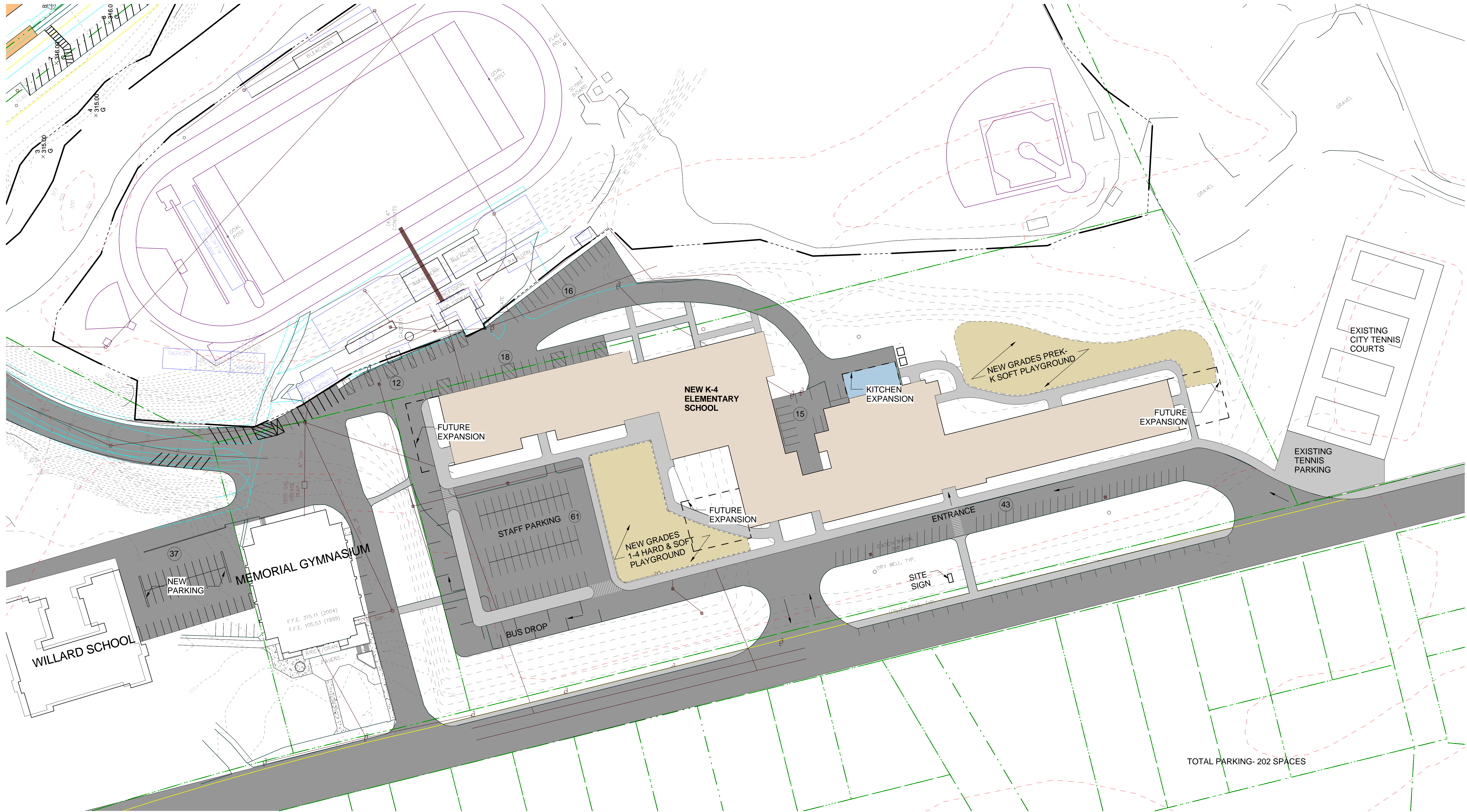


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**MARGARET CHASE SMITH
ELEMENTARY SCHOOL EXPANSION**

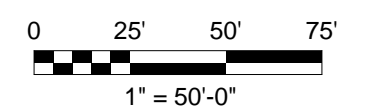
PROPOSED FLOOR PLAN



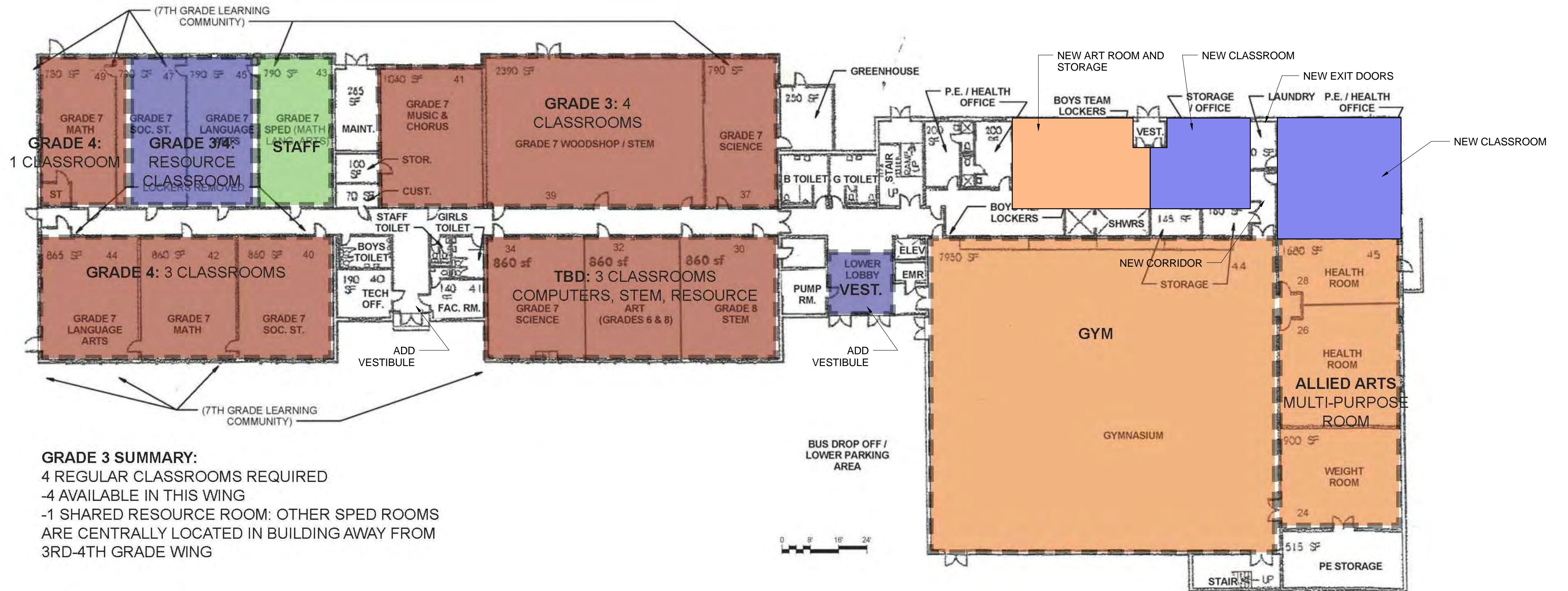
HARRIMAN

