

The Regular Meeting of the Roxbury Central School District was held on April 20, 2022 in the library at 7:00 PM

Present: Ed Fersch, Denise Johnston, Tracy Sanford and Kelli Winnie
Superintendent: Jeff Bennett
Principal: Jill Ten Eyck
Treasurer: Wendy Sprague
Secretary: Marianne Schor
Absent: Ed Dalski

Mr. Bennett discussed the budget for 2022-2023. The Annual Budget Hearing will be held on May 10th, with the vote on May 17th.

**3rd Public
Budget
Presentation**

Mr. Fersch called the meeting to order at 7:20 PM.

**Meeting Called to
Order**

Jo Hinkley and Karen Bramley gave an update on the RCMT. They shared that several of the professional development days were impacted by COVID, as well as other obstacles. They discussed what the rest of the year would look like and what the team hoped to plan for next year.

RCMT Presentation

Additions to agenda:

- Move items 1, 2, 3 and 4 under Personnel to prior to the Treasurer's Report.
- Remove item number 3 from the Superintendent's Report.
- Add Board Retreat to the President's Report.
- Executive session at the end of the meeting to discuss a contractual issue.

**Additions to the
Agenda**

Tracy Sanford moved, seconded by Kelli Winnie to approve Sinead Lavery, 243 State Route 296, Hensonville, NY, who holds the Childhood Education (1-6) Emergency COVID-19 certificate, to a position in the elementary tenure area retroactive to 3/7/22 and ending on 3/6/26. Her current rate of pay will remain the same for the rest of the 2021-2022 school year. Starting September 1, 2022 her rate will be MA, Step 4, \$53,405 as per the RTA contract. This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the education law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective

**Lavery Elementary
Teacher**

composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Motion approved unanimously.

Mr. Fersch congratulated and welcomed Ms. Lavery, who was in attendance.

Tracy Sanford moved, seconded by Kelli Winnie, to approve Karen Wallace, 53979 State Highway 30, Roxbury, NY who holds the Nursery, Kindergarten & Grades 1-6 Permanent Certificate, to a position in the tenure area of elementary teacher, commencing on 9/1/2022, and ending on 8/31/2026 at a rate of MA, Step 2, \$52,354, as per the RTA contract. This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the education law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Motion approved unanimously.

**Wallace Elementary
Teacher**

Mr. Fersch congratulated and welcomed Mrs. Wallace, who was in attendance.

Tracy Sanford moved, seconded by Kelli Winnie, to approve Margaret Tucker, PO Box 111, Halcottsville, NY, who holds the Pre-Kindergarten, Kindergarten, and Grades 1-6 Permanent Certificate, in a probationary appointment to a position in the tenure area of elementary teacher, commencing on 9/1/2022 and ending on 8/31/2025 at a rate of MA, Step 8, \$55,789 as per the RTA contract. This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the education law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Motion approved unanimously.

**Tucker Elementary
Teacher**

Mr. Fersch congratulated and welcomed Mrs. Tucker, who was in attendance.

Tracy Sanford moved, seconded by Kelli Winnie to approve Tanner

Ludwin PE Teacher

Ludwin, 7491 Cheese Factory Rd., Barneveld, NY, who has applied for the Physical Education, Initial Certificate, in a probationary appointment to a position in the tenure area of Physical Education teacher, pending certification commencing on 9/1/2022 and ending on 8/31/2026 at a rate of BA, Step 1, \$47,282 as per the RTA contract. This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the education law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. Motion approved unanimously.

Mr. Fersch congratulated and welcomed Mr. Ludwin, who was in attendance.

Kelli Winnie moved, seconded by Tracy Sanford to approve the treasurer's report for March, 2022. Motion approved unanimously.

Treas. Report

Kelli Winnie moved, seconded by Denise Johnston to approve the BOCES Firm Commitments as follows:

BOCES Firm Commitments

- ONC BOCES
- Erie 1 BOCES
- DCMO BOCES
- Albany-Schoharie-Schenectady-Saratoga BOCES
- PNW BOCES
- Questar III BOCES
- Oswego County BOCES

Motion approved unanimously.

