

**Tremont Grade School**  
**Drop-off and Pick-up Procedures**  
**2018-2019**

It is **IMPORTANT** that you carefully read the information below so that you are prepared for the first day of school. **Make sure to share this information with anyone who will be picking up or dropping off your child.**

- The earliest a student may be dropped off to school is 7:45 a.m. There is no supervision of the students before this time.
- Parents must drop off their student at door number 19, off of Walnut Street. The doors will close at 8:05 a.m. Students arriving after that time must enter through the main entrance on James St. and will be marked as tardy. All tardies are considered unexcused unless the student is arriving late due to a medical or dental appointment.
- Please pull forward as far as possible when dropping off your child.
- Students should be ready with their materials for the day upon pulling up to the school and immediately exit the vehicle.
- It is required that students exit on the passenger side.
- Please be aware and courteous to other drivers and families that may be behind you. If your child requires adult assistance to open the door or with supplies (birthday treats, instruments, classroom projects, etc...), you **must** pull into a parking space in the church parking lot and walk your child across the parking lot to not hinder the flow of traffic. Parents should not be getting out of the car to assist their child when using the drop-off lane. We would like to keep the line of traffic on Walnut a continuously moving line.
- Please use extreme caution when pulling around other cars that are dropping off or picking up students. **NEVER DRIVE AROUND A STOPPED SCHOOL BUS THAT IS LOADING OR UNLOADING STUDENTS.**
- Dismissal begins with Kindergarten students at 2:40. We will follow the same procedures as morning drop off. Parents that pull up to the curb on Walnut Street must remain in their car and their child will come to you. If your child needs assistance getting to the car, please park in either the church parking lot or on Harris Street.
- The main entrance, off of James Street, is reserved for buses. Please remember, state law makes it unlawful to go around a school bus with the STOP sign extended.

There will be a crossing guard to assist students at Route 9 and Harris. The hours for the crossing guards will be from **7:30-8:05 a.m.** and from **2:40-3:10 p.m.**