SANFORD JUNIOR HIGH SCHOOL CONVERSION TO A PRE K - 4 ELEMENTARY SCHOOL

PROPOSED SITE PLAN



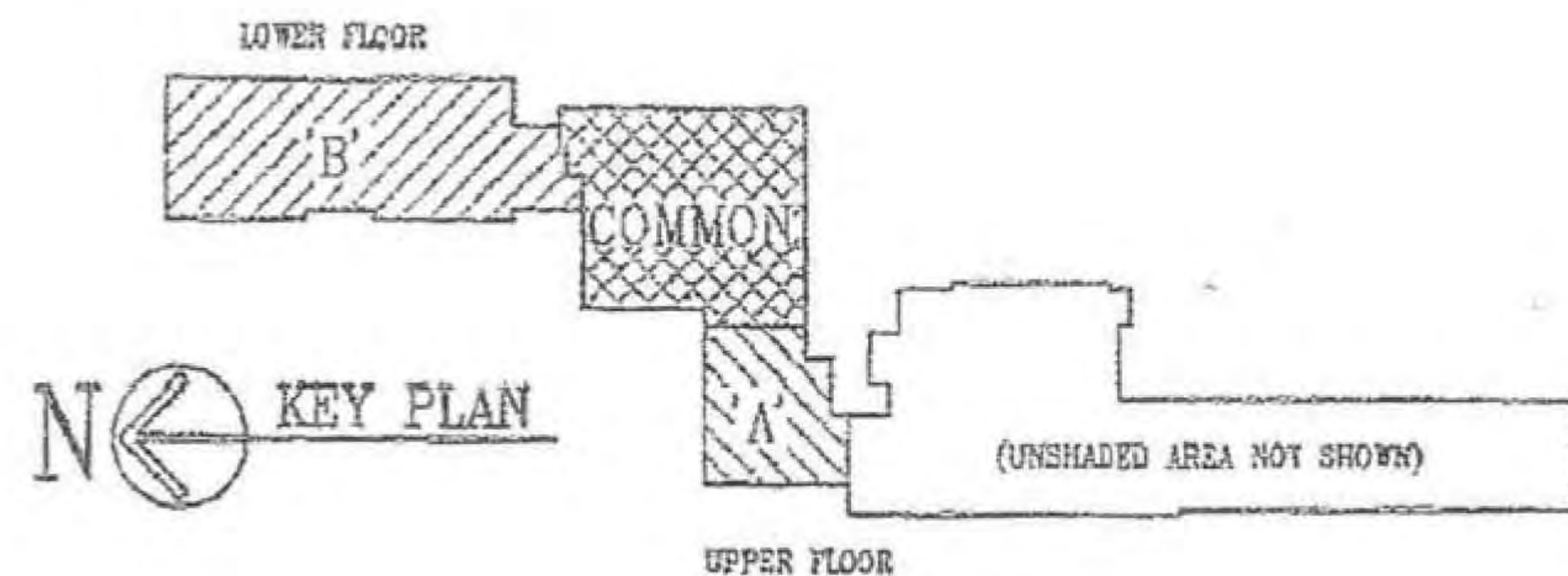
07/08/16



GRADE 3 SUMMARY:
 4 REGULAR CLASSROOMS REQUIRED
 -4 AVAILABLE IN THIS WING
 -1 SHARED RESOURCE ROOM: OTHER SPED ROOMS ARE CENTRALLY LOCATED IN BUILDING AWAY FROM 3RD-4TH GRADE WING

