

MILTON-UNION EXEMPTED VILLAGE SCHOOLS

School Board Meeting Agenda

Board Conference Room

President Ginn Parsons called the regular meeting of Milton-Union Exempted Village Board of Education to order on October 22, 2018 at 6:30.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Other Present: Dr. Brad Ritchy, Superintendent, Mrs. Kay Altenburger, Treasurer, Mr. Dan Baisden, Operations Manager

SUPERINTENDENT'S REPORT

Dr. Ritchey reported on the following items:

- The threat assessment is complete. A representative from G2G will present at either the November or December meeting in executive session.
- We are actively moving forward to have a part-time SRO from the Miami County Sheriff's Department beginning January 1, 2019. Warren Edmondson is the officer located at Milton-Union. He will work in conjunction with the security officer from G2G. The SRO will be shared with another district, which means he will be located at MU alternating 3 days per week and 2 days per week.
- Mrs. Brumbaugh asked if officers from the West Milton Police Department will have an opportunity to come into the classroom to educate the children on safety issues. Dr. Ritchey stated they may be able to intermittently make an appearance.
- The Business Advisory council through the Miami Co. ESC held its first meeting. Board members are welcome.
- Dr. Ritchey discussed opportunities to display the Hometown Heroes banners with Mr. Baisden and Mr. Lane. This was a suggestion proposed by the West Milton Council at the recent joint meeting.

HEARING OF THE PUBLIC

None

TREASURER'S REPORT

2018-144: Approval of Board of Education Minutes

A motion was presented by Mr. Dehus and seconded by Mrs. Brumbaugh to approve the Board of Education September 10, 2018 Special Meeting minutes and September 17, 2018 Regular Meeting minutes.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-145: Approval of Financial Report

A motion was presented by Mr. Thompson and seconded by Mr. Long to approve the September 2018 Financial Report.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

PRINCIPALS REPORT

None

OTHER SPECIAL REPORTS

Waibel Energy Systems

Nathan Lammers and David Conklin from Waibel presented an update on what services are provided to the District and the savings realized. The energy costs for the building average approximately 0.62/square foot which is one of the cheapest costs in the State. Currently the average variance between the current energy costs and the projected savings prior to construction of the new facility is \$117,381.

AGENDA CONFIRMATION

Additions and Deletions to Agenda

None

2018-146: Approval of the Agenda

A motion was presented by Mr. Long and seconded by Mrs. Brumbaugh to approve the agenda.

Vote: Yays: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

OLD BUSINESS

None

NEW BUSINESS

2018-147: Memorandum of Understanding

A motion was presented by Mr. Long and seconded by Mr. Thompson to approve the Memorandum of Understanding between the Milton-Union Board of Education and the Ohio Association of Public Schools Employees AFSCME, AFL-CIO, Local #172, to establish practice for calamity days exceeding five in the 2018-2019 school year.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-148: Five Year Forecast

A motion was presented by Mr. Thompson and seconded by Mr. Long to approve the (FY2019 - FY2023) Five Year Forecast and Assumptions as required by O.R.C 5705.391. (See attached)

Mrs. Altenburger gave a presentation on the District's Five Year Forecast.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-149: Southwestern Ohio EPC Natural Gas Bid

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Long to approve the following resolution:

AUTHORIZING THE PURCHASE OF COMPETITIVE RETAIL NATURAL GAS SERVICE FROM THE LOWEST RESPONSIBLE BID SUBMITTED TO SOUTHWESTERN OHIO EDUCATIONAL PURCHASING COUNCIL FOR THE PERIOD COMMENCING JULY 2020 AND TERMINATING NO LATER THAN JUNE 2025.

WHEREAS, the School District is a member of the Southwestern Ohio Educational Purchasing Council (the "Council"), a body authorized by state statute to aggregate purchasing needs of schools and

of related nonprofit educational entities so as to take advantage of economies of scale when purchasing essential products and services; and

WHEREAS, the Council joined with other major school districts and educational purchasing councils to conduct a Request for Proposal for competitive natural gas service commencing with the July 2020 billing cycle and terminating no later than the close of the June 2025 billing cycle, with bids to be submitted for one, two and three year periods (the "RFP"); and

WHEREAS, the Council has sent notices to bid on the School District's natural gas supply along with other school district's natural gas supply to all competitive retail natural gas service providers licensed to sell natural gas in the state of Ohio; and

WHEREAS, the Council will select or has selected the lowest responsible bid submitted in response to the attached RFP; and

WHEREAS, this School District may review the lowest responsible bid and corresponding term and elect to accept the lowest responsible bid with no obligation prior to that time or thereafter if the School District does not sign a Master Supply Agreement with the selected bidder; and

WHEREAS, the Superintendent or the Superintendent's designee will review the lowest responsible bid and corresponding term when the RFP is concluded and determine whether the lowest responsible bid provides for competitive retail natural gas service for all of the School District's natural gas supply that is the result of a public and competitive RFP;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MILTON –UNION EXEMPTED VILLAGE SCHOOL DISTRICT, COUNTY OF MIAMI, STATE OF OHIO, as follows:

Section 1. The Board of Education of this School District does hereby consent, as a member of the Council, to the conducting of an RFP process by the Council for competitive retail natural gas service commencing with the July 2020 billing cycle and terminating no later than the end of the June 2025 billing cycle, with bids to be submitted for one, two and three year periods on such terms and conditions as the Council deems appropriate.

