



GLEN LAKE COMMUNITY SCHOOL

3375 W. Burdickville Rd., Maple City, MI 49664

Elementary Office
(231) 334-3061 Ext. 2
Fax: (231) 421-7817

Secondary Office
(231) 334-3061 Ext. 1
Fax: (231) 421-7819

Superintendent's Office
(231) 334-3061 Ext. 3
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- HIGH SCHOOL ONLY -

Greetings and WELCOME to Glen Lake!

Attached you will find the Michigan High School Athletic Association's (MHSAA) New Student Form.

All incoming students to Glen Lake, with the exception of freshmen that are enrolled and attend class at Glen Lake on the FIRST day of school in the fall, are INELIGIBLE to participate in an interscholastic athletic contest or scrimmage for the 2022-2023 school year in the sport(s) that she/he participated at her/his previous school, UNLESS the student meets one of the MHSAA's 15 stated Exceptions.

This is a very important MHSAA rule to be aware of as the school may be penalized by forfeiting contests in the event we use an ineligible transfer student.

As noted above, there are Exceptions to this rule that may deem a student immediately eligible, depending on the circumstance of the transfer. However, students should not join a team without discussing with the Athletic Director prior to participation.

If a student is interested in participating in high school athletics (the rule does not apply to middle school students), the attached form will help the Athletic Director determine whether or not a student will be immediately eligible OR ineligible for the school year.

Incoming students should complete the attached form, regardless of whether or not she/he is interested in participating in athletics, as we need to monitor participation in order to adhere to the rule. The form should be returned to either the Secondary Guidance Office or Athletic Office. Students who are interested in participating and want to determine whether she/he meets an Exception to the transfer rule, should make an appointment to speak with the Athletic Director. In cases of unusual circumstances, a request to waive the transfer rule can be made by the Athletic Director to the MHSAA, but that takes time. Do not wait until just before a sport of interest as time is needed to determine eligibility status.

Please feel free to contact the Athletic Director with any questions and/or for discussion by calling (231) 334-3061 x507.

We are happy to have you with us here at Glen Lake Community Schools where we are proud to be Lakers!

Glen Lake Athletic Office Fax
231-421-7819

NEW STUDENT FORM 2022-23 – For students who change schools after starting 9th grade

YES ☐ NO ☐

I AM INTERESTED IN PARTICIPATING IN ATHLETICS

To be completed by new students, parents and former school. This form is intended to assist schools in compiling information to determine eligibility under MHSAA Regulations. Provide copies in new student packets and as soon as possible the form should be submitted to the athletic director for evaluation. The AD may then contact the MHSAA for assistance. Consult Int. 65 and 77 or the Residential Change Check List on MHSAA.com (Schools → Parents → Regulations Summary) to assist in determining if residential changes are full and complete. **Int. 37 states two current and complete documents are prerequisites for participation: Physical Exam/Consent Form or Health Questionnaire/Consent Form and official school record (transcript) since first enrolling in the 9th grade of any school.**

SECTION COMPLETED BY SCHOOL & STUDENT – CHECK TRANSCRIPT	- Official enrollment date (in school records & attending one or more classes) →	
	- Number of classes for which credit has been given in the previous academic term →	
	- Number of potential classes for a full-time student in the previous high school →	
	- Number of semester's and/or trimesters in grades 9-12 COMPLETED to date →	
	- In what school year did the student END the 8th grade (and BEGIN grade 9th) →	
	- Has the student REPEATED any grade 9-12? →	