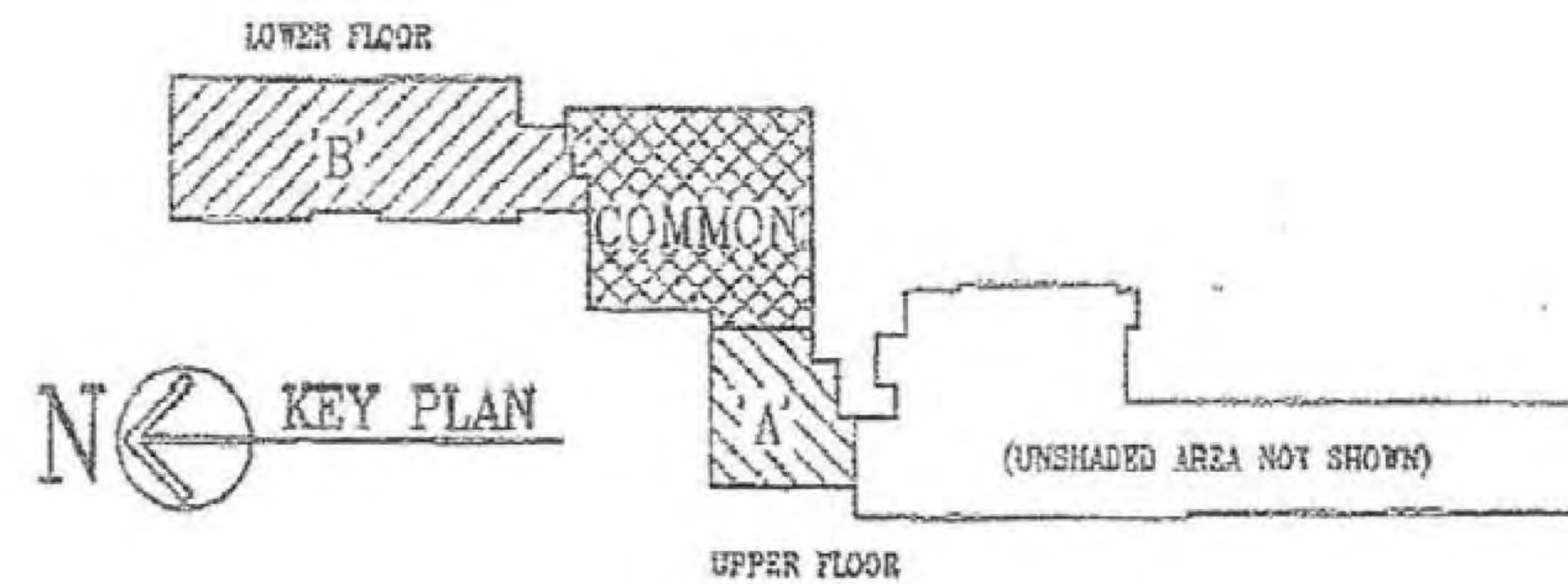
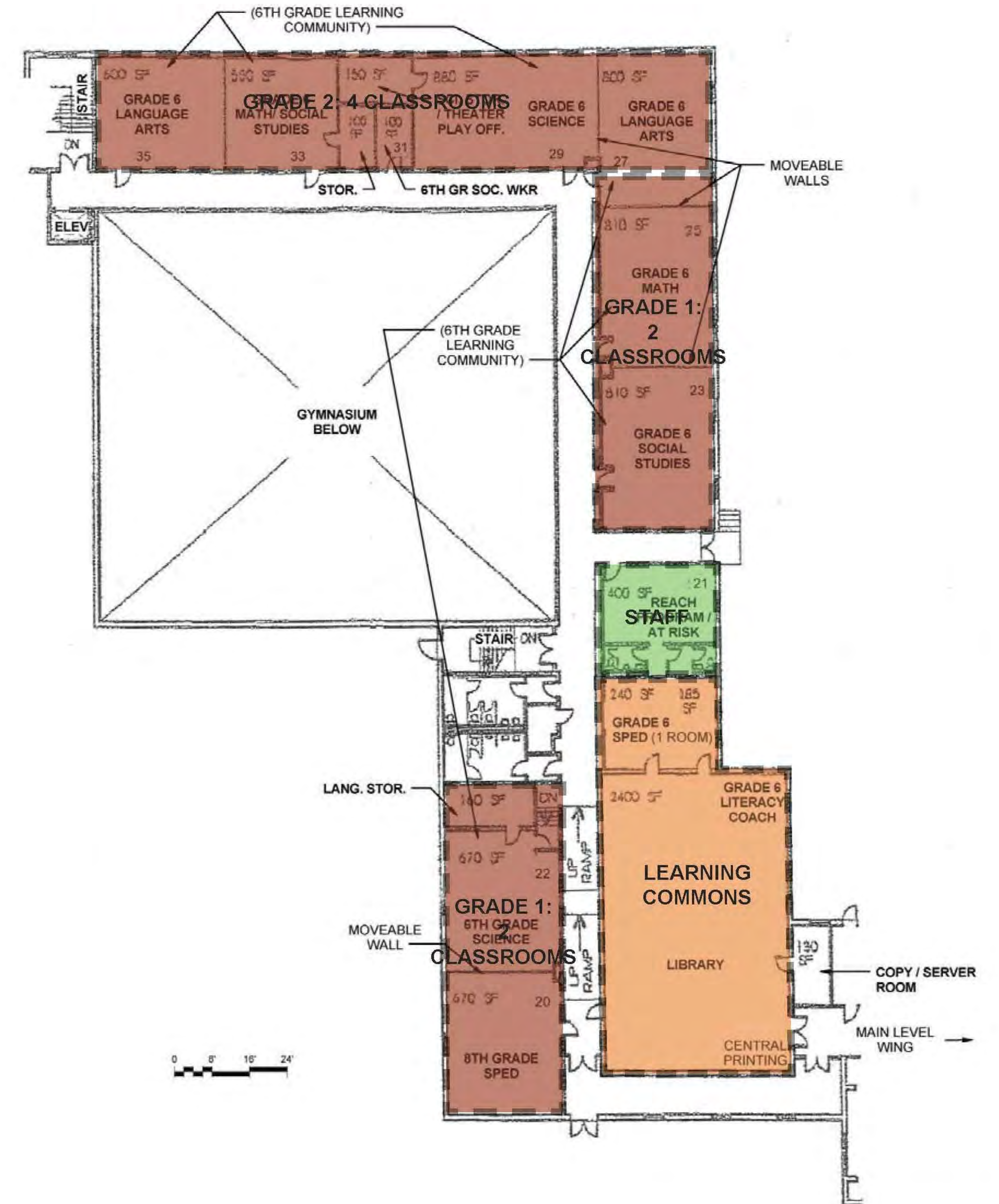
GRADE 4 SUMMARY:
 4 REGULAR CLASSROOMS REQUIRED
 -4 AVAILABLE IN THIS WING
 -1 SHARED RESOURCE ROOM: OTHER SPED ROOMS ARE CENTRALLY LOCATED IN BUILDING AWAY FROM 3RD-4TH GRADE WING

