

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Monday, May 1, 2017 ~ 6:00 pm**

Note: Meeting was held in City Council Chambers, 3<sup>rd</sup> Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Kendra Williams

Student Reps present: None

Staff present: David Theoharides, Superintendent  
Matt Nelson, Assistant Superintendent  
Gwen Bedell, Business Administrator  
Bernie Flynn, Curriculum Director

Guests present: None

A. Call to Order Time: 6:32 pm

B. Pledge of Allegiance Said

C. Adjustments None

D. Approval of Minutes None

E. Public Comments None

F. Communications None

G. Committee Reports None

H. Superintendent's Report

1. Student Representatives' Reports
  - i. Prom this weekend
  - ii. AP testing conducted today
2. Comments: Chairman Roux and School Committee Members commended and thanked teachers on Teacher Appreciation Week.

I. Directors' Reports

1. Business Administrator Gwen Bedell – no report

## School Committee Meeting Minutes

May 1, 2017

2. Assistant Superintendent Matt Nelson
  - i. School Committee Student Representative Search – application deadline is May 5, 2017
  - ii. Safety Committee monthly meeting
    1. MSMA noted Works Comp experience rating is 11% lower but mod rate is 1.23
    2. Committee is working on ways to mitigate “slips, trips and falls” across the district
  - iii. Screen Free Week
  - iv. Maine Care information and enrollment campaign by state
  - v. Discussed work on District Goal #3 – Response to Intervention and review of student behavior. Survey of staff was recently conducted.
3. Director of Curriculum Bernie Flynn
  - i. Proficiency Based Steering Committee will be presenting information to the School Committee in at workshop on May 15, 2017.
  - ii. Communication to parents of freshmen will occur in June
  - iii. MEA testing currently underway in grades 3-
    1. Grades 5, 8 and 11 are currently taking science assessment
    2. Grades 3-8 will be taking on-line writing assessment next week

### J. New Business

1. Financials – Gwen Bedell
  - i. March 31, 2017 Expenses (**Attachment J.1.i.**)  
Mr. Sheppard made a motion **to accept the 3/31/17 Expenses as presented.**  
Mrs. Williams seconded the motion. Motion carried 3 – 0.
  - ii. March 31, 2017 Reconciliation (**Attachment J.1.ii**)  
Mr. Sheppard made a motion **to accept the 3/31/17 Reconciliation as presented.**  
Mrs. Williams seconded the motion. Motion carried 3 – 0.
2. School Budget Referendum – Gwen Bedell (**Attachment J.2.**)  
Mr. Sheppard made a motion **to approve the Referendum Language as presented.**  
Mrs. Williams seconded the motion. Motion carried 3 – 0.

K. Old Business                      None

L. Resignations                      None

M. Staff Appointments              None

N. Staff Transfers                    None

## School Committee Meeting Minutes

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O. Staff Nominations           None

P. Policies                       None

Q. Items for Future Agenda(s)  
                                     None

R. Calendar Announcements

1. Upcoming School Committee meetings are as follows:

Wednesday, May 3, 2017	Straw Poll for Elementary Projects	6:00 pm	SHS Cafeteria
Monday, May 15, 2017	Regular Meeting	6:00 pm	City Council Chambers
Wednesday, May 24, 2017	Joint Workshop with Acton School Committee	6:00 pm	Acton Elementary School

S. Adjournment

Mr. Sheppard made a motion **to adjourn at 7:18 pm.**  
Mrs. Williams seconded the motion. Motion carried 3 – 0.

Respectfully submitted,

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John Roux, School Committee Chair

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David Theoharides, Superintendent