

Board of Education, Regular Meeting
Thursday, June 16th, 2022

CALL TO ORDER:

A regular meeting of the Board of Education was held in the High School Library and was called to order by Vice-President Raymond Parmarter at 6:30 pm, with the following additional board members present: Nate Brace, Brent Doane, Michael Blake, and Kate Davenport. Superintendent Brent Suddaby was also present.

ADJOURN TO EXECUTIVE SESSION:

At 6:30 pm, a motion was made by Michael Blake, seconded by Nate Brace, to adjourn to executive session to discuss a particular personnel matter. All board members listed above were present. At 6:56 pm, Kimberleigh Nichols, Interim Director of Special Education, entered executive session to discuss the CSE/CPSE reports. Mrs. Nichols exited the meeting at 7:01 pm.

RETURN TO REGULAR SESSION:

At 7:09 pm, Brent Doane made a motion, seconded by Michael Blake, to return to regular session. The motion carried unanimously. All board members listed above were present, as well as Superintendent Brent Suddaby, Elementary Principal Katie Volpicelli, Interim Director of Special Education/Director of Curriculum & Instruction Kimberleigh Nichols, Athletic Director/Director of Transportation Holly Carling, Director of Technology Instruction Matt Gelder, and Board Clerk Kathlyn Hinkle.

The Pledge of Allegiance was said to begin regular session.

CSE/CPSE REPORTS ACCEPTED:

A motion was made by Michael Blake, seconded by Kate Davenport, to accept the CSE/CPSE Reports as presented. The motion carried unanimously.

MINUTES APPROVED:

A motion was made by Nate Brace, seconded by Kate Davenport, to approve the minutes of the Regular Meeting held on May 19th, 2022, as presented. The motion carried unanimously.

REPORTS ACCEPTED:

A motion was made by Brent Doane, seconded by Nate Brace, to accept the Treasurer's Report for May 2022, as presented. The motion carried unanimously.

A motion was made by Michael Blake, seconded by Brent Doane, to accept the Appropriation Transfer Reports for May 2022, as presented. The motion carried unanimously.

WARRANTS ACCEPTED:

A motion was made by Nate Brace, seconded by Brent Doane, to accept the following Warrants for May 2022, as presented: General Fund #60, Federal Fund #31, and School Lunch Fund #32. The motion carried unanimously.

RECOGNITION OF VISITORS:

President Parmarter acknowledged the visitors present at this time, Sara Loomis and Linda Padgett. Mrs. Padgett filled the Board in on what has been happening at TST BOCES.

CONSENT AGENDA:

Upon the recommendation of Superintendent Suddaby, a motion was made by Michael Blake, seconded by Kate Davenport, to approve the following personnel items, pending fingerprint-supported criminal history background checks, where applicable*:

Retirement/Resignations:

Accepted the retirement of **Pamela Krause** as a Full-Time Bus Driver, effective September 30th, 2022, with regret.

Accepted the resignation of **Sydney Wade** as School Business Official, effective June 16th, 2022, with regret.

Accepted the resignation of **Beth Blomberg** as Part-Time Teacher Aide, effective May 31st, 2022, with regret.

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Accepted the resignation of **Brittany White** as Part-Time Teacher Aide, effective May 28th, 2022, with regret.
Accepted the resignation of **Connie Jordan** as a Full-Time Bus Driver, effective June 30th, 2022, with regret.
Accepted the resignation of **Heather Greeno** as Accounts Payable Clerk, effective June 24th, 2022, with regret.
Accepted the resignation of **Cora Anderson** as Part-Time Teacher Aide, effective June 22nd, 2022, with regret.

Recommended Appointments:

Approved the appointment of **John Benjamin and Steven Fales** as Driver Education Instructors for Summer 2022, with salary in accordance with the 2022-2023 Candor Faculty Association Contract.

