# Board of Education, Regular Meeting Thursday, March 16th, 2023

## **CALL TO ORDER:**

A regular meeting of the Board of Education was held in the High School Library and was called to order by President Hannah Murray at 6:30 p.m., with the following additional board members present: Raymond Parmarter, Brent Doane, Nate Brace, Hope VanScoy, Josh Soper, and Kate Davenport, as well as Superintendent Brent Suddaby.

### ADJOURN TO EXECUTIVE SESSION:

At 6:30 p.m., a motion was made by Kate Davenport, seconded by Nate Brace, to adjourn to executive session to discuss a particular personnel matter. All board members listed above were present, as well as Superintendent Brent Suddaby.

## **RETURN TO REGULAR SESSION:**

At 7:00 p.m., Josh Soper made a motion, seconded by Brent Doane, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as Superintendent Brent Suddaby, Assistant Superintendent of Curriculum, Instruction, and Pupil Services Kimberleigh Nichols, Director of Instructional Technology Matt Gelder, School Business Official Christine Pierce, and Board Clerk Kathlyn Hinkle.

The Pledge of Allegiance was said to begin regular session.

### **CSE/CPSE REPORT APPROVED:**

A motion was made by Raymond Parmarter, seconded by Brent Doane, to approve the CSE/CPSE report as presented. The motion carried unanimously.

## **MINUTES APPROVED:**

A motion was made by Nate Brace, seconded by Josh Soper, to approve the minutes of the Regular Meeting held on February 16th, 2023, as presented. The motion carried unanimously, with Hope VanScoy abstaining.

#### TREASURER'S REPORTS ACCEPTED:

A motion was made by Hope VanScoy, seconded by Kate Davenport, to accept the Treasurer's report for February 2023, as presented. The motion carried unanimously.

## **APPROPRIATION TRANSFERS ACCEPTED:**

A motion was made by Raymond Parmarter, seconded by Nate Brace, to accept the Appropriation Transfers report for February 2023, as presented. The motion carried unanimously.

#### **WARRANTS ACCEPTED:**

A motion was made by Hope VanScoy, seconded by Raymond Parmarter, to accept the following Warrants for February 2023, as presented: General Fund #31, Federal Fund #11, School Lunch Fund #9, and Capital Fund #8. The motion carried unanimously.

## **RECOGNITION OF VISITORS**:

Board President Hannah Murray recognized the visitor present, Jessica Spaccio. Mrs. Spaccio was present as Co-President of the Parent Teacher Student Association (PTSA). She informed the Board that the PTSA is currently selling cheesecakes as a fundraiser. They will be hosting Doug's Fish Fry at the District as a fundraiser on April 6<sup>th</sup>. They will be hosting Musical Bingo at Punk's Place on March 29<sup>th</sup> as a fundraiser. They also plan to have Dan the Snake Man at the District at the end of March. Future plans are in the making for a career night for the high school students, a Jr/Sr High dance, and an outdoor movie night when the weather is warmer.

## REGULAR MEETING, MARCH 16TH, 2023

## **CONSENT AGENDA:**

Upon the recommendation of Superintendent Suddaby, a motion was made by Nate Brace, seconded by Brent Doane, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable\*:

## Resignation:

Accepted the resignation from *Abbey Quick* as a Part-Time Teacher Aide, effective February 21st, 2023, with regret.

## **Recommended Appointments:**

Approved the appointment of *Jennifer Collins* as a Part-Time Teacher Aide, effective March 6th, 2023 (retroactive) through June 21st, 2023, Salary will be \$14.20 per hour for hours worked, with no benefits, in accordance with the 2022-2023 Candor Employees Unit contract.

Approved the appointment of *Extra-Curricular Activities* positions for the 2022-2023 school year, with salaries in accordance with the 2022-2023 Extra-Curricular Pay Schedule.

- (1) Jaida Thomas Modified Softball Coach
- (2) Micah Williams Asst. Track Coach
- (3) Carl Williamson Modified Baseball Coach
- (4) Volunteers:
  - a. **Ronni Robbins** Softball
  - b. **Derek Short** Baseball
  - c. Erin (Thomas) Foster Softball
  - d. **Jennah Kareem\*** Softball

Approved the appointment of Non-Instructional Substitutes for the 2022-2023 school year, with salaries in accordance with the 2022-2023 Non-Instructional Pay Schedule.

