LISD Child Find Procedures – When the child is not enrolled in public school

If you are approached by a concerned parent of a child suspected of a disability, follow these steps....



Inform the individual that help is available.



Obtain the name, phone number, and address of the individual and child. Please make sure the information is correct.



KEEP IN MIND THAT ALL CHILD FIND INFORMATION IS CONFIDENTIAL.



Keep documentation (date, names, phone number, and district personnel who was contacted).



Contact your campus Special Ed. Social Worker within **24 hours** via **e-mail** or by calling the Special Ed. Dept. **273-1500**.