Approved the appointment of **Beth Blomberg** as a Long-Term Substitute Teacher, effective September 1st, 2022 through February 2023, with salary and benefits in accordance with the 2022-2023 Substitute Teacher Pay Schedule.

Approved the appointment of *Summer Custodial Workers*, effective June 27th, 2022, with salary in accordance with the 2022-2023 Candor Employees Unit Contract.

- **Shea Bensley, Julie Cornell, Sarah Gordner, Ashley Green, Brandice Marsh, Chris Teribury, and Dixie White**

Approved the appointment of *Summer School Faculty & Staff*, as presented.

Approved of the *Extra-Curricular Appointments for 2022-2023*, as presented, with salary in accordance with the 2022-2023 Extra-Curricular Payment Schedule.

Approved the appointment of *Non-Instructional Substitutes* for SUMMER 2022, with salary in accordance with the 2022-2023 Non-Instructional Substitute Pay Schedule:

1. **Leslie Thomas** - Clerical Substitute
2. **Heather Cornwell** - Clerical Substitute

Approved the appointment of *Student Technology Workers*, effective June 17th, 2022. The students will work approximately 14-16 days (seven hours per day) starting at the end of June, and over the course of the summer months. Salary will be \$13.20/hour, for hours worked, no benefits.

- **Mylee Andrews, James Kane, Sean Berwald, Andrea Difiglia, and Carterann Lower**

Approved the appointment of **JonPaul Dauval** as an English teacher in the Candor High School Alternative Education program, effective July 1st, 2022, with salary and benefits in accordance with the 2022-2023 Candor Faculty Association contract.

Approved the appointment of *Non-Instructional Substitutes* for the 2021-2022 school year, with salary in accordance with the 2021-2022 Non-Instructional Pay Schedule.

1. **Sandy Parker** - Substitute Custodial Worker
2. **Devin Blinn*** - Substitute Custodial Worker

Intermunicipal Agreement for Sharing a Food Service Manager:

Approved the 2022-2023 Intermunicipal Agreement for Sharing a Food Service Manager resolution (Michelle Dougherty) with the Spencer-VanEtten School District, as presented.

Maternity Leave Request:

Approved the maternity leave request from **Bree Zogaria**, starting September 1st, 2022 through approximately November 4th, 2022. Ms. Zogaria will use her accumulated sick time for the duration of the leave.

Commencement 2022 Awards:

Approved of the Commencement 2022 Awards and Scholarships, as presented.

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Donation Acceptance:

Accepted the donation of \$100.00 (One Hundred Dollars and Zero Cents) donated to the Candor School District by Esther Grennell of Candor, NY.

Memorandum of Agreement - Elementary Secretary 2022-2023 Terms

Approved the Memorandum of Agreement regarding the current Elementary Secretary vacation days, as presented

Administrative and Confidential Employees 2022-2023 Salaries:

Approved the Administrative and Confidential Employees 2022-2023 titles and salaries, as presented.

School Bus Bond Resolution

Approved the School Bus Bond resolution, as presented, authorizing general obligation bonds to finance the acquisition of school buses.

Truck Bond Resolution

Approved the Truck Bond resolution, as presented, authorizing general obligation bonds to finance the acquisition of a one-ton pickup truck.

Funding of 2020 Capital Reserve

Approved the funding of the 2020 Capital Reserve with the following resolution:

"WHEREAS, the Candor Central School District obtained voter approval to establish the 2020 Capital Reserve to finance, in whole or in part, the purchase of school buses and other vehicles and/or the cost of authorized alterations, construction and/or reconstruction of District facilities, buildings and/or additions, including related site work, health and safety improvements, security improvements, and handicap accessibility improvements, and to fund said Reserve by the transfer of surplus funds remaining in the District's undesignated fund balance at the end of the fiscal year;

NOW THEREFORE, BE IT RESOLVED, to authorize an increase in the 2020 Capital Reserve for any excess available funds over 4% allowed by the Real Property Tax Law (Code Section 1318) at June 30th, 2022."

