

Lackawanna City School District
Board of Education
245 South Shore Boulevard
Monday August 29, 2022 at 6:00 PM

Minutes of the SPECIAL MEETING of the Lackawanna City School District's Board of Education held on Monday, August 29, 2022 in the Superintendent's Conference Room, 245 South Shore Blvd, Lackawanna, NY 14218.

A) OPENING:

Meeting called to order by Board President Azaldeen Mohamed at 6:11 PM, in the Superintendents Conference Room, 245 South Shore Blvd, Lackawanna, NY 14218.

ROLL CALL:

Present: Michael Algawani, Shokey Albaneh, Mohamed Munassar, Anthony Catuzza, Kimberly Bukaty, Leonard Kowalski and Azaldeen Mohamed.

Azaldeen Mohamed thanked everyone for coming and asked all to stand for the Pledge of Allegiance.

ADMINISTRATORS PRESENT:

Keith Lewis	Superintendent of Schools
Daniel Grant	Asst. Superintendent for Administrative Services/Business
Nadia Nashir	Asst. Superintendent
Louis Violanti	School Attorney

C) ANNOUNCEMENTS / PRESENTATIONS:

C-1 Announcement of upcoming Meeting Dates:
Monday, September 12, 2022 - Worksession @McKinley Admin Building, 6PM
Thursday, September 15, 2022 - Regular Meeting @McKinley Admin Building, 7PM

C-2 - Presentations: NONE

C-3 - Public Comment: NONE

D) MINUTES:

D-1 July 6, 2022 - Reorganization Meeting

Motion was made by Anthony Catuzza and seconded by Kimberly Bukaty to accept the minutes as read.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED

PASSES 7-0

E) PERSONNEL-TEACHING

E-1 Approve Graduate Hours - K. Eaton

Motion was made by Mohamed Munassar and seconded by Michael Algawani, upon the recommendation of Superintendent Keith Lewis, to approve graduate hours for Kersten Eaton as attached.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

E-2 Approve Graduate Hours – M. Coburn

Motion was made by Mohamed Munassar and seconded by Michael Algawani, upon the recommendation of Superintendent Keith Lewis, to approve graduate hours for Madison Coburn as attached.

DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

E-3 Approve Graduate Hours – B. Luthart

Motion was made by Mohamed Munassar and seconded by Anthony Catuzza, upon the recommendation of Superintendent Keith Lewis, to approve graduate hours for Briona Luthart as attached.

DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

E-4 Approve Graduate Hours – K. Grazen

Motion was made by Mohamed Munassar and seconded by Kimberly Bukaty, upon the recommendation of Superintendent Keith Lewis, to approve graduate hours for Kimberly Grazen as attached.

DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

E-5 Approve Board Canvass – Long Term Sub Math Teacher Posting

Motion was made by Mohamed Munassar and seconded by Anthony Catuzza, upon the recommendation of Superintendent Keith Lewis, to approve the Board Canvass taken on August 17, 2022 approving to post for a Long Term Substitute Math Teacher.

DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

E-6 Approve Unpaid Leave of Absence – M. Gable

Motion was made by Mohamed Munassar and seconded by Kimberly Bukaty, upon the recommendation of Superintendent Keith Lewis, to approve a 5-day Unpaid Leave Request for Michelle Gable, Truman Elementary Teacher, as per her attached request.

DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

E-7 Approve Rescind Appointments

Motion was made by Mohamed Munassar and seconded by Kimberly Bukaty, upon the recommendation of Superintendent Keith Lewis, to rescind the following appointments:

Whitney Miller – Special Education Leave Teacher at Martin Rd. Elementary
Jennifer Unger – Preferred Substitute Teacher at Lackawanna Middle School
Sabrina Diebel – Preferred Substitute Teacher at Lackawanna Middle School
DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

E-8 Approve Appoint Leave Teacher at Martin Road Elementary

Motion was made by Mohamed Munassar and seconded by Shokey Albaneh, upon the recommendation of Superintendent Keith Lewis, to approve to appoint Nicole Rzepka as Leave Teacher for Sean Gong, for the 2022-2023 school year at Martin Road Elementary.
DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

E-9 Approve Appoint Grade Level Chairs MRES

Motion was made by Mohamed Munassar and seconded by Anthony Catuzza, upon the recommendation of Superintendent Keith Lewis, to approve to appoint the attached list of individuals as Grade Level Chair for the 2022-2023 school year at Martin Road Elementary.
DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

E-10 Approve Board Canvass- Joseph Fisher Resignation

Motion was made by Michael Algawani and seconded by Mohamed Munassar, upon the recommendation of Superintendent Keith Lewis, to accept the resignation of Joseph Fisher, Social Studies Teacher at Lackawanna Middle School. I am further recommending to post for the position.
DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

