

**MINUTES
REGULAR MEETING
Rome Board of Education
February 10, 2022**

*Zoom Meeting Link will be available for viewing purposes only at:
<https://moric-org.zoom.us/j/97648346108>*

Members Present: Ms. Davis, Dr. Fontana, Mr. Hagerty, Mrs. Herbowy, Ms. Megerell, Mr. Mellace, Mr. Nash, Ms. Reddick, Ms. Iacovissi

Members Absent:

Note:

Other School District Personnel in Attendance:

Mr. Blake, Superintendent of Schools
Mr. Brewer, Assistant Superintendent for Curriculum and Instruction

Staff Excused: Mr. Mezza, Assistant Superintendent for Operations and Management

Note: Mr. Blake attended virtually

Motion by Mr. Mellace, seconded by Ms. Davis, to adjourn to executive session at 5:30 P.M. for the purpose of discussing the employment of particular individual (s).

Voice vote.

By acclamation.

Motion by Mr. Mellace, seconded by Mr. Hagerty, at 6:07 P.M. to adjourn executive session.

Voice vote.

By acclamation.

6:10 P.M. Regular meeting called to order.

PRESIDENT CALLS MEETING TO ORDER

Pledge of Allegiance

On the motion of Mr. Mellace, seconded by Mr. Hagerty, the minutes of the Regular Meeting of January 27, 2022 were ordered approved as distributed.

Voice vote.

By acclamation.

ADDITIONS/DELETIONS TO AGENDA

1. Facilities meeting clarification.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

1. FEMA Conversation canceled (reschedule the week of February 21.)
2. Ad Hoc Redistricting Meeting-February 16th, Strough Auditorium
3. Winter Recess Week-February 21st.
4. Board of Education next meeting-Monday, February 28th (due to break week).

STUDENT BOARD MEMBER REPORT

1. Leo Club
2. Musical Update
3. Heat of Fusion 3/7-3/11
4. Knightly News-Knightly Brew
5. Valentine's Day sale

PUBLIC COMMENT

1. Kathleen Murphy-school concerns
2. Elyssa Bolt-substitute teaching-why more people don't do it.
3. John Nash-prepared statement

WORK STUDY SESSION

2022-2023 BOCES Administrative Budget Presentation

Mr. Scott Budlemen

Ms. Lisa Decker

Ms. Suzanne Carvelli

CONSENT AGENDA

Resolution to accept Consent Agenda:

Resolution by Mr. Nash, seconded by Ms. Megerell:

That upon the recommendation of the Superintendent of Schools, the Consent Agenda be accepted by the Board of Education.

PEOPLE OPERATIONS

Consent Agenda Action Items

1. Resolution to approve personnel changes as listed below:

RESOLVED: That the permanent appointments, transfers, resignations, salary adjustments, leaves of absence, et al, contained below, as recommended by the Superintendent of Schools be, and are, hereby approved.

The Superintendent certifies that the requirements of the New York State Education Department, the Civil Service of the City of Rome, and the Board of Education have been met in all cases.

A. Leave of absences:

<u>Name</u>	<u>Reason</u>	<u>Effective Date</u>
Keri Citriniti (Teacher/Denti)	FMLA	02/04/2022 (up to 12 weeks)

B. Resignations:

<u>Name</u>	<u>Reason</u>	<u>Effective Date</u>
Michelle Tikalsky (ECP)	Resignation	01/05/2022

2. Appoint instructional/non-instructional substitutes:

A. <u>Instructional/Non-Instructional</u>	<u>Fingerprint Clearance Date</u>
Hilary Young	12/03/2012

EDUCATIONAL PROGRAMS

Consent Agenda Action Items

1. Resolution of initial placements, annual reviews, reevaluations, manifestation determinations, amendments, program reviews and/or transfers of students with disabilities:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the placement of children based upon the CSE/CPSE meeting recommendations be approved.

ROME CITY SCHOOL DISTRICT CSE/CPSE

February 10, 2022

PART 200 REGULATIONS OF THE COMMISSIONER OF EDUCATION

Part 200.2, Section (d)

...The board of education or board of trustees of each school district shall, upon completion of its review of the IEP in accordance with section 200.4(d)(2) of the Part, arrange for the appropriate special education programs and services to be provided to a student with a disability as recommended by the committee on special education.

