

# COPENHAGEN CENTRAL SCHOOL

Board of Education  
3020 Mechanic Street  
Copenhagen, NY 13626



Monday, October 22, 2018

Regular Monthly Board of Education Meeting

## APPROVED MINUTES

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VICE PRESIDENT, ALFRED TOMASELLI, PRESIDING

### BOARD MEMBERS PRESENT:

TROY BUCKLEY

KEITH LEE

ROBERT STACKEL

GABRIELLE M. THOMPSON

### BOARD MEMBERS ABSENT:

KOREEN FREEMAN

LYNN A. MURRAY

### OTHERS PRESENT:

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SCOTT N. CONNELL, Superintendent

NADINE O'SHAUGHNESSY, Building Principal

SCOT LUTHER, District Treasurer

JOHN CAIN, Copenhagen CTA President and High School History Teacher

ZACHARY MAKUCH, NHS Adviser and High School History Teacher

STUDENTS: Ean Allen, Olivia Aubin, Alicia Berghorn, Morgan Clarke, Brooke Craig, Kimberlena Dolan, Madison Freeman, Jake Galster, Taylor Risdale, Emily Scholler, Aaron TanAlberto, Alita White

Vice-President Alfred Tomaselli called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was said.

*Meeting called  
to order*

On motion of Troy Buckley, seconded by Robert Stackel, the Board voted to approve the Revised Agenda.

*Revised Agenda  
Approved*

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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On motion of Troy Buckley, seconded by Keith Lee, the Board voted to approve the following previous meeting minutes – September 17, 2018 Regular Meeting.

*Approval of  
September 17, 2018  
minutes*

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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### PUBLIC COMMENT:

School Board Recognition Week – October 22 – October 26, 2018

In honor of School Board Recognition Week, Board Members were presented with picture frames. Mr. Makuch and the National Honor Society presented the Board with cookies in appreciation for the dedication of the Board Members and they

announced they will provide a dessert to the board every month through June. A power point was shared that included highlights of pink week events. Students also shared planned activities for the holiday season including a can food drive during Thanksgiving for our backpack program families and Christmas Baskets for our area senior citizens. The board thanked Mr. Makuch and the NHS for coming.

Mr. Cain, CTA President, thanked the board for everything they do and presented each board member with a gift bag.. He spoke that we have had a high turnover of staff, but it is because staff members moving closer to home not because they are unhappy. Teachers leaving Copenhagen have said that Copenhagen School is a family and a great place to be and that starts at the top. Mr. Cain shared Mrs. Griffin received a grant from NYSUT and she is using it to encourage young people to enter the field of teaching. Commercials have been developed by Mrs. Griffin and are being aired on local TV and will soon be used nationwide to encourage others to enter the teaching profession. Mr. Cain shared we have been so fortunate to have many phenomenal teachers and if we want to be successful we have to get young people involved. Teachers like Copenhagen and we want our students to go into the profession as well. Thank you to the Board of Education for everything you do.

The following NHS members left the meeting following their presentation at 6:10 p.m.: Olivia Aubin, Alicia Berghorn, Taylor Risdale, Emily Scholler, Alita White.

### **BUILDING PRINCIPAL'S REPORT:**

*In honor of School Board Recognition Week, thank you for your tireless efforts on behalf of our students and our school community. Your job is not always easy, but you persist in the face of every challenge.*

#### **Student Highlights:**

- After several planning meetings between CCS and CCE, the new Internet Cafe has opened to students in grades 7-12.
- The annual Summer Reading Challenge and subsequent Mystery Meetings have been better than we could have anticipated.
- All students in grades 6, 8, 10, 12 participated in the Prevention Needs Assessment for MVPS.
- *Downbeat Percussion*, the drumline for the Buffalo Bills, performed for our middle school students.
- Our students fully enjoyed the annual Pep Rally to close out Pink Week.
- The high school band travelled to Ives Hill Retirement Home to perform for the residents and followed that up with a team building trip to 5 Wits at Destiny Mall.
- We have two students who are going to attempt to earn the Seal of Biliteracy honor.

#### **Administrative Highlights:**

- Fall fire drills and the annual evacuation drill have been completed.
- BEDS ePMFs have been completed. They will be all be checked for accuracy by the end of the month.
- A team of teachers and administrators met with RSE-TASC representatives to analyze data to determine focal points for our School Improvement Plan. The

following week that plan was presented by RSE-TASC to administrators for feedback.

- The student growth data finally arrived to complete APPRs so we rolled over MLP, and this year's observation cycle has finally begun.
- Our NRCIL representative will begin on October 22. She will be here two days per week plus attend SSST meetings.
- The Counseling Department and Middle School Team are working to provide a "Catch Up With Your Kids" parent information night. A survey will go out to gauge interest to determine if we should be considering such an event.

