

The Regular Meeting of the Roxbury Central School District was held on June 8, 2022 in the library at 7:00 PM

Present: Ed Fersch, Denise Johnston, Ed Dalski, Kelli Winnie and Tracy Sanford
Superintendent: Jeff Bennett
Principal: Jill Ten Eyck
Treasurer: Wendy Sprague
Absent: Marianne Schor

Mr. Fersch called the meeting to order at 7:03 PM.

Meeting Called to Order

Mr. Bennett gave a presentation on the district's fund balances.

Fund Balance Presentation

Additions to agenda:

- Executive session at the end of the meeting to discuss a contractual issue and the superintendent's evaluation
- Under "Personnel" – Table #7

Additions to the Agenda

Kelli Winnie moved, seconded by Tracy Sanford to approve the treasurer's report for May, 2022. Motion approved unanimously.

Treas. Report

Kelli Winnie moved, seconded by Denise Johnston to approve the following Year-End Reserve Appropriation:

Year-End Reserve

RESOLVED, that the Board of Education of Roxbury Central School District hereby authorized the funding of the District approved reserves with the excess of 4% from unassigned fund balance on June 30, 2022. The allocation of such fund balance will be determined subsequent to June 30, 2022 and prior to setting the tax levy.

Motion approved unanimously.

Kelli Winnie moved, seconded by Tracy Sanford to approve the Cafeteria Budget 2022-2023. Motion approved unanimously.

22-23 Cafeteria Budget

Kelli Winnie moved, seconded by Ed Dalski to approve the 2022-2023 BOCES Fuel Bid with Mirabito supplying our diesel and fuel oil. Motion approved unanimously.

22-23 BOCES Fuel Bid

Kelli Winnie moved, seconded by Denise Johnston to approve the ONC BOCES Initial AS-7 Service Report for 2022-2023. Motion approved unanimously.

ONC BOCES Initial AS-7

Kelli Winnie moved, seconded by Tracy Sanford to approve the tax adjustments for 2020-2021 in the amount of \$480.26 and for 2021-2022 in the amount of \$480.00. Motion approved unanimously.

Tax Adjustments

Kelli Winnie moved, seconded by Denise Johnston to approve the budget transfers effective 6/9/22 in the amount of \$70,050.00. Motion approved unanimously.

Budget Transfers

The bills and the Claims Auditor's Report for May were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Denise Johnston to approve the extra-classroom activity fund report for May, 2022. Motion approved unanimously.

**Extra-Curricular
Activity Fund**

Tracy Sanford moved, seconded by Kelli Winnie to approve the minutes from the regular May 10, 2022 meeting as corrected, and the special May 17, 2022 as presented. Motion approved unanimously.

Minutes

President's Report:

1. Mr. Fersch referred to the flyer that was distributed to the board regarding the Rural Schools Conference in July.
2. The Annual Organizational Meeting will be held on July 5, 2022 at 7:00 PM. There will also be a special Board of Education meeting on July 5, 2022 immediately following the Organizational Meeting for the expected purpose of discussing the fund balances and any other business that may come before the board.
3. The following policy was reviewed:
 - #3410 – Code of Conduct on School Property

Rural Schools Conf.

**Org. Meeting and Spec.
BOE Meeting**

**Code of Conduct Policy
Reviewed**

Mr. Fersch stated that there was no reason to change the policy at this time. Ms. Ten Eyck will have a committee look at the Code of Conduct for next year.

Superintendent's Report:

1. Mr. Bennett reviewed the building projects and the progress with each project.
2. Mr. Bennett reviewed the public comments from the last meeting.

Building Projects

**Public Comments
Update**

3. The annual vote results were as follows:

- Prop. 1 – Budget:
Yes: 111 No: 24 Blank: 1
- Prop. 2 – Bus Reserve:
Yes: 110 No: 25 Blank: 1
- Board of Education Member:
Denise Johnston: 117
Blanks: 19
Write Ins: 0

4. Mr. Bennett stated that staff members have all reviewed next year's schedule, and we should have them to the students before the end of the year. He added that there is a good mix of college credits and electives for next year.

22-23 Schedules

5. We are still waiting for Board Docs to contact us for training.

Board Docs Update

6. Mr. Bennett discussed the addition of flood insurance to our insurance policy.

Insurance Update

Principal's Report:

1. Ms. Ten Eyck gave a presentation on May's attendance and discipline. She stated that our overall attendance was at 94 %, and disciplinary issues were down.
2. Ms. Ten Eyck announced that Amy Royal was the recipient of the 2022 Susan Tumasella Award for being a supporter of the school library.