- (1) **David Parmalee\*** Substitute Bus Monitor
- (2) Maria Cornwell\* Substitute Bus Monitor

## 2023-2024 Staff & Instructional Calendar

Approved the 2023-2024 Staff and Instructional Calendar, as presented.

#### Equipment Disposal - Everett Piano

Approved the disposal of the Everett piano (serial # 171756) that is currently in the Elementary Building. This piano is of no value to the District, and it has been recommended by Will Wickham from Virtuoso Piano Services that the piano be disposed of.

## Resolution to Transfer Funds Into Plant Maintenance Equipment

Approve the transfer of funds into the Plant Maintenance Equipment code with the following resolution:

"WHEREAS, the Board of Education approved the Statement of Expenditures for the 2022-2023 school year on April 26th, 2022;

WHEREAS, \$4,000.00 was allocated for the Plant Maintenance Equipment fund;

WHEREAS, it has been determined that an additional \$15,000.00 is needed to cover the cost of purchasing a U.T.V for the Buildings, Grounds, and Maintenance Department;

RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the funds in the sum of \$15,000.00 be transferred from surplus revenues into the Plant Maintenance Equipment Fund to cover the cost of the U.T.V."

## **Donation Acceptance**

Accepted the donation from Adam Hunt, residing in Brooktondale, NY, of a front wing from a sprint car to the Technology Education Department. This item will be used for the go-cart that is currently being constructed. The total value of this donation is \$185.00 (One hundred eighty-five dollars and zero cents).

## Notice of Vote & Public Hearing Approval

Approved the Notice of Vote & Public Hearing notice for the 2023-2024 Budget Vote & Elections, as presented.

## 2022-2023 Health & Welfare Services Contract - Dryden C.S.D.

Approved the Health and Welfare 2022-2023 contract with the Dryden Central School District, as presented, and authorized the Superintendent of Schools and the Board President to sign the same on the District's behalf, and authorized the payment of \$1,024.07 for such services.

## Board Policy No. 5070 (Wellness) Adoption

Adopted Board Policy 5070: Wellness, as presented.

## Rescinding of Resignation - Westervelt

Approved Colby Westervelt's rescindment of her resignation as the District's Athletic Trainer for the 2022-2023 school year and reinstated Ms. Westervelt as the District's Athletic Trainer through the end of the 2022-2023 school year.

## SEQRA Lead Agency for 2023-2024 \$100k Capital Outlay Project Resolution

Approved the following resolution:

"WHEREAS, the Candor Central School District ("District") is required to act as Lead Agency for the environmental review of the District construction projects under the New York State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated thereunder (SEQRA); and

WHEREAS, the District is planning a 2023-2024 Capital Project that will consist of improvements to the elementary school mechanical system and existing septic system (the "Action");

NOW THEREFORE BE IT RESOLVED, by the Board of Education of the Candor Central School District, as follows:

Section 1. The Board of Education of Candor Central School District at Candor, Tioga County, New York, hereby declares the District as the Lead Agency for this Action.

Section 2. This resolution shall take effect immediately.

## 2023-2024 \$100k Capital Outlay Project SEQRA Resolution

Approved the following resolution:

"WHEREAS, the Action contemplated is a 2023-2024 Capital Project that will consist of improvements to the elementary school mechanical system and existing septic system (the "Action");

WHEREAS, pursuant to New York State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated thereunder (SEQRA), the Board of Education of the Candor Central School District (the "Board") desires to determine whether the Action may have a significant adverse impact on the environment (as defined by SEQRA);

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Candor Central School District as follows:

- Section 1. Based upon an examination of the scope of the proposed project documentation and other project related material provided by the District's Architect, King & King, the criteria contained in SEQRA, and review of all relevant areas of potential environmental concerns, the Board makes the following findings with respect to the Action:
- a. The Action is a Type II Action as such term is defined in SEQRA as the Action consists of (i) maintenance or repair involving no substantial changes in an existing structure or facility, pursuant to 617.5(c)(1); (ii) the replacement, rehabilitation or reconstruction of a structure or facility...including upgrading buildings to meet building or fire codes, pursuant to 617.5(c)(2); and/or (iii) routine activities of an education institution, including expansion of existing facilities by less than 10,000 square feet, pursuant to 617.5(c)(8).
- b. As a consequence of the foregoing, the Action is therefore not subject to any further review by the District under SEQRA.
- Section 2. The Clerk of the Board is hereby directed to file a copy of this resolution in the office of the Board in a file that will be readily accessible to the public."

