

Lackawanna City School District
 Board of Education
 Reorganization Meeting for 2022-2023
 Wednesday, July 6, 2022, at 6:00 PM

APPROVED AUG 29 2022

Minutes of the Reorganization MEETING of the Lackawanna City School District's Board of Education held on Wednesday, July 6, 2022, at 6:00 PM, in the Superintendents Conference Room, 245 South Shore Blvd, Lackawanna, NY 14218.

OPENING:

Meeting called to order by Amber Illg at 6:00 PM, in the Superintendents Conference Room, 245 South Shore Blvd, Lackawanna, NY 14218.

All are asked to stand for the Pledge of Allegiance.

Present: Carl Morgan, Esq., Daniel Grant, Louis P. Violanti, Esq, Keith E. Lewis, Dr. Mohamed Munassar, Azaldeen Mohamed, Michael Algawani, Kimberly Bukaty, Shokey Albaneh, Anthony Catuzza and Leonard Kowalski.

Board Clerk administers the Oath of Office to Michael Algawani, and Shokey Albaneh.

ROLL CALL:

BOARD MEMBERS:

Michael Algawani, Shokey Albaneh, Dr. Mohamed Munassar, Azaldeen Mohamed, Anthony Catuzza, Kimberly Bukaty and Leonard Kowalski.

APPOINTMENT OF TEMPORARY CHAIRPERSON:

Amber Illg requested nominations for a Temporary Chairperson. School Board Member, Leonard Kowalski nominated Keith Lewis, Superintendent of Schools, as Temporary Chairperson it is seconded by Kimberly Bukaty. Azaldeen Mohamed moved to close nomination and appoint Mr. Lewis as Temporary Chairperson. Motion seconded by Dr. Mohamed Munassar.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

Temporary Chairperson, Mr. Keith Lewis opened the floor for nominations.

ELECTION OF OFFICERS:

a. Nominations for President of the Board of Education

Mr. Keith Lewis requested nominations for the Office of President of the Board of Education for the 2022-2023 school year. Dr. Mohamed Munassar nominated Azaldeen Mohamed. Motion was made by Leonard Kowalski to close the nominations for the office of President of the Board of Education. Motion was seconded by Dr. Mohamed Munassar. Azaldeen Mohamed is the President of the Board of Education for the 2022-2023 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

The Board Clerk administers the Oath of Office.

b. Nominations for Vice President

Azaldeen Mohamed requested nominations for the Office of Vice President of the Board of Education. Michael Algawani nominated Dr. Mohamed Munassar. Motion was made by Leonard Kowalski to close the nominations for the Office of Vice President of the Board of Education. Motion was seconded by Shokey Albaneh. Mohamed Munassar is the Vice President of the Board of Education for the 2022-2023 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

The Board Clerk administers the Oath of Office.

Nominations of Officers:

Board Clerk

Azaldeen Mohamed requested nominations for the Office of School Board Clerk at an annual stipend of \$15,000.00 to be shared. Leonard Kowalski nominated Amber Illg & Kathy McHugh. Motion was made by Leonard Kowalski to close the nominations for the Office of School Board Clerk. Motion was seconded by Mohamed Munassar. Amber Illg & Kathy McHugh are the Board Clerk for the 2022-2023 school year.

RESOLUTION FOR THE APPOINTMENT OF BOARD CLERK

WHEREAS, The Lackawanna City School District's Board of Education hereby appoints Amber Illg & Kathy McHugh for the position of Lackawanna City School District's School Board Clerk; and

WHEREAS, it is the judgement of the Lackawanna City School District's Board of Education that this appointment of Amber Illg & Kathy McHugh as Lackawanna City School Districts School Board Clerk best serves the interest of the District.

NOW THEREFORE, BE IT RESOLVED, PURSUANT TO NY EDUCATION LAW SECTION 2503, THE LACKAWANNA CITY SCHOOL DISTRICT HEREBY APPOINTS AMBER ILLG & KATHY MCHUGH FOR THE POSITION OF SCHOOL BOARD CLERK FOR A STIPENED OF \$15,000.00 TO BE SHARED.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

School Internal Claims Auditor:

Board Clerk requested nominations for the Office of Internal Claims Auditor at an hourly rate of \$20.00/Hour, not to exceed 10 hours per week. The Internal Claims Auditor includes duties of the ECA Faculty Auditor. Kimberly Bukaty nominated Tracy Welsh. Motion was made by Leonard Kowalski to close the nominations for the Office of Internal Claims Auditor. Motion was seconded by Shokey Albaneh. Tracy Welsh is the Internal Claims Auditor for the 2022-2023 School Year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