Liability Insurance Vendor Approval

Three proposals for liability insurance were received by the May 30th, 2022 deadline. The proposals were reviewed by School Business Official Sydney Wade and Superintendent Brent Suddaby.

The proposals received were from: NBT Insurance Agency
NYSIR
Smith Brothers

Upon the recommendation of Superintendent Suddaby the Board approved NYSIR as the District's liability insurance vendor, effective July 1st, 2022 through June 30th, 2023.

Donate Acceptance - Home Central

The Home Central, located at 309 Owego Road, Candor, NY, has donated soil to the Candor Elementary School. The soil will be used for the new garden project. The goal is for the herbs to be harvested and used in the fall by Michelle Dougherty, Food Services Manager, and the food services staff. The approximate value of this donation is \$115.00 (One Hundred Fifteen Dollars and Zero Cents). The Board accepted this donation.

The motion for all consent agenda items was unanimous.

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Administrator's Reports:

Jr/Sr High School Principal Wayne Aman summarized his report to the Board.

Mr. Aman spoke of the concurrent enrollment credits for 2022. The Class of 2022 has earned 1188 credits through the TC3 *CollegeNow* program. Using SUNY Cortland tuition as a benchmark, the students will have saved in tuition alone (Not including room & board savings): 1188 credits x \$295 / credit = \$350,460

Mr. Aman stated that he is always amazed by the financial savings offered to the Candor community's families. He applauds the students who take advantage of this opportunity and thanks TC3 *CollegeNow* for continuing to support this program for area high schools.

Mr. Aman stated that over the past five years, the High School has offered 7th-grade students who are highly proficient in Math the opportunity to take Algebra I in 8th grade. Historically, accelerated students have done very well in their advanced courses. This year, the High School is expanding this opportunity to include an accelerated Science option as well, with select students taking Biology in 8th grade. Accelerated courses allow students who take them the opportunity to challenge themselves with a higher level of content rigor and open their schedule to more high-level course offerings in the future.

Mr. Aman invited the Board Members to the 2022 Commencement Ceremony. There are 64 graduates participating on June 24th. The ceremony will start at 7:30 pm, at the stadium field, with a weather contingency relocation in the high school auditorium. This lifetime event is truly an honor to be part of.

Elementary Principal Katie Volpicelli presented her report to the Board.

Mrs. Volpicelli presented the Board with the 2021-2022 iReady Diagnostic Data.

Mrs. Volpicelli stated that one piece of feedback regarding the 3-6 ELA Curriculum (Side By Side) is that it is a very holistic approach to teaching reading. In order to address the need for a more specific teaching of standards and skills, the 4th-grade team utilized iReady Standards Mastery Assessments along with instructional resources in iReady, and they were pleased with the results.

Standards Mastery offers targeted digital assessments that help you understand how students are performing on Reading and Mathematics standards. It allows you to identify performance trends quickly, gain insight into students' current understanding and possible misconceptions, and connect to resources to support student proficiency. During the month of June, Mrs. Volpicelli and Karlie Both provided a standards mastery workshop for grades 3, 5, and 6 that focused on the following:

- Reviewing the overall scope and sequence of each grade level's Side By Side curriculum
- Aligning ELA priority standards with curriculum
- Identifying the standards that require additional teaching
- Selecting three standards mastery assessments and instructional tools for each trimester

The grade levels are looking forward to starting the 2022-2023 school year with a plan to supplement Side By Side with this essential instruction and assessment. Mrs. Volpicelli thanked the 4th-grade team for taking the initiative and Karlie Both for being a teacher leader and providing this opportunity.

Mrs. Volpicelli reminded the Board of some upcoming events. The 6th Grade Moving Up Ceremony is June 17th at 9:30 am. The PreK Graduation is on June 17th at 1:45 pm. Field Day will be held on June 21st.