## State Comptrollers Audit Corrective Action Plan

Accepted the Corrective Action Plan (C.A.P.) for the State Comptroller's Office Audit, as presented.

The motion for all consent agenda items was carried unanimously.

Board member Brent Doane exited the meeting at 7:21 p.m.

## **Administrator Reports**:

Sara Loomis was present to update the Board on the Summer School Academy. The dates are set for July 10<sup>th</sup> through August 4<sup>th</sup>. There will be four weeks this year instead of six. The days will be six hours long, 8:30 a.m. to 2:30 p.m., Monday through Thursday. Transportation and lunch will be provided. Registration opens on March 20<sup>th</sup> and will end June 1<sup>st</sup>. Classes will be held in the High School this year. Like last year, students will be working in the next grade level to introduce them to new teachers, etc.

## Jr/Sr High School Principal Wayne Aman's report to the Board.

Mr. Aman was not present at the meeting. A summary of his written report to the Board is as follows.

Mr. Aman informed the Board that the CollegeNow Economics class is participating in an exciting investment opportunity offered by First Generation Investors, Inc (FGI). FGI selects high school students from underserved areas based on a combination of need and demonstrated interest in economics and investing. Students are provided \$100 to make actual investments in their chosen stocks. Students who participate commit to completing an 8-week course and graduating high school. Upon graduating high school and turning 18, their investments are transferred to the student's brokerage account, where they can withdraw funds or continue investing. Mr. Aman thanked Mark Burrell for researching and securing this opportunity for students.

Mr. Aman stated that Therapeutic Crisis Intervention (T.C.I.) is a research-based comprehensive crisis management system developed and centered out of Cornell University. T.C.I. started as a crisis management system for residential facilities but has evolved into a multi-faceted program that provides intervention strategies and support for schools.

The school-based Therapeutic Crisis Intervention system is called TCIS. TCIS aims to create a traumasensitive environment where students and adults feel safe in school. Through proper training, staff will learn strategies to prevent and/or de-escalate potential crises with students and use crisis events as an opportunity to improve their coping strategies.

The District recently sent two staff members to the TCIS "Train the Trainers" workshop, Laura Preston and Shea Bensley.

After five full days of training and testing, Ms. Preston and Mrs. Bensley are certified to offer TCIS training to CCSD faculty and staff. Along with Craig Bennett, three staff members are certified to provide TCIS training within the District. Training will be offered to faculty and staff in the near future.

Mr. Aman reminded the Board that on March 18th & 19th, the musical *The 25th Annual Putnam County Spelling Bee* will be performed in the High School auditorium. Doors will open at 7:00 p.m. on the 18<sup>th</sup> and 2:00 p.m. on the 19<sup>th</sup>.

## Elementary Principal Peter Ahart's report to the Board.

Mr. Ahart was not present for the meeting. A summary of his written report to the Board is as follows.

Mr. Ahart informed the Board that on April 7th, Candor will lead the BOCES Region (T.S.T., G.S.T. and BT BOCES) with ongoing Early Learning professional development. Mr. Ahart, Sara Loomis, and the PreK team will work with the participants to explore strategies that take PreK classrooms to the next level. Participants will be able to engage in classroom visits, strategic planning, and collaborative resource development, all designed to help regional schools create meaningful learning experiences for PreK students. Candor has a phenomenal PreK program with much to offer students, families, the community, and professionals.

Mr. Ahart stated that Read Across America was rebranded to promote books featuring diversity. Each classroom received a copy of the diverse book selected for their grade level band. Classes took a deep dive into these books using lesson plans created by Wendy Bruttomesso.

Mr. Ahart informed the Board that on Friday, March 3rd, 2023, the Elementary School celebrated "Dress Like Your Favorite Seuss Character Day," where students and staff alike participated. In February, they also celebrated Black History Month by showcasing certain texts in the L.M.C. and having students share inspirational stories and quotes on the announcements. Individual classrooms also participated in activities planned by teachers.

