

Lackawanna City School District

Lackawanna High School
550 Martin Road
Lackawanna, NY 14218
Phone: 716-821-5610

Deborah Biastre
Principal

Paul Lyons
Assistant Principal

August 2022

Dear Lackawanna High School Families,

I hope everyone has had an enjoyable and restful summer. Here is some updated information for the upcoming school year. Students will be able to access their schedules on Friday, August 26 after 3:00 p.m.

SCHOOL SCHEDULE

The first day of student attendance is Thursday, September 1. School begins at 7:30 a.m. **sharp (students are considered late after that time)** and ends at 2:05 p.m. All students should enter the building through door 2, the high school main entrance.

School begins at 7:30 a.m. If the student is not in their homeroom before 7:30 they are considered tardy and will have to sign in at the attendance desk located in the high school main office. During the school year, after three unexcused tardies, a detention will be issued. After six unexcused tardies, a second detention will be issued and parents contacted to set up a meeting with the building administration.

ATTENDANCE – PARENT CALL-IN

Email or call in to report your child's absence, late arrival, or early dismissal. (Please note that calls to the Attendance Secretary do not take the place of an absence note and a note must be provided.

sabdallah@lackawannaschools.org or mkita@lackawannaschools.org
716-821-5610

VISITORS TO THE BUILDING

The doors to the school building are locked at all times. If you plan on visiting the school building, you will be required to schedule an appointment. Upon arrival to the building, you will be required to provide New York State issued identification which will be scanned through our new Raptor system. Identification is required of all non-employees.

STUDENT INFORMATION

Please update your student information on the Parent Portal by contacting the registration Office. It is very important that we have up to date information especially when we need to contact a parent of guardian during the school day and for our phone messaging system.

OPEN HOUSE

- Please mark your calendar, our Open House is Wednesday, September 20, 2022 at 6:00 p.m.
- **This is a Parent Open House only. No students, please.**

- Parents will follow their child's schedule beginning with period 1 and change classes every eight minutes.
- Your child will complete a schedule for you to follow.

BREAKFAST & LUNCH

At this time all students **WILL** be provided with a breakfast and lunch free of charge in the school cafeteria. Additionally, our student run BISTRO, has breakfast and lunch items for a reasonable cost at various times throughout the day.

AGENDA BOOKS

Again, this year, each student will receive a numbered agenda book that they are required to have for travel outside the classroom. The book contains a summary of prohibited student conduct, space to record assignments, a list of important dates, and daily hall passes for the first quarter. At the start of each quarter, student will receive a new agenda.

STUDENT PARKING

There are 22 parking spaces located along the back fence that are designated as student parking spaces. These are the only spaces that students are permitted to park in. Students who wish to park on school property during the instructional day, must come to the office and register their car, with a copy of their license. Students will be assigned a numbered parking space, until they are all accounted for. Students may not park in any other part of the back parking lot. All other sports are reserved for employees. The City of Lackawanna is no longer permitting students to park on Josi Street between Martin Road and Shannon Drive.

COURSE EXPECTATIONS

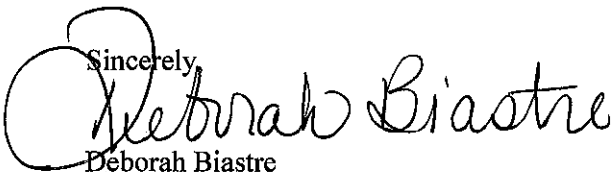
All students will receive a copy of course expectations from each teacher each semester of the school year. **Please ask your child to see them.** After discussing with your son/daughter, please sign the bottom and have them returned to the teacher.

CELL PHONES

Students are permitted to have their cell phones with them at school. At the high school level, students are permitted to use their phones during breakfast, lunch, and study hall as long as they are following the Code of Conduct regarding the use of electronics. The use of cell phones during instructional periods is not permitted, without specific approval from the classroom teacher. Students who do not comply with cell phone rules, will have the phone confiscated and locked in to the building vault until the end of the school day. A repeat occurrence will require a parent to come in for a conference and to pick up the phone.

As we begin another exciting school year, please help us emphasize that a student's first responsibility is to their academic achievement before all other in-school and outside activities. Attending school on a regular basis is very important to your student's success. We look forward to working in partnership with your family.

Sincerely,



Deborah Biastre
High School Principal