

# West Ada School District Bus Stop Locator Handout

## Finding the Bus Stop Locator tool

The Bus Stop Locator allows parents, students, and staff to locate the bus stops and times associated with their address. Its link is located on the top-right corner of the **Westada.org** website.

On the following page select the "Search without login now live:" link - patrons do not need a username or password. Informative messages regarding the bus stop locator are also displayed on this page.



The next page defaults to the "Simple Search" portal. There is also an "Advanced Search" portal.

## Bus Stop Locator Instructions

The Bus Stop Locator has two search options: Simple Search and Advanced Search. Most families will use the **Simple Search** portal to obtain bus stop information. Simple search requires the grade of the student and the student's complete address.

**\*TIP\*** The vast majority of problems experienced by patrons using the portal are due to entering incorrect or incomplete home address information. House number, complete street name, and zip code are all required. Street names must include the NSEW directional, the correctly-spelled street name, and the street indicator (Dr, Pl, Ct, Way, Ave, ETC.) Example - 101 N Meridian Rd 83642. If you have any questions about the address being entered please visit the Ada County Assessor's Property Search tool which will display the correctly-recorded address.

The bus stop locator portal does not display information for students utilizing specialized transportation on an IEP or 504. This includes all students attending Rebound School of Opportunity and Achievement House. For that information please contact Cascade Student Transportation directly (208-229-8500) or visit your student's Powerschool profile.

## Use the information below to determine which portal option is appropriate to your situation:

My student attends their home school (the school whose primary boundary encompasses your home):

- Use the **Simple Search** portal to find your bus stop location and times.

My student attends a daycare inside their school's boundary:

- Use the **Simple Search** portal to find your daycare's bus stop location and times.

My student rides a shuttle from their home school to their alternate school of attendance:

- Use the **Simple Search** portal to determine the bus stop location and times from student's address to home school. Then use the **Shuttle Information** page to determine the shuttle from home school to school of choice. Not all students who attend a "school of choice" qualify for busing. If your destination school is not listed among the choices, busing is not available. There are sometimes more than 1 bus for a single run – students shuttling between those schools may use either of the shuttle options.
- The general rule of thumb is high school students shuttle to any school other than their home school, middle school students are only shuttled to Crossroads and Pathways (with a couple boundary exceptions listed below), and elementary students are only shuttled to Barbara Morgan STEM, Christine Donnell SA, and any GT program.

My student attends one of the following Schools of Choice:

Chaparral Elementary, Chief Joseph SA, Eagle Elementary SA, Pioneer SA, Galileo STEM, Seven Oaks Elementary, Spalding STEM, Summerwind STEM, Crossroads MS in the Lake Hazel MS boundary, Pathways MS in the Eagle MS or Star MS boundary

- Use the **Advanced Search** portal to find your bus stop location and times

My address has been assigned a different home school due to home school overcrowding:

- Use the **Advanced Search** portal to find your bus stop location and times. Use **"Public"** for the program instead of **"Open Enrollment/Choice"**

## Advanced Search Portal Instructions

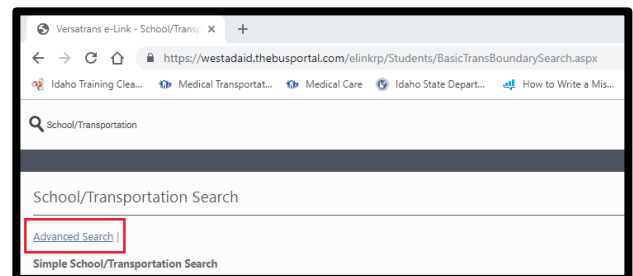
From the simple search portal: Click the "Advanced Search" link on the top left corner of the page

Once inside the Advanced Search portal select your student's grade and school name from the dropdown options.

Then select "Open Enrollment/Choice" as the program option.

Lastly, enter your student's home address in the "Home Address" bar.

(Do not use the Pickup/Dropoff Address bars)



*If your address doesn't have a bus stop, contact Cascade Student Transportation @ 208-229-8500 and use option 4 for the routing department.*

## General expectations for new bus stops:

- General education high and middle schoolers may be required to walk up to .8 miles to their bus stop, elementary students may be required to walk up to .4 miles.
- New requests (student who doesn't currently have a bus stop within the walk distance criteria above) usually require between 3-5 business days from the date the request is received to the start date. During the first 6 weeks it may take somewhat longer due to the large volume of requests.
- Bus stop change requests (requests to change the location of an existing stop) will be reviewed but will take second priority behind requests for new bus stops for the first 6 weeks of school.
- For more information about riding the bus please visit our Transportation page under the Departments tab on the Wesada.org website.