

**MENDHAM BOROUGH
SCHOOL DISTRICT
REGULAR BUSINESS MEETING**

June 20, 2018

**REVISED
AGENDA ITEMS**

**FOR
APPROVAL**

Board Officers

Mrs. Beth Cocuzza, President
Mr. Stephen Dolan, Vice-President

Administrators

Dr. Mitzi N. Morillo, Superintendent
Mr. James Rollo, Business Administrator

MENDHAM BOROUGH SCHOOL DISTRICT

MENDHAM BOROUGH BOARD OF EDUCATION

REGULAR BUSINESS MEETING REVISED AGENDA

DATE: June 20, 2018

***** HILLTOP SCHOOL *****

Welcome

Welcome to this public meeting of the Mendham Borough Board of Education. The Board is an elected, unpaid group of nine citizens who set policy and make decisions on educational, financial, and personnel matters for the Mendham Borough Schools on behalf of all residents. We are always pleased when members of the community attend our meetings.

The Board and the school district operate under applicable New Jersey laws and under regulations of the New Jersey State Board of Education.

Each meeting includes opportunities for those attending to comment on matters of interest to them, including matters on the published agenda. Early in the meeting, there is a “Public Comments” period to provide an opportunity for members of the public to speak on agenda items only. Additionally, members of the public will have the opportunity to make comments after the Board’s discussion of “New Business.” Law limits discussion of individual personnel.

We desire sincerely that our meetings will provide useful opportunities for communication between the Board and the community. Thank you for attending.

Mendham Borough Board of Education

**MENDHAM BOROUGH SCHOOL DISTRICT
Mendham, New Jersey
June 20, 2018**

REVISED AGENDA

Attachments:

1. Minutes
2. Financial Business
3. Other Financial Business
4. Bill Lists, Travel, Transfer of Funds
5. Policy
6. Personnel
7. Other Business

**MENDHAM BOROUGH BOARD OF EDUCATION
Mendham, New Jersey**

REVISED AGENDA

**REGULAR MEETING
BOARD
June 20, 2018
6:15 PM**

1. CALL TO ORDER BY THE BOARD PRESIDENT TIME: 6:16

2. OPEN PUBLIC MEETING ACT STATEMENT

The time, date, location and agenda of this meeting were reported to the Clerk of the Borough of Mendham, Phoenix House, Hilltop School, and Mountain View School on June 5, 2017 and posted to the Daily Record on June 6, 2017 and the Observer Tribune on June 8, 2017.

The Board of Education maintains policy to address public concerns. Copies of Policy No. 1312 "Public Complaints and Grievances and Regulation 1120R Public Participation at Board Meetings" are available at each board meeting or upon request from the district offices.

A suggestion box is located in the Superintendent's Office at Hilltop School for your convenience.

3. ROLL CALL

<u>_X_</u> Mr. Steven Andrew	<u>_X_</u> Mrs. Beth Cocuzza	<u>_X_</u> Mr. Stephen Dolan
<u>_X_</u> Mr. James Gillespie	<u>_X_</u> Miss AnneMarie Hornyak	<u> </u> Mr. John Jennings
<u>_X_</u> Mrs. Raechelle Raimondo	<u>_X_</u> Mr. John E. Vitale	<u>_X_</u> Ms. Catalina M. Wiatroski

Administrative Staff:

Superintendent of Schools	<u>_X_</u> Dr. Mitzi N. Morillo
Board of Education Secretary/Business Administrator	<u>_X_</u> Mr. James Rollo
	<u> </u> Public

4. FLAG SALUTE

5. EXECUTIVE SESSION TIME: 6:18

On the motion of Mr. Andrew, seconded by Mr. Gillespie, item 5 was moved:

<u> X </u>	Scheduled
<u> </u>	Unscheduled

5.1 Motion to adopt the following resolution:

BE IT HEREBY RESOLVED by the Mendham Borough Board of Education pursuant to N.J.S.A. 10:4-13 and 10:4-12 that said public body hold a closed session on Wednesday, June 20, 2018 for the purpose of discussing:

- HIB
- Personnel
- Legal Matter
- Negotiations

It is expected that the discussion undertaken in closed session will be made public at the time official action is taken.