Part 200.2, Section (d) (2)

...arrange for appropriate special education programs and services for a preschool student...

DISABILITY	CSE	CPSE
Autistic	11	
Deaf		
Deaf-Blindness		
Emotionally Disturbed	1	
Hearing Impaired	3	
Intellectual Disability	17	
Learning Disabled	61	
Multiply Disabled	4	
Orthopedically Impaired	1	
Other Health Impaired	24	
Speech Impaired	25	
Transfer Review		
Traumatic Brain Injury		
Visually Impaired	1	
Pre-School with disability		7
Non-Disabled	3	
Declassified	2	
Section 504		
Tabled		

FINANCE

Consent Agenda Action Items

1. Resolution to declare equipment obsolete or for sale per District policy #4520:

RESOLVED: That the following equipment be declared obsolete/surplus and be disposed of in accordance with policy #4520:

Location	Item	Number			Quantity	Reason	
		Serial	RCSD ID	RIC		Damaged/ Disposal	Sale
Ridge Mills	Library Books	List in Business Office				✓	

Voice vote.

By acclamation.

REGULAR MEETING AGENDA

FINANCE

Action Items

1. Resolution to appoint Rome City School District Deputy Treasurer:

Resolution by Mr. Nash, seconded by Mr. Mellace:

RESOLVED: That Christine Sullivan be appointed as Rome City School District Deputy Treasurer, interim, at a rate of pay commensurate with the bargaining unit, over time provision, effective January 31, 2022.

Voice vote.

By acclamation.

Ms. Davis asked for clarification of position. Mr. Morton explained that it is backup if needed.

2. Resolution to accept the Internal Audit Risk Assessment for 2021-22:

Resolution by Mr. Nash, seconded by Mr. Hagerty:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Internal Audit Risk Assessment Report for 2021-22, be accepted by the Board of Education.

Voice vote.

By acclamation.

Reviewed in the Audit Committee meeting.

Committee Reports

1. Charter for audit committee-legal is reviewing
2. Focus Area for 21-22: Purchasing Area
3. Internal/external audit RFPS's
Finance-
 1. Tax Cap discussion
 2. 20-23 State Aid runs
 3. RFP schedule discussion
 4. Furniture consultant RFP draft
 5. Multiyear financial plan being developed.

Next Committee Meeting: Tuesday, March 10th at 10:00 A.M. (Audit and Finance)

FACILITIES

Action Items

No agenda items

Committee Reports

The next agenda will include-Energy performance contracts, current capital improvement project. Ms. Davis asked if an update on the track (how it endured the winter) and a facilities discussion for the stadium.

Next Committee Meeting: Tuesday, February 15th at 4:30 P.M.

EDUCATIONAL PROGRAMS

Action Items

No agenda items

Committee Reports

The webinar for the Curriculum Development was very informative.

Next Committee Meeting: Monday, March 7th at 4:30 P.M.

PEOPLE OPERATIONS

Action Items

1. Resolution to appoint instructional personnel (probationary):

Resolution by Mr. Mellace, seconded by Ms. Reddick:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following instructional personnel (probationary):

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Samantha Randall (DWF/HB:Denti)	Registered Nurse	\$29.70/hr.	02/27/2022-10/26/2022
Christine Kelly (Joy)	Teacher Assistant	\$19,226.52 (pro-rated)	02/03/2022-02/02/2025

Voice vote.

By acclamation.

PEOPLE OPERATIONS (Continued)

Action Items

2. Resolution to transfer staff:

Resolution by Mr. Mellace, seconded by Dr. Fontana:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following transfer of staff:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Donna Hoffman (Joy)	Monitor (3.75 hrs/day)	Food Service Helper (3.75 hrs/day)	02/11/2022
Selena Tardugno	Food Service Helper (RFA, 6.5 hrs/day)	Food Service Helper (Bellamy, 5.5 hrs/day)	01/31/2022
Jessica Beckwith	Registered Nurse (Staley)	Registered Nurse (Strough)	09/01/2022
Kelli Rutledge	Teacher Assistant (Denti)	Teacher Assistant (Clough)	02/11/2022
Christopher Wiehl	School Psychologist (Bellamy/Strough)	School Psychologist (Strough)	02/11/2022

Voice vote.