E-11 Approve Resolution- Elizabeth Borek Special Education Teacher

Motion was made by Mohamed Munassar and seconded by Shokey Albaneh, upon the recommendation of Superintendent Keith Lewis, to approve for Elizabeth Borek to be approved as a 1.0 Probationary Special Education Teacher in accordance with the Resolution at item #E-11.
DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
Passes 7-0

E-12 Approve to rescind and Appt. Leave Teacher – M. Fromm

Motion was made by Mohamed Munassar and seconded by Michael Algawani, upon the recommendation of Superintendent Keith Lewis, to approve to rescind the appointment of

Melissa Fromm, Preferred Substitute and appoint her as a Leave Teacher at Martin Road Elementary as attached.

The Board of Education congratulated Melissa Fromm.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED

Passes 7-0

E-13 Approve Graduate Hours -- Rachael Short

Motion was made by Mohamed Munassar and seconded by Kimberly Bukaty, upon the recommendation of Superintendent Keith Lewis, to approve graduate hours for Rachael Short as attached.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED

PASSES 7-0

E-14 Approve Preferred Substitute Teachers

Motion was made by Mohamed Munassar and seconded by Michael Algawani, upon the recommendation of Superintendent Keith Lewis, to approve the attached list of Preferred Substitute Teachers.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED

PASSES 7-0

E-15 Approve Leave Teacher -- R. Laspro

Motion was made by Mohamed Munassar and seconded by Kimberly Bukaty, upon the recommendation of Superintendent Keith Lewis, to approve Richard Laspro as an ENL Leave Teacher as attached.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED

PASSES 7-0

E-16 Approve Teacher Assignment Change

Motion was made by Mohamed Munassar and seconded by Shokey Albaneh, upon the recommendation of Superintendent Keith Lewis, to approve the attached Teacher Assignment Change.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED

PASSES 7-0

F) PERSONNEL-NON-TEACHING

F-1 Approve Rescind and Appointment of Asbestos Designee

Motion was made by Mohamed Munassar and seconded by Kimberly Bukaty, upon the recommendation of Superintendent Keith Lewis, to approve the attached request to rescind the appointment of Peter Mendez as Asbestos Designee and further recommend the Board approve to appoint Mark Kwasniewski as Asbestos Designee.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

F-2 Approve Resolution – Teacher Aide, Manar Mohsin

Motion was made by Mohamed Munassar and seconded by Shokey Albaneh, upon the recommendation of Superintendent Keith Lewis, to approve Manar Mohsin be appointed as a Teacher Aide in accordance with the Resolution at Item #F-2.

DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

F-3 Approve Board Canvass- Resignation Michelle America

Motion was made by Mohamed Munassar and seconded by Anthony Catuzza, upon the recommendation of Superintendent Keith Lewis, to approve the Board Canvass taken on August 17, 2022 accepting the resignation of Michelle America from her position of Account Clerk Typist in Special Education. I further recommend to post for this position.

DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

F-4 Approve Non-Teaching Substitute Addition

Motion was made by Mohamed Munassar and seconded by Anthony Catuzza, upon the recommendation of Superintendent Keith Lewis, to approve to add Tonya Burton as Substitute Hall Monitor.

DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

F-5 Approve Resolution- Hall Monitor- Orlando Taylor

Motion was made by Mohamed Munassar and seconded by Anthony Catuzza, upon the recommendation of Superintendent Keith Lewis, to approve Orlando Taylor be appointed as a Hall Monitor in accordance with the Resolution at Item #F-5.

DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

F-6 Approve Appoint School Nurse – Gabriella Sobaszek

Motion was made by Michael Algawani and seconded by Mohamed Munassar, upon the recommendation of Superintendent Keith Lewis, to approve to appoint Gabriella Sobaszek as School Nurse pending fingerprint clearance.

DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

F-7 Approve Substitute Nurse Summer Pay

Motion was made by Michael Algawani and seconded by Mohamed Munassar, upon the recommendation of Superintendent Keith Lewis, to approve to pay Rebecca Bielat, Substitute Nurse pay for the Summer Program as attached.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED

PASSES 7-0

F-8 Approve to Rescind Appointment of Teacher Aide

Motion was made by Michael Algawani and seconded by Mohamed Munassar, upon the recommendation of Superintendent Keith Lewis, to approve to rescind the appointment of Maya Turner, Teacher Aide and to post for the position.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED

PASSES 7-0

Board President Azaldeen Mohamed asked for a motion to go into executive session.

Motion was made by Anthony Catuzza and seconded by Michael Algawani to enter into executive session at 6:25 PM

ALL IN FAVOR / NONE OPPOSED

Passes 7-0

The Board of Education came out of executive session at 6:53 PM and Board President Azaldeen Mohamed asked to call the role.

