

**Paw Paw High School
1st Semester Exam Schedule
2018-2019**

Wednesday, December 19th

Day 1

- No IVVC classes.
- No IC classes.
- Junior High and High School will follow this schedule throughout the day.

Period 1 Exam :	8:00 a.m. – 9:39 a.m.
Period 3 Exam:	9:42 a.m. – 11:21 a.m.
Lunch 6-12	11:21 a.m. – 11:51 a.m.
Period 5 Exam	11:54 a.m. -1:33 p.m.
Period 7 Exam	1:36 p.m. – 2:45 p.m.

Thursday, December 20th

2:00 pm Dismissal

Day 2

- No IVVC classes.
- No IC classes.
- Junior High and High School will follow this schedule throughout the day.

Period 2 Exam :	8:00 a.m. – 9:39 a.m.
Period 4 Exam:	9:42 a.m. – 11:21 a.m.
Lunch 6-12	11:21 a.m. – 11:51 a.m.
Period 6 Exam	11:54 a.m. -1:33 p.m.
Resource	1:33 p.m. - 2:00 p.m .

Friday, December 21st

Indian Creek Schedule

- Bus will pick up students at Paw Paw High School at 8:00 am

Period 4A Exam :	8:25 a.m. – 9:45 a.m.
Period 4B Exam:	9:50 a.m. - 11:10 a.m.

Policies and Procedures:

- 1) Make-up exams will follow the procedures outlined in the handbook (pg. 24), unless prior arrangements are made with the teacher and approved by the principal or his designee.
- 2) Students are required (exempt illness or class exemption) to be present for each exam period. Final Exams count 15% toward the semester grade. For any make-up exams, see #1.
- 3) Students who are present, but not in the room, at the start of the exam period will be considered late and have to take a "late" exam, which, per handbook, earns a 10% reduction in score. Teachers have the discretion, but not the requirement, to allow a student to start a test late for no reduction.
- 4) No exams will be given early/late unless approved by the principal or his designee as per handbook.
- 5) There are 3 minutes between exam periods. This is ample time to use the restroom, get a drink, retrieve pencils, paper and calculators to be ready for the next exam period. Students are not to be in the hallway during the exam periods.
- 6) Once students are in the room and the exam begins, they are not allowed to leave.
- 7) If a student has no exam in a period AND has no further exams (make-ups included) that day, he/she may leave but must sign out in the office, per handbook. Similarly, if a student does not have the initial morning exam, he/she must arrive for the next exam period, but must sign in the office, per handbook.
- 8) Teachers are to provide a copy of the final exam, or alternative requirements, to the principal prior to the day in which the exam is given.
- 9) Please make note of lunch changes.
- 10) Seniors that are excused from 1st Semester Finals: (per the handbook: meeting/exceeding on the SAT test, 87% or higher average, does not include dual credit courses). See Mrs. Phillips to get a list of SAT scores.