

# MENA SCHOOLS DISTRICT PARENT AND FAMILY ENGAGEMENT PLAN

School Year 2018-19



Superintendent: Benny Weston

School Improvement Status: NI

## Parent and Family Engagement Committee Members:

Vicky Maye, District Coordinator

Paulette Sherrer, District Federal Coordinator

Linda Collins, K-2 Facilitator

Diane Richardson, 3-5 Facilitator

Leilani Rose, 6-8 Facilitator

Tonya Thacker, 9-12 School Facilitator

Nathan Stone, Technology Support

Laura Bunch, Special Education Supervisor

Amy Bartow, Parent and Café Director

Tamara Smart, Parent and 3-5 Administrator

Clifton Sherrer, 6-8 Administrator

Celeste Ashcraft, 9-12 Faculty Support

Jennifer McCauley, Parent

Jennifer Philpot, Parent

Linda Hoobler, Parent

Patty Young, Parent and Community Support

Kristi Wilson, Parent

Bridgett Martin, Parent

Rachel Stephens, Parent

**Goal 1: How will the LEA foster effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement?**

- Develop and disseminate district parent and family engagement policy.-*Mena School Board*
- Conduct an annual meeting in the spring to update policy for next year's Title I, part A program. To be announced in May and facilitated by Vicky Maye and Campus facilitators and attended by district committee members.
- Reserve a minimum of 1% of the Title I, Part A allocation for parent and family engagement, with 90% going to Title I, Part A schools. *Vicky Maye and Paulette Sherrer*
- Coordinate parent and family engagement activities with those of other programs such as Head Start program, Home Instruction Program for Preschool Youngsters and State-run preschool programs. *Vicky Maye and Linda Collins*
- Establish parental involvement contact person at each of the Title I, Part A schools as follows: Linda Collins, K-2; Diane Richardson, 3-5; Leilani Rose, 6-8; and Tonya Thacker, 9-12.
- Conduct an annual review of the effectiveness of the Mena Schools Parent and Family Engagement Policy. At annual spring meeting, the district parental/family engagement committee will evaluate effectiveness of the current policy and make needed revisions and additions. *Vicky Maye*
- Develop district parental and family engagement committee to create a parent and family engagement policy and implement parent and family engagement activities as well as disseminate information to the community to promote parent and family engagement in the Title I, Part A schools. Committee developed by the district and campus facilitators. Parent and family engagement plans disseminated at the beginning of the school year in the Information Packets to each family in the district as well as being posted on the district campus websites. Other information disseminated to the community continuously via various media resources. *Vicky Maye and all Campus Facilitators*
- Ensure that the parents and families of children with disabilities or limited English proficiency have the same access as other parents including information in a language and form they can understand.
- Involve parents in the process of school review and improvement in accordance with Section 1010 of the Every Student Succeeds Act (ESSA).

**Goal 2: How will the district provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parent and family engagement?**

- Conduct ongoing site visits to observe parent and family engagement practices. *Vicky Maye*
- Provide materials and training, not otherwise available to assist parents in supporting their child's academic achievement.
- Enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. *Campus Facilitators*
- Ensure, to the extent possible, that information is sent home in a language and form parents can understand. *Campus Facilitators*
- Provide information on adult literacy training available in the community. *Campus Facilitators and Rich Mountain Community College*

- Disseminate a hard copy of the family and engagement policy at each school for parents to view as well as post on the school website. Copies should also be available in the school parent resource center on each campus. *Campus Facilitators*
- Monitor each Title I, Part A school to ensure that each school performs the following tasks:
  - Develop parent and family engagement policy.
  - Offer flexible meeting times.
  - Provide information to parents about the school’s program, including parent information guide.
  - Develop and use the School-Parent Compact.
  - Provide training for parents in working with their child to improve academic achievement and to be able to view their child’s attendance and achievement through parent viewer in Eschool.*Campus Facilitators*
- Reinforce parenting skills to support the acquisition of academic skills and their application in real-life situations for parent use.
- Encourage parents to visit/volunteer at school by assisting staff in developing volunteer opportunities as well as training staff to encourage and build volunteer efforts. *Vicky Maye, Linda Collins, Diane Richardson, Leilani Rose, and Tonya Thacker*
- Encourage parent participation through innovative scheduling of activities through strategies such as holding meetings at a variety of times, such as morning and evening, in order to maximize the opportunities for parents to participate in school-related activities.
- Coordinate and integrate parent and family engagement strategies and staff training with the Readiness Coalition Committee.
- Convene annual school meeting to inform parents of their school’s participation in the development of the parent and family engagement policy and their right to be involved. *Vicky Maye, Linda Collins, Diane Richardson, Leilani Rose, and Tonya Thacker.*

**Goal 3: How will the district build the school’s capacity for strong parent and family engagement?**

- Provide information to participating in such areas as national, state, and local education goals, including parents’ rights as defined in Title I, Part A. *Vicky Maye and Campus Facilitators*
- Assist in the development of parent and family engagement groups at each school. *Linda Collins, Diane Richardson, Leilani Rose, and Tonya Thacker*
- Encourage the formation of partnerships between schools and local businesses that includes roles for parents.
- Provide resources for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child. *School Resource Centers-Campus Facilitators*
- Involve parents through an annual survey to improve school effectiveness. *Campus Facilitators*
- Approve reasonable and necessary expenses associated with parent and family engagement activities. *Paulette Sherrer, Federal Coordinator*
- Provide any reasonable support for parent and family engagement at the request of participating Title I, Part A schools.

**Goal 4: How will the district conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement policy as it relates to strategies for increasing parent and family engagement and identifying barriers to greater participation?**

- Survey parents annually.
- Provide an opportunity for the parents to assist in the development of the evaluation procedures, including analysis of data collected. Survey analysis is done by campus facilitator and reviewed by district committee at spring meeting.
- Develop procedures for collecting parent participation documentation through sign-in lists for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year. *Campus Facilitators*
- Use finding from evaluation process to do the following:
  - Make recommendations to each participating school for parent and family engagement policy revision.
  - Questions included that will help identify any barriers to greater parent and family engagement participation.
  - Provide suggestions for designing school improvement policies, as they relate to parent and family engagement. *Vicky Maye and Campus Facilitators*
- Develop and disseminate an annual parent and family engagement evaluation report to share with parents, staff, and community. A brief evaluation of parent activities will be requested of parents at Spring Parent Teacher Conferences for elementary, and CAP Conferences at middle school and high school campuses. Evaluations will be used to make revisions and additions to the following year's plan. *Campus Facilitators*

**Goal 5: How will the district involve parents in the joint development of the district Title I Application under section 1112 (ACSIP)?**

- Recruit parents to serve on district and school ACSIP committee to develop Title I Application. *Paulette Sherrer, Vicky Maye and Campus Facilitators*
- Recruit parents to serve on district Parent and Family Engagement Committee. *Vicky Maye*
- Encourage the formation of partnerships between the district and local businesses that includes roles for parents. *Vicky Maye, Campus Facilitators, Patty Young (Union Bank of Mena)*
- Involve parents through an annual survey to improve district effectiveness. *Campus Facilitators and Vicky Maye*