By acclamation.

3. Resolution to involuntarily transfer staff:

Resolution by Mr. Mellace, seconded by Dr. Fontana:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following involuntary transfer of staff:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Miok Cushman	Food Service Helper (Strough/6.5 hrs/day)	Food Service Helper (RFA/6.5 hrs/day)	01/31/2022

Voice vote.

By acclamation.

PEOPLE OPERATIONS (Continued)

Action Items

4. Resolution to appoint non-instructional personnel (probationary):

Resolution by Mr. Mellace, seconded by Dr. Fontana:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following non-instructional personnel (probationary):

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Adam Jackson (Joy)	Teacher Aide 1:1	\$16,695 (pro-rated/degree)	02/28/2022-08/27/2022
Renee Rios (ECP)	Teacher Aide 1:1	\$15,595 (pro-rated)	02/07/2022-08/06/2022
Ashley Lewis (ECP)	Monitor (3.75 hrs./day)	\$14.06/hr.	02/09/2022-10/08/2022

Voice vote.

By acclamation.

PEOPLE OPERATIONS (Continued)

Action Items

5. Resolution to correct individual employment agreements:

Resolution by Mr. Mellace, seconded by Dr. Fontana:

WHEREAS, the District employs Patricia Brement as a Confidential Executive Secretary with terms and conditions of employment set forth in an employment agreement; and

WHEREAS, the District employs Katrina Selden as a Confidential Secretary with terms and conditions of employment set forth in an employment agreement; and

WHEREAS, the District has identified a discrepancy between the employment agreements for Mrs. Brement and Ms. Selden and the employment agreements for other non-represented employees, in that Mrs. Brement's and Ms. Selden's employment contracts did not consistently credit them with time served to the District (as opposed to time served in a particular title) for purposes of longevity payments; and

WHEREAS, the District wishes to clarify the terms and conditions of Mrs. Brement's and Ms. Selden's employment, to reflect that longevity payments are earned based on time served in the District, and not exclusively in a particular title. NOW, THEREFORE, IT IS

- RESOLVED:
1. All Employment agreements for Mrs. Brement and Ms. Selden are deemed amended to reflect that longevity is earned based upon entirety of employment with the District, and not exclusive to a particular title.
 2. A copy of the resolution shall be placed in Mrs. Brement's and Ms. Selden's personnel file.
 3. The Superintendent shall direct the appropriate employees to implement the terms of this resolution, to the extent necessary.
 4. This resolution shall take effect immediately.

Voice vote.

By acclamation.

PEOPLE OPERATIONS (Continued)

Action Items

6. Resolution to adjust resignation date:

Resolution by Mr. Mellace, seconded by Ms. Reddick:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby adjusts the following resignation date:

Brenna Kosicki Director of Supported Learning From 03/02/2022 To 02/09/2022

Voice vote.

By acclamation.

7. Resolution to appoint non-instructional personnel (provisional):

Resolution by Mr. Mellace, seconded by Dr. Fontana:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following non-instructional personnel (provisional):

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Amber Presky (ECP)	Sr. Office Specialist	\$34,221.17	02/08/2022

Voice vote.

By acclamation.

8. Resolution to increase hours:

Resolution by Mr. Mellace, seconded by Ms. Reddick:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby increases the following hours:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Tracy Bird-Remillard (Ridge/Food Service Helper)	6 hrs./day	6.5 hrs./day	02/11/2022
Tamara Aylesworth (Bellamy/Food Service Helper)	3.75 hrs./day	6 hrs./day	02/11/2022

Voice vote.

By acclamation.

PEOPLE OPERATIONS (Continued)

Action Items

9. Resolution to accept retirements:

Resolution by Mr. Mellace, seconded by Ms. Reddick:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts, with regret, the retirement of the following individuals:

William Houser	Social Studies Teacher	RFA	Effective date June 25, 2022
Philip Hughes	Custodial Worker	RFA	Effective date March 18, 2022
Felicia House	Teacher Assistant	Denti	Effective date February 1, 2022

Voice vote.

