

**SANFORD SCHOOL DEPARTMENT  
SANFORD SCHOOL COMMITTEE  
MINUTES  
Monday, January 9, 2017 ~ 6:30 pm**

Note: Meeting was held in City Council Chambers, 3<sup>rd</sup> Floor, City Hall Annex

Members present: Jon Mapes, John Roux, Thomas Miscio, Scott Sheppard, Kendra Williams

Student Reps present: Summer Korpaczewski  
Cole A. Jones

Staff present: David Theoharides, Superintendent  
Matt Nelson, Assistant Superintendent  
Gwen Bedell, Business Administrator  
Joan Wright, Technology Director

Guests present: Ed Cormier  
Mark Adler  
Tarad Nadeau

***NOTE: Superintendent Theoharides ran the meeting until John Roux was elected School Committee Chair for 2017 (see Item J. New Business, addressed under Item C. Adjustments).***

A. Call to Order Time: 6:37 pm

B. Pledge of Allegiance Said

C. Adjustments

1. Mr. Miscio made a motion **to address the following items next:**
  - Item J. New Business #1.i – School Committee Chairperson
  - Item J. New Business #1.ii – School Committee Vice Chair
  - Item J. New Business #2 – Appointments for Standing CommitteesMrs. Williams seconded the motion. Motion carried 5 – 0.

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### \*J. New Business

#### Item J.1.i – School Committee Chairperson

Mr. Mapes nominated **Mr. Roux as School Committee Chairperson**.  
Mr. Miscio seconded the motion.

Mr. Miscio made a motion **to close nominations**  
Mrs. Williams seconded the motion. Motion carried 5 – 0.

**Superintendent announced Mr. Roux as the 2017 School Committee Chairperson**

#### Item J.1.ii – School Committee Vice Chair

Mr. Miscio nominated **Mr. Sheppard as School Committee Vice Chair**.  
Mrs. Williams seconded the motion.

Mr. Miscio made a motion **to close nominations**.  
Mr. Mapes seconded the motion. Motion carried 5 – 0.

**School Committee Chairperson announced Mr. Sheppard as the 2017 School Committee Vice Chair.**

#### Item J.2 – Standing Committees (Attachment J.2.)

The following Standing Committee appointments were announced by School Committee Chairperson John Roux:

Adult Education: Mr. Mapes

Curriculum: Mrs. Williams, Mr. Miscio

Drop-out Prevention: Mrs. Williams, Mr. Miscio

Personnel: Mr. Mapes, Mr. Roux

Technical School: Mr. Mapes, Mr. Sheppard

Facilities, Grounds, Safety, CIP: Mr. Sheppard, Mr. Roux

Policy: Mrs. Williams

Building Committee: Mrs. Williams, Mr. Miscio

### D. Approval of Minutes

1. November 21, 2016 Executive Session, 4 pm (Attachment D.1.)
  2. November 21, 2016 Executive Session, 4:45 pm (Attachment D.2.)
  3. November 21, 2016 Executive Session, 5:30 pm (Attachment D.3.)
  4. November 21, 2016 Regular Meeting, 6:00 pm (Attachment D.4.)
  5. December 1, 2016 Workshop, 6:00 pm (Attachment D.5.)
  6. December 5, 2016 Executive Session, 5:15 pm (Attachment D.6.)
  7. December 5, 2016 Regular Meeting, 6:00 pm (Attachment D.7.)
  8. December 19, 2016 Workshop, 6:00 pm (Attachment D.8.)
  9. December 19, 2016 Executive Session, 7:00 pm (Attachment D.9.)
- Mr. Sheppard made a motion **to approve the minutes as presented**.  
Mrs. Williams seconded the motion. Motion carried 5 – 0.

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### E. Public Comments

1. Sanford resident Ed Cormier requested that the school zone flashing light by Margaret Chase Smith School be moved closer to Berwick Avenue for safety reasons.

### F. Communications

None

### G. Committee Reports

1. Construction Update
  - i. Elementary Construction Project
    1. Superintendent and Assistant Superintendent met with the State School Board Construction Sub-Committee on 1/3/17 for approval of the site application. The Sub-Committee thanked Sanford for the “out of the box” thinking and innovative solution. They voted to recommend this project to the full State School Board on Wednesday, 1/11/17.
  - ii. High School/Technical Center Project
    1. Project Update – the snow and cold are impacting the project but it is still on schedule to open the Summer of 2018.
    2. Public is encouraged to visit the school website for updates, pictures and videos of the project.
    3. Building Committee met earlier today and discussed the following:
      - a. Flooring – the original designed called for mostly polished concrete flooring similar to a “Home Depot” floor for hallways and big areas. DOE requested that we use porcelain tile for main spines and floor tiles for other hallways.
      - b. Artificial Turf – based on community input, the CBC voted earlier today to invest an additional \$133,000 of contingency funds to upgrade the infill of the field from crumb rubber to recycled EPDM. This is the same product that Massabesic installed on their football field in the summer of 2016.

