

**West Greene School District
1352 Hargus Creek Road
Waynesburg, PA 15370**

The West Greene School District Board of Education held their **regular meeting** on **Thursday, November 17, 2022**, at the District Office Board Room, 1352 Hargus Creek Road, Suite D102, Waynesburg, PA at 7:00 PM.

CALL TO ORDER

Ryan Crouse, President, called the meeting to order and led the pledge to the flag.

ROLL CALL

Jan Berdine – P (via Zoom)	VACANT	Ryan Crouse – P
Dave Durbin – P (via Zoom)	Daniele Frye – P	Marie Gillispie – P
Michael Hildreth – A	Karen Reed – P	Chad Scott – P

APPROVAL OF AGENDA

- **MOTION BY** Gillispie, **SECOND BY** Scott, to approve the amendment to the board agenda as follows:

1. Under “New Business/Transportation” - Remove item no.1 to approve a driver.

VOTE: ALL AYES

MOTION CARRIED.

MATTER OF RECORD - VACANT BOARD SEAT

- No letters of interest were received for the vacant Region 2 School Board Director Seat.

APPROVAL OF MINUTES

- **MOTION BY** Scott, **SECOND BY** Gillispie, to approve the **October 27, 2022**, regular meeting minutes.

VOTE: ALL AYES

MOTION CARRIED.

- **MOTION BY** Gillispie, **SECOND BY** Scott, to approve the **November 10, 2022**, Educational Planning and Policy Committee Meetings.

VOTE: ALL AYES

MOTION CARRIED.

MATTER OF RECORD - BOARD ACTION TAKEN AT THE NOVEMBER 10, 2022, COMMITTEE MEETING

1. **MOTION BY** Scott, **SECOND BY** Berdine, to hire Jessica Jacobs as a School Counselor (temporary professional employee), on step 1, Masters level, as per the professional contract, pending physical examination, clearances, receipt of the Act 168 Release form and satisfactory results from a pre-employment drug test.

VOTE: ALL AYES

MOTION CARRIED.

2. **MOTION BY** Berdine, **SECOND BY** Durbin, to approve Zoie Smith as the Assistant Varsity Girls’ Basketball Coach for the 2022-2023 sports season, pending physical examination, clearances, receipt of the Act 168 Release form and satisfactory results from a pre-employment drug test.

VOTE: ALL AYES

MOTION CARRIED.

3. **MOTION BY** Berdine, **SECOND BY** Scott, to approve the first reading of Policy No. 808.2 Food Service - Procurement Code of Conduct.

VOTE: ALL AYES

MOTION CARRIED.

REPORTS

Brian R. Jackson, Superintendent

Mr. Jackson and Mr. Gaydos went to the new I.U.1 facility in McMurray where they met with the Buzz Aldrin Foundation from Orlando, Florida. They presented an interactive program for grades 4-8. It was an in depth project in terms of study. The idea is to get students actively involved, work together and come up with a reasonable solution. Mr. Jackson would like to see our teachers start getting students engaged in a project, do things hands-on and find solutions.

Jessica Bissett, Business Manager

Mrs. Bissett reported that the AFR (Annual Financial Report) for the 2021-2022 fiscal year was submitted. All accounts have been balanced for October 2022, and a copy was distributed to the Board. Cypher & Cypher is currently in the process of auditing the Tax Collectors for the 2021-2022 fiscal year. All of the Greene County Business Managers meet with Baily

Insurance to hear options regarding Life, Dental, Vision and Voluntary Insurances, and follow-up meetings are scheduled to discuss cost and services.

Eric M. Gaydos, Academic Director

Mr. Gaydos reported “Season’s Readings” Family Literacy Night is only a few weeks away. Over 80 students are registered to attend the event. The district hosted its first Data Analysis Day on November 10. Teachers in grades K-12 had a framework of data analysis tasks to complete throughout the afternoon, including a review of all current STAR and standardized assessment data. Part of the review incorporated the creation of skill-based student groupings, reflection on instructional practices, including the questioning that occurs within the classroom, synthesizing SMART goals that will be reviewed for success/fidelity with administration, and other relevant tasks. The comprehensive planning survey has been released to the public for completion. Every three years, schools are required to submit a comprehensive plan to the Pennsylvania Department of Education. The comprehensive plan includes the school’s goals and action plans through thoughtful data-driven and researched-based school planning. Using communication and collaboration, shared practices and resources are compiled to ensure all of West Greene’s community is involved. Comprehensive planning is a continuous process to create better environments to enable students to achieve at the highest level and be successful. The articulation agreement between West Greene School District and Delaware Valley University has expanded to include 21 credits earned, which is equivalent to \$21,000 in savings for students at West Greene who chose to attend Delaware Valley. Courses include Floral Design I/II, Ag Mechanics, Construction I, Horticulture I/II, plus the new CASE (*Curriculum for Ag Science Education*) Ag, Food, and Natural Resource course.