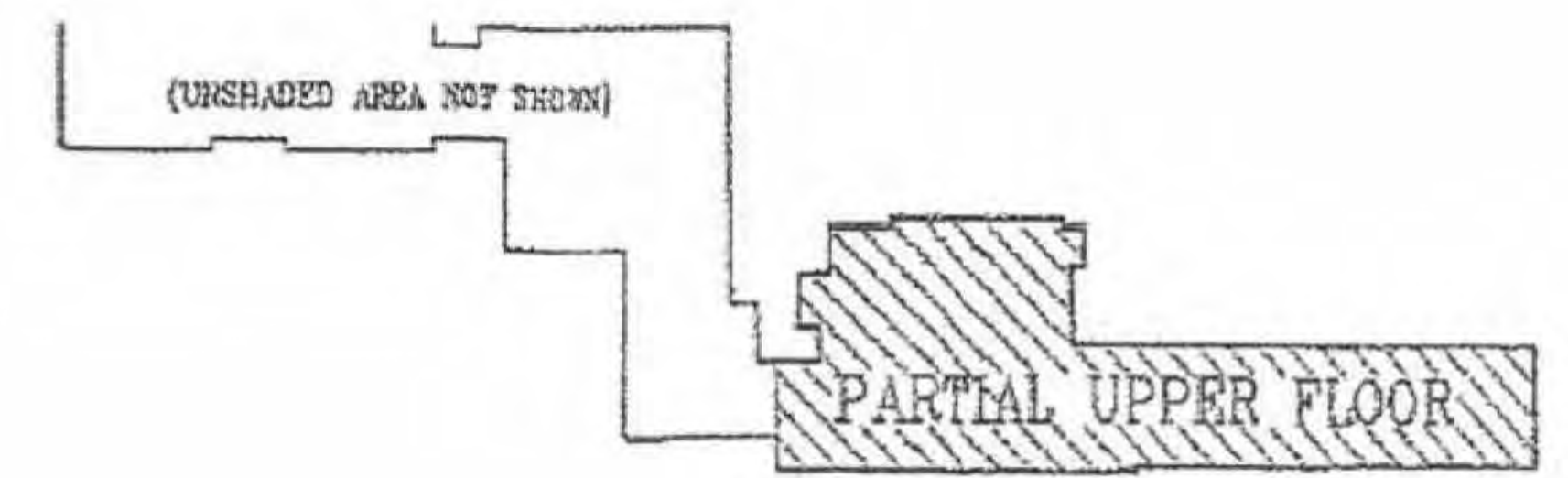
ALLIED ARTS SUMMARY (LOWER LEVEL):
 1 MULTI-PURPOSE ROOM FOR ALTERNATE P.E.
 1 ART ROOM + ASSOCIATED STORAGE
 2 CLASSROOMS FOR GROWTH



GRADE 1 SUMMARY:
 4 REGULAR CLASSROOMS REQUIRED
 -4 AVAILABLE IN THIS WING
 -SPED ROOMS ARE CENTRALLY LOCATED IN BUILDING AWAY FROM 3RD-4TH GRADE WING