### H. Superintendent's Report

1. SRTC Advisory Committee meeting was held earlier today. Items discussed included:
  - i. 2017 2018 Capital Equipment budget shared by all sending districts
  - ii. Regional calendar – Sanford's draft calendar for 2017/2018 is being used as a model for all 8 sending schools to ensure that we have less than 5 dissimilar days per State requirement.
2. Student Representatives' Reports
3. Field trip
  - i. SRTC Building Trades college visits on 12/12/16

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### I. Directors' Reports

1. Business Administrator Gwen Bedell
  - i. Proposed 2017/2018 Budget Calendar (**Attachment I.1.i**)
2. Assistant Superintendent Matt Nelson
  - i. Attendance update
    1. Comparison of 2016/2017 vs 2015/2016 students with 5 or more absences show significant improvement.
3. Director of Curriculum Bernie Flynn - excused

### J. New Business

*Italicized items addressed out of order*

1. *Election of Officers*
  - i. *School Committee Chairperson*
  - ii. *School Committee Vice Chair*
2. *Standing Committee Appointments*
3. Technology – Joan Wright (**Attachment J.3.**)
  - i. Technology Director Joan Wright explained the SAMR model used for technology integration
  - ii. Ms. Wright reviewed technology survey data and next steps
  - iii. Mrs. Williams made a motion **to approve the Technology Plan as presented.**  
Mr. Sheppard seconded the motion. Motion carried 5 – 0.
4. November, 2016 Financials – Gwen Bedell
  - i. November 30, 2016 Expenses (**Attachment J.4.i**)  
Mr. Miscio made a motion **to accept the 11/30/16 Expenses as presented.**  
Mr. Sheppard seconded the motion. Motion carried 5 – 0.  
  
ii. November 30, 2016 Reconciliation (**Attachment J.4.ii**)  
Mr. Miscio made a motion **to accept the 11/30/16 Reconciliation as presented.**  
Mr. Mapes seconded the motion. Motion carried 5 – 0.

### K. Old Business

None

### L. Resignations

1. Superintendent Theoharides announced the following resignations:

Laurie Bjorn	Coach, 8 <sup>th</sup> grade softball	SJHS	Eff. June 2016
Karly Moulton	Title I Math Club teacher	CJL	Eff. 12/22/16
Jen Clark	Ed Tech I Special Education	SJHS	Eff. 12/22/16
Stephen Vitale	2 <sup>nd</sup> shift custodian	Memorial Gym	Eff. 12/30/16

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### M. Staff Appointments

1. Superintendent Theoharides announced the following appointments:

Erin Campbell	Grade 1 Literacy Ed Tech I	MCS	Eff. 12/15/16	Replacement
Pat Brunner	Title I Math Club teacher	CJL/MCS	Eff. 12/19/16	
Luba Greene	Title I Math Club Teacher	CJL	Eff. 12/22/16	
Rich Pickering	Title I Math Club teacher	MCS	Eff. Jan/2016	
Nicole Michaud	KIDS Club	CJL	Eff. 1/4/17	
Lydia Pulkinen	KIDS Club	Willard	Eff. 12/14/16	
Bobbiejo Russell	KIDS Club	Willard	Eff. 12/19/16	

### N. Staff Transfers

1. Superintendent Theoharides announced the following transfers:

Becky Frey	From SHS Foodservice part time	To Central Kitchen 2 <sup>nd</sup> Cook full time	Eff. 12/8/16
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### O. Staff Nominations

None

### P. Policies

1. None

### Q. Items for Future Agenda(s)

1. 2017/2018 School Calendar

### R. Calendar Announcements

1. Upcoming School Committee meetings are as follows:

Monday, January 23, 2017	Regular Meeting	City Council Chambers	6:00 pm
Monday, February 6, 2017	Regular Meeting	City Council Chambers	6:00 pm
Monday, February 27, 2017	Regular Meeting	City Council Chambers	6:00 pm

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### S. Adjournment

Mr. Sheppard made a motion to adjourn at 8:27 pm.  
Mr. Miscio seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

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John Roux, School Committee Chair

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David Theoharides, Superintendent