

**AUTHORIZATION FOR RELEASE**

Idaho Law requires Applicants for any position at any Idaho Public School to allow the hiring School District Employer to obtain a copy of past public school employer personnel file materials and other documentation relating to the performance of the Applicant when such Applicant was employed by any other public school, whether/n Idaho or any other state. Before hiring an Applicant for any position, the District must request the Applicants sign this form. Should the Applicant refuse or fail to sign this form, the District is not permitted to hire the Applicant for any position. This authorization does not limit any employer from seeking additional information or disclosures from any Applicant.

This form:

1. Authorizes current public school employer of the Applicant/undersigned on this form, including Applicants outside of the state of Idaho, to release to the hiring district all information relating to the job performance and/or job related conduct of the Applicant and make available to the hiring School District copies of all documents in the previous employers personnel file, investigative file or other files relating to the job performance of the Applicant; and
2. Releases the Applicant's/undersigned's current and past employers. and employees acting on behalf of the employer, from any liability for providing the above-mentioned information.

**Idaho Code if 33-1210 RELEASE:**

I wish to be considered for employment with Ada West School District and I understand that the above requirements are a condition of my obtaining employment with the District and I consent to my current and former employers, both inside and outside the state of Idaho, upon receipt of this signed authorization, complying with Idaho law. I further consent that such authorization may be provided to the hiring District via electronic means.

I \_\_\_\_\_ agree to all of the terms above.

\_\_\_\_\_  
Signature

**DOB (Optional)**

**Identifying Employee Number / Name  
Or Other Identifying information for  
past employer.**

\*Information obtained through the use of this Release will be used only for the purpose of evaluating the qualifications of the Applicant for employment. This information will not be disclosed in any manner other than as provided by Statute.

\*A copy of this Release and all information obtained through use of this Release will be placed into the Applicants Personnel File with the District upon employment of the Applicant, if any.

\*An Applicant failure to disclose any former School District employer. whether within or outside of the state of Idaho, will serve as the basis for immediate termination and for certificated personnel, may also result in the District's report of the individual to the Idaho Professional Standards Commission for a potential violation of the Code of Ethics for Professional Educators.

\*By accepting an executed copy of this form, the hiring School District makes no guaranty or promise of employment to the Applicant. Further, the hiring School District may employ the Applicant on a conditional basis pending review of information gathered pursuant to this Release. Such conditional employment is not a guarantee or promise of continued employment with the hiring School District for any length of time or pursuant to any additional conditions.