

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES
Monday, May 15, 2017 ~ 6:00 pm**

Note: Meeting was held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Jonathan Mapes, Thomas Miscio, Kendra Williams

Student Reps present: None

Staff present: David Theoharides, Superintendent
Matt Nelson, Assistant Superintendent
Gwen Bedell, Business Administrator
Bernie Flynn, Curriculum Director
Tracie Hallissey, Teacher
Sherri Baron, Teacher
Troy Hathaway, Teacher
Tim Fecteau, Teacher
Matt Petermann, SHS Assistant Principal
Beth Lambert, Curriculum Assistant/Teacher
Joe Doiron, Ed Tech
Barb Perry, Teacher

Guests present: Suzanne Godin, Consultant
Mark Patterson
Ethan
Brian
Chase

A. Call to Order Time: 6:05 pm

B. Pledge of Allegiance Said

C. Adjustments

1. Mr. Miscio made a motion **to accept an addendum with an additional resignation and an additional appointment.**
Mr. Mapes seconded the motion. Motion carried 5 – 0.

D. Approval of Minutes

1. April 3, 2017 Regular Meeting, 6:00 pm (Attachment D.1.)
2. April 3, 2017 Executive Session, 7:30 pm (Attachment D.2.)
3. May 1, 2017 Executive Session, 5:00 pm (Attachment D.3.)
4. May 1, 2017 Executive Session, 5:30 pm (Attachment D.4.)
Mr. Miscio made a motion **to approve the minutes as presented.**
Mr. Sheppard seconded the motion. Motion carried 5 – 0.

E. Public Comments None

School Committee Meeting Minutes

May 15, 2017

F. Communications

1. Maine Dept. of Education re 2015/2016 Special Education Monitoring Program (**Attachment F.1.**)

G. Committee Reports

1. Construction Update
 - i. SHS/SRTC Construction Project
 1. Performing Arts Committee – site tour last week
 - ii. Elementary Construction Projects
 1. Straw Poll was held May 3, 2017; unanimous community support
 2. State School Board granted project concept on May 10, 2017
 3. Referendum is scheduled for Tuesday, June 13, 2017

H. Superintendent's Report

1. Student Representatives' Reports – no reports
2. Field Trip announcements
 - i. SHS Chorus and Band students to All State Music Festival in Orono from May 17-20, 2017
 - ii. SRTC FFA students to Maine Convention in Orono from May 17-19, 2017
 - iii. SHS Wildlife Biology students to whitewater rafting trip in Millinocket on May 31, 2017
3. SHS Top Ten announced last week (using the old formula)
 1. Sydney Littlefield - Valedictorian
 2. Tian Morrison - Salutatorian
 3. Annie Ledue
 4. Summer Camire
 5. Katherine Gould
 6. Hannah Miller
 7. Ethan Mathieu
 8. Hunter Jamison
 9. Kristen O'Connell
 10. Shealyn Kane & Alaina Parison (there was a tie for #10)
4. School Committee members invited to the annual Sophomore Awareness Program at St. Ignatius Gym on 5/16/17 and 5/17/17.
5. June 2018 Graduation – Opportunity to change
 - i. 170 days required for seniors
 - ii. Proposed date is 6/8/18 which includes 3 snow days
 - iii. Alternatives include June 10, 11, 12 or 13, 2018

School Committee Meeting Minutes

May 15, 2017

I. Directors' Reports

1. Business Administrator Gwen Bedell
 - i. Reviewed questions for June 13th Referendum
 1. Bond for asbestos removal from State Revolving Renovation Funds
 2. Elementary School Construction Bond
 3. School Reserve Accounts
 4. School and City Budgets
 5. Weekly newsletter will include an article about referendum to help inform parents about ballot questions
2. Assistant Superintendent Matt Nelson
 - i. Mock Bus Accident – utilized SRTC students in EMS, Health Occupations, Video Production, Fire Science and Law Enforcement
 - ii. ACES – All Children Exercising Simultaneously event was held at SHS
 - iii. “Pay It Forward” event was held at SJHS, sponsored by JMG
 - iv. Assistant Superintendent appointed to City of Sanford Marijuana Task Force
 - v. School Committee Student Representative selection in progress
3. Director of Curriculum Bernie Flynn
 - i. Proficiency Based Diploma update
 1. Workshop tonight following regular meeting