**BOE Goal #1:      To provide a complete educational experience for CCS students.**

- All juniors took the PSAT this month. They will receive results in report form showing them the areas in which they show strength and weakness as they prepare for the SAT.
- All sophomores took the Pre-ACT exam and the same will be provided for them.
- Information has been shared with families regarding a program being held in November to improve communication between teens and their parents/guardians, Linking Families and Teens, LiFT.
- Class visits by Mrs. Gillette have begun in 9th grade ELA, 10th grade CFM classes, and 11th grade history classes. Discussions have been started regarding Naviance Student, MyGPSForSuccess, and Today's Military.
- The eighth graders participated in Manufacturing Day with a visit to Otis Technology in Lyons Falls.
- College week wraps up on 10/19. Too many successful programs and activities to list!

**BOE Goal #2:      To continue to lead in technology integration**

- The district Tech Survey has been approved by the MORIC and has been submitted to NYSED.
- In response to teacher requests, topic specific trainings are being offered by the Tech Department through meetings and by video "tech bytes."
- The device deployment process has been modified to a proactive approach which is taking a little longer than hoped, but the time saved troubleshooting after deployment has been immeasurable.

**BOE Goal #3:      To maintain a positive working relationship with all employees.**

- The 2-hour delay schedule was revised with input from teachers to ensure that all students would see their teachers when school starts late.
- The Pineapple Chart has been a hit with the teachers. Each week there is something new to go see.
- Only positive feedback was received in response to the "professional passion project" work day.

**Upcoming events:**

- Oct 23 - Sources of Strength Peer Leader Training
- Oct 26 - Family STEM Night
- Oct 26 - Grades 6-12 Halloween Dance and Haunted House
- Oct 29 - YAC Conference
- Nov 1 - ASVAB Career Exploration Assessment for all Juniors
- Nov 2-3 - Elementary Musical - *The Jungle Book*

- Nov 8 - SUNY Plattsburgh College Visit
- Nov 9 - PTO/CTA Family Movie Night
- Nov 13-14 - Bridge Arts Ensemble
- Nov 14- Workforce 2020
- Nov 14- “Catching Up with Your Kids” Parent Night
- Nov 16- Grades 6-12 Dance and Activity Night
- Nov 19-20 - Parent/Teacher Conferences

Mrs. O’Shaughnessy presented a flag and a certificate that was gifted to the school by Mr. Waldo Galan, a parent in our district. The flag was flown on a CV-22B “Osprey” combat mission on May 12, 2018, by members of the 8<sup>th</sup> Expeditionary Special Operations Squadron to Iraq supporting Task Force operations during Operation Inherent Resolve. The flag and certificate will be on display at school.

### **PK – 5 ELEMENTARY PRINCIPAL’S REPORT:**

- A special thank you to the Board of Education during School Boards Recognition Month. Thank you for your dedication to our school and community. You should be proud of the work you have done!

Board Goal Progress....

#### **BOE Goal #1** To Provide a Complete Educational Experience for CCS Students

- 4th graders visited the Erie Canal Boat Museum in Chittenango earlier this month. Students were engaged in learning about how the canal worked. The fact that mules were the “power” behind the barges was on thing that stuck out in their minds.
- Wee Knights and Pre-Knights have had “community helpers” visit the classrooms to talk about their jobs. The highlight of the week may have been the garbage truck. Thank you, Mr. Dan from Cassella for taking time out of your day!
- The Mighty Milers Program has begun in the elementary once again this year with Mrs. Virkler and Mrs. Snyder organizing. Students are excited to participate for a FIFTH year!
- Students in grades 2-5 attended “The Wacky Science Show”, where the wacky Dr. Science, helped students learn about the Scientific Method in a simple and fun way with lots of science tricks and some comedy too.
- Some third graders are participating in a book club with Mrs. Ratliff during lunch. Sometimes it’s fun to just read and talk about the book with your friends.
- This year’s garden project is coming to an end. The last of the harvest brought us up to over 95 pounds of produce, and we even saved out some butternut squash for Thanksgiving dinner in the cafeteria!

#### **BOE Goal #2** To Continue to Lead in Technology Integration

- Device deployment in the elementary is nearly complete, with every student in grades 1-5 having their own iPad (Grades 1-2) or Chromebook (Grades 3-5).
- Mrs. Ratliff, Mrs. Rowsam and Mr. Williams attended the Technology Showcase in Verona earlier this month. It was nice to see the great things other schools are doing. We may just “borrow” some of the ideas.