**Attendance, Discipline
and Grades Data**

**2022 Susan Tumasella
Award**

Board Committee Reports: None

Board Comments and Questions:

Mr. Dalski stated that he has tried to reach out to Mike Martin to cover events but has not gotten a reply. He stated that the softball team did a great job but we need to do a better job of getting picture to the paper. Mr. Dalski added concern over school shootings. Mr. Bennett stated that there is a workshop in August regarding school shootings and members of the Safety Team will be attending.

Old Business: None

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS:

Kelli Winnie moved, seconded by Tracy Sanford to approve the following:

1. Approve Memorandum of Agreement between the Roxbury Central School and the Roxbury Teachers Association regarding a softball coach through the 2024-2025 school year.
2. Approve Memorandum of Agreement between the Roxbury Central School and the Roxbury Teachers Association regarding a ski team coach through the 2024-2025 school year.

Softball Coach MOA

Ski Team Coach MOA

Motion approved unanimously.

3. Tracy Sanford moved, seconded by Kelli Winnie to approve the establishment of the Michael Reidlinger Memorial Award for a graduating senior who is known to find gratification in creativity and has demonstrated a passion for visual arts during their time at RCS. Amount to be determined according to donations. Motion approved unanimously.

Reidlinger Memorial Award

4. Kelli Winnie moved, seconded by Denise Johnston to establish a second School Counselor position with salary and benefits as per the RTA contract. Motion approved unanimously.

School Counselor Position

5. Kelli Winnie moved, seconded by Tracy Winnie to accept an anonymous donation in the amount of \$1,000 for the Class of 2022. Motion approved unanimously.

Anon. Donation

6. The board was informed that the district is suspending Medicaid billing effective immediately.

Suspension of Medicaid Billing

7. Denise Johnston moved, seconded by Tracy Sanford to approve the following resolution:

22 Bus Purchase Reserve Fund

WHEREAS, on May 17, 2022, the Roxbury Central School District (the “School District”) voters passed a proposition to establish a capital reserve fund pursuant to Section 3651 of the Education Law, to be designated “2022 Bus Purchase Reserve Fund”; and

WHEREAS, Education Law Section 3653 requires that no monies may be paid or transferred into any reserve fund established by a school district unless expressly authorized by a resolution of its board of education; and

WHEREAS it has been determined by the Board of Education of the School District that up to \$495,000 held in the unreserved fund balance of the General Fund are surplus funds, and that it is in the School District’s best interest to transfer moneys to the School District’s 2022 Bus Purchase Reserve Fund.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the School District does hereby approve the transfer of up to \$495,000 from unreserved fund balance of the General Fund to the 2022 Bus Purchase Reserve Fund created in accordance with Section 3651 of the Education Law. This Resolution shall take effect immediately.

Motion approved unanimously.

A. PERSONNEL:

- | | |
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| 1. Kelli Winnie moved, seconded by Tracy Sanford to accept the letter of retirement from Maria Johnson effective June 30, 2022 with regrets and best wishes. Motion approved unanimously. | M. Johnson Retirement |
| 2. Ed Dalski moved, seconded by Tracy Sanford to accept the letter of retirement from Thomas Faraci effective June 30, 2022 with regrets and best wishes. Motion approved unanimously. | T. Faraci Retirement |
| 3. Tracy Sanford moved, seconded by Kelli Winnie to accept the letter of retirement from Lisa Faraci effective June 30, 2022 with regrets and best wishes. Motion approved unanimously. | L. Faraci Retirement |
| 4. Kelli Winnie moved, seconded by Tracy Sanford to accept the letter of retirement from Jo Hinkley effective June 30, 2022 with regrets and best wishes. Motion approved unanimously. | J. Hinkley Retirement |
| 5. Kelli Winnie moved, seconded by Ed Dalski to accept the letter of retirement from Susan Hall effective June 30, 2022 with regrets and best wishes. Motion approved unanimously. | S. Hall Retirement |
| 6. Kelli Winnie moved, seconded by Tracy Sanford to accept the letter of retirement from Robert Stewart effective June 30, 2022 with regrets and best wishes. Motion approved unanimously. | R. Stewart Retirement |
| 7. The approval of the contract amendment for Jill Ten Eyck for 2022-2023 was tabled. | 22-23 Ten Eyck Contract Amendment Tabled |

Denise Johnston moved, seconded by Tracy Sanford to approve the following items:

- | | |
|--|--------------------------------------|
| 8. Approve request from C. Jill Ten Eyck to compensated for the balance of nine and a half (9.5) unused vacation days as per her contract. | Ten Eyck Unused Vacation Days |
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9. Approve request from Jeffrey Bennett to be compensated for the balance of six (6) unused vacation days as per his contract.

**Bennett Unused
Vacation Days**

Motion approved unanimously.

10. Kelli Winnie moved, seconded by Tracy Sanford to approve the CSE Chairperson contract with Mary Hinkley for July 1, 2022 through June 30, 2023 with a stipend of \$13,915. Motion approved unanimously.