School Attorney:

Board Clerk, Amber Illg requested nominations for the Office of School Attorney at an annual retainer of \$67,500.00 to be paid in a monthly amount of \$5,625.00 upon submitting an invoice and is not a member of ERS. Michael Algawani nominated Mr. Louis P. Violanti, Esq. Motion was made by Leonard Kowalski to close the nominations for the Office of School Attorney for the 2022-2023 school year. Motion was seconded by Dr. Mohamed Munassar. Louis P. Violanti, Esq., is the School Attorney for the 2022-2023 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

Special Education Attorney:

Board Clerk, Amber Illg requested nominations for the Office of Special Education Attorney at an annual retainer of \$67,500.00 to be paid in a monthly amount of \$5,625.00 upon submitting an invoice and is not a member of ERS. Shokey Albaneh nominated Mr. Carl Morgan, Esq. Motion was made by Leonard Kowalski close the nominations for the Office of Special Education Attorney for the 2022-2023 School Year. Motion was seconded by Dr. Mohamed Munassar. Carl Morgan, Esq., is the Special Education Attorney for the 2022-2023 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

Watchperson Coordinator:

Board Clerk, Amber Illg requested nominations for the Office of Watchperson Coordinator to do scheduling and monitor budgetary parameters of Watchpersons for the 2022-2023 School year at the hourly rate of \$ 25.62/hour, 6 Hours per week (can work an additional 12 hours per week with a max of 18 hours per week). Anthony Catuzza nominated Jeffrey Welsh, for the position of Watchperson Coordinator. Motion was made by Leonard Kowalski to close the nominations for the position of Watchperson Coordinator. Motion was seconded by Dr. Mohamed Munassar. Jeffrey Welsh is the Watchperson Coordinator for the 2022-2023 school year.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

3) APPOINTMENTS:

Azaldeen Mohamed requested the Board Clerk to read the following:

- ❖ Appointment of Ginny Valenti as the School Health Services/Medical Director for the **2022-2023** School Year. Services are provided as needed and billed as services are rendered.
- ❖ Appointment of Laura Kowalczyk as School District Treasurer. The Salary for District Treasurer: At an annual salary of \$25,000.00 for the **2022-2023** school year; an equivalent to a daily rate of \$95.79.
- ❖ Appointment of Shirley Pauley as School District Treasurer in the Absence of Laura Kowalczyk. At an annual salary of \$25,000.00 for the **2022-2023** school year; an equivalent to a daily rate of \$95.79.

- ❖ Appointment of Joyce Warthling, City Treasurer, for the City of Lackawanna, as School Tax collector for the amount of \$20,000.00 to be paid to the City of Lackawanna.
- ❖ Appointment of Amber Illg & Kathleen McHugh as Freedom of Information Officer (Board Clerk)
- ❖ Appointment of Peter Mendez as Asbestos (LEA) Designee
- ❖ Appointment of Loius P. Violanti, ESQ. as Title IX Officer/Harassment Officer (school attorney)
- ❖ Appointment of Allison Leberer as Section 504 Officer
- ❖ Appointment of Daniel Grant as Medicaid Compliance Officer
- ❖ Appointment of Hodgson Russ LLP as Bonding Attorney.
- ❖ Appointment of Capital Markets as Financial Advisor
- ❖ Appointment of Keith E. Lewis as Designated Educational Officer.
- ❖ Appointment of Jacqueline Heath, as School Lunch Reviewer \$1,300.00 Stipend

Motion was made by Leonard Kowalski and seconded by Anthony Catuzza to accept the Appointments.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

4. DESIGNATIONS

Azaldeen Mohamed requested the Board Clerk to read the following:

- **Designation of JP Morgan Chase Bank as the School District's Official Bank to deposit all District funds for the 2022-2023 school year and designation of JP Morgan Chase Bank for School tax collection and deposits.**
- **Designate the School Treasurer to invest School District funds in Certificate of Deposits (CD) and Money Market Account at JP Morgan Chase, and the New York State Liquid Asset Fund (NYLAF) for the 2022-2023 school year.**
- **Designation of The West Seneca Bee, and the Am-Pol Eagle as our official newspapers for the District.**
- **Designation of Meeting dates and times: Board Work Session are the 2nd Monday of each month at 6:00 p.m., Room 202, McKinley Administration Bldg. July's Work Session is Monday, July 11, 2022 at 6:00 p.m. Regular Board Meetings are the Thursday immediately following the second Monday at 7:00 p.m. in the McKinley Administration Bldg. The July Regular Board Meeting will be held on Thursday, July 14, 2022 at 7:00 p.m.**
- **Designation for Special Meeting: Any member of the Board may call a Special Meeting of the Board of Education. The Board Clerk will give written notice 24 hours in advance of the meeting and shall ensure that such notice is given to the Superintendent of Schools, School Attorney and School Business Official within the same time frame. In the absence of the Board Clerk, the Office of the Superintendent of Schools will give such notice. Public notice shall be given via District Website. Special meetings will be held at a time designated by the Board's President or Board's Vice President, unless a District Emergency warrants otherwise.**