GRADE 2 SUMMARY:
 4 REGULAR CLASSROOMS REQUIRED
 -4 AVAILABLE IN THIS WING
 -SPED ROOMS ARE CENTRALLY LOCATED IN BUILDING AWAY FROM 3RD-4TH GRADE WING





ALLIED ARTS SUMMARY (MAIN LEVEL):

- 1 MUSIC ROOM + ASSOCIATED PRACTICE ROOMS & STORAGE
- 1 LEARNING COMMONS: INCLUDES COMPUTER LAB / AREA

SPED SUMMARY:

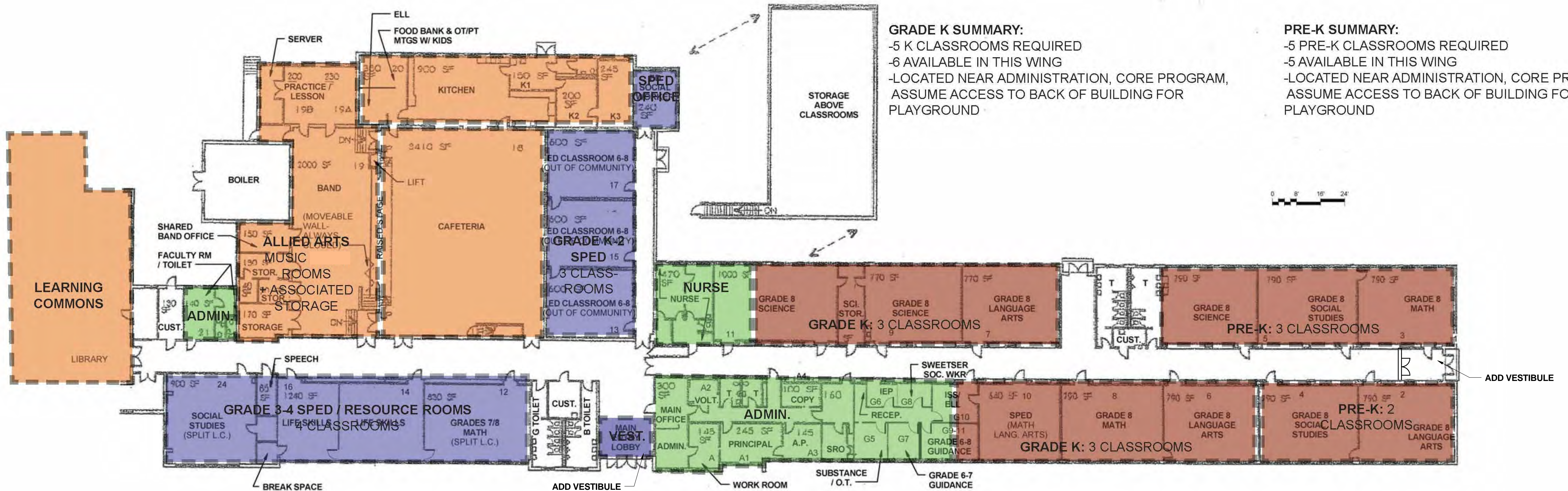
- 7 SPED CLASSROOMS REQUIRED, PLUS OFFICE SPACE FOR STAFF
- 7 SPED ROOMS AVAILABLE IN THIS WING
- INCLUDES RESOURCE ROOM(S)
- SPED ROOMS ARE CLUSTERED TOGETHER WITH IMMEDIATE ACCESS TO STAFF, TOILETS, AND ADMINISTRATION
- ASSUME BREAK SPACES IN THIS AREA
- ADDITIONAL CAPACITY IN GRADE K CLUSTER COULD ACCOMMODATE SPED IF ADDITIONAL ROOMS ARE REQUIRED

GRADE K SUMMARY:

- 5 K CLASSROOMS REQUIRED
- 6 AVAILABLE IN THIS WING
- LOCATED NEAR ADMINISTRATION, CORE PROGRAM, ASSUME ACCESS TO BACK OF BUILDING FOR PLAYGROUND

PRE-K SUMMARY:

