


TROJANS UNITE PTO



SERVING PENCE & WASHINGTON ELEMENTARY SCHOOLS

Minutes from November 10, 2021

Attendance: Mary Muntz, Angela Jones, Brandi Adam, Ashley Bowers, Sarah Stiemsmma, Diana Simmons

- Treasurer Report: See files.
 - Adding/Removing Names on Bank Accounts: Sarah checking on it.
- Teacher Requests
 - Classroom Rugs: Sarah found on Amazon. Keeping an eye open for rugs at Pence
 - RazKids, BrainPop, etc.: Repayment fees were taken from the wrong account. Angela will send a teacher survey for funding.
- Parent Teacher Conference Meals (November 22 & 23)
 - We will try sponsors instead of donations.
 - Ordering Soup: Sarah will order them through Sarah Setterstrom and she will store them
 - Crockpots/ Roasters: Two will be needed at Washington, two will be needed at Pence. One roaster will be needed as well
 - Volunteers:
 - Set Up: Starting at 2pm. Sarah and Katie on Monday and Mary on Monday and Tuesday
 - Clean Up: Starting at 7 pm. Katie and Sarah on Monday at the Middle School. Diana on Monday and Tuesday at Washington. Mary will bring storage containers from the Dollar Tree.
- Spring Carnival
 - Send email to set up meeting
- Principals
 - Mrs. Jones: 17th for cookie dough pick up. Pick up will start at 3:30, phone calls for pick up at 5:30.
 - Mrs. Townsend: Christmas Movie Field Trip? Will be reminded of the \$1000 discretionary fund.

Misc.

- Mary to donate concession candy and pop from soccer. Half for Pence and Washington