



## **Jersey Community Unit District No. 100**

100 Lincoln Ave. - Jerseyville, IL 62052 / Phone: 618-498-5561 / Fax: 618-498-5265

---

### **VACANCY NOTICE FOR SCHOOL YEAR 2019-2020**

## **Vocal Music Educator**

### **Job Summary**

Jersey Community Unit District No. 100 is in search of a caring professional educator who is not only qualified but extremely excited to instruct students in the area of music education and who will help pupils grow in their enjoyment, appreciation, and performance of vocal music through a variety of planned music experiences. In accordance with district policies and procedures, the High School Vocal Music Director is responsible for the overall implementation of the vocal music program for grades eight through twelve. Previous experience is preferred, but would strongly consider a candidate with the necessary credentials without experience who is highly motivated, exceptional in disposition (caring, compassionate, patient, etc.), and extremely dedicated to the academic and social growth of all students. Current vocal music courses taught during the school day include: Treble Choir 1, Treble Choir 2, Treble Choir 3, Chorale, Show Choir, Tenor Bass Choir, and 8<sup>th</sup> Grade Choir. Additional duties include: participation in ILMEA, concerts throughout the school year, performances in the community, and organizing students to sing the National Anthem during evening activities.

### **Minimum Qualifications**

The professional educator **MUST** possess an Illinois Professional Educator's License endorsed in Music Education.

### **Disclaimer**

The statements above are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

## Application Procedures

Candidates are invited to apply by submitting the following information digitally to **Lisa Schuenke, Director of Finance and Human Resources**, at [lisa.schuenke@jersey100.org](mailto:lisa.schuenke@jersey100.org):

### Internal Candidates

- Formal letter of interest

### External Candidates

- Formal letter of interest
- Resume
- Three letters of reference
- [Employment Application](#) (*Not applicable for long-term subs*)

**(Educators / Coaches - Include all items below that apply)**

- Proof of Licensure in the State of Illinois as an educator (*teachers, paraprofessionals*)
- Unofficial transcripts (*Educators Only*) (*Applicant should have official transcripts sent from the institution when requested by District*)
- ASEP Certification (*Coaches only*)

Jersey Community District No. 100 offers a competitive salary and benefits package, including many professional development opportunities and an instructional climate that is second to none. An FBI fingerprint/background check will be required of all candidates who are hired.

*Applicants for admission or employment, students, parents of elementary and secondary school students, employees, sources of referral, and all professional organization that have entered into agreements with Jersey Community Unit School District No. 100 are hereby notified that our school district does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability in admission or access to, or treatment or employment in, its programs and activities. Inquiries or concerns regarding the application of this notice may be referred to our School District's Compliance Coordinator for civil rights laws. Any person who is unable to resolve a problem or grievance arising under Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 and other federal laws and regulations may contact the Office for Civil Rights. Any person having questions regarding the above is directed to contact Jersey Community Unit School District No. 100, Non-discrimination Liaisons, Mr. Alan Churchman or Mrs. Lisa Schuenke at 100 Lincoln Ave., Jerseyville, IL 62052, or call 618-498-5561.*