Mr. Ahart informed the Board that the Elementary School utilizes the Response to Intervention (R.T.I.) committee to review retention referrals this year. They also spend time closely examining the effectiveness of retention and much of the data. The team is dedicated to retaining students only if they have clear evidence that students will benefit. Once a student is identified for retention, the team develops an instructional plan for the student, reviews data, and initiates the Light's Retention Scale, an objective tool used to determine if grade retention will have a positive or a negative outcome by examining several factors. Among the factors are school attendance, age, behavior, emotional traits, siblings, student mobility (# of schools attended), and academic achievement.

## Assistant Superintendent of Curriculum, Instruction, and Pupil Services Kimberleigh Nichols summarized her report to the Board.

Mrs. Nichols listed a District priorities update. The District will use data to drive instructional decisions and practices. The goal is that administrators and teachers will adopt and use an explicit process (i.e., Data Wise) to improve teaching and learning. They had a Data Wise Advisory team meeting on February 16<sup>th</sup>. They will work on the Candor C.S.D. Data Dashboard in February and March. The Response to Intervention committee will continue to meet. The Jr High Data Study Group will meet in February and March. The Special Education Department Data Collection for 2023-2024 projections will be in March. The iReady Leadership Conference is in March.

The District will have Literacy instruction across all content areas. The goal is that all teachers will support the lifelong practices of readers and writers. The Elementary intervention is ongoing. There will be a District presentation at the Superintendent's Conference Day (S.C.D.) on March 17<sup>th</sup>. There will be a teacher-led presentation on the S.C.D. on March 17<sup>th</sup>.

The District will focus on vocabulary and comprehension. The goal is that teachers will explicitly teach strategies to support vocabulary development and comprehension. The classroom walk-throughs are ongoing.

They will have progress monitoring (K-8) via iReady diagnostic in September, January, and June. There will be a teacher-led presentation on the S.C.D. on March 17<sup>th</sup>.

There will be Core Instruction and Tier 1 interventions. The goal is that during Rtl meetings, faculty meetings, grade level/department meetings, opportunities will be provided to discuss best practices for instruction and identify/develop interventions to be used within the general education classroom. The Rtl meetings are ongoing. There was a Curriculum Council Kick-Off (E.L.A., Math, Social Studies, and Science) on March 9<sup>th</sup>. The teacher-led sessions on the S.C.D. will include modifying tasks and assignments; understanding and supporting the neurodivergent student; trauma-informed practices; therapeutic crisis intervention; Responsive classroom practices; and close reading strategies

The District will implement a multi-tiered system of support (MTSS). The goal is that both schools will create a system to assess students' academic needs on a regular basis, identify the level of support individual students need, and create a system to monitor student progress. The Elementary School will have weekly RtI meetings and grade-level data team meetings following the diagnostic. The Jr/Sr High School will have data collection and grade level meetings after every five weeks. The goal is to also create a list of tiered interventions for social/emotional and behavioral supports PreK-12. There will be Mental Health Team meetings in January and March through June.

The District will maintain a safe and supportive environment and encourage a positive culture. The goal is to create the conditions for school community members to behave safely, caring, respectfully, and responsibly. The Mental Health Team support for both buildings is ongoing. There will be a Diversity, Equity, and Inclusion (D.E.I.) Framework Overview with Jill Kissick-Castro at the S.C.D. on March 17<sup>th</sup>. A District team will attend the NYSED 2023 School Safety Summit in May/June.

## Director of Instructional Technology Matt Gelder summarized his report to the Board.

Mr. Gelder presented the Board with the latest Help Ticket submissions.

Mr. Gelder stated that he has been conducting a device inventory in line with the technology procedures to ensure that devices are accounted for, and the department knows where they are located. He began with the Chromebook fleet in preparation for upcoming state testing to ensure there are enough working touchscreen devices. Running reports to see the disparity between who the devices are assigned to and who the last active user was gave Mr. Gelder a starting point to determine a subset of devices to track down. Once the Chromebooks have been inventoried, he will move on to Windows laptops and desktops.

Mr. Gelder informed the Board that he will present Flowcabulary to Jr/Sr High School teachers during the S.C.D. on March17th. Flowcabulary uses hip hop music videos to engage students in Tier 2 and 3 vocabulary words to develop literacy skills and deepen content knowledge in a variety of subject areas. He hopes the demonstration and time to review the lessons and related online activities will encourage more teachers to make this a regular part of their curriculum.

## Athletic Director/Director of Transportation Holly Carling summarized her report to the Board.

Mrs. Carling was not present for the meeting. A summary of her written report to the Board is as follows.