VOICE VOTE: AYES: 8 NOES: 0 ABSTAIN:0

5.2 RE-OPEN TO PUBLIC

TIME: 7:38

On the motion of Mr. Gillespie, seconded by Mr. Andrew, item 5.2 was moved:

X Public in attendance

6. NEW BUSINESS

7. MINUTES

On the motion of Mr. Dolan, seconded by Miss Hornyak, items 7.1 – 7.4 were moved:

- 7.1** Motion to approve the minutes of the May 22, 2018 Regular Meeting.
- 7.2** Motion to approve the minutes of the May 22, 2018 Executive Session Meeting.
- 7.3** Motion to approve the minutes of the June 5, 2018 Special Meeting.
- 7.4** Motion to approve the minutes of the June 5, 2018 Executive Session Meeting.

VOICE VOTE: AYES: 7 NOES: 0 ABSTAIN:1

8.0 CORRESPONDENCE

- **Letter from Mrs. Adinolfi**
Looking forward to new Aftercare Provider

9. COMMITTEE REPORTS

- 9.1** Curriculum and Instruction -Met 6/18 and discussed social media application, eureka math, discovery education science, supplemental resources, and prelim PARCC results
- 9.2** Finance/Facilities and Technology Met and discussed Fitness trail at MV
- 9.3** Personnel and Management -Did not Meet
- 9.4** Policy/Public Relations -Items up for 2nd read

10. RECOGNITIONS

- Gifts were delivered by Board President and Dr. Morillo to retirees on Monday.

10.1 Mr. Paul Damato

On the motion of Mr. Andrew, seconded by Miss Hornyak, items 10.1 – 10.4 were moved:

WHEREAS, the Board of Education and the Superintendent of Schools desire to acknowledge Mr. Paul Damato and express appreciation on behalf of the students and staff of the Mendham Borough School District for all his years of service; and

WHEREAS, the Board of Education and the Superintendent of Schools wish Mr. Damato the very best of health and happiness,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education and the Superintendent of Schools extend sincere appreciation to Mr. Damato and wish to commend and thank him for his dedicated service and contributions toward the enrichment of the lives of all those he has educated and all of those he has served in his tenure as part of the Mendham Borough School District.

10.2 Ms. Victoria Dean

WHEREAS, the Board of Education and the Superintendent of Schools desire to acknowledge Ms. Victoria Dean and express appreciation on behalf of the students and staff of the Mendham Borough School District for all her years of service; and

WHEREAS, the Board of Education and the Superintendent of Schools wish Ms. Dean the very best of health and happiness,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education and the Superintendent of Schools extend sincere appreciation to Ms. Dean and wish to commend and thank her for her dedicated service and contributions toward the enrichment of the lives of all those she has educated and all of those she has served in her tenure as part of the Mendham Borough School District.

10.3 Mrs. Marisa Dodge

WHEREAS, the Board of Education and the Superintendent of Schools desire to acknowledge Mrs. Marisa Dodge and express appreciation on behalf of the students and staff of the Mendham Borough School District for all her years of service; and

WHEREAS, the Board of Education and the Superintendent of Schools wish Mrs. Dodge the very best of health and happiness,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education and the Superintendent of Schools extend sincere appreciation to Mrs. Dodge and wish to commend and thank her for her dedicated service and contributions toward the enrichment of the lives of all those she has educated and all of

those she has served in her tenure as part of the Mendham Borough School District.

10.4 Mrs. Linda Laks

WHEREAS, the Board of Education and the Superintendent of Schools desire to acknowledge Mrs. Linda Laks and express appreciation on behalf of the students and staff of the Mendham Borough School District for all her years of service; and

WHEREAS, the Board of Education and the Superintendent of Schools wish Mrs. Laks the very best of health and happiness,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education and the Superintendent of Schools extend sincere appreciation to Mrs. Laks and wish to commend and thank her for her dedicated service and contributions toward the enrichment of the lives of all those she has educated and all of those she has served in her tenure as part of the Mendham Borough School District.

ROLL CALL VOTE

	S.A.	B.C.	S.D.	J.G.	A.H.	J.J.	R.R.	J.V.	C.W.
– AYES –	X	X	X	X	X		X	X	X
– NOES –									
ABSTAIN									

MOTION CARRIED

11. ADMINISTRATIVE STAFF REPORTS

On the motion of Mr. Gillespie, seconded by Mr. Andrew, items 11.1 – 11.3 were moved:

11.1 Superintendent's Report

11.2 Motion to approve the District Goals for the 2018-2019 school year:

1. Wellness and Safety - Recognizing that children need to balance physical, social, emotional and academic needs, the District will maintain a supportive culture and build structures for the health, safety, and well-being of the Whole Child.
2. Academic Initiatives - Provide opportunities that will engage every student in purposeful learning that appropriately supports and challenges all students to ensure core content mastery while maximizing each student's opportunity to excel academically.
3. Community Outreach/Public Relations - To effectively communicate the District mission, goals, accomplishments, challenges, and accountability to the Community.

