

Upper Sandusky Exempted Village Schools Board Of Education

JOB DESCRIPTION

Locator Index: ____

<u>TITLE:</u>	School Psychologist
<u>Reports To:</u>	Director of Special Education
<u>Terms of Employment:</u>	200 days per year Annual salary as determined by placement on the established wage structure
<u>Evaluation:</u>	At least annually by the Director of Special Education and the Superintendent
<u>FLSA Status:</u>	Exempt
<u>Qualifications:</u>	<ol style="list-style-type: none">1. Master's Degree2. Valid Ohio Pupil Personnel Certificate in School Psychology3. Must possess a valid Ohio driver's license4. Must pass criminal background check and tuberculosis test

Job Goals: The major role of the school psychologist is the intensive study of individual children identified with, or thought to have, disabilities and the delivery of direct services to these children, their parents, and teachers.

Knowledge, Skills and Abilities:

Knowledge of: assessment, interpretation and intervention; counseling; consultation; research and evaluation; Rules for the Education of Children with Disabilities; Board policies and procedures; state minimum standards; public relations; innovative programs and practices.

Ability to: interpret multi-factored evaluation results and contribute to the written evaluation team report; facilitate children's learning in the school setting; apply psychological research theory and technology to the solution of school-related problems; assist teachers, parents, administrators, and other school personnel; lift and carry up to 20 pounds.

Skill in: computer/word processing; copier; fax machine; assorted audio-visual equipment; and motorized vehicle.

<u>Performance Responsibilities:</u>	<ol style="list-style-type: none">1. Maintains a differentiated referral system to identify all children in need of special education.2. Individually diagnoses pupils' psycho-educational needs.3. Contributes to the written report of the evaluation team and delineates the results of the psycho-educational evaluation for consideration in the development of the individualized educational program (IEP) for each child studied with disabilities.4. Contributes to a multi-factored evaluation, utilizing diagnostic instruments and techniques appropriate for the area of handicap or suspected handicap, as a part of the multidisciplinary team.5. Formulates recommendations for pupils relative to IEP development; provides pupils with an IEP designed to meet their needs in the least restrictive environment.6. May perform follow-up activities on individual cases to monitor the effectiveness of the recommended intervention strategies.7. Evaluates the social/emotional development of preschool children screened in the countywide program.8. Develops strategies for classroom management, instructional methodology, and crisis intervention, designed to assist the school in providing appropriate educational options.
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9. Provides consultation services with teachers and other educational personnel on matters relating to the educational and/or mental health of children.
10. Demonstrates regular and predictable attendance.
11. Maintains a valid Ohio Pupil Personnel Certificate in School Psychology.
12. Maintains a valid Ohio driver's license.
13. Maintains a liaison with professionals of outside agencies who provide services related to meeting the needs of pupils.
14. Serves as a consultant to the schools in the development of educational evaluation and accountability procedures, pupil and personnel policies, and curriculum.
15. Works hand in hand with the special education supervisor on all matters relative to special education K-12.
16. Performs other duties as assigned by the superintendent or special education supervisor relative to the psychological well-being of students.

ADDITIONAL WORKING CONDITIONS:

The employee must negotiate, use, or work with or in the vicinity of:

1. Fixed industrial stairs.
2. Personal protective equipment. General requirements for use, care, and limitations of personal protective equipment.
3. Eye and face protection.
4. The handling of material and supplies.
5. Occasional exposure to blood, bodily fluids and tissue.
6. Occasional work in or around crowds.
7. Contact with potentially violent or emotionally distraught persons.
8. Exposure to hot, cold, wet, humid, or windy weather conditions.
9. Exposure to hazardous driving conditions.

This job description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.