Section 2. The Board of Education of this School District does hereby authorize the Superintendent or the Superintendent's designee to execute a Master Supply Agreement between the School District and the lowest responsible bidder in the RFP so long as the Superintendent or his appointee finds that the price reflects the results of a public and competitive request for proposal.

Section 3. The Board of Education hereby directs the Treasurer to review the lowest responsible bid once received and the Master Supply Agreement and determine if the School District has sufficient funds to certify this resolution and, if the Treasurer so finds, to certify this resolution.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons

Nays: None

MOTION PASSED

2018-150: Transfer of Personally Identifiable Information

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Long to approve entering into an agreement for the Transfer of Personally Identifiable Information ("Agreement") between the Milton-Union Public Library (the "Library") and the Board of Education of the Milton Union Exempted Village School District (the "District").

WHEREAS, the District wishes to formalize an agreement with the Library under which the Library will provide library services to the District's students in order to supplement and enhance the educational opportunities of the District's students; and

WHEREAS, the Library has the resources and desires to supplement and enhance the educational opportunities of the District's students;

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

The Parties acknowledge that under the terms of this Agreement they may be exchanging personally identifiable student information. Each party agrees that it shall not, and shall ensure that its respective employees, contractors, subcontractors, representatives or agents do not, access, use or disseminate any student information deemed personally identifiable, as defined in the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g, 34 C.F.R. Part 99) and Ohio R.C. §3319.321, in violation of the terms of those laws or other law applicable to the District and/or the Library with respect to such information. Each party shall ensure that its respective employees, contractors, subcontractors, representatives or agents who are provided with access to personally identifiable student information will be trained in FERPA requirements and their duties to handle such information in compliance with those requirements.

WHEREFORE, the Library and the District have indicated the acceptance of the foregoing terms by affixing their signatures through their duly-authorized representatives below:

Mr. Thompson questioned the reason for the resolution. Dr. Ritchey explained that passage of this resolution would give students access to resources.

Vote: Yays: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons
Nays: None

MOTION PASSED

2018-151: Energy Optimizers Contract:

A motion was presented Mr. Long and seconded by Mrs. Brumbaugh to approve the LED Contract between Milton-Union Schools and Energy Optimizers.

Board members discussed the contract at length. Mrs. Altenburger explained building funds and permanent improvement funds would be used for the project. She shared the PI budget with the Board. Mr. Baisden estimates the project will save the district \$15,000 to \$18,000 per year in electricity costs. Mrs. Altenburger stated electricity is paid from the general fund.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mr. Long, Mrs. Ginn Parsons
Nays: Mr. Dehus

MOTION PASSED

Consent Calendar (1-13)

A motion was presented by Mrs. Brumbaugh and seconded by Mr. Dehus to approve All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and removed from the Consent Calendar. The Superintendent and administrative staff recommend approval of all Consent Calendar agenda items.

Vote: Yays: Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Ginn Parsons.

Nays: None

MOTION PASSED

1. Accept the following resignation:

- | | | | |
|----|------------|---|--------------------|
| a. | Julia Rice | - | ES Teacher |
| | Effective | - | September 18, 2018 |

2. Employ the following certificated personnel for the 2018-2019 school year:

- | | | | |
|----|---------------|---|------------------------|
| a. | Shelby Rhodes | - | ES Teacher |
| | Effective | - | October 9, 2018 |
| | Salary | - | As Per Salary Schedule |

3. Employ the following certificated substitute personnel as a Speech Pathologist Sub for the 2018-2019 academic year, at a rate of \$50/hr.

- a. Sandra Haack

4. Employ the following certificated substitute personnel for the 2018-2019 academic year, on first eligible date, at a rate of \$95/day.

- | | | | | |
|---------------------------|----|-------------------|----|-----------------|
| Vicki Bataille | a. | Patricia Griffith | i. | Lynn Richied |
| Alex Bitner | b. | Jill Huelsman | j. | Susan Sayers |
| Megan Bryson | c. | Kelley Jones | k. | Robert Schuller |
| Natasha Chamberlain | d. | Teresa Lynn | l. | JoAnn Sherrill |
| Haley Cochran | e. | Julie Matthews | m. | Kathryn Stacy |
| Kathleen Dawson | f. | Judy Meinecke | n. | Karen Wellbaum |
| Christina Marple Drieling | g. | Sandra Mick | o. | Patricia Wolf |
| Brittany Dyas | h. | Dale Pittenger | | |