By acclamation.

The Board offered congratulations and appreciation for service.

10. Resolution to create position:

Resolution by Mr. Mellace, seconded by Ms. Reddick:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby creates the following position:

Principal Account Clerk Business Office

Voice vote.

By acclamation.

Clarification given for the need of this position.

11. Resolution to abolish position:

Resolution by Mr. Mellace, seconded by Dr. Fontana:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby abolishes the following position:

Sr. Account Clerk Maintenance

Voice vote.

By acclamation.

PEOPLE OPERATIONS (Continued)

Action Items

12. Resolution to appoint extra-curricular personnel:

Resolution by Mr. Mellace, seconded by Dr. Fontana:

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Board of Education hereby appoints the following extra-curricular personnel:

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Club</u>	<u>Salary</u>	<u>Effective Date</u>
Amanda Knamm	Strough	Director	Musical	\$2,500	02/11/2022-6/30/22
Nicole Cary	Strough	Asst. Director	Musical	\$1,200	02/11/2022-6/30/22
Susan Mills	Strough	Stage Mgr.	Musical	\$700	02/11/2022-6/30/22
Amanda Knamm	Strough	Choreographer	Musical	\$1800	02/11/2022-6/30/22
Sarah Anderson	Strough	Choreographer	Musical	\$1800	02/11/2022-6/30/22
Nicole Cary	Strough	Costumes	Musical	\$700	02/11/2022-6/30/22
William Willson	Strough	Set Construction	Musical	\$700	02/11/2022-6/30/22

Voice vote.

By acclamation.

These positions are for the musical at Strough.

Committee Reports

1. Director of Supported Learning position
2. District Clerk-no applications, move to a .6
3. All other items are on the current agenda.
4. Fingerprinting-discussion held over payment/District pay up front, employee pay back over time.
5. Business office positions
6. Graduate courses online-lowered the cost
7. Upbeat presentation

Next Committee Meeting: Tuesday, February 17th at 4:30 P.M. (Tentative)

POLICY

Action Items

No agenda items

Committee Reports

Board docs training/meeting at the same time. Ms. Davis asked that the policies that are completed be sent to Ms. Sanik.

Next Committee Meeting: TBD

MISCELLANEOUS BUSINESS

1. Resolution determining the appeal of a student disciplinary matter:

Resolution by Mr. Nash, seconded by Ms. Megerell:

WHEREAS, the Board of Education of the Rome City School District (the “Board”) received a written appeal from a student disciplinary matter arising under the District’s Code of Conduct Policy; and

WHEREAS, the Board has considered the matter in executive session, to protect the privacy of a student’s education records and personally identifiable information under federal and State law, pursuant to a motion made and approved under Public Officers Law § 108(3) during the regular business meeting of the Board on January 27, 2022; and NOW, THEREFORE, BE IT

RESOLVED, that having heard the appeal presented by a parent/guardian/person in parental relationship of a student, and the response of the administration and due deliberation having been had, the appeal is denied, and the decisions of the building administration and the Superintendent of Schools are affirmed; AND IT IS FURTHER

RESOLVED, that the President of the Board of Education, or the District Clerk as designee of the President, is hereby authorized to prepare a letter consistent with the Resolution and with the deliberations in Executive Session to be prepared, signed and mailed to the appellant; and to include in that letter language appropriate to inform the appellant of the time and manner in which an aggrieved party may file an appeal of this decision with the New York State Commissioner of Education; AND IT IS FURTHER

RESOLVED, that this Resolution shall take effect immediately.

Voice vote.

By acclamation.

Board of Education vacant seat discussion: 6 applicants have applied for the open seat. 3 new candidates and 3 prior Board members. Interviews will be held for the candidates next week. They will be appointed on February 28th is the Board reaches a consensus on the applicant.

OLD BUSINESS

None

ADJOURNMENT

On the motion of Mr. Mellace, seconded by Ms. Davis, the meeting was adjourned at 7:44 P.M. to the call of the President.