Mrs. Carling congratulated Janelle Marsh, who is going to the NYSPHAA Bowling Championship on March 11<sup>th</sup>. Mrs. Carling congratulated Grace Handy, who presented (and represented) very well at the Section IV Student Athletic Advisory Council meeting on March 7<sup>th</sup>. James Kane, Ayasha Schweiger, Nicola Soper, Phoebe Swartz and Kristin Baker, Pam Quinlan, Kim White, Bree Zogaria and Mrs. Carling attended the conference. The time and commitment the athlete presenters put into this day are remarkable. Section IV is extremely proud of all of them. A huge shout out to Whitney Point's AD, Murphee Hayes, Marathon's AD, Todd James, and Section IV retiree Patti Murphy who organized the entire event. It truly is a day to remember. The Athletic Directors, Coaches, and Chaperones had a keynote speaker, a Q & A with Navy Seals, and other topics covered throughout the day were "What did they Say?" "Believe in You" and "Hazards and Risk of Vaping."

The Student-Athletes were able to see four of the seven topics. The topics offered were "Balancing Academics, Athletics & Your Social Life," "Captains Training," "Influence of Relationships," "Leadership Training," "Nutrition & Mental Health," and "Personal Branding."

Mrs. Carling informed the Board that the mascot committee has grown. They have now had two successful committee meetings and are narrowing down the options for the new mascot. Mrs. Carling would like to thank each of the committee members and everyone who has taken the time to write or call with their input.

She has received suggestions and has asked folks to give their "why." The committee has spent much time discussing who Candor is and why a specific mascot will represent the schools best. The committee has narrowed the choices down, and recommendations will be shared with a larger population of students for their input before making a final decision. Mrs. Carling thanked everyone who has taken part in this very important project.

Mrs. Carling listed the winter sports wrap-up. The ESPN Ithaca Fueling Excellence Winter Award winners are Kody Floyd for Bowling, Janelle Marsh for Bowling, and Jadon Heidl for Basketball. Each winner was interviewed when selected and will receive a T-shirt at the end of the year, and the Candor Booster Club will receive \$50 for each student-athlete who is awarded.

The Scholar-Athlete teams were Boys Bowling with a team average of 92, Boys Basketball with a team average of 94, and Girls Basketball with a team average of 96.

Mrs. Carling presented a summary season for each sport as presented by each coach. In the last three out of four seasons (the fourth being COVID) for Boys Basketball, they have finished in the quarter-finals of the section. After losing eight seniors to graduation, they had a difficult task ahead of them. After 33 morning practices at 6:30 a.m., 16 spring league games, camp, 14 summer league games, and a lot of preparation, they were able to rebuild and not miss a beat.

They finished with a 15-7 record. Of the seven losses, five of them were to teams that played in the semi-finals of the section. They had an amazing 10-1 record at home with the Candor Crazies. They say goodbye to five seniors who they will truly miss. They return a strong group of underclassmen along with a solid group of J.V. players. With another busy offseason planned, they will be ready for next year's challenge. The IAC All-Stars were Zeb Soper and Jadon Heidl.

Girls Basketball regularly started two 8th graders and two freshmen. Emmi Makie (8th grade) led the team in scoring with 11.2 points per game. She hit double digits 11 times and led the team 12 times. Nicola Soper (9th grade) led the team in rebounding. Both were selected to I.A.C. All-Star teams. They won 4 games, which doubled the win total from the previous season. Possibly the most memorable was a buzzer-beating win over division foe Newfield at home at the end of the season after they had beaten Candor by 15 in the first match-up early in the season. The I.A.C. All-Stars were Nicola Soper - First Team, and Emmi Makie - Second Team.

The Boys Bowling team was the I.A.C. Small School Division Champions. The SVEC team placed fifth in Class D with a score of 2582. Kody Floyd took 37th overall with a 613 series. Matt Fitch rolled a 575 for 59th place, Calvin Curkendall was 92nd with a 520, and Aiden Jackson came in 106th with a 485. Tyler Dunham scored a two-game total of 275, and Kameron Smith threw one game, posting a 114. The I.A.C. All-Stars were Kody Floyd- First Team, and Matt Fitch - Second Team.