Kelli Winnie moved, seconded by Denise Johnston, to adopt the following DCMO BOCES resolutions:

DCMO BOCES Resolutions

COOPERATIVE PURCHASING SCHOOL YEAR 2022-2023

WHEREAS,

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Central School named below is desirous of participating with

other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

RESOLUTION OF BOARD OF EDUCATION
FOOD and CAFETERIA SUPPLIES
SCHOOL YEAR 2022-2023

WHEREAS,

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to

the schools; therefore;

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**GENERIC
SCHOOL YEAR 2022-2023**

WHEREAS,

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

BE IT RESOLVED,

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Motion approved unanimously.

Kelli Winnie moved, seconded by Tracy Sanford to approve the budget transfers effective 4/20/22 in the amount of \$112,132.00. Motion approved unanimously.

Budget Transfers

The bills and the Claims Auditor's Report for March were reviewed.

Bills & Claims

Kelli Winnie moved, seconded by Tracy Sanford to approve the extra-classroom activity fund report for March, 2022. Motion approved unanimously.

**Extra-Curricular
Activity Fund**

Kelli Winnie moved, seconded by Tracy Sanford to approve the minutes from the special March 1, 2022 meeting, the regular March 9, 2022 meeting, and the special March 23, 2022 as presented. Motion approved unanimously.

Minutes

President's Report:

1. Mr. Fersch reviewed the board goals. He stated that the policy committee has not met this year. He stated that the Social Emotional learning goal is a work in progress, and thanked Mr. Dalski for working on the communication goal.
2. Mr. Fersch stated that the board had just had a retreat, and asked board members what their thoughts were on the day. A discussion followed.

Review Board Goals

Board Retreat

Superintendent's Report:

1. Mr. Bennett stated that the bid openings for the Capital Outlay project will be on the 29th. The plans for the ventilation project are in the mail to SED, and those bids will be out shortly. He stated that we are hoping to expedite the approval of the Capital Reserve project by going to Albany in person. Mr. Bennett added that we will be sending out a survey from Bassett regarding

Building Projects

the school-based health center.

2. Mr. Bennett addressed the public comments from the March meeting as follows:
 - We are looking at the bus route that was in question as far as going one way out and reversing coming back
 - Our sub rates are competitive with other schools.
 - The light issue was fixed the next day; they went out again and were fixed again, hopefully for good.
 - Mr. Bennett discussed the Code of Conduct and stated that we cannot discuss discipline issues.
 - The dress code is still being discussed.
 - The ARP money has been approved and we are looking into the best radios for the busses for our area. We will be getting bids shortly.
3. Mr. Bennett stated COVID test kits were given to students prior to break. Parents are calling more with health updates for their students. We will be giving out more test kits prior to Memorial Day weekend.
4. We are working on updating the website to include other people besides guardians in the call system.
5. Still no word from Board Docs. We will continue to look into the issue.
6. Mr. Bennett announced that Maria Johnson was selected as a recipient of a 2022 New York State Senate Outstanding Librarian Award. Mrs. Johnson was one of ten award winners from across the state. Mr. Fersch congratulated Mrs. Johnson on the wonderful award.

Public Comments Update

COVID Update

Website Update

Board Docs Update

M. Johnson Librarian Award

Principal's Report:

1. Ms. Ten Eyck gave a presentation on March's attendance and discipline. She stated that our overall attendance was at 94.8%, and disciplinary issues were up in elementary but down in the middle school. She added that the 3-8 grade Math exams will be on May 2nd. Ms. Ten Eyck stated that the annual Scholar Recognition Dinner will be held on May 11th virtually, with the dinner being here at the school.

Attendance, Discipline and Grades Data

Board Committee Reports: None

Board Comments and Questions:

Kelli Winnie asked if we could get the scores of the games on the website. There was a discussion about how to give permissions for coaches to do that. Ms. Winnie also asked if there were any updates on the senior trip. Mr. Bennett said they were still looking into options.

Mr. Fersch stated that there will be a special board meeting on April 26, 2022 at 7:00 to discuss the Superintendent's contract amendment and any other business that comes before the board.

Old Business: None

New Business:

A. SUPERINTENDENT'S RECOMMENDATIONS:

1. Kelli Winnie moved, seconded by Tracy Sanford to approve the 2022-2023 proposed school budget in an amount not to exceed 10,214,367. Motion approved unanimously.

**2022-2023 Budget
Approval**

Mr. Fersch thanked the committee for all their hard work.