Jared Edgreen, Director of Security/School Police

Mr. Egreen reported that he met with Siemens to discuss current camera and security system capabilities and various system enhancements. They discussed a few issues that have been experienced and how to troubleshoot and resolve the issues. The “Red Ball Drill” continued this month with more training in the Junior-Senior High School. He was impressed with the amount of student interaction and thoughtful questions regarding emergency situations. The drill is designed to invoke student interaction and encourage them to work together to find simple solutions to complex problems. He attended a regional safety and security coordinators meeting hosted by Fox Chapel School District. The meeting was a first attempt to better unify coordinators and school police to discuss new legislation, current crime trends affecting schools, safety concerns, and emergency operation planning. A few training updates will need to be made for next school year under the new Act 55, and planning is already underway. The meeting was also attended by a non-profit that seeks to teach elementary students safety while building bridges between School Police and School Resource Officers. The entity provides a free curriculum and resource guides to support schools in their safety initiatives.

Scott Sakai, Junior-Senior High School Principal

Mr. Sakai, Mrs. Berry-Sakai, and Mrs. Walters, the new P20 liaison, will be hosting a “Financial Aid Planning Night” at the Junior-Senior High School on December 14. A representative from PHEAA will present from 6:00 PM to 7:00 PM about financial aid information. He will assist with FAFSA completion from 7:00 PM to 8:00 PM. P20 and the Clark Opportunity Foundation will be available to discuss dual enrollment opportunities with students and families. Mr. David Calvario of the Community Foundation will also be available to share information about scholarship opportunities with our students and their families.

Don Painter, Elementary Center Principal

The Christmas concert will be held on December 13, at 6:00 PM in the Junior-Senior High School auditorium. Mr. Bruno and his students have been practicing hard for the event. The WGEPO utilized the white house on Tuesday for their fundraiser shipment and distribution. It worked out nicely so things could be delivered without interrupting bus arrival or dismissal. It functioned very well and allowed parents, who pick up their child at school, to pick up their fundraiser items without delaying or interfering with dismissal. Mr. Painter will attend the Fayette/Greene Federal Programs Coordinators meeting in Uniontown.

Jim Elsenheimer - Food Services

The annual “Thanksgiving” meal was served today. The cafeteria will do a scaled down holiday meal next month and Mr. Elsenheimer would like to arrange “guest servers” to help out on that day. He thinks the kids might like to see Mr. Jackson in an apron and hairnet. West Greene will be partnering with the Greater Pittsburgh Regional Food Bank next month to acquire pre-bagged “Weekend Food” packs for the students in grades K-6. He is working with Dave Calvario at the Community Foundation of Greene County to secure additional funding for the program. Mr. Calvario is new to the position and they will work together to build the base of community donors for this essential program.

John McDermitt, Director of Buildings and Grounds

Mr. McDermitt, Mr. Jackson and Mr. Crouse sat in on a Center Township meeting with the Harshman Group to discuss the sanitary sewer project. The project is near ready, and some easements and grant money are still needed. The Project Manager from the Harshman Group indicated the project could start by August of 2023. Mr. McDermitt has been working with Ephesus and Musco Lighting for new poles and lighting for the football field, lower parking lot, marquis area, and the gravel parking lot. Musco has provided a final number, and Mr. McDermitt has an idea of where Ephesus will be with their price. Two specifications have been built for the Junior-Senior High School gym roof. The proposed budget from Tremco is high. He is waiting for Firestone's proposed budget, which he is expecting to receive after the Thanksgiving break. The district will need to advertise for the system once the budgets from both entities have been evaluated.

Billy Simms, Athletic Director - Absent. Report read by Scott Sakai

Mr. Simms thanked the Board for their support in allowing students to attend the field trip to the WPIAL Sportsmanship Summit. They got to meet Roberto Clemente Jr. as he was one of the guest speakers.

