



**ABBY HOGAN, KYLE HOUSE**

Principals

## **SPIRO ELEMENTARY SCHOOL**

600 West Broadway, Spiro, Oklahoma 74959

### **Spiro Elementary School Site Parent and Family Engagement Policy** *[ESSA, Section 1116(b)-(e)]*

#### **Part I. General Expectations**

Spiro Elementary School agrees to implement the following statutory requirements:

The school that receives Title I, Part A funds will put into operation programs, activities, and procedures for the involvement of parents consistent with sections 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.

Consistent with Section 1118, the district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA,

The school will incorporate this school site Parent and Family Engagement Policy into its district plan developed under section 1112 of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request, and, to the extent practicable, in a language parents understand.

If the Schoolwide plan is not satisfactory to the parents of participating children in the Title I, Part A program, the school will submit any parent comments with the plan when the school district submits the plan to the OSDE.

The school will involve the parents of children served with Title I, Part A funds in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with its definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring-

- A. That parents play an integral role in assisting their child's learning;
- B. That parents are encouraged to be actively involved in their child's education at school;
- C. That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- D. The carrying out of other activities, such as those described in Section 1118 of the ESEA.

The school will inform parents and parental organizations of the purpose and existence of the Parent Information and Resource Center in the state.

## Part II. School Level Parent and Family Engagement Policy

Spiro Elementary School will build parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the parents and the community to improve student academic achievement, through the following activities specifically described below:

A. The school will, with the assistance of the district, provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph:

- a. The state's academic content standards
- b. The states academic achievement standards
- c. The state and local academic assessment including alternate assessments
- d. The requirements of Title I, Part A
- e. How to monitor their child's progress, and
- f. How to work with educators.

*This will be done through Parent/Teacher conferences, school report cards, Open House, use of any equipment or other materials that may be necessary to ensure success*

B. The school will, with the assistance of the district, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement:

*Annual reviews, evaluations, committee meetings, online parent portal, parental notification system*

C. The school will, with the assistance of the district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools through:

*Parent/Teacher conferences, training sessions through parent/teacher organization, literacy workshops, school newsletters.*

D. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngers, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

*providing information and encouraging participation in the above-mentioned programs and offering parent-teacher conferences that support parent and teacher relationships and positive communication.*

E. The school will take the following actions to ensure that information related to the school and parents programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

*Personal and automated phone calls, letters to parents, newsletters and websites will be used to communicate this information.*

- F. The school will provide other such reasonable support for parental involvement activities as parents may request.

Spiro Elementary school will:

- A. Convene an annual meeting to explain the Title I program to parents and inform them of their rights to be involved in the program.
- B. Offer a flexible number of meetings (the school may use Title I funds to pay related expenses, such as child care, transportation or home visits).
- C. Involve parents in planning, review, and improvement of Title I programs.
- D. Provide timely information about Title I programs to parents: describe the curricula, the student assessments and proficiency levels students are expected to meet; respond promptly to parent suggestions and provide opportunities for regular meetings where parents can provide input.
- E. Provide parents with an opportunity to submit dissenting views to the district if a school's program is not acceptable to them.

### PART III. Discretionary school site parental involvement policy components

The school site Parent and Family Engagement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118 (e) of the ESEA:

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training.
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonable available sources of funding for that training.
- Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care cost, to enable parents to participate in school related meetings and training sessions.
- Training parents to enhance the involvement of other parents
- In order to maximize parental involvement and participation in their child's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, with parents who are unable to attend those conferences at school.
- Adopting and implementing model approaches to improving parental involvement
- Establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs.
- Developing appropriate roles for community-based organizations and businesses, including faith based organizations, in parental involvement activities.
- Providing other reasonable support for parental involvement activities under section 1118 as parents may request.

### Part IV Adoption

This Parent and Family Engagement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs.

The policy has been reviewed and updated as needed each year at the Title IA meeting. This policy is available electronically at [www.spiro.k12.ok.us](http://www.spiro.k12.ok.us). In addition, this policy is available at the Spiro Public School Administration Building and the offices of Spiro Elementary.

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