**M. Hinkley 22-23
CSE Chair**

11. Tracy Sanford moved, seconded by Kelli Winnie to approve the contract for Wendy Sprague for the 2022-2023 school year with a 3.5% salary increase for a total amount of \$66,475, with an employee health insurance contribution of 13% family/10% individual. Motion approved unanimously.

22-23 Sprague Contract

12. Tracy Sanford moved, seconded by Kelli Winnie to approve the contract for Brenda Hill for the 2022-2023 school year with a 3.5% salary increase for a total amount of \$57,949 with an employee health insurance contribution of 13% family/10% individual. Motion approved unanimously.

22-23 Hill Contract

13. Tracy Sanford moved, seconded by Ed Dalski to approve the contract for Marianne Schor with a for the 2022-2023 school year with a 3.5% salary increase for a total amount of \$ 42,937, with an employee health insurance contribution of 13% family/10% individual. Motion approved unanimously.

22-23 Schor Contract

14. Tracy Sanford moved, seconded by Kelli Winnie to approve Laura Bouton, 2600 Vega Mountain Rd, Roxbury, NY who holds the School Counselor permanent certificate, to a position in the school counselor tenure area beginning on July 1, 2022 and ending on June 30, 2025, at a rate of MA, Step 9, \$62,087 with terms as per Article 25, Section A of the RTA contract. This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the education law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Motion approved unanimously.

**Bouton School
Counselor**

15. Approve Melissa Johnson, 10 Simmons Rd., Hobart NY as a full time teachers aide effective June 6, 2022 at a rate of \$13.59 as per the CSEA Contract. Motion approved unanimously.

**M. Johnson Teachers
Aide**

16. Tracy Sanford moved, seconded by Denise Johnston to approve one day of unpaid leave on June 13, 2022 for Meghan McCaffrey. Motion approved unanimously.

McCaffrey Unpaid Leave

17. Tracy Sanford moved, seconded by Kelli Winnie to approve the use of 1.5 personal days for Wendy Greene on June 23 – 24, 2022 as per the CSEA contract. Motion approved unanimously.

Greene Use of Personal Days

18. Tracy Sanford moved, seconded by Kelli Winnie to approve 5 days of summer work for Margaret Tucker at a rate of \$278.95 per day. Motion approved unanimously.

Tucker Summer Work

Tracy Sanford moved, seconded by Denise Johnston to approve the following positions for the 2022-2023 school year:

22-23 Positions

19. Class/Club Advisors:

Class/Club Advisors

Class of 2023: Robyn Vamosy and Erin Lyke at rates as per the RTA contract

Class of 2024: Heather Slauson with a stipend of \$1,744; Kristi Hadden at a rate as per the RTA contract

Class of 2025: Wendy Greene with a stipend of \$1,744; Elizabeth Cowan at a rate as per the RTA contract.

Class of 2026: Stephanie Shapiro and Ashley Pettersen at rates as per the RTA contract

Class of 2027: Catherine Schuman and Stacey Vasta at rates as per the RTA contract.

Honor Society: Catherine Schuman and Lorraine Bolger with a split stipend as per the RTA contract.

eSports: Mary Hinkley and Brenda Hill

Student Council: Stephanie Shapiro at a rate as per the RTA contract

Drama Club Director: Rinda Mattice at a rate as per the RTA contract

Drama Club Assistant Director: Erin Lyke at a rate as per the RTA contract

Student Fund Advisors:

Class of 2023: Robyn Vamosy and Erin Lyke

Class of 2024: Heather Slauson and Kristi Hadden

Class of 2025: Wendy Greene and Elizabeth Cowan

Class of 2026: Stephanie Shapiro and Ashley Pettersen

Class of 2027 – Catherine Schuman and Stacey Vasta

Honor Society: Catherine Schuman and Lorraine Bolger

eSports: Mary Hinkley and Brenda Hill

Student Council: Stephanie Shapiro

Drama Club: Rinda Mattice and Erin Lyke

Other Positions:

Elementary Homework Help Club with a stipend as per the RTA contract:

- Stacey Vasta
- Christine Cooper
- Barbara Cella
- Karen Bramley
- Erin Lyke

Elem. HWH Club

RCMT Co-Liaison – Karen Bramley and Rene Oakes at rates as per the RTA contract.

RCMT Co-Liaison

Mentoring Coordinator – Karen Bramley at a rate as per the RTA contract.

Mentoring Coordinator

Battle of the Books: Tina Peters as the HS Coordinator as per the RTA contract; Catherine Schuman as the Jr. High coordinator as per the RTA contract.

Battle of the Books Coordinator

Yearbook Advisor: Heather Slauson with a stipend of \$2,262.