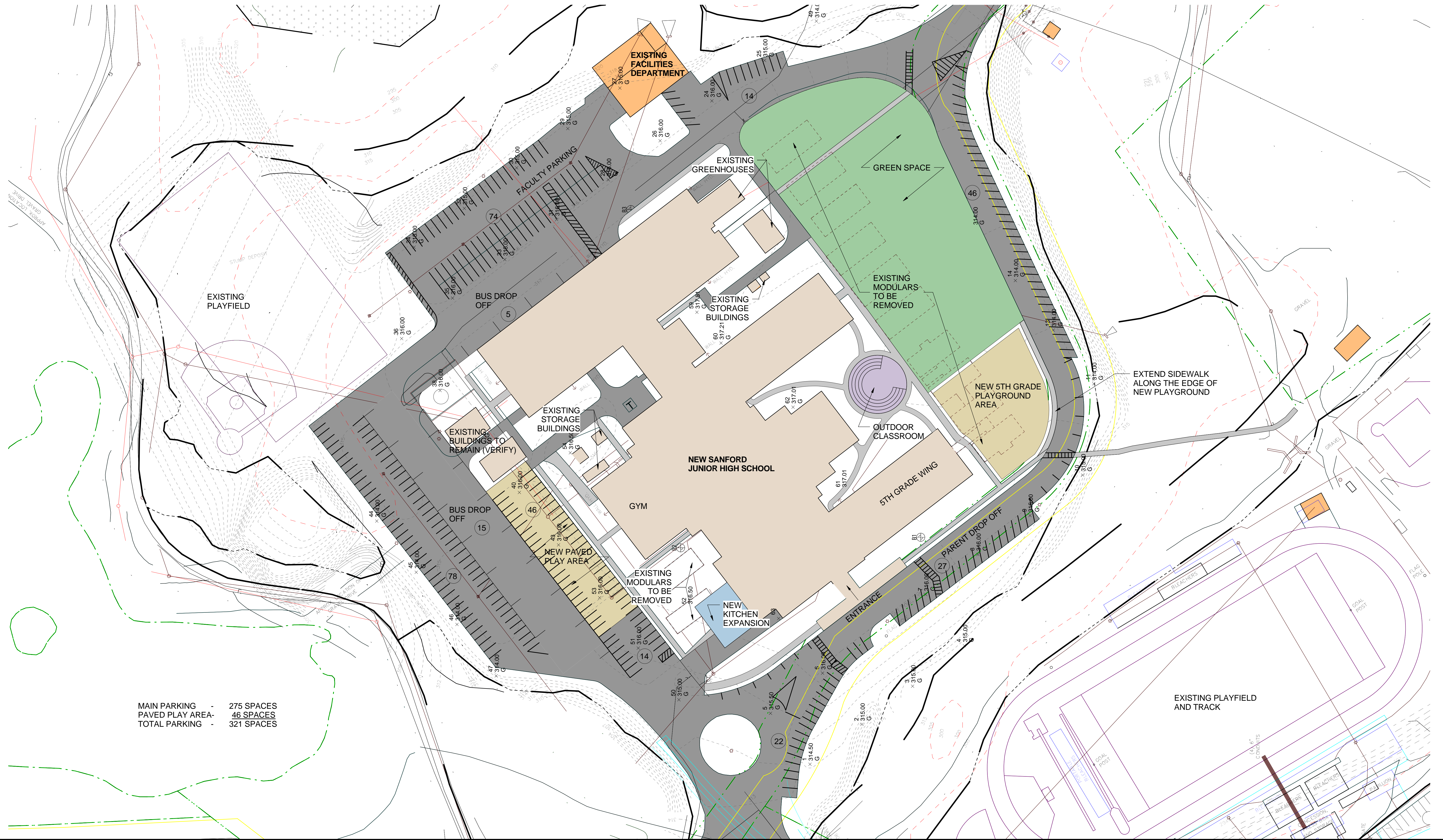
- 5 PRE-K CLASSROOMS REQUIRED
- 5 AVAILABLE IN THIS WING
- LOCATED NEAR ADMINISTRATION, CORE PROGRAM, ASSUME ACCESS TO BACK OF BUILDING FOR PLAYGROUND