J. New Business

1. April, 2017 Financials – Gwen Bedell
 - i. April 30, 2017 expenses (**Attachment J.1.i.**)
Mr. Miscio made a motion **to accept the April 30, 2017 expenses as presented.**
Mr. Sheppard seconded the motion. Motion carried 5 – 0.
 - ii. April 30, 2017 reconciliation (**Attachment J.1.ii**)
Mr. Miscio made a motion **to accept the April 30, 2017 reconciliation as presented.**
Mr. Sheppard seconded the motion. Motion carried 5 – 0.
2. SRTC Home Building Project – Gwen Bedell, Joe Doiron, Mark Patterson, Troy Hathaway, Tim Fecteau (Attachment J.2.)
Troy Hathaway and students presented information regarding the Home Building Project.
Mr. Sheppard made a motion **to approve the SRTC Home Building Project concept as presented.**
Mrs. Williams seconded the motion. Motion carried 5 – 0.

K. Old Business

None

School Committee Meeting Minutes

May 15, 2017

L. Resignations

1. Superintendent Theoharides announced the following resignations:

Laurie Bond	District	Teacher, Gifted/Talented Program	Eff. 8/31/17
Jennifer Burgess	SJHS	Coach, 7 th grade girls soccer	Eff. September 2016
David McCall	SJHS	Coach, 8 th grade girls soccer	Eff. September 2016
Carla Mueller	SJHS	Teacher, math	Eff. 8/31/17
Tiffani Noel	Willard	Administrative Assistant	Eff. 5/19/17
Daniel Murphy	SHS	Teacher, ELA	Eff. 8/31/17
Ian Blanchard	SHS	Teacher, ELA	Eff. 8/31/17

M. Staff Appointments

1. Superintendent Theoharides announced the following appointments:

Ryan Martin	SHS	Coach, Varsity Boys Basketball	Eff. November, 2017
Rossie Kearson	SHS	Coach, Varsity Girls Basketball	Eff. November 2017

N. Staff Transfers

1. Superintendent Theoharides announced the following transfers:

Mona Lamb	From SHS Foodservice 3.25 hours/day	To Central Kitchen Foodservice 5.0 hours/day	Eff. 5/1/17
-----------	-------------------------------------	--	-------------

O. Staff Nominations

1. Superintendent Theoharides nominated the following professional staff for a first year probationary contract:

George Pouravelis	SHS	Science	Eff. 9/1/17
-------------------	-----	---------	-------------

Mr. Miscio made a motion **to accept the nomination as presented.**

Mr. Mapes seconded the motion. Motion carried 5 – 0.

School Committee Meeting Minutes

May 15, 2017

2. Superintendent Theoharides nominated the following professional staff for second year probationary contracts:

Name	School	Assignment
Boulard, Arlyn	Willard	Grade 2
Brunelle, Kaitlyn	CJL	Kindergarten
Clarke, Nicole	SHS	ELA
Dunfey, Maryanne	MCS	Special Education
Ely, Ben	SJHS	Grade 6
Enman, Jeff	Lafayette	Special Education
Fabrizio, MaryLou	CJL	Special Education
Foley, Matthew	SJHS	Special Education
Fortin, Allison	SHS	ELA
Gagnon, Ben	SJHS	Science
Greene, Luba	CJL	Grade 5
Guillemette, Leanne	CJL	Grade 1
Hally, Kathy	District	3/5 Title I
Harmon, James	SRTC	Video Production
Hartford, Adam	SRTC	Welding
Hastings, Heather	District	K-3 Music
Lamoreau, Lauren	SHS	ELA
Levesque, Miranda	SJHS	Special education
Levy, Michelle	Lafayette	Grade 2
Malone, Gail	District	Title I
Merusi, Tibbett	SHS	ELL
Quartararo, Colleen	SJHS	Guidance
Schoepp, Carla	MCS	Library
Thornton, Tipper	SRTC	Law enforcement

Mr. Sheppard made a motion **to accept the nominations as presented.**

Mr. Mapes seconded the motion. Motion carried 5 – 0.