5. Accept the following resignation:

- | | | | |
|----|-----------------|---|---------------------------|
| a. | Kirin Galbreath | - | HS Football Cheer Advisor |
| | Effective | - | September 18, 2018 |

6. Employ the following supplemental personnel for the remainder of the 2018-2019 school year:

- | | | | |
|----|-----------------|---|----------------------------------|
| a. | McKenna Kotwica | - | HS Football Cheer Advisor |
| | Effective | - | September 18, 2018 |
| | Stipend | - | Per Supplemental Salary Schedule |
| | Step | - | 2 |

7. Employ the following personnel on supplemental contracts for the 2018-2019 school year:

POSITION	PERSONNEL	STIPEND	STEP
<u>Athletic:</u>			
HS Head Baseball	Mark Gunston	\$ 3,975	4
HS Head Boys/Girls Track	Mike Meredith	\$ 4,732	4
Athletic Personnel	Rusty Berner	Per Extra Curr. Personnel.Supp.Wage Sched.	

8. Accept the following resignation for reason of retirement

- | | | | |
|----|-----------|---|------------------|
| a. | Rita Mote | - | Secretary IV |
| | Effective | - | January 31, 2019 |

9. Accept the following resignation.

- | | | | |
|----|--------------|---|------------------|
| a. | Robin Newman | - | Cashier |
| | Effective | - | October 25, 2018 |

10. Employ the following classified personnel:

- a. Jim Dillon - Van Driver as needed
- Effective - August 21, 2018

11. Employ the following personnel on a seasonal contract, starting September 17, 2018 and ending no later than January 15, 2018, varying hours not to exceed 29 hours per week.

<u>Name</u>	<u>Rate</u>
Joseph Swafford	\$8.80/hr

12. Employ the following classified substitute personnel for the 2018-2019 school year, on the first eligible date, as per salary schedule:

- a. John Boone
- b. Dewey Buckner

13. Employ the following personnel as groundskeeper, October 2018 thru November 2018, with hours not to exceed 29 hours per week.

<u>Name</u>	<u>Rate</u>
Dewey Buckner	\$10.35/hr

OTHER AUTHORIZATIONS, RESOLUTIONS, ETC.

2018-153: Band of America Grand Nationals

A motion was presented by Mr. Dehus and seconded by Mr. Thompson to approve the High School Band grades 8-12 to attend the Bands of America Grand Nationals, in Indianapolis, IN, November 9th-November 10th, 2018.

Vote: Yays: Mr. Dehus, Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mrs. Ginn Parsons
Nays: None

MOTION PASSED

2018-154: Business Professionals of America State Contest

A motion was presented by Mr. Thompson and seconded by Mr. Dehus to approve that the Business Professionals of America attend the BPA State Leadership Conference, in Columbus, OH, March 14th – March 15th, 2019.

Vote: Yays: Mr. Long, Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mrs. Ginn Parsons
Nays: None

MOTION PASSED

2018-155: Business Professionals of America Trip

A motion was presented by Mr. Thompson and seconded by Mr. Long to approve that the Business Professionals of America attend the BPA National Convention, in Dallas, TX, May 1st – May 5th, 2019.

Vote: Yays: Mr. Thompson, Mrs. Brumbaugh, Mr. Dehus, Mr. Long, Mrs. Ginn Parsons
Nays: None

MOTION PASSED

COMMITTEE REPORTS

Legislative & Student Achievement

None

Policy Update

Mr. Long stated the committee will meet with Dr. Ritchey in November.

Building & Transportation

Mr. Dehus commented that he and Mrs. Brumbaugh visited Waibel with Mr. Baisden and Dr. Ritchey for a regular update meeting. Mrs. Brumbaugh stated it is amazing to see how the building is monitored.

Mrs. Brumbaugh received a transportation update from Ms. Garrison. Everything is proceeding smoothly, including the implementation of Time Clock Plus.

Mr. Baisden explained there were problems with new keys that had been cut for the bus barn. He is getting an estimate for a lock that utilizes a punch code.

Two new drivers are receiving training.

MVCTC

None

Milton-Union Education Foundation

Mrs. Brumbaugh stated the committee will meet tomorrow to award grants.

Audit/Finance Committee

Mrs. Altenburger commented that she recently became a member of OASBO's Auditor of State Advisory Committee. The first meeting of the school year was held today at OASBO. This provides an opportunity to gain firsthand information regarding audit guidelines. Additionally, the District has a voice at shaping guidelines.

Facility Complex Committee

Mr. Baisden stated MURA is excited to meet with the Board and discuss a contract. They have liability and rental insurance. The shelter is complete and they intend to donate it at either the November or December meeting.

BOARD ANNOUNCEMENTS (Meetings, etc.)

Regular Board of Education Meeting

November 15, 2018

6:30 p.m.

Board Conference Room

2018-156: ADJOURNMENT

A motion was presented by Mr. Thompson and seconded by Mr. Long to adjourn the meeting. President Ginn Parsons declared the meeting adjourned at 8:23 pm.