All were present.

G) GENERAL ITEM

G-1 Approve Use of Facilities – Lackawanna Recreation Swim Program

Motion was made by Mohamed Munassar and seconded by Anthony Catuzza, upon the recommendation of Superintendent Keith Lewis, to approve the attached Use of Facilities request to use the Lackawanna High School Pool for the Lackawanna Recreation Department Swim Program.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED

PASSES 7-0

G-2 Approve Family and Community Outreach Service Agreement

Motion was made by Kimberly Bukaty and seconded by Mohamed Munassar, upon the recommendation of Superintendent Keith Lewis, to approve the attached agreement with Judith Faircloth, Family and Community Outreach Service Provider and for Superintendent Keith Lewis to sign on behalf of the District.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED

PASSES 7-0

G-3 Approve Revised Policy #6161

Motion was made by Mohamed Munassar and seconded by Anthony Catuzza, upon the recommendation of Superintendent Keith Lewis, to approve the attached revised Policy #6161.
DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

G-4 Approve Extracurricular Eligibility Procedures

Motion was made by Michael Algawani and seconded by Anthony Catuzza, upon the recommendation of Superintendent Keith Lewis, to approve the attached Extracurricular Eligibility Procedures for all students/athletes in the Lackawanna City School District.

The Board of Education discussed the changes that were made to these procedures and agreed for these procedures to be put in place.
DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

G-5 Approve Employee Handbook

Motion was made by Mohamed Munassar and seconded by Anthony Catuzza, upon the recommendation of Superintendent Keith Lewis, to approve the attached Employee Handbook and also approve distribution to all District Staff
DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

G-6 Approve Conference Request -- Nadia Nashir

Motion was made by Mohamed Munassar and seconded by Michael
Motion was made by Leonard Kowalski and seconded by Mohamed Munassar to amend and approve the request of Nadia Nashir to attend the NYSCOSS Fall Leadership Conference in Saratoga Springs, NY instead of Albany, NY as attached.
DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

H) FINANCIAL MATTERS

H-1 Approve HUDL Services Upgrade

Motion was made by Michael Algawani and seconded by Mohamed Munassar, upon the recommendation of Superintendent Keith Lewis, to approve to upgrade our HUDL services Contract by adding a 3rd camera taking our costs from \$13,000 to \$20,000 for the 2022-2023 school year. I further recommend permission for Keith Lewis to sign on behalf of the District.
DULY PUT TO A VOTE
ALL IN FAVOR/NONE OPPOSED
PASSES 7-0

Keith Lewis further explained that this upgrade will include the wiring and camera for the soccer, softball and baseball field.

H-2 Approve MOA with City of Lackawanna

Motion was made by Mohamed Munassar and seconded by Michael Algawani, upon the recommendation of Superintendent Keith Lewis, to approve the attached MOA with the City of Lackawanna regarding the School Resource Officer for the 2022-2023/2023-2024 school years. I further request approval for Superintendent Keith Lewis to sign the MOA on behalf of the District.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED

PASSES 7-0

H-3 Approve Settlement Agreement

Motion was made by Anthony Catuzza and seconded by Michael Algawani to amend the following to include “ upon the recommendation of Superintendent Keith Lewis, to approve the attached the attached settlement agreement and for Carl Morgan to sign on behalf of the District to include “Carl Morgan will have the Board of Education added as qualified persons.

ALL IN FAVOR/NONE OPPOSED

PASSES 7-0

Motion was made by Mohamed Munassar and seconded by Michael Algawani to accept as amended.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED

PASSES 7-0

I) RECEIVE AND FILE

I-1 Unpaid Leave of Absence – Teacher Aide

Motion was made by Anthony Catuzza and seconded by Michael Algawani to approve all Receive and File.

DULY PUT TO A VOTE

ALL IN FAVOR/NONE OPPOSED

PASSES 7-0

J) TABLED ITEMS - NONE

K) OLD BUSINESS - NONE

L) PUBLIC COMMENT -NONE

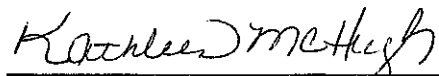
L-1 Public Comment on Agenda Items (**limited total of 15 minutes**)

M) ADJOURNMENT

Motion was made by Anthony Catuzza and seconded by Mohamed Munassar to adjourn the SPECIAL MEETING of the Lackawanna City School District’s Board of Education held on Monday August 29, 2022 in the Superintendent’s Conference Room, 245 South Shore Blvd., Lackawanna, NY14218.

ALL IN FAVOR/NONE OPPOSED

ADJOURNED AT 7:05 PM.



Kathleen McHugh, Board Clerk