STUDENT'S NAME _____ GRADE _____ BIRTHDATE ____/____/____

PHONE (____) _____ EMAIL _____

CURRENT (NEW) ADDRESS _____ CITY _____ STATE _____ ZIP _____

DATE OF RESIDENCE CHANGE INTO CURRENT (NEW) ADDRESS _____

CURRENT (NEW) PUBLIC SCHOOL DISTRICT IN WHICH YOU RESIDE _____

NEW ADDRESS IS IN A DIFFERENT PUBLIC SCHOOL DISTRICT (OR ATTENDANCE AREA OF A MULTI-HIGH-SCHOOL DISTRICT) ☐ Y ☐ N

OLD HOME ADDRESS _____ CITY _____ STATE _____ ZIP _____

FORMER RESIDENCE (CHECK ALL THAT APPLY) ☐ VACANT ☐ SOLD ☐ RENTED ALL BELONGINGS MOVED? ☐ Y ☐ N

FORMER PUBLIC SCHOOL DISTRICT OF RESIDENCE _____

PARENT(S) OR GUARDIAN(S) _____ PHONE: (____) _____

1. The last school the student attended _____

2. While enrolled at former school, the student lived with _____
(List ALL people & their relationship to the student - parents, siblings, or others)

☐ YES ☐ NO The student lived with the above for at least 30 days during the most recent previous academic term.

3. The student NOW lives with _____
(List ALL people & their relationship to the student - parents, siblings, or others)

SELECT THE APPROPRIATE ANSWER

4. 9 10 11 12 Circle the highest grade in which the student was enrolled at any previous school.
5. ☐ YES ☐ NO School previously attended was a nonpublic or charter school.
6. ☐ YES ☐ NO Student is a "Ward of the Court/State" and was placed in this school district by court order.
7. ☐ YES ☐ NO Student is an international student enrolling from a foreign country. **Select VISA:** ☐ F1 ☐ J1
- 7a. ☐ YES ☐ NO Student is from an MHSAA Approved International Student Program (AISP).
Program Name: _____ Program is listed on MHSAA.com ☐ Y ☐ N
8. ☐ YES ☐ NO Student's previous school has been closed, dissolved or reorganized. (see Int. 64 & 90)
9. ☐ YES ☐ NO Student's parents are DIVORCED. If divorced, give exact decree date: **Month** ____ **Day** ____ **Year** ____
10. ☐ YES ☐ NO Student is 18 or under; or the 19th birthday is on or after Sept. 1st of this school year.
11. ☐ YES ☐ NO Last year, the student lived at a boarding school, or while enrolled out of state attended a sports academy.
12. ☐ YES ☐ NO Student is 18 and moved into this district WITHOUT his or her parents.
13. ☐ YES ☐ NO Student participated in a cooperative program involving his/her previous school and our school.
14. ☐ YES ☐ NO Student wishes to discuss her/her situation with the athletic director.

OVER →

VERIFICATION OF PREVIOUS HIGH SCHOOL SPORTS PARTICIPATION

15. List ALL high school sports the student participated in (game/meet or scrimmage at any level) in the most recent previous school year and, if the transfer occurs after the school year started, list any sports participated in at any level during the current school year. List the year next to the sport played (e.g. 2021-22).

FALL	WINTER	SPRING

16. List the sport(s) in which the student desires to participate in during the next 12 months at the new school:

• _____ • _____ • _____ • _____

Unless a student meets one of the 15 stated Exceptions, the student is INELIGIBLE for participation in any of the sports listed above (item #15) during the **2022-2023** school year. Students are eligible for participation in sports NOT listed above (item #15).

Today's Date _____ IN THE PAST 12 MONTHS?

17. YES NO While at the **previous high school the student was coached by** any member of our high school's coaching staff (current or incoming). If yes, indicate the name of the coach(es) and sport(s):

RECOMMENDED VERIFICATION & COMMUNICATION BETWEEN SCHOOLS

By my signature below I state that the above is true and accurate. I also understand that contests the student participates in may be forfeited to opponents if the information submitted is not accurate:

STUDENT _____	DATE _____	PARENT/GUARDIAN _____	DATE _____
NEW SCHOOL ATHLETIC DIRECTOR _____	DATE _____	SCHOOL NAME + EMAIL OR FAX _____	

TO PREVIOUS SCHOOL A.D. - PLEASE SIGN AND RETURN TO A.D. AT THE STUDENT'S NEW SCHOOL

Exchange this form between athletic directors for students who wish to play the same sport as played previously. The previous school athletic director indicates that to the best of their knowledge the above is true and accurate:

PREVIOUS SCHOOL ATHLETIC DIRECTOR _____	DATE _____	Form Returned to <u>NEW</u> School: _____	DATE _____
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Notes if previous AD declines to sign: _____

ALERT! The Sport Specific Transfer Rule states: **ANY** sport a student played in 2021-22 determines eligibility in 2022-23 should the student transfer and not meet one of the 15 stated Exceptions.