Mrs. Volpicelli thanked the Board for a wonderful ten years. She stated that she has experienced great joy while working with Candor's incredible students, faculty, staff and families.

K-12 Assistant Principal Peter Ahart presented his report to the Board.

Mr. Ahart stated that the district SST team and administrators met with the Tioga County Department of Social Services Director, Elizabeth Myers, in late May. The goals of the meeting were:

1. To work together to ensure practices of supporting families were appropriate and supported DSS's practices.
2. To ensure that response to a suspicion or disclosure of abuse or maltreatment was appropriate.

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3. Have an open and honest conversation regarding the school's role and the role of DSS when a family or child is in need of support after a call into the NYS Central Registry.

The conversations provided insight into DSS's current work throughout Tioga County schools. The team gained new knowledge of updated laws and resources/programs available to the school community. They will be meeting with Ms. Myers on a regular basis during the 2022-2023 school year.

Mr. Ahart stated that he and Katie Volpicelli have been having conversations with teachers regarding next year's master schedule. The schedule is currently being constructed with the intent of having a draft out to teachers by year-end. A few priorities when building the master schedule this year are allotting additional minutes of ELA instruction in the primary grades to meet the needs of the new curriculum, providing an "all hands on deck" approach to intervention, and prioritizing math intervention.

Mr. Ahart informed the Board that the District has plans to completely sand down the elementary gym floor this summer, similar to what was done last summer in the high school. The last recollection of it being done was roughly fifteen years ago. The floor needs it. Mr. Ahart and Holly Carling have worked with several teachers and coaches throughout the design process. They have had such positive feedback regarding the high school gym design, so they modeled the elementary school design after that. Mr. Ahart provided the Board with a rendering of the floor. Some markings are specific to elementary PE classes, such as the bowling pin dots and shapes throughout. This floor stain will be one color, not two-toned as the high school is, and the color scheme matches the high school's.

Mr. Ahart stated that he is extremely excited to begin as the Elementary Principal on July 1st. He thanked Brent Suddaby and the Board of Education for the opportunity to serve this great school community.

Interim Director of Special Education Kimberleigh Nichols summarized her report to the Board.

Mrs. Nichols informed the Board that four students are attending summer programs at TST BOCES in Ithaca this year, and two are attending Camp Ahwaga in Owego. Mrs. Nichols thanked the District special education teachers who advocate for summer programming for their students. Summer services help to maintain skills and minimize regression. Mrs. Nichols thanked Katie Anderson and the transportation department for all they do throughout the year and for providing the much-needed summer transportation.

Mrs. Nichols stated that the department has held twenty-three meetings since the last BOE meeting and plans to hold twenty more prior to the end of the school year. The special education department, especially Ali Wright and Dr. Morog (School Psychologists), have been working to complete evaluations prior to the end of the school year. They may need to hold a handful of meetings over the summer, but they will at least have testing done prior to students leaving for summer break.

Mrs. Nichols presented the Board with a graph that showed Classification Numbers by Grade as of June 2022 (excluding new referrals and out-of-district placements).

Director of Curriculum & Instruction Kimberleigh Nichols presented her report to the Board.

Mrs. Nichols stated that the final shipment of state assessments had been delivered to CNYRIC for vendor scoring. The state science assessments for fourth and eighth grades were the final 3-8 state assessments for this year (excluding regents exams for the senior high students). Mrs. Nichols thanked Ben Taylor for taking on the task of state test coordination and doing an excellent job. Best wishes to Ben Taylor as he begins his school administration career. The District is thankful for all that he has helped us accomplish during his tenure at Candor.

Mrs. Nichols informed the Board that there are currently 121 students registered for summer school. Online registration is officially closed, but teachers and administrators will continue reaching out to families with children who they believe could benefit from our summer program. Sara Loomis, CCSD Summer School Principal, has received letters of interest from twenty-five teachers and seven teacher aides who are interested and excited to work during the six-week program. Among those interested are special education teachers, speech and language therapists, and the District's occupational therapist, which means that the District will be able to informally provide targeted interventions to students who would otherwise not be able to receive that specialized support over the summer.