Slauson Yearbook Advisor

Fall Sports:

Fall Coaching

Girls Varsity Soccer Coach – Rene Oakes at a rate as per the RTA contract

Oakes Girls Varsity Soccer

Girls Modified Soccer Coach – Wendy Greene with a stipend of \$3,895

Green Girls Mod. Soccer

Boys Varsity Soccer Coach – Greg Funck with a stipend as per the RTA contract

Funck Boys Vars. Soccer

Boys Modified Soccer Coach – Anthony Camillone at a rate as per the RTA contract

Camillone Boys Vars. Soccer

Golf Coach – Greg Funck with a stipend as per the RTA contract

Funck Golf

Time Keeper/Scorekeeper – Greg Muehl at a rate as per the RTA contract

Muehl Time Keeper/Scorekeeper

20. Approve Richard Davis as a summer bus driver at his regular rate of pay.

Davis Summer Bus Driver

21. Rescind appointment of Zoe Mattice as a summer CROP peer tutor.

Rescind Z. Mattice Peer Tutor

22. Approve the following summer positions:

Summer Positions

Summer School Program – 7/5/22 through 7/29/22

(5 days/4 weeks, Mon. – Fri., 8:00 am – 12:00 pm)

- Assistant Drama Director – Zoe Mattice with a stipend of \$13.59/hr

**Z. Mattice Summer Asst.
Drama Director**

Summer CROP Program – 7/5/22 through 7/29/22

Summer Crop Positions

(5 days/4 weeks 8:00 am - 12:00 pm)

(Salary per CROP contract)

- Peer Tutor:
 - Maxwell Curtis
 - Angelina D’Antoni
- Substitute Peer Tutors:
 - Paul Vamosy
 - Abigail Zambri
 - Aurora Stingel
 - Kendra Balcom

Summer Recreation Program – 7/5/22 through 7/29/22

Summer Rec Program

(5 days/4 weeks – 12:00 pm – 3:30 pm)

- Student Swim Aide \$13.20/hr
 - Maxwell Curtis
- Substitute Student Swim Aide
 - Angelina D’Antoni
 - Paul Vamosy
 - Abigail Zambri
 - Aurora Stingel
 - Kendra Balcom

Motion approved unanimously.

B. OTHER:

1. Tracy Sanford moved, seconded by Kelli Winnie to approve the following CSE recommendations:

CSE Recs

#’s 4085, 4084, 4455, 4273, 2960, 4082, 4025,
4434, 4318, 4067, 4145, 4059

Motion approved unanimously.

2. Tracy Sanford moved, seconded by Kelli Winnie to approve the following vendor contracts for the Junior Prom on June 9, 2022:

Prom Vendors

- Venue – Roxbury Barn in the amount of \$1,000
- DJ – KPd Events in the amount of \$550
- Photographer – Jamie Lynn Photography in the amount of \$375

Motion approved unanimously.

Kelli Winnie moved, seconded by Tracy Sanford to approve the following:

3. Rescind approval of Thomas Faraci as the Class of 2022 Commencement Speaker.
4. Approve Robert Stewart as the Class of 2022 Commencement Speaker.

**Rescind Faraci
Comm. Speaker**

**R. Stewart Comm.
Speaker**

Motion approved unanimously.

Public Comments: The following concerns came before the board during the public comments sections:

- There was a question about the prom attendees leaving school early.
- There was a question about whether scholarship packets got to every student.
- There was a comment about lack of yearbook ads and someone to support the advisor.
- There was a question about who was paying for the sound system at graduation.
- There was a question about radios and wifi on the buses.
- There was a comment about using a full-sized bus to transport a few suspended students.
- There was a question about vaping
- There was a comment about community members talking to teachers about issues.
- There was a question about why we need a second counselor.
- There were questions regarding the summer program and what was available.

Mrs. Johnston asked about the cost to seniors of the tent and chairs for graduation. She had comments about the Student Handbook and leaving prom, and about students having their shoes off at prom. Mrs. Johnston also stated that the scholarship packets were mailed late and the deadline was short.

Tracy Sanford moved, seconded by Kelli Winnie to go into executive

Into Exec. Session

at 8:45 pm to discuss a contractual issue and the superintendent's evaluation. Motion approved unanimously.

Tracy Sanford moved, seconded by Kelli Winnie to come out of executive session at 9:55 pm. Motion approved unanimously.

Out of Exec. Session

Denise Johnston stated that the concerts were fantastic, as well as the Senior Job Fair and Senior Presentations.

Tracy Sanford moved, seconded by Ed Dalski to adjourn the meeting at 9:56 pm. Motion approved unanimously.

Adjourn

Jeffrey J. Bennett, Superintendent

Ed Fersch, BOE President

Marianne Schor, Board Clerk