11.3 Motion to approve the Board Goals for the 2018-2019 school year:

1. Conclude negotiations with the MBEA in a way that rewards effective teaching and is fiscally responsible in light of budgetary constraints.
2. To effectively manage changing enrollment through the adjustment of staffing, scheduling

and programs while maintaining high standards.

3. To engage the community by acknowledging a staff member, student and/or community member for outstanding achievement or contribution to the school community, promoting special presentations to take place at monthly board meetings, and increasing the attendance of board members at school events.

11.4 District Enrollment/Fire Drill Reports as follows:

DISTRICT ENROLLMENT REPORT

GRADE	May 31, 2018	April 30, 2018	May 31, 2017
Pre K	11	11	7
K	35	35	47
1	48	48	41
2	47	47	64
3	67	67	53
4	56	56	60
HILLTOP TOTAL	264	264	272
5	61	61	49
6	52	52	85
7	85	85	55
8	57	58	69
MT. VIEW TOTAL	255	256	258
HILLTOP & MT. VIEW	519	520	530
OUT OF DISTRICT	6	6	8
TOTAL	525	526	538
STAFF ATTENDANCE	95.86%	96.93%	94.77%

DISTRICT FIRE DRILL REPORT

SCHOOL	DATE OF DRILL	TIME OF DRILL	LENGTH OF DRILL
HILLTOP	May 10, 2018	2:15 PM	1:59
HILLTOP	June 14, 2018	2:05 PM	3:09
MT. VIEW	May 9, 2018	1:52 PM	0:48

MT. VIEW	June 15, 2018	12:50 PM	10:00
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SECURITY DRILL REPORT

SCHOOL	DATE OF DRILL	TIME OF DRILL	LENGTH OF DRILL
HILLTOP			
Lockdown	May 30, 2018	9:20 AM	9:88
Non-Fire Evacuation	June 18, 2018	10:40-12:40	5 Drills - 5 Min. Each
MT. VIEW			
Evacuation	May 25, 2018	1:20 PM	20:00
Evacuation	June 15, 2018	1:00 PM	20:00

VOICE VOTE: AYES: 8 NOES: 0 ABSTAIN:0

12. RECOGNIZE PUBLIC (for agenda items only)

While the Board respects the public's interest in voicing its questions, concerns or criticisms it may have regarding the conduct of the Board and/or its members, the Board wants to remind you that this privilege is not absolute, and statements that are disruptive, threatening, abusive, obscene, profane, irrelevant, overly lengthy or that interfere with the orderly process of the meeting will not be permitted. We remind everyone that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Accordingly, your comments may result in action by a third party.

- No comments from Public

13. FINANCIAL BUSINESS

On the motion of Ms. Wiatroski , seconded by Mr. Dolan, items 13.1 – 13.20 were moved:

13.1 Construction Bid Award of Alternates

Bid Responses were opened on Friday, June 1, 2018 at 11:00 AM at the Business Office in Mountain View School. James C. Rollo, Jon Gesell and Anthony Gianforcaro were present. Motion to award alternate #1, and alternate #2 to Halecon Inc in addition to the base bid already awarded on June 5th, 2018 for a total of \$245,270.

Bid Tabulation

Base Bid	\$74,540
Alternate #1	\$386,160
Alternate #2	Deduct (\$213,430)
Alternate #3	\$9,345

3.2 Board Secretary and Treasurer's Reports

Motion to approve that the Board Secretary's Report - May 2018 and the School Treasurer's Report, May 2018 with a reconciled cash balance of \$3,088,062.54 be accepted, certifying that no major account fund is over expended in violation of NJAC 6A:23-2.11(a) and sufficient funds are available to meet the financial obligation of the district for the remainder of the fiscal year. Revenues are being received as anticipated.

13.3 Transfer of Funds

Motion to approve the transfer of funds for Mendham Borough Schools for the 2017-2018 school year as presented.

13.4 Out of District Tuition

Motion to approve contract for student #999051 for \$110,707.30 to attend the Somerset Hills Learning Institute for the 2018-19 School Year for 210 days at a per diem of \$542.68.

13.5 Other Financial Reports

Motion to approve the following reports:

Cafeteria Reconciliation - May 2018

Cafeteria Report - May 2018

13.6 District Bill List

Motion to approve the Board of Education Bill List from May 23, 2018 to June 20,2018 in the amount of \$996,029.95

13.7 Cafeteria Bill List

Motion to approve the Bill List from May 23, 2018 to June 20, 2018 for the Cafeteria Account in the amount of \$20,893.91

13.8 Travel Expenses

Motion to approve the proposed travel expenditures as attached and in accordance with New Jersey Law A-5 and Board Policy 9250b1.