Mrs. Nichols presented the Board with the titles of the teacher proposals for summer curriculum development.

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Director of Technology Instruction Matt Gelder presented his report to the Board:

Mr. Gelder stated that the District will be collecting all Chromebooks in the next few weeks to clean, inventory, and properly store them over the summer to ensure that they are ready for use in the fall. It is always a scramble to collect all of the devices from students. Mr. Gelder thanked the faculty for their assistance in this effort. He could not accomplish this without their help. Teachers and students can request to keep their devices over the summer if they will be working on coursework for next year or taking summer school courses for credit recovery. Mr. Gelder informed the Board that he received nine applications for summer technology workers. He interviewed students now to bring the number down to the six individuals that will be hired for a few weeks of work this summer. The student workers will be helping to clean, repair, and inventory iPads and Chromebooks. They will perform an inventory check of the audio visual and other computer-related equipment found in each of the classrooms and offices in the District. The current plan is for students to work Monday through Thursday for two weeks right after school lets out and two weeks in August just before school resumes. Hiring more students for a shorter period of time allows the ability to complete the same amount of work and provides training opportunities for more students.

Mr. Gelder stated that he is working with Sara Loomis to ensure that teachers not only have the devices that they might need for students attending Summer School but that the programs they will be accessing have the correct teacher-to-student rostering set up. Normally, the District would utilize SchoolTool to create rosters, but this rostering does not exist for the summer program, so many of the programs have to be manually rostered.

Athletic Director Holly Carling summarized her report to the Board.

Mrs. Carling presented the Board with the GPA's for Scholar-Athletes.

- The GPA for the Boys SVEC Varsity Golf was 95 (Five Candor students 90 or above)
- The GPA for Girls SVEC Varsity Golf was 97
- The GPA for SVEC Varsity Baseball was 93 (Four Candor students 90 or above)
- The GPA for Softball was 96 (Nine Candor students 90 or above)
- The GPA for the Girls Track was 96 (Ten Candor students 90 or above)

Although the Boys Track Team did not have a high enough average for a Scholar-Athlete Team, the team had three individuals who made Scholar-Athlete (90 or above).

Mrs. Carling informed the Board that Shelby Swartz will be recognized as the Outstanding Volleyball Scholar-Athlete for Night of Champions as presented by ESPN Ithaca. The ceremony will be live-streamed at ESPNIthaca.com at 7:00 pm on June 28th, 2022

Mrs. Carling stated that the Senior Sports Awards program will be held in the High School Auditorium on Monday, June 13th, 2022, at 7:00 pm.

Mrs. Carling stated that the Spring Sports are coming to an end, and it has been a successful season both on and off the field for many of the athletes. She stated that it has been an absolute pleasure to be at the games supporting the individuals and teams throughout the season.

Mrs. Carling gave a brief run down of how the spring sports team did for the season and congratulated the coaches, athletes, and teams on their seasons.

Director of Transportation Holly Carling summarized her report to the Board.

Mrs. Carling stated that drivers are preparing their buses for summer as the school year is winding down. By June 24th, all vehicles will be mopped, scrubbed, and thoroughly cleaned out. Summer school programs will start on July 1st and will run until August 17th. There are four full-size buses traveling daily for the CCSD K-12 Summer School program, one bus going to Cornell for UpwardBound, one bus headed to Camp Ahwaga in Owego, and one to TST in Ithaca. There will be two vans out daily for the four-week driver's education program.

Mrs. Carling stated that all new drivers have completed their six-hour pre-licensing course and are ready for the four-day, 30-hour Basic course over the summer, which she and Katie Anderson will teach.