WGEA Representative, Kayla Hildreth

The NHS will be hosting a blood drive on November 22, and interested individuals can pre-register on the district’s website. They are also hosting the Jones Memorial Volleyball Tournament to support the Greene County Humane Society on November 23. Sophia Plock completed her individual service project, e-Volley-thon. She raised over \$400 to be donated to the Greene County Humane Society. This year, Ag students have participated in two judging contests, with the third contest set for November 18. In both contests, West Greene FFA members placed in the majority of the top ten. Congratulations were extended to Collin Whyte, Emmalie Beazel and Noah Collins for the first three places in the Forestry Wildlife CDE; and to Marissa Tharp, Alexis Berdine and Emmet Whipkey for the top three places in the Land Judging CDE. On September 18, the FFA held a chicken roast. Nine students attended the Fall Leadership Conference in Altoona, PA. All 34 Freshmen in the Ag Science class were given training for National Safe Tractor Machinery and Operations. All students passed their written exam. Fifteen students chose to complete the Tractor Driving portion of the training program, and all of those students received their NSTMOP Certifications. The Fall Harvest Festival was a success. Karlie Wright and Matt Snyder thanked everyone for their support of the FFA’s 2022 Citrus Fundraiser as sales nearly doubled from last year. Nine Freshmen completed jacket applications and seven of those students were chosen to submit to the state for the opportunity to be chosen for the PA FFA Alumni Scholarship. Ben Shaner and Neil Lemmon applied for and were approved for their State Keystone FFA Degree. West Greene has the largest FFA Chapter in the County and the third largest Chapter in the tri-county area. Hargus Creek Designs has been busy engraving glasses for the Community Foundation of Greene County, printing banners and creating end-of-season gifts for the Little League Football teams and preparing items for the Santa’s Secret Shop at the Elementary Center. Mrs. Patton’s second grade class has been participating in the Discover Dairy Program, which provides an engaging interactive, cross curricular educational series that meets common core standards for math, science and reading. The second grade glass room has adopted a new calf, Willow, via the internet from a farm in eastern Pennsylvania, and they will follow her progress.

HEARING OF CITIZENS - No response.

PERSONNEL

- 1. **MOTION BY** Scott, **SECOND BY** Gillispie, to accept the retirement of Charles W. Varner, 12-Month Custodian, effective December 30, 2022, with regret.

VOTE: ALL AYES

MOTION CARRIED.

- 2. **MOTION BY** Scott, **SECOND BY** Gillispie, to post and advertise, if necessary, for a 12-Month Custodian, as per the support contract.

VOTE: ALL AYES

MOTION CARRIED.

- 3. **MOTION BY** Scott, **SECOND BY** Gillispie, to approve the following individuals as substitute teachers (emergency certification) for the 2022-2023 school year, pending satisfactory results from a pre-employment drug test, clearances are on file:

Lori Lhota, 503 Green Valley Road, Wind Ridge, PA 15380

Shelly Mankey, 132 Hillside Lane, Waynesburg, PA 15370

VOTE: ALL AYES

MOTION CARRIED.

2. **MOTION BY** Scott, **SECOND BY** Gillispie, to approve the second reading of the following policy:
 Policy No. 808.2 Food Service - Procurement Code of Conduct
VOTE: ALL AYES **MOTION CARRIED.**
3. **MOTION BY** Scott, **SECOND BY** Gillispie, to approve the first reading of the following policies:
 Policy No. 200 Enrollment of Students (New)
 Policy No. 201 Admission of Students (Old)
 Policy No. 202 Eligibility of Nonresident Students
 Policy No. 203 Immunizations and Communicable Diseases
 Policy No. 203.1 HIV Infection
 Policy No. 205 Postgraduate Students
 Policy No. 206 Assignment Within District
 Policy No. 208 Withdrawal From School
 Policy No. 209 Health Examinations/Screenings
 Policy No. 209.1 Food Allergy Management
 Policy No. 209.2 Diabetes Management
 Policy No. 210 Medications
 Policy No. 210.1 Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
VOTE: ALL AYES **MOTION CARRIED.**

BUDGET

1. **MOTION BY** Scott, **SECOND BY** Gillispie, that the following invoices be approved as submitted:
 General Fund Paid List - \$13,650.24
 General Fund Unpaid List - \$100,138.34
VOTE: ALL AYES **MOTION CARRIED.**
2. **MOTION BY** Scott, **SECOND BY** Gillispie, that the following payroll be approved as submitted:
 November 4, 2022 - \$264,533.55
VOTE: ALL AYES **MOTION CARRIED.**
3. **MOTION BY** Scott, **SECOND BY** Gillispie, that the following invoices received after November 8, 2022, be approved as submitted.
 General Fund Unpaid List - \$149,042.49
 Cafeteria Fund Unpaid List - \$16,279.91
VOTE: ALL AYES **MOTION CARRIED.**

HEARING OF CITIZENS - No response.

ADJOURNMENT

- **MOTION BY** Scott, **SECOND BY** Gillispie, to adjourn the Board meeting at 7:43 PM, enter into executive session and not return the meeting.
VOTE: ALL AYES **MOTION CARRIED.**

 Board President

 Board Secretary