13.9 Motion to approve disposal of attached list of obsolete equipment/materials that are deemed worn out or useless.

13.10 Motion to approve of disposal of non-functioning dishwasher, fixed asset tag #01470, which has been replaced at Hilltop School.

13.11 Transfer from Capital Reserve Motion to transfer \$100,832 from Capital Reserve to Capital Outlay for the following projects at Mountain View School and Hilltop School for the 2018-2019 school year:

- Replacement of Mountain View Boiler & Lighting
- Renovation of Mountain View Outdoor Basketball Courts

13.12 IDEA GRANT AWARD APPROVAL

Motion to submit the FY2019 IDEA Grant application and to accept the grant award funds as follows:

	Total	Non-Public Share	Public Share
IDEA Preschool	\$5,874	\$0	\$5,874
IDEA Basic	\$130,706	\$17,623	\$113,083

13.13 ESEA GRANT AWARD APPROVAL

Motion to submit the FY2019 ESEA Grant application and to accept the grant award funds as follows:

	Total	Non-Public Share	Public Share
Title I Part A	\$17,835	\$0	\$17,835
Title II Part A	\$6,894	1,542	\$5353
Title IV	\$10,000	\$2,236	\$7,764

13.14 Year End Closing

Motion to authorize the Business Administrator, as claims auditor, to review and make payment on bills incurred during from June 21, 2018 through July 2018. Bill List to be ratified at the next scheduled regular meeting of the Board.

13.15 Motion to approve list of contracts in attachment A Pursuant to PL 2015, Chapter 47 which the Mendham Borough Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

13.16 Approval to Transfer Current Year Surplus to Capital Reserve Account

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Mendham Borough Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Mendham Borough Board of Education has determined that an amount not to exceed \$600,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Mendham Borough Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all

applicable laws and regulations.

13.17 Approval to Transfer Current Year Surplus to Maintenance Reserve Account

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Mendham Borough Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Mendham Borough Board of Education has determined that an amount not to exceed \$75,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Mendham Borough Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

13.18 Motion to approve the following athletic trip destinations for the 2018-2019 school year:

Assumption	Bernardsville	Butler
Bridgewater	Burlington	Chester
Clark	Delbarton	Dover
Far Hills Country Day	Frelinghuysen	Harding School
Lincoln Park	Long Valley	Madison Schools
Mendham Twp. Schools	Morris Plains Schools	Morristown Beard
Mountain Lakes	North Hunterdon	Parsippany
Pequannock	Pingry School	Peck School

Pope John	Randolph	Rockaway Valley Schools
Roxbury	Sparta	Sterling Central
Summit	Villa Walsh	Warren
West Essex	Wharton	Whippany

13.19 Out of District Tuition

Motion to approve contract for student #26000081 for \$73,720.50 to attend the Calais School for the 2018-19 School Year for 210 days at a per diem of \$351.05.

13.20 Out of District Tuition

Motion to approve contract for student #999051 for extraordinary services at the Somerset Hills Learning Institute for the 2018-19 School Year for \$13,500.

ROLL CALL VOTE

	S.A.	B.C.	S.D.	J.G.	A.H.	J.J.	R.R.	J.V.	C.W.
– AYES –	X	X	X	X	X		X	X	X
– NOES –									
ABSTAIN								13.6 Check No. 135321	

MOTION CARRIED

14. CURRICULUM

On the motion of Miss Hornyak, seconded by Mr. Andrew, item 14.1 was moved:

14.1 Motion to approve the following curriculum resources and materials for the 2018-2019 school year, subject to revision, adoption and continuous review by the Board.

Subject	Resource	Resource Type
Chinese	My First Chinese Reader (Better Chinese Ltd.): www.betterchinese.com ; Textbook and online resources (5-8)	Primary
ELA	Fundations (Wilson Language Training): Grades K-2 Units of Study for Teaching Reading for K-5 (Heinemann, 2015) Units of Study for Teaching Reading: Middle School Grades (Heinemann, 2017) Units of Study for Teaching Writing for K-5 (Heinemann, 2013) Units of Study in Argument, Information, and Narrative Writing for Middle School (Heinemann, 2014)	Primary