2. Kelli Winnie moved, seconded by Denise Johnston to approve the Property Tax Report Card/6 Day Notice. Motion approved unanimously.
3. Item #3 was removed.
4. Denise Johnston moved, seconded by Kelli Winnie to approve the contract with Popli Design Group for the Capital Reserve Project in the amount of \$950,000 for site improvements, asbestos abatement, heating oil fuel tank replacement, miscellaneous minor renovations and an emergency generator as approved by public referendum. Motion approved unanimously.
5. Kelli Winnie moved, seconded by Tracy Sanford to approve an increase in stipend for members of the Registration Committee and Election Committee to \$100 per sitting retroactive to April 1, 2022. Motion approved unanimously.

**2022-2023 Property
Tax Rept. Card/6 Day
Notice**

Item removed

**Popli Design Cap.
Reserve Proj. Contract**

**Registration & Election
Comm. Stipend**

B. PERSONNEL:

Kelli Winnie moved, seconded by Tracy Sanford to approve the following personnel items:

Personnel

1. Approve unpaid leave for Heather Walts retroactive to a half day on March 7, 2022, and continuing full days from March 8, 2022, through the remainder of the 2021-2022 school year.

Walts Unpaid Leave

2. Approve two days of unpaid leave for Ashley Pettersen on June 16 & 17, 2022.
3. Approve Laura O'Brien as Garden Coordinator retroactive to April 15, 2022 through November 30, 2022 at a rate of \$16/hour up to a maximum of \$5,000.
4. Approve Maria Wagner-Cook as a substitute K-12 teacher and substitute LTA pending fingerprint clearance.

**Pettersen Unpaid
Leave**

**L. O'Brien Garden
Coordinator**

Wagner-Cook Sub

Motion approved unanimously.

C. OTHER:

1. Kelli Winnie moved, seconded by Denise Johnston to approve the following CSE recommendations:

CSE Recs

#'s 4327, 4459, 3063

Motion approved unanimously.

2. Tracy Sanford moved, seconded by Kelli Winnie to approve the following class trips:
 - Approve the 6th and 7th grade trip to Boston on May 10-11, 2022.
 - Approve the 8th & 9th grade trip to Washington, D.C. on May 9-11, 2022.

**6th & 7th Grade Trip
Boston**

**8th & 9th Grade Trip
Washington, D.C.**

Motion approved unanimously.

Public Comments: The following concerns came before the board during the public comments sections:

- A member of the public asked who knew when the drug sniffing dogs come in, because they never find anything so there might be an information leak.
- A member of the public asked if 12 month employees were supposed to be at the school on snow days. Mr. Bennett stated that they are, but if the snow is heavy and roads are bad he can close the building and tell everyone to stay home.
- There was a question as to what the hours of employees were, and if a club was being run when an employee was supposed to be working their regular job.
- There was a question regarding the budget presentation and needing clarification on an item. Mr. Bennett supplied the clarification.
- There was a question regarding protocol on a

Certified Wheelchair Operator.

- A member of the public had a question about the 6th & 7th grade trip, and next year's 5th grade.
- There was a question about hiring a tax collector. Mr. Bennett stated that we are advertising for the position.
- A member of the public asked that they be sent the Bassett Healthcare Survey in paper form as they have no internet. There was a discussion as to the best way to put out the survey.
- A member of the public stated that they thought the Mountain Eagle was contracted to take pictures of our sporting events, or that the Photography Club was supposed to send pictures. Mr. Fersch stated that there was not a contract for that, that Mr. Dalski was trying to help facilitate that, and Mr. Bennett would look into the Photography Club taking pictures.
- There was a concern about vaping in the locker rooms and bullying.
- There was a comment about the Code of Conduct, stating that it didn't make sense regarding the level of discipline being based on the number of times a student commits an infraction. There was also a comment about the Roxbury Social Responsibility Model, and about the school community pulling together.
- There was a comment that another school still mails home newsletters.

Tracy Sanford moved, seconded by Kelli Winnie to go into executive at 8:20 pm to discuss a contractual issue. Motion approved unanimously.

Into Exec. Session

Tracy Sanford moved, seconded by Kelli Winnie to come out of executive session at 9:33 pm. Motion approved unanimously.

Out of Exec. Session

Kelli Winnie moved, seconded by Denise Johnston to adjourn the meeting at 9:33 pm. Motion approved unanimously.

Adjourn

Jeffrey J. Bennett, Superintendent

Ed Fersch, BOE President

Marianne Schor, Board Clerk