The Girls Bowling team was the I.A.C. Small School Division Champions. The SVEC team finished fourth in Class D with a score of 2162. Janelle Marsh rolled a 615 series, first in Class D and seventh overall. Kaitlyn Floyd placed 71st with a 456 series, Kaydee Jackson was 82nd at 432, Calli Marsh took 92nd with a 413, and Jennarose Reagan was 141st at 246. Janelle Marsh bowled at Sectionals and placed in the High Scratch Series-Class D, and High Game Series - Class D. The I.A.C. All-Stars were Janelle Marsh - First Team, and Kaitlyn Floyd - Second Team.

Despite being plagued by injury, the SVEC Wrestling team still managed to get a trio of grapplers through to the Section IV Division II Wrestling Championships. The Eagles had ten wrestlers seeded early in the week, but only five were able to compete. Shane Neal garnered second-place accolades, while Kamren Westbrook and John Johnston finished fifth.

Mrs. Carling presented a report for the Transportation Department. The department is in the final stages of purchasing a new routing software. This system will allow them to digitally manage all students busing, tracking, and eventually, a parent portal. They are excited to be able to streamline the current workload of hand routing and paper bus notes. The department is still dealing with a driver shortage. And, due to illnesses and the retired substitutes leaving for spring vacations, they are running with a skeleton crew. They have one new driver on the radar, hopefully starting soon. The buses that were ordered in July 2022 are finally in production. They should be in as early as the beginning of April.

Network Administrator's Log for February 2023 was submitted.

## REGULAR MEETING, MARCH 16TH, 2023

Superintendent Brent Suddaby summarized his report to the Board.

Mr. Suddaby informed the Board of the Capital Improvement Project public presentations. The first presentation was on March 7<sup>th</sup>. There was good attendance and discussion. A video of the presentation is available on the district website.

Mr. Suddaby stated that Oneida Educator Diane Schenandoah's visited the District on March 16<sup>th</sup>. She presented to the Elementary students and staff, and then the Jr/Sr. High School students and staff. He did not ask her to weigh in on the changing mascot but simply to help us gain a deeper understanding of Indigenous culture and the contributions that Indigenous people have made to the community. Ms. Schenandoah is an acclaimed Oneida educator, a councilor at Syracuse University, the Daughter of a Clan Mother of the Oneida Nation's Wolf Clan, an Onondaga Nation Chief, and a renowned artist.

Mr. Suddaby thanked the Board for their support of the March Superintendent's Conference Day. Having a full day for professional development for teachers, support staff, and administrators is very valuable, and they appreciate it. This day will allow them practical professional collaboration and learning that helps them stay at the top of their game in the classroom and in their other roles in the school. They will be able to bring both faculties together for a morning session. There will also be time for grade level and department work. They have teacher-led professional development sessions scheduled in the afternoon.

Mr. Suddaby informed the Board that the dedicated grounds crew maintains approximately 3,260 acres of land, athletic fields, playgrounds, sidewalks, parking lots, etc., and are the first responders during inclement weather. It is important not only to have the right people but also to have the right equipment. The time is right to add a small utility vehicle (Side-by-Side Gator) to the fleet. A John Deere vehicle is available for purchase off of the N.Y.S. bid list. With proper maintenance, this vehicle will serve the District for decades.

### **Board Comments:**

Kate Davenport thanked Mr. Suddaby for bringing Ms. Diane Schenandoah to the District. She really enjoyed the presentation.

Hope VanScoy commented that she was impressed at how well the faculty treated and handled the students during the presentation.

Hannah Murray thanked the mascot committee for all of the work. She stated that the meetings have been very respectful and thanked Holly Carling for helping the committee and running the meetings.

#### **RECOGNITION OF VISITORS:**

Board President Hannah Murray recognized the visitor present, Jessica Spaccio. Mrs. Spaccio stated that the next PTSA meeting is on March 28<sup>th</sup> in the High School Library.

### Adjournment:

President Murray announced the regular session of the meeting adjourned at 7:49 p.m.

#### Executive Session:

At 7:54 p.m., a motion was made by Raymond Parmarter, seconded by Hope Vanscoy, to enter executive session to discuss the CSE/CPSE reports. At 7:55 p.m. Assistant Superintendent of Curriculum, Instruction, and Pupil Services Kimberleigh Nichols entered executive session. Mrs. Nichols exited at 8:02 p.m. At 8:20 p.m., Josh Soper made a motion, seconded by Nate Brace, to adjourn executive session.

Respectfully submitted,

Kathlyn M. Hinkle, Clerk of the Board