



J. H. WILLIAMS MIDDLE SCHOOL

1105 Prairie Ave., Abbeville, LA 70510

Tel. # 337-893-3943 / Fax # 337-893-5190

NEW STUDENT ENROLLMENT PACKET

- TO ENROLL YOUR CHILD QUICKLY AND IN A TIMELY MANNER, PLEASE HAVE ALL THE DOCUMENTS REQUIRED AVAILABLE UPON REGISTRATION. J.H. WILLIAMS MIDDLE SCHOOL THANKS YOU FOR YOUR COOPERATION CONCERNING THIS MATTER. WE ARE HERE TO SERVE YOU AND TO EDUCATE YOUR CHILD.
- IF YOU ARE REGISTERING A CHILD WITH AN "IEP"/SPECIAL NEEDS FROM OUT OF STATE OR PARISH, YOU MUST CONTACT THE VPSB AT 337-893-3973 AND ASK FOR THE SPECIAL EDU. DEPARTMENT. **"PLEASE CALL FIRST"** ANY TIME AFTER PICKING UP THE ENROLLMENT PACKET.
- IF THE CHILD HAS TO TAKE MEDICATION AT SCHOOL, PLEASE ASK FOR A MEDICATION ORDER or THE DIET PRESCRIPTION FORM FOR MEALS AT SCHOOL.

➤ **THE FOLLOWING DOCUMENTS ARE REQUIRED UPON REGISTRATION:**

- ❖ **BIRTH CERTIFICATE** _____
- ❖ **SOCIAL SECURITY CARD** _____
- ❖ **UPDATED IMMUNIZATION (SHOT RECORD)** _____
- ❖ **PARENT/LEGAL GURADIAN'S ID** _____
- ❖ **TWO PROOFS OF DOMICILE** _____
 - **A CURRENT UTILITY BILL & (VOTER REGISTRATION CARD, RENT/LEASE, DEED/TITLE/PROOF OF OWNERSHIP or HOMEEOWNER'S INSURANCE)**
- ❖ **AFFIDAVIT FORM** _____
 - **IF THE BILLS ARE NOT IN THE CUSTODIAL PARENT(S)/LEGAL GUARDIAN'S NAME, AN AFFIDAVIT FORM WILL BE REQUIRED WITH A CURRENT UTILITY BILL & (RENT/LEASE, DEED/TITLE/PROOF OF OWNERSHIP or HOMEEOWNER'S INSURANCE IN THE NAME OF THE PERSON WHOM YOU ARE RESIDING WITH.**
- ❖ **CUSTODY/COURT OR DCFS PAPERWORK IS REQUIRED** _____
 - **IF YOU ARE SEPARATED, DIVORCED OR NOT THE BIOLOGICAL PARENT OF THE CHILD WHO IS CURRENTLY IN YOUR CARE, YOU MUST HAVE A COPY OF THE CUSTODY/COURT ORDER OR DCFS PAPERWORK FOR THE CHILD YOU ARE ENROLLING. IF YOU DO NOT HAVE THE NECESSARY DOCUMENTS, YOU MAY MAKE AN APPOINTMENT WITH THE STUDENT SERVICES/CHILD WELFARE & ATTENDANCE DEPARTMENT AT THE VPSB LOCATED ON 220 S. JEFFERSON ST., PLEASE, CALL FIRST FOR AN APPOINTMENT @ 337-898-5712.**
- ❖ **WITHDRAWAL PAPERWORK** _____
 - **WITH CURRENT GRADES, TEST SCORES, ATTENDANCE, DISCIPLINE AND ANY OTHER INFORMATION SUCH AS IEP, IAP, RESOURCE, SPEECH, GIFTED OR SELF-CONTAINED FROM THE PRIOR SCHOOL.**

NOTE: IF YOU SEND SOMEONE TO SPEAK WITH, GIVE MEDICINE OR CHECK THE STUDENT OUT THAT PERSON'S NAME MUST BE ON THE EMERGENCY CARD. PLEASE HAVE THAT PERSON COME WITH THEIR ID.

NEW STUDENT ENROLLMENT PACKET FORM / DOCUMENTS REQUIRED CHECK-OFF LIST

(1)

2023-2024

TURN OVER→→→→→

ENROLLMENT PACKET DOCUMENTS CHECK-OFF LIST

- 01. NEW STUDENT ENROLLMENT PACKET FORM / DOCUMENTS REQUIRD CHECK-OFF LIST
- 02. CHECK-OFF LIST OF DOCUMENTS IN THE PACKET & UNPAID FEES & OTHER DEBT FORM
- 03. AUTHORIZATION TO RELEASE SCHOOL RECORDS FORM
- 04. MARITAL STATUS OF BIOLOGICAL PARENT(S) FORM
- 05. NEW STUDENT ENROLLMENT/REGISTRATION FORM
- 06. VPSB DOMICILE FORM & (06.1) BACK OF FORM
- 07. HOME LANGUAGE SURVEY FORM
- 08. STUDENT ETHNICITY/RACE FORM
- 09. IEP, IAP, RESOURCE FORM FOR THE VPSB SPECIAL EDU. DEPT.
- 10. AFFIDAVIT FOR PROOF OF DOMICILE & (10.1) BACK OF FORM
- 11. LA RESIDENCY QUESTIONNAIRE
- 12. COMPLIANCE FORM
- 13. SCHOOL POLICIES & REGULATIONS FORMS
- 14. EMERGENCY CARD
- 15. SCHOOL SUPPLY LIST & (15.1) ORIENTATION LETTER FOR BEGINNING OF SCHOOL YEAR
- 16. CRISIS MANAGEMENT FORM
- 17. INTEGRATED PEST MANAGEMENT FORM
- 18. SECLUSION AND RESTRAINT PROCEDURES
- 19. LOUISIANA MIGRANT PROGRAM FORM
- 20. STUDENT HANDBOOK
- 21