Motion to accept Designations by Shokey Albaneh, seconded by Dr. Mohamed Munassar.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

5) AUTHORIZATIONS

Azaldeen Mohamed requested the Board Clerk to read the following:

- Authorization for the Superintendent to certify payroll.
- Authorization for fixed assets threshold to be established at \$5,000.00
- Authorization for the District to participate in all BOCES Cooperative and County Bids for the **2022-2023** School Year.
- Authorization for the Superintendent to apply for State and Federal Grants in Aid.
- Authorization for the President or Vice President of the Board of Education to independently appoint an Impartial hearing Officer as necessary for any impartial hearing regarding the placement of a special education student.
- Authorization for the Board of Education Members and School Attorney and Special Education Attorney to attend conferences, conventions, and workshops with expenses paid by the School District within budgetary limits.
- Authorization for the Superintendent of Schools to sign Civil Service Reports of Personnel change, The Payroll Register and TRS and ERS Monthly Reports.
- Authorize the maintenance of Petty Cash funds in the amount of \$100.00 for the Business Office and \$250.00 for the School Lunch Program.

Motion to accept Authorizations by Anthony Catuzza and seconded by Dr. Mohamed Munassar.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

6) Official Undertakings (Bonds)

Azaldeen Mohamed requested the Board Clerk to read the following:

- **The following officers will be bonded as per our District Insurance Policy: District Treasurer, District Clerk, Internal Claims Auditor and Tax Collector**
- **Adoption by the Board of Education of all District policies, Code of Ethics and Safety Plan, as previously established, for the 2022-2023 School year**
- **Conduct of Board Meetings-Rules of Procedures-Robert's Rules of Order**
- **Establishment of the following substitute rates for the 2022-2023 School Year for the following positions:**

Substitute Administrator Certified	Outside Group
Substitute Teacher Non-Certified	\$100.00/day
Preferred Substitute Teacher	\$180.00/day
Substitute Teacher Certified	\$125.00/day
Substitute Teacher at leave term sub-pay after 20 days	\$190.00/day
Substitute Teacher-certified (More than one semester) with a Step 1 Bachelor's Plus Health Benefits	\$44,912/yr
Nurse-Substitute	\$110.00/day
Cleaners-Substitute	\$15.00/hr.
Substitute Clerical/Secretary	\$16.00/hr.
Substitute Teacher Aides-	\$15.00/hr
Substitute Custodian	\$20.00/hr.
Substitute Maintenance	\$20.00/hr.

Motion to accept Official Undertakings by Anthony Catuzza and seconded by Dr. Mohamed Munassar.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

7) ECASB 2022-2023 Team Appointments:

Azaldeen Mohamed requested the Board Clerk to read the following:

Voting Delegate for NYSSBA Convention October 27-29

Representative: Leonard F. Kowalski

Alternate: Michael Algawani

ECASB Delegate Assembly Representative

Representative: Dr. Mohamed Munassar

Alternate: Kimberly Bukaty

ECASB Budget & Finance Team Representative

Representative: Shokey Albaneh Alternate: Anthony Catuzza

ECASB Legislative Team Representative

Representative: Kimberly Bukaty

Alternate: Azaldeen Mohamed

Motion to accept ECASB 2022-2023 Team Appointments by Dr. Mohamed Munassar and seconded by Kimberly Bukaty.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

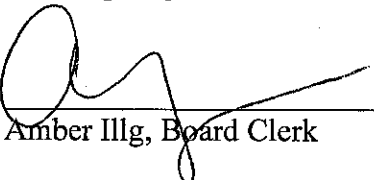
Azaldeen Mohamed requested a Motion to Adjourn Reorganization Meeting of Wednesday, July 6, 2022. Moved by Leonard Kowalski, seconded by Dr. Mohamed Munassar.

DULY PUT TO A VOTE

ALL IN FAVOR / NONE OPPOSED.

Passes 7-0.

Meeting Adjourned at 6:21 PM


Amber Illg, Board Clerk