HARRIMAN

SANFORD JUNIOR HIGH SCHOOL CONVERSION TO A PRE K - 4 ELEMENTARY SCHOOL

SJHS PROPOSED CONDITIONS MAIN LEVEL

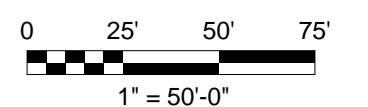


MAIN PARKING - 275 SPACES
 PAVED PLAY AREA - 46 SPACES
 TOTAL PARKING - 321 SPACES



SANFORD HIGH SCHOOL CONVERSION TO THE JUNIOR HIGH SCHOOL

PROPOSED SITE PLAN



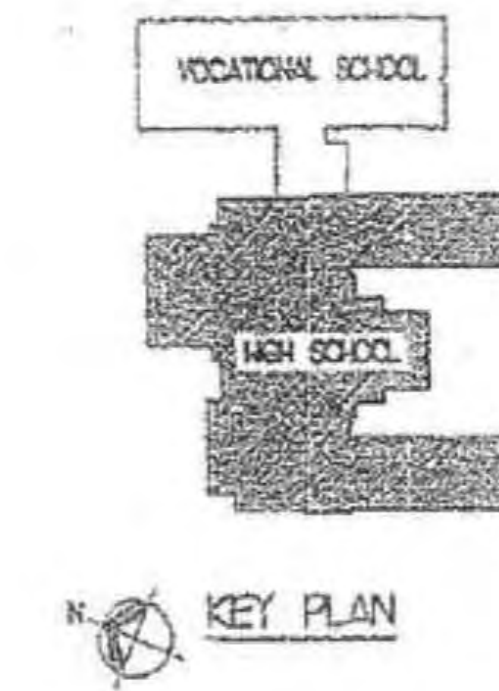
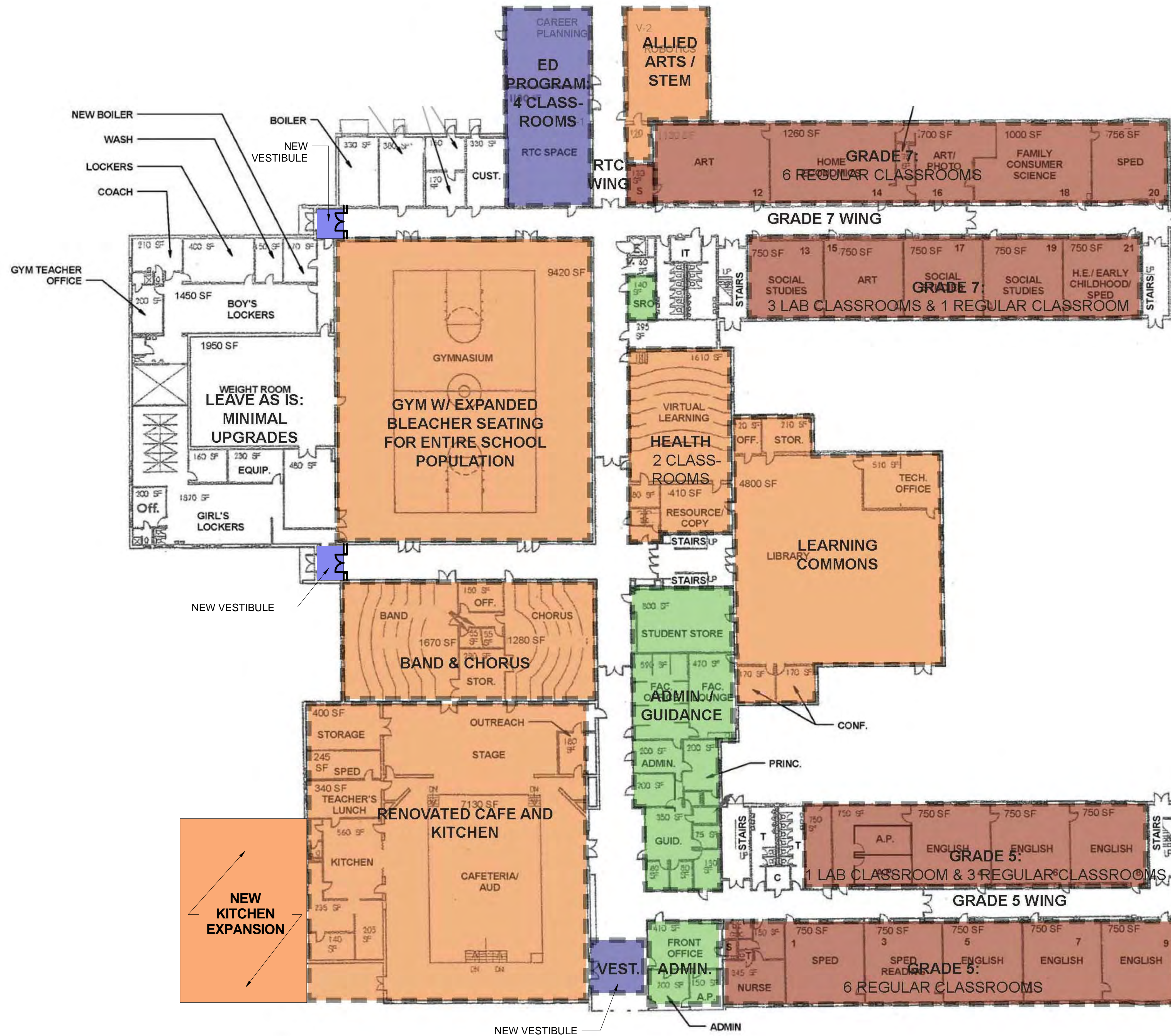
07/13/16



SPED SUMMARY:
 11 SPED CLASSROOMS REQUIRED, PLUS OFFICE / CONFERRING SPACE FOR STAFF
 -11 SPED ROOMS AVAILABLE IN THIS WING:
 -4 ED: 1 PER GRADE
 -2 LIFE SKILLS
 -5 SPED CLASSROOMS FOR GRADES 5-8
 -2 OUT OF COMMUNITY
 -SPED ROOMS ARE CLUSTERED TOGETHER WITH IMMEDIATE ACCESS TO STAFF, TOILETS, AND ADMINISTRATION
 -ASSUME BREAK SPACES IN THIS AREA
 -ADDITIONAL CAPACITY IN 8TH GRADE WING COULD ACCOMMODATE SPED IF ADDITIONAL ROOMS ARE REQUIRED

ALLIED ARTS SUMMARY:
 2 STEM LABS
 2 ART CLASSROOMS
 1 HEALTH CLASSROOM
 1 COMPUTER LAB
 1 BAND AREA INCLUDING:
 -MUSIC ROOM
 -BAND ROOM
 -SHARED OFFICE
 -4 PRACTICE/LESSON ROOMS
 -STORAGE
 1 MULTI-PURPOSE ROOM, 6,000 SF FOR PERFORMANCES AND ALTERNATE P.E.