#### **BOE Goal #3** To maintain a positive working relationship with all employees

- Teachers were encouraged to work on "Passion Projects", projects that they wish they could get to, but never have the time, on Oct. 5th's half day. This idea was well received and many positive comments were shared with professional development committee members.

### **What Else is Happening...**

- The annual reports for the Knight's Armour and Knights in Training grants are due at the end of this month. We are working with the Red Group to ensure the evaluations are completed accurately.
- Informal observations have begun, but were a little late getting started this year. The late release of NYS test scores delayed our ability to complete last year's APPR scores, which we need to do before moving on to this year's evaluations.
- The evacuation drill went fairly smooth with only a few areas of improvement noted for next year's drill.
- RSE-TASC has sent two intervention specialists to observe in our classrooms; work with a team of grade 3-8 teachers, Mrs. O'Shaughnessy and Mrs. Ratliff to determine target areas for improvement; and to develop an implementation plan. They will be working with teachers throughout the school year on these skill areas.

### **Special Education Numbers**

As of 10/22/18: CSE: 76, CPSE: 6, 504: 15

### **SUPERINTENDENTS REPORT:**

- Our Emergency Evacuation Drill was completed. This year we evacuated to the Copenhagen fire hall rather than the bus garage and it went well. We debriefed the next day and noted some improvements to be made. As a drill we held up traffic, which we did receive a few phone calls for, but safety is important. The fire hall did a great job diverting traffic. It took seven minutes to get all of our students across route 12. The fire hall is actually a better facility due to having a room for a command center.

Mr. Tomaselli asked about traffic issues, Mr. Connell answered we need to communicate better with radios and get kids moving along. We have changed the order of which students are evacuating first which should help.

The drill went well and we accounted for all of our students in a timely manner and if in a real situation we would have been able to get kids there and on buses quickly. Lewis County Search and Rescue was at the drill and debriefed with us and he noted it went well for the first time. Mr. Connell applauded our students.

- The auditors will be at the November meeting to share the audit, which went well.
- Soccer season is completed with a few disappointing sectional losses. The kids played great.

### **SUPERINTENDENT RECOMMENDS APPROVAL OF:**

1. On motion of Robert Stackel, seconded by Keith Lee, the Board of Education approved the appointment the following winter coaching staff for the 2018 – 2019 season.

- a. Girls Varsity Basketball – Natalie Scott
- b. Girls Junior Varsity Basketball – Marissa Kerins
- c. Girls Modified Basketball – Chris Day
- d. Boys Varsity Basketball – Logan Spaulding
- e. Boys Junior Varsity Basketball – Scott Randall
- f. Boys Modified Basketball – Logan Spaulding
- g. Varsity Cheerleading – Jennifer Spaulding
- h. Varsity Wrestling – Clay Russell
- i. Modified Wrestling – Gerald Snyder

Volunteer Assistants:

Boys Basketball - Mike Niles

Girls Basketball – Brock Smykla

Wrestling – Anisim Talambat

Cheer – Carol Brown, Amanda Crofutt, Lexie LaBarge, Robyn Scraper,  
Kaitlin Hayden

Discussion: Mr. Buckley requested discussion and Mr. Connell clarified some stipulations.

<b>VOTE:</b>	<b>YES</b>	<b>4</b>	<b>NO</b>	<b>1 Buckley</b>	<b>ABSTAIN:</b>	
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2. On motion of Troy Buckley, seconded by Robert Stackel, the Board of Education accepted the First Reading of the following Board of Education policy:

- Sexual Harassment Policy for All Employers in New York State
- Model Complaint Form for Reporting Sexual Harassment
- Sexual Harassment Prevention Policy Notice

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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3. On motion of Robert Stackel, seconded by Gabrielle Thompson, the Board voted to table the appointment of Shane Henry, Bus Driver.

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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4. On motion of Troy Buckley, seconded by Gabrielle Thompson, the Board of Education approved the recommendations of the Committee on Special Education, as presented.

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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*First Reading of  
Sexual Harassment  
Policy*

*Table appointment  
of Shane Henry*

*Approved  
recommendations  
of CSE*

*Into  
Executive Session*

At 6:25 p.m. and on motion of Troy Buckley, seconded by Keith Lee, the Board voted to go into Executive Session to discuss the medical, financial credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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At 7:13 p.m. and on motion of Troy Buckley, seconded by Gabrielle Thompson, the Board voted to come out of Executive Session.

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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At 7:13 p.m. and on motion of Troy Buckley, seconded by Robert Stackel, the Board voted to adjourn the meeting.

<b>VOTE:</b>	<b>YES</b>	<b>5</b>	<b>NO</b>	<b>0</b>	<b>ABSTAIN:</b>	
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Brenda C. Shelmidine  
School District Clerk