School Committee Meeting Minutes

May 15, 2017

3. Superintendent Theoharides nominated the following professional staff for third year probationary contracts:

Name	School	Assignment
Berry, Stephanie	SHS	Special Education Social Worker
Butler, Heidi	SJHS	Special Education
Castle, Sarah	Willard	Special Education
Clukey, Jade	SJHS	ELA
Coleman, Lori	District	Gifted/Talented
Costa, Amy (Williams)	MCS	Special Education
Dietsch, Meghan	SHS	Art
Farrell, Bridget	Willard	Grade 4
Folsom (Marass), Jess	SJHS	Special Education
Ghiglieri, Nathan	SJHS	Grade 6
Haddock, Dawn	SHS	Consumer Family Science
Hilton, Tammy	SJHS	Title I
Lander, Valerie	SHS	Science
Look, Meghan	SJHS	Math
McKaig, Demetria	SHS	Guidance
Morrison, Donna	SJHS	Math
Nadeau, Megan	Willard	Grade 3
Petelo, Amy	SHS Alternative School	Science
Plattner, Melissa	SHS	Guidance
Rutherford, Kim	District	IEP Coordinator
Sanborn, Brock	SJHS	Science
Smith, Heidi	Lafayette	Grade 2
Thomas, Vickie	Willard	Guidance
Tracy, Sherryl	CJL	Nurse
Trostle, Samantha	Willard	Grade 5
Utgard, Karen	SRTC	Health Occupations
Walker, J'aime	CJL	Kindergarten

Mr. Miscio made a motion **to accept the nominations as presented.**

Mr. Sheppard seconded the motion. Motion carried 5 – 0.

School Committee Meeting Minutes

May 15, 2017

4. Superintendent Theoharides nominated the following professional staff for first year continuing contracts:

Name	School	Assignment
Alex, Christina	SHS	Science
Bean, Stephanie	Lafayette	Kindergarten
Bushnell, Colin	SHS	ELA
Clark, Kim	SJHS	ELA
Crowley, Christy	Lafayette	Grade 3
Drake, Kayleigh	Willard	Grade 1
Gillis, Holly	CJL	Grade 2
Holland, Greg	SJHS	Special Education
Hussey, Patricia	MCS	Special Education
Letourneau, Beth	SHS	Guidance
Levesque, Lauren	SHS	ELA
Maguire, Kevin	SHS	Math
Merusi, Brian	SJHS	Special Education
Morrison, Heather	MCS	Grade 1
Morse, James	SHS	Math
Tyson, Michael	SJHS	Special Education
Valeri, Andrew	SHS BRIDGE Program	Special Education
Works, Laurie	SHS	Science

Mr. Mapes made a motion **to accept the nominations as presented.**

Mr. Sheppard seconded the motion. Motion carried 5 – 0.

5. Superintendent Theoharides nominated the following professional staff for administrative contracts:

Name	Assignment
Bissell, Stacey	Special Ed Director
Bussiere, Steve	Carl J. Lamb School Principal
Davis, Kathy	Willard School Assistant Principal
Delaney, Tammy	Assistant Special Ed Director
Flynn, Bernadette	Curriculum Director
Gaudreau, Deb	Willard School Principal
Lampert, Allen	Sanford Community Adult Education Director
Leet, Patricia	Carl J. Lamb School Assistant Principal
Lydon, Pam	Sanford Junior High School Principal
Mastraccio, Joe	Sanford Junior High School Assistant Principal
Potter, Chuck	Margaret Chase Smith School Principal
Remick, Sharon	Lafayette School Principal (.5)
Salls, Gordon	Athletic Director
Sargent, Kathy	Sanford Regional Technical Center Director
Watts, Troy	Sanford High School Assistant Principal

Mr. Miscio made a motion **to accept the nominations as presented.**

Mr. Sheppard seconded the motion. Motion carried 5 – 0.

School Committee Meeting Minutes

May 15, 2017

P. Policies

(Attachment P)

1. Second Reading – IMGA – Service Animals in Schools

Mr. Mapes made a motion **to adopt policy IMGA as presented.**

Mr. Miscio seconded the motion. Motion carried 5 - 0.

2. Second Reading – IMG – Animals in Schools

Mr. Mapes made a motion **to adopt updated policy IMG as presented.**

Mr. Miscio seconded the motion. Motion carried 5 - 0.

3. Second Reading – IKE – Promotion, Retention and Acceleration of Students

Mr. Mapes made a motion **to adopt policy IKE as presented.**

Mr. Miscio seconded the motion. Motion carried 5 - 0.

Q. Items for Future Agenda(s)

None

R. Calendar Announcements

1. Upcoming School Committee meetings are as follows:

Wednesday, May 24, 2017	6:00 pm	Workshop with Acton School Dept.	Acton School Dept.
Monday, June 5, 2017	6:00 pm	Regular Meeting	City Council Chambers
Monday, June 19, 2017	6:00 pm	Regular Meeting	City Council Chambers

S. Adjournment

Mr. Miscio made a motion **to adjourn at 7:08 pm.**

Mr. Sheppard seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

John Roux, School Committee Chair

David Theoharides, Superintendent