THIS PAGE FOR INTERNAL SCHOOL USE

Do NOT send any page of this form to the MHSAA

Return the completed form to the School Athletic Director who should complete the following:

The eligibility status of _____ at _____ High School is checked below.

- ☐ This student is IMMEDIATELY ELIGIBLE to participate in interscholastic athletics.
- ☐ This student will be eligible upon completion and processing of the Educational Transfer Form.
- ☐ There is a question about the eligibility of this student, and he/she may not participate in an interscholastic scrimmage or contest until written permission is given by the school and the MHSAA.
- ☐ This student is NOT ELIGIBLE to participate in interscholastic athletics.
- ☐ This student may be ELIGIBLE effective ____/____/____

ATHLETIC DIRECTOR

DATE

PRINCIPAL

DATE

Assistance in Applying the 2022-23 MHSAA Transfer Rule and Interpretations

Page 1 and 2 of this form is based upon the following MHSAA Regulations, Sections and Interpretations. Administrators should consult the *MHSAA Handbook* and then, if necessary, the MHSAA staff to assist in Processing a new student transfer. The only interpretations that are official are those received in writing.

This boxed information is intended to provide evidence to address Regulation I, Section 2 (age eligibility), Section 4 (maximum enrollment), Section 7 (previous academic term record), and Section 9(A-F) (transfer student).

A transfer student must be enrolled prior to Oct 1 to participate in fall MHSAA tournaments, Feb 1 winter tournaments or May 1 for spring tournaments. See Reg. I, Section 9 [F].

The CAPITALIZED INFORMATION on residence relates to Regulation I, Section 9 exceptions regarding residence change "from one public school district to a different public school district." Exceptions: 1, 2, 3, 4, 5, 8, & 12 and Int. 90.

- Line 1: Indicates type of school: public, nonpublic or charter school.
- Lines 2-3: Regulation I, Section 9(A), Exception 1, (30 days) Interpretations 65 and 90.
- Line 4: Determine grade level. Regulation I, Section 9(A), Exceptions 10 and 11.
- Line 5: Verification of line 1 and Interpretation # 62 (school of residency).
- Line 6: Regulation I, Section 9(A), Exception 3.
- Line 7: Regulation I, Section 9(A), Exception 4. J-1 or F-1 Visa International Students See Interpretations 83-89 and MHSAA.com for Approved International Student Program (AISP) listing.
- Line 8: Regulation I, Section 9(A), Exception 6, (also see Interpretations 65, and 90)
- Line 9: Regulation I, Section 9(A), Exception 8 (allowed one time → Must use "Educational Transfer Form"). Student moving between parents who never married see Interpretation 92 and include documentation.
- Line 10: Regulation I, Section 2.
- Line 11: Regulation I, Section 9(A), Exception 2 (Int. 62, 63) or Exception 1 (Int. 67 - out-of-state sports academy).
- Line 12: Regulation I, Section 9(A), Exception 12 (allowed ONE time → Must use "Educational Transfer Form").
- Line 13: Regulation I, Section 9(C), Former school must concur and student must have participated in the co-op.
- Line 14: Acknowledges that the student or parents need to discuss the matter of eligibility further.
- Lines 15-16: Regulation I, Section 9(B) Checks history of sports participation during the most recent previous school year. See section 9(B) Sports Specific Eligibility.
- Line 17: Section 9(E.5) the Athletic Related Transfer Regulation (Links Rule). Checks enrolling at a school where a coach from the former school has been recently hired in the previous 12 months.

ALERT! The Sport Specific Transfer Rule states: ANY sport a student played in 2021-22 determines eligibility in 2022-23 should the student transfer and not meet one of the 15 stated Exceptions.