GRADE 7 SUMMARY:
 10 REGULAR CLASSROOMS REQUIRED, INCLUDING SCIENCE LABS
 -10 AVAILABLE IN THIS WING
 -SPED ROOMS ARE CENTRALLY LOCATED IN BUILDING AWAY FROM 7TH GRADE WING

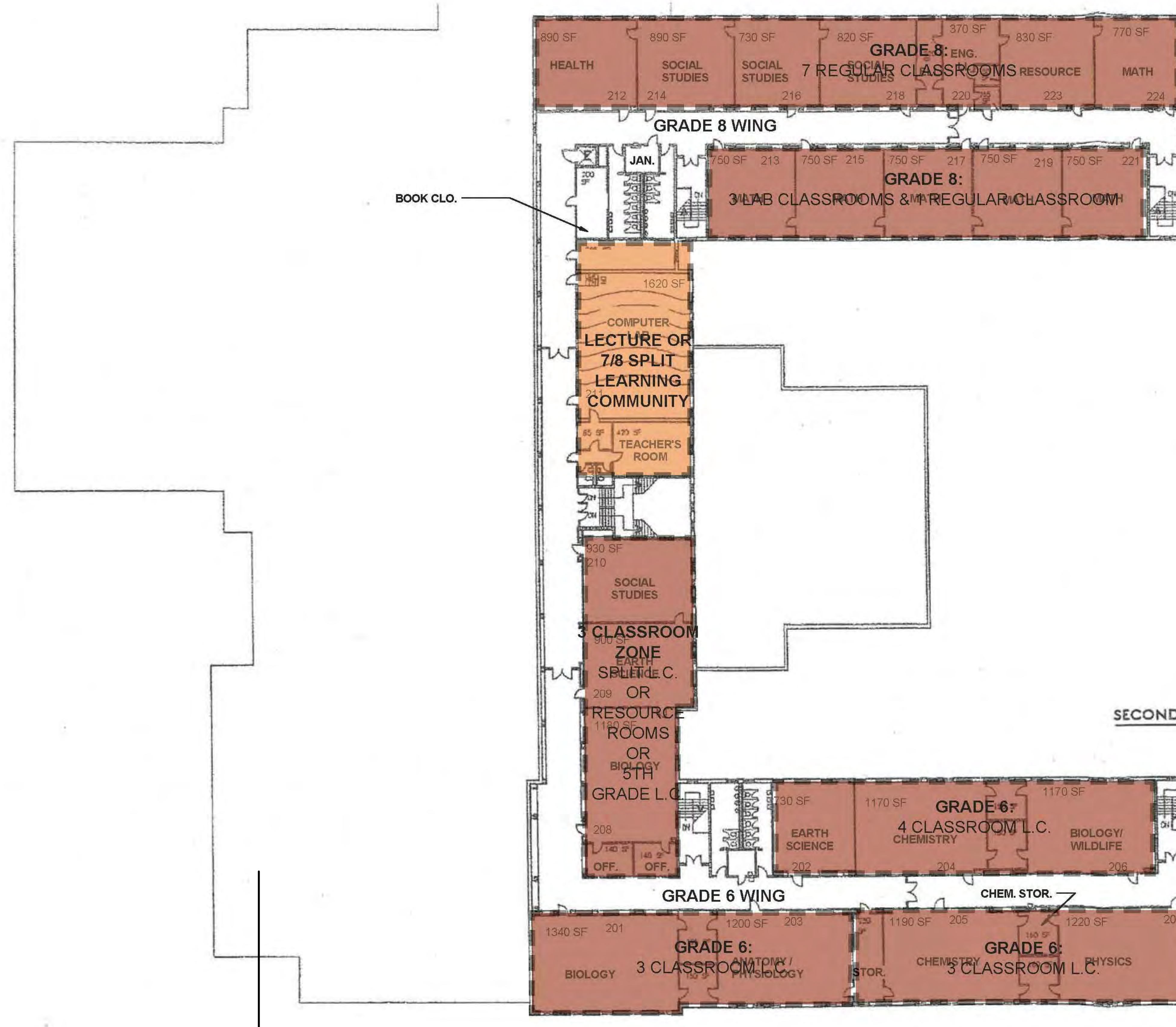
GRADE 5 SUMMARY:
 10 REGULAR CLASSROOMS REQUIRED, INCLUDING SCIENCE LABS
 -10 AVAILABLE IN THIS WING
 -ADDITIONAL SPACE REQUIRED TO PROVIDE LARGER LAB CLASSROOMS
 -SPED ROOMS ARE CENTRALLY LOCATED IN BUILDING AWAY FROM 5TH GRADE WING



HARRIMAN

SANFORD HIGH SCHOOL CONVERSION TO THE JUNIOR HIGH SCHOOL

SHS PROPOSED CONDITIONS GROUND LEVEL



SECOND FLOOR PLAN
1/32" = 1'-0"

GRADE 8 SUMMARY:
 10 REGULAR CLASSROOMS REQUIRED, INCLUDING SCIENCE LABS
 -11 AVAILABLE IN THIS WING
 -SPED ROOMS ARE CENTRALLY LOCATED IN BUILDING AWAY FROM 8TH GRADE WING
 -POTENTIAL LECTURE ROOM AVAILABLE FOR MULTI-CLASS ACTIVITIES

GRADE 6 SUMMARY:
 10 REGULAR CLASSROOMS REQUIRED, INCLUDING SCIENCE LABS
 -13 AVAILABLE IN THIS WING
 -3 ADDITIONAL ROOMS COULD ACCOMMODATE 5TH GRADE SCIENCE AND/OR 7/8 GRADE SPLIT LEARNING COMMUNITY PROGRAM
 -SPED ROOMS ARE CENTRALLY LOCATED IN BUILDING AWAY FROM 6TH GRADE WING

