

**SANFORD SCHOOL DEPARTMENT
SANFORD SCHOOL COMMITTEE
MINUTES**

Monday, February 27, 2017 ~ 7:30 pm (Time approximate following 5:00 pm Budget Workshop)**

Note: Meeting was held in City Council Chambers, 3rd Floor, City Hall Annex

Members present: John Roux, Scott Sheppard, Jon Mapes, Thomas Miscio, Kendra Williams

Student Reps present: None

Staff present: David Theoharides, Superintendent
Matt Nelson, Assistant Superintendent
Gwen Bedell, Business Administrator
Bernie Flynn, Curriculum Director
Beth Lambert, Assistant to Curriculum Director

Guests present: Dan Cecil, Harriman Associates
Lisa Sawin, Harriman Associates

A. Call to Order Time: 6:53 pm

B. Pledge of Allegiance Said

C. Adjustments

Mrs. Williams made a motion **to add New Business Item J.2. Approval of the 2017/2018 School Budget for presentation to the City Budget Committee.**

Mr. Miscio seconded the motion. Motion carried 5 – 0.

D. Approval of Minutes

1. January 23, 2017 Regular Meeting 6 pm (Attachment D.1.)
2. January 30, 2017 Budget Workshop, 5 pm (Attachment D.2.)
3. February 6, 2017 Executive Session, 5 pm (Attachment D.3.)
4. February 6, 2017 Budget Workshop, 5:30pm (Attachment D.4.)
5. February 16, 2017 Budget Workshop, 5 pm (Attachment D.5.)

Mr. Sheppard made a motion **to approve the minutes as presented.**

Mr. Miscio seconded the motion. Motion carried 4 – 0.

E. Public Comments None

F. Communications

1. School Revolving Renovation Fund Projects #1285 and #1286 (Attachment F.1.)
2. Digital Learning Technology Plan (Attachment F.2.)

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G. Committee Reports

1. Construction Update
 - i. SHS/SRTC Project
 - ii. Elementary Projects (Added Attachment G.1.ii.1)
 1. Update by Harriman Associates

H. Superintendent's Report

1. Student Representatives' Reports - none
2. Field trips
 - i. SHS Key Club Conference in Springfield, MA on March 31, April 1-2, 2017
 - ii. SJHS Behavior Incentive Program to Boston Museum of Science on April 13, 2017
 - iii. SRTC SkillsUSA Conference in Bangor on March 2-3, 2017
 - iv. SJHS SkillsUSA Conference in Bangor on March 2-3, 2017

I. Directors' Reports

1. Business Administrator Gwen Bedell – no report
2. Assistant Superintendent Matt Nelson – no report
3. Director of Curriculum Bernie Flynn; presentation by Beth Lambert
 - i. MEA testing window and changes to MEA format for grades 3-8
 - ii. Professional Development update
 1. Reading & writing curriculum training
 2. Differentiated instruction
 3. Using technology in classrooms
 4. Pathways training & implementation
 - iii. SHS/SRTC Career Pathways Update
 1. Training for staff during Early Release Days
 2. Teachers have selected pathways
 3. Training to make content relevant to students in pathways
 4. Training for Career Technical Education teachers to help students with literacy
 5. Faculty field trips to businesses

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J. New Business

1. 2017/2018 School Calendar (**Attachment J.1.**)

Mr. Miscio made a motion **to adopt the 2017/2018 calendar as presented.**

Mr. Sheppard seconded the motion. Motion carried 5 – 0.

2. Approval of the 2017/2018 School Budget

Discussion: The budget includes interest payment for local construction bond, addition of extra-curricular and co-curricular activities as recommended last year by the Budget Committee and the additional of a shared Performing Arts Manager to begin in January, 2018. It also includes CIP and Adult Education budgets.

Mr. Mapes made a motion **to approve the 2017/2018 School Budget as presented by the School Business Administrator for a total amount of \$43,408,212.**

Mr. Miscio seconded the motion. Motion carried 5 – 0.

K. Old Business

1. Elementary School Projects

Mr. Miscio made a motion **to approve the Elementary School Projects' Educational Specifications as presented by Harriman Associates.**

Mrs. Williams seconded the motion. Motion carried 5 – 0.

L. Resignations

1. Superintendent Theoharides announced the following resignations:

Shay Ahlquist	H.R. Specialist	District	June 30, 2017
Deborah Doiron	Ed Tech III	CJL School	Retiring – end of school year
George Pouravelis	Science Teacher	SHS	Retiring – end of school year
Doug Roberts	Assistant Principal	SHS	Retiring – end of school year
Joyce St. Pierre	Art Teacher	Elementary Schools	Retiring – end of school year
Mary Rancourt	Stipend position: Sub caller	District	Eff. 6/30/17
Barbara McCall, MD	School Physician	District	Eff. 6/30/17

M. Staff Appointments

1. Superintendent Theoharides announced the following appointments:

Mona Lamb	Foodservice	SHS	Eff. 2/13/17
Ashley Wakefield	Foodservice	Central Kitchen	Eff. 1/30/17
Samantha Moccia (student)	KIDS Club	CJL	Eff. 3/1/17
Tia Trynor	KIDS Club	Willard	Eff. 2/8/17
Nate Smith	Coach, Asst. Boys Track	SHS	Eff. March 2017
Seth Sprague	KIDS Club	MCS	Eff. 2/8/17

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N. Staff Transfers

1. Superintendent Theoharides announced the following appointments:

Starr Cote	From Foodservice at CJL for 2.25 hours/day	To Foodservice at CJL for 3.25 hours/day	Eff. 1/9/17
Marie Cashin	From Special Ed Ed Tech II at SJHS	To Special Ed Ed Tech II at Willard	Eff. 1/23/17
Leah Marks	From SHS Outreach Counselor	To MCS Outreach Counselor	Eff. 1/25/17

O. Staff Nominations None

P. Policies None

Q. Items for Future Agenda(s)
None

R. Calendar Announcements

1. Upcoming School Committee meetings are as follows:

Thursday, March 2, 2017	City Budget Committee Meeting	6:00 pm	City Council Chambers
Monday, March 6, 2017	Regular Meeting	6:00 pm	City Council Chambers
Thursday, March 9, 2017	City Budget Committee Meeting	6:00 pm	City Council Chambers
Thursday, March 16, 2017	City Budget Committee Meeting	6:00 pm	City Council Chambers
Monday, March 20, 2017	Regular Meeting	6:00 pm	City Council Chambers
Thursday, March 23, 2017	City Budget Committee Meeting	6:00 pm	City Council Chambers
Thursday, March 30, 2017	City Budget Committee Meeting	6:00 pm	City Council Chambers

S. Adjournment

Mr. Sheppard made a motion **to adjourn at 8:30 pm.**
Mr. Miscio seconded the motion. Motion carried 5 - 0.

Respectfully submitted,

John Roux, School Committee Chair

David Theoharides, Superintendent