ELA	<p>Literacy Design Collaborative: https://coretools ldc.org/home</p> <p>The Reading Strategies Book (Serravallo, 2015)</p> <p>The Writing Strategies Book (Serravallo, 2017)</p>	Supplemental
Math	<p>Everyday Mathematics 4 (McGraw-Hill Education, 2016): Textbook and online resources (K-4)</p> <p>Progressive Mathematics Initiative (New Jersey Center for Teaching and Learning): https://njctl.org/courses/math/ ; Online Resource (5-8)</p> <p>Eureka Math (Great Minds): www.eureka-math.org ; Online Resource (5-8)</p>	Primary
Math	Freckle: www.freckle.com/ ; Online Resource (5-8)	Supplemental
Science	<p>Full Option Science System Next Generation (Delta Education): Textbook and complete kits (K-5)</p> <p>Discovery Education Science TechBook: Online textbook with multiple resources (6-8)</p>	Primary
Science	<p>Global Learning and Observations to Benefit the Environment (NASA): https://www.globe.gov/</p> <p>Middle School Chemistry Online (American Chemical Society): http://www.middleschoolchemistry.com/</p>	Supplemental
Social Studies	<p>Discovery Education Social Studies TechBook (5-8): Online textbook with multiple resources</p> <p>Infobase Learning / Facts on File (5-8): Online databases to be utilized as primary sources (American History, Issues & Controversies, Issues & Controversies in American History, America at War Online, Life in America Online)</p>	Primary
Social Studies	<p>America's History in the Making (Annenberg Learner): http://www.learner.org/courses/amerhistory/units/</p> <p>DOCSTeach (National Archives): www.docsteach.org</p> <p>Electronic New Jersey (New Jersey Digital Highway): https://njdigitalhighway.org/electronic-new-jersey</p> <p>Facing History (Facing History and Ourselves): https://www.facinghistory.org/educator-resources</p> <p>Library of Congress Online: http://www.loc.gov/teachers/</p> <p>New Jersey Council for the Social Studies:</p>	Supplemental

	https://njcss.weebly.com/lessons--resources.html New Jersey Historical Commission (NJDOE): http://www.state.nj.us/state/historical/dos_his_teachers.html Reading like a Historian (Stanford History Education Group): https://sheg.stanford.edu/ World History for Us All (National Center for History in the Schools): http://worldhistoryforusall.ss.ucla.edu/	
Spanish	Expresate! (Holt, 2008): Grades 5-8	Primary

VOICE VOTE: AYES: 8 NOES: 0 ABSTAIN:0

15. **POLICY**

On the motion of Mr. Dolan, seconded by Miss Hornyak, item 15.1 was moved:

15.1 Motion to approve the following Policy and Regulation for Second Reading and Adoption.

Type	Policy #	Name	New/Revised
Policy	4111	Recruitment, Hiring and Selection	Revised
Policy	4211	Recruitment, Hiring and Selection	Revised

VOICE VOTE: AYES: 8 NOES: 0 ABSTAIN:0

16. **PERSONNEL**

On the motion of Mr. Vitale, seconded by Mr. Andrew, items 16.1 – 16.25 were moved:

16.1 Motion to approve the contract of Mr. James C. Rollo, Business Administrator/Board Secretary for the 2018-2019 school year, at a salary of \$133,763.00, based upon the recommendation of the Superintendent. The Executive County Superintendent has determined that the provisions of the contract are in compliance with N.J.A.C. 6A:23A-3.1, and has therefore approved same.

16.2 Motion to approve District Administrators listed below for appointment for the 2018-2019 school year, upon the recommendation of the Superintendent.

Name	School	FTE	Position	Salary
Falcone, Mary Joy	District	1.0	Technology Coordinator	\$98,125.67
Gesell, Jonathan	District	1.0	Supervisor of Operations and Maintenance	\$71,963.55
Heller, David	HT	1.0	Principal	\$132,827.25

Holmes, Danielle	District	.8	Director of Special Services	\$100,246.70
Moser, David	District	1.0	Director of Curriculum and Instruction	\$127,954.03
Toth, Aimee	MV	1.0	Principal	\$137,297.19

16.3 Motion to approve all Unaffiliated Support Staff listed below for appointment for the 2018-2019 school year, upon the recommendation of the Superintendent.