Mrs. Carling informed the Board that new this school year, all newly permitted CDL drivers must first complete Entry Level Driver Training prior to signing up for their driver's test. The department is providing this training in-district as opposed to contracting out for the training; it includes behind-the-wheel and written instruction.

Mrs. Carling stated that she and Katie Anderson are looking forward to preparing for the 30-hour training course they will present to all new drivers this summer.

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This is one of the many mandatory trainings that drivers must take, and it will be nice to be able to present this in-house rather than contracting it out to BOCES as the department has in the past.

The Network Administrator's Log for May 2022 was submitted.

Superintendent Brent Suddaby summarized his report to the Board.

Mr. Suddaby informed the Board that the District put out a request for proposals for the purpose of selecting a qualified and experienced audit firm for the Candor Central School District. He is happy to report that the District received three quality responses. The proposals were evaluated based on many factors, including the experience of the firms, size of staff, educational backgrounds, specialized skills, total years of operation, results of peer reviews, their audit approach, time frame, cost & fee structure, and of course, and reference checks. While all three firms are of the very highest quality, Mengel, Metzger, Barr & Co (MMB) stood out as the best fit for Candor CSD's current needs. Mr. Suddaby is recommending that the Board appoints MMB as the independent auditors at the July Board of Education meeting.

Mr. Suddaby stated that after extensive shopping and negotiating, Sydney Wade found the best Property-Casualty Insurance & Workers' Compensation Insurance service and price for the District with the New York School Insurance Reciprocal. Mr. Suddaby and Mrs. Wade have been negotiating with insurance vendors and consultants to secure the best possible deal on the Stop-Loss coverage, dental plan, and ways to save on pharmaceutical expenses. The District will pay tens of thousands less in premiums and administrative charges than what was initially offered.

Mr. Suddaby spoke of the upcoming Capital Projects and the Facilities Planning Committee. He thanked the Facilities Planning Committee, starting with the former Committee Chair, Sydney Wade. Mrs. Wade did an outstanding job getting the Committee started and getting the request for proposals drawn-up. The rest of the team consisting of Mr. Suddaby, Hannah Murray, Josh Soper, Wayne Aman, Peter Ahart, Jim Wintermute, Lonny Seeley, Holly Carling, Kim Nichols, Mike Swartz, Jim Douglas, Rob Murray, and Chris Davenport, are in the midst of reviewing proposals. By early July, they will invite the top companies to Candor to tour the facilities and give a brief presentation to the Committee. The committee meeting will be open to the public.

Mr. Suddaby informed the Board that he attended the Candor Alumni Association Banquet.

Mr. Suddaby stated that he does not think that there was ever any doubt that Peter Ahart is the right person to be the next Elementary School Principal. At the same time, the administrative team did not want to usurp the teachers and staff by simply asking the Board to appoint him to the position. Therefore, Mr. Ahart went through the interview process with teachers, staff, and Mr. Suddaby. They talked about his personal and professional qualifications. Mr. Suddaby is happy to report that Mr. Ahart has overwhelming support from all stakeholder groups to take the position of Candor Elementary School Principal.

Mr. Suddaby stated that with the exception of his immediate family, he has never felt so indebted to people as he has since started his job at Candor. He thanked Michael Blake, Katie Volpicelli, and Sydney Wade for their service, kindness, thoughtfulness, generosity, humor, etc.

Board Comments:

Michael Blake thanked everyone that is staying and those that are leaving.

Raymond Parmarter thanked Michael Blake for his service as a Board member.

Brent Doane stated that in a year full of change, thank you all. He thanked Mr. Blake for his years of service.

Recognition of Visitors:

Vice-President Raymond Parmarter recognized the visitors present, Sara Loomis and Linda Padgett. No comments were made at this time.

Adjournment:

Vice-President Parmarter announced the meeting adjourned at 8:22 pm.

Respectfully submitted,

Kathlyn M. Hinkle