

TITLE: LEARNING DISABILITIES TEACHER-CONSULTANT

QUALIFICATIONS:

1. Valid New Jersey Educational Services Certificate and Learning Disabilities Teacher-Consultant Endorsement
2. Minimum experience as determined by the board
3. Knowledge of laws and regulations governing special education; and demonstrated ability to effectively assess children's learning characteristics, design appropriate instructional strategies and plan educational programs
4. Strong interpersonal and communication skills
5. Required criminal history check and proof of U.S. citizenship or resident alien status

REPORTS TO: Supervisor of Special Services

JOB GOAL:

To effectively assess pupils' learning characteristics and design appropriate instructional plans in order to enable each pupil to maximize his/her learning potential.

PERFORMANCE RESPONSIBILITIES:

1. Participates in the evaluation, classification and placement of all students with special needs.
2. Assesses academic proficiency and learning characteristics of each student referred to the child study team for evaluation and interprets the findings in written reports and informal conferences.
3. Assists in the development and coordination of an appropriate individualized education program for each student requiring special education and/or related services. Participates in the ongoing assessment of academic achievement and educational placement of classified students.
4. Consults with classroom teachers, administrators and parents regarding special instructional methods and/or materials necessary to meet the specific needs of individual students.
5. Keeps up-to-date in the field of learning disabilities and with current regulations governing the education of students with disabilities.
6. Participates in the development and delivery of inservice programs and parent seminars related to learning disabilities and effective teaching methods.
7. Works to keep the community informed of the special education program and the role of the learning disability teacher-consultant.
8. Serves as a case manager as assigned and maintains appropriate case records.
9. Re-evaluates and updates records of students already enrolled in special education programs or previously classified.
10. Monitors educational progress of children evaluated and assists in developing recommendations for further changes in a student's educational program.
11. Regular visitations to class placements of district special education students placed in programs out of the district.

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12. Maintains professional competence through inservice education and other professional growth activities.
13. Performs all duties required as a member of the child study team by administrative code, state and federal laws and board policy.
14. Performs other related duties as assigned by the superintendent of schools or the supervisor of special services.

TERMS OF EMPLOYMENT:

Work year and salary to be determined by the board.

ANNUAL EVALUATION:

Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations

Approved by: Mendham Borough Board of Education

Date: February 24, 2015

LEGAL REFERENCES:

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| <u>N.J.S.A.</u> 10:5 | Law Against Discrimination |
| <u>N.J.S.A.</u> 18A:6-7.1 | Criminal history record; employee in regular contact with pupils; grounds for disqualification from employment; exception |
| <u>N.J.S.A.</u> 18A:6-10 | Dismissal and reduction in compensation of persons under tenure in public school system |
| <u>N.J.S.A.</u> 18A:16-1 | Officers and employees |
| <u>N.J.S.A.</u> 18A:16-2 | Physical examinations; requirement |
| <u>N.J.S.A.</u> 18A:26-1 | Citizenship of teachers, etc. |
| <u>N.J.S.A.</u> 18A:26-2 | Certificates required; exception |
| <u>N.J.S.A.</u> 18A:27 | Employment and contracts |
| <u>N.J.S.A.</u> 18A:28-3 | No tenure for noncitizens |
| <u>N.J.S.A.</u> 18A:28-5 | Tenure of teaching staff members |
| <u>N.J.S.A.</u> 18A:28-8 | Notice of intention to resign required |
| <u>N.J.S.A.</u> 18A:46 See particularly: <u>N.J.S.A.</u> 18A:46-5.1 | Classes and facilities for handicapped children Basic child study team services; provision by boards of education and state operated programs |
| <u>N.J.A.C.</u> 6A:7 | Managing for equality and equity in education |
| <u>N.J.A.C.</u> 6A:8 | Standards and assessment |
| <u>N.J.A.C.</u> 6A:9 See particularly: <u>N.J.A.C.</u> 6A:9-3.3 <u>N.J.A.C.</u> 6A:9-5 <u>N.J.A.C.</u> 6A:9-9 <u>N.J.A.C.</u> 6A:9-13.10 <u>N.J.A.C.</u> 6A:9-15 | Professional licensure and standards Professional standards for teachers General certification policies Requirements for educational services certificate Learning disabilities teacher-consultant Required professional development for teachers |
| <u>N.J.A.C.</u> 6A:14 | Special education |
| <u>N.J.A.C.</u> 6A:16 | Programs to support student development |
| <u>N.J.A.C.</u> 6A:32-4 | Employment of teaching staff |

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| <u>N.J.A.C. 6A:32-4.4</u> | Evaluation of tenured teaching staff members |
| <u>N.J.A.C. 6A:32-4.5</u> | Evaluation of nontenured teaching staff members |
| <u>N.J.A.C. 6A:32-5.1</u> | Standards for determining seniority |
| <u>N.J.A.C. 6A:32-6</u> | School employee physical examinations |