Name	School	FTE	Position	Salary
Cancellieri, Jody	District	0.625	Administrative Assistant	\$35,078.79
Dacey, Carol	District	1.0	Administrative Assistant	\$66,389.52
Day, Christine	MV	1.0	Administrative Assistant	\$59,579.33
Dicristina, Kathryn	HT	1.0	Administrative Assistant	\$47,491.33
Juliano, Elizabeth	District	1.0	Administrative Assistant	\$57,200.00
Mott, Nancy	District	0.56	Administrative Assistant	\$31,953.00
Rosswog, Theresa	District	0.8	Administrative Assistant	\$47,580.21

Almonte, Arcania	HT	1.0	F/T Evening Custodian	\$35,925.90
Alvarenga, Maria	MV	1.0	F/T Evening Custodian	\$31,441.88
Boves, Sandra	MV	1.0	F/T Evening Custodian	\$36,134.96
Esquivel, Mirna	MV	1.0	F/T Evening Custodian	\$31,899.35
Hernandez, Samuel	HT	1.0	F/T Day Custodian	\$48,500.68
Hurtado, Fanor	MV	1.0	F/T Day Custodian	\$52,242.49

16.4 Motion to approve the Merit Pay in the amount of \$1,295.88 to Mr. David Heller, Principal at Hilltop School as per the terms of the collective bargaining agreement between the Mendham Borough Board of Education and the Mendham Borough Principals and Supervisors Association, upon the recommendation of the Superintendent.

16.5 Motion to approve the Merit Pay in the amount of \$1,339.48 to Mrs. Aimee Toth, Principal at Mountain View School as per the terms of the collective bargaining agreement between the Mendham Borough Board of Education and the Mendham Borough Principals and Supervisors Association, upon the recommendation of the Superintendent.

16.6 Motion to approve the following staff members for the stipend positions for the 2018-2019 school year, salaries will be adjusted if necessary, at the conclusion of negotiations between the Mendham Borough Board of Education and the Mendham Borough Education Association upon the recommendation of the Superintendent.

Name	Position	Salary
Bradley McMurray	Co-Director/Musical Director Bi-Annual Musical	\$2,500.00
Jonathon Dragon	Co-Director/Musical Director Bi-Annual Musical	\$2,500.00
Kristin Stiner	Acting Coach/Costume Designer	\$2,200.00
Wendy Pirozzi	Team Leader - Kindergarten	\$625.00
Patrice DelGrande	Team Leader - Grade 1	\$625.00
Alyssa Young	Team Leader - Grade 2	\$625.00

Lauren Eagan	Team Leader - Grade 3	\$625.00
Kathy McGoldrick	Team Leader - Grade 4	\$625.00
Kim Kanefke	Team Leader - Related Arts	\$625.00
Erin Gaffney	Team Leader - Special Education	\$625.00

16.7 Motion to approve the appointment of Mrs. Carol Dacey as Payroll and Benefits Clerk at a salary of \$10,000.00 for the the 2018-2019 school year upon the recommendation of the Superintendent.

16.8 Motion to approve the following staff members to participate in curriculum review and planning (ELA K-4), upon the recommendation of the Superintendent.

Name	Hours	Rate
Mrs. Elizabeth Goncalves	Not to Exceed 15 hours	\$45.00/hr
Mrs. Heather Keaney	Not to Exceed 15 hours	\$45.00/hr
Mrs. Lindsey Leber	Not to Exceed 15 hours	\$45.00/hr
Mrs. Nancy Nassoura	Not to Exceed 15 hours	\$45.00/hr

16.9 Motion to approve the following staff members to participate in curriculum review and planning (PE/H, 5-8), upon the recommendation of the Superintendent.

Name	Hours	Rate
Ms. Lyndsay Magenheimer	Not to Exceed 20 hours	\$45.00/hr

16.10 Motion to approve the following staff member to participate in review of interventions and continued research of a Tiered Systems of Supports, in support of the Intervention Specialist position, upon the recommendation of the Superintendent.

Name	Hours	Rate
Mrs. Denelle Kagan	Not to Exceed 15 hours	\$45.00/hr

16.11 Motion to approve the following staff members to participate in curriculum review and planning (ELA K-4), upon the recommendation of the Superintendent.

Name	Hours	Rate
Mrs. Patrice DelGrande	Not to Exceed 15 hours	\$45.00/hr
Mrs. Lauren Eagan	Not to Exceed 15 hours	\$45.00/hr
Mrs. Alexandra Perfilio	Not to Exceed 15 hours	\$45.00/hr
Mrs. Wendy Pirozzi	Not to Exceed 15 hours	\$45.00/hr
Ms. Alexandria Tucker	Not to Exceed 15 hours	\$45.00/hr
Ms. Alyssa Young	Not to Exceed 15 hours	\$45.00/hr

16.12 Motion to approve the following staff members to participate in curriculum review and articulation (Math 5,6) at the hourly rate of \$45.00, not to exceed 10 hours each, upon the recommendation of the Superintendent.

Name	Hours	Rate
Mrs. Nicole Ascione	Not to Exceed 10 hours	\$45.00/hr
Mrs. Judith Berish	Not to Exceed 10 hours	\$45.00/hr

16.13 Motion to approve Mrs. Carol Anne Pagana, Hilltop School Nurse, and Mrs. Marisa Austenberg, Mountain View School Nurse, for 4 hours at the rate of \$60 per hour to conduct parent meetings on August 22, 2018 for students that require medication during school hours for the 2018-2019 school year, upon the recommendation of the Superintendent.

16.14 Motion to approve a leave of absence for Mrs. Aimee Toth, Mountain View Principal, effective on or about August 31, 2018 followed by an unpaid FMLA/NJFLA leave of absence to run through November 19, 2018, subject to adjustment upon receipt of physician's documentation and upon the recommendation of the Superintendent.

16.15 Motion to approve the appointment of Mrs. Danielle Holmes to the position of Acting Principal at Mountain View School, effective on or about August 31, 2018 through approximately November 19, 2018, at a stipend amount of \$4,000 per month, upon the recommendation of the Superintendent.

16.16 Motion to approve Mrs. Danielle Holmes, Acting Principal/Director of Special Services for additional days at a per diem rate of \$514.09, not to exceed 11 days, upon the recommendation of the Superintendent.

16.17 Motion to approve, with regret, the resignation of Mrs. Brianna Kehoe, Elementary School Teacher at Hilltop School, effective June 30, 2018, upon the recommendation of the Superintendent.

16.18 Motion to revise Motion 14.1 from the November 21, 2017 agenda, to approve the following staff members as chaperones for the High Note Music Festival trip, tentatively scheduled for May 18, 2018, at a rate of \$45.00 per hour, pursuant to the terms of the collective bargaining agreement between the Mendham Borough Board of Education and the Mendham Borough Education Association, upon the recommendation of the Superintendent.

Staff Member	Compensation
Karen Johnson	4 Hours at \$45 an hour for a total of \$180.00

16.19 Motion to approve the appointment of Mrs. Christa Epitropakis, Leave Replacement Elementary School Teacher at Hilltop School, effective on or about August 23, 2018 through June 30, 2019, at a salary of \$53,490.00, salary is subject to change pending the outcome of negotiations, upon the recommendation of the Superintendent.

16.20 Motion to approve the appointment of Miss Kelsey Crist, Leave Replacement Elementary School Teacher at Hilltop School, effective on or about August 23, 2018 through June 30, 2019, at a salary of \$54,840.00, salary is subject to change pending the outcome of negotiations, upon the recommendation

of the Superintendent.

16.21 Motion to approve the appointment of Ms. Samantha Gigante, PreSchool Teacher at Hilltop School, effective on or about August 23, 2018 through June 30, 2019, on Guide 1, Step 2, at a salary of \$53,990, salary is subject to change pending the outcome of negotiations, pending successful completion of criminal history background check and upon the recommendation of the Superintendent.

16.22 Motion to approve the appointment of Mrs. Carissa Stark, Elementary School Teacher at Hilltop School, effective on or about August 23, 2018 through June 30, 2019, on Guide 1, Step 5, at a salary of \$54,490, salary is subject to change pending the outcome of negotiations, pending successful completion of criminal history background check and upon the recommendation of the Superintendent.

16.23 Motion to approve the resignation of Victor Calderon, Part Time Evening Custodian at Hilltop School, effective on or about June 29, 2018, upon the recommendation of the Superintendent.

16.24 Motion to approve Victor Calderon as a Substitute Custodian, effective on or about June 29, 2018, upon the recommendation of the Superintendent.

16.25 Motion to approve the following internship as outlined below, upon recommendation of the Superintendent:

Name	College/School Attending	School	Term	Cooperating Teacher/Staff
Lauren Eagan	Montclair State University	Hilltop School	300 hours 7/1-12/31/18	Mr. David Heller

ROLL CALL VOTE

	S.A.	B.C.	S.D.	J.G.	A.H.	J.J.	R.R.	J.V.	C.W.
– AYES –	X	X	X	X	X		X	X	X
– NOES –									
ABSTAIN									

MOTION CARRIED

17. OTHER BUSINESS

On the motion of Mr. Andrew, seconded by Mr. Gillespie, items 17.1 -17.5 were moved:

17.1 Motion to approve the donation of 60 roses, with an approximate value of \$240.00, by Doug Ackerman aka “Doug the Florist” of Mendham for the 4th grade class, upon the recommendation of the Superintendent.

17.2 Motion to approve the submission of the Security Drill Statement of Assurance to the Executive County Superintendent, upon the recommendation of the Superintendent.

17.3 RESOLUTION OF THE MENDHAM BOROUGH BOARD OF EDUCATION ADOPTING SUPER CONCILIATOR JAMES W. MASTRIANI'S RECOMMENDATIONS FOR SETTLEMENT OF THE COLLECTIVE NEGOTIATIONS AGREEMENT WITH THE MENDHAM BOROUGH EDUCATION ASSOCIATION

WHEREAS, the Mendham Borough Board of Education ("Board") and Mendham Borough Education Association ("Association") signed Super Conciliator James W. Mastriani's Recommendations for Settlement on June 7, 2018; and

WHEREAS, in accordance with the terms of the Recommendations for Settlement, the parties prepared and agreed to salary guides to accompany the Collective Negotiations Agreement for the period of July 1, 2017 through June 30, 2022; and

WHEREAS, the Association has ratified the Recommendations for Settlement executed on June 7, 2018 and the accompanying salary guides on June 20, 2018,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Borough of Mendham, County of Morris, State of New Jersey, that the Board hereby accepts Super Conciliator James W. Mastriani's Recommendations for Settlement in its entirety and the accompanying salary guides; and

IT IS FURTHER RESOLVED, that the terms contained in James W. Mastriani's Recommendations for Settlement and the accompanying salary guides shall be incorporated into a successor collective negotiations agreement which will be executed by the President of the Mendham Borough Board of Education.

17.4 Motion to approve the Interlocal Agreement between Mendham Borough and the Mendham Borough Board of Education for the purpose of contracting services of a Class III Special Officer for the 2018-2019 school year at a cost of \$40,906.

17.5 RESOLVED that the Board of Education, according to Article IV of the Superintendent's contract, hereby approve the following three quantitative merit goals and two qualitative merit goals. The Board of Education further approves the submission of these goals to the Executive County Superintendent. The goals will not be in effect until written approval is received from the Executive County Superintendent.

Quantitative Goals (3)

Professional Development

Research shows that well-designed mentoring programs raise retention rates for new teachers by improving their attitudes, feelings of efficacy, and instructional skills. Mentoring and induction programs will only produce these benefits if they are well designed and well supported. Utilizing feedback of the newly revised mentoring plan received from novice teachers, mentors and administrators, the superintendent will schedule and lead (4) four mentoring meetings with mentors and mentees and expand the induction program to include year one teachers engaging in professional dialogue with other novice teachers (teachers in year 2 and year 3).

Communication

Intentional and powerful communication is vital to bolstering public support. It also has a strong, positive impact on student achievement. To augment school district communication the superintendent will research opportunities to establish a social media presence, link social media to website and produce electronic and print distribution content tying into social media. Increase social media presence by 100%.

Safety and Security

In order to ensure the effective implementation of a district-wide Class III Officer the Superintendent will facilitate at a minimum five (5) meetings with board appointed Class III Officer, Chief of Police or designee and members of the administrative team to research and identify best practices, develop a job description and applicable

procedures and policies, and generate an internal confidential schedule that will enhance district security measures.

Qualitative Goals (2)

Governance

To facilitate the development of a District Strategic Plan that includes input from teachers, Administrators, the Board of Education and the community. The process will lead to a plan that is informed by each stakeholder group and that clearly outlines future goals and objectives for the Mendham Borough School District. The development of the plan will be advertised on the District website.

Curriculum and Instruction

The Superintendent will facilitate the alignment of the district curricula to the new Quality Single Accountability Continuum goals/standards and will guide the district in the audit and review of each content area in preparation for the site visit.

ROLL CALL VOTE

	S.A.	B.C.	S.D.	J.G.	A.H.	J.J.	R.R.	J.V.	C.W.
– AYES –	X	X	X	X	X		X	X	X
– NOES –									
ABSTAIN									

MOTION CARRIED

18. RECOGNIZE PUBLIC

While the Board respects the public's interest in voicing its questions, concerns or criticisms it may have regarding the conduct of the Board and/or its members, the Board wants to remind you that this privilege is not absolute, and statements that are disruptive, threatening, abusive, obscene, profane, irrelevant, overly lengthy or that interfere with the orderly process of the meeting will not be permitted. We remind everyone that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Accordingly, your comments may result in action by a third party.

- None

19. ADJOURNMENT

TIME: 7:51

On the motion of Mr. Andrew, seconded by Ms. Wiatroski, item 19 was moved:

Motion to adjourn the meeting

VOICE VOTE: AYES: 8 NOES: 0 ABSTAIN:0

Respectfully submitted,
James C. Rollo
Business Administrator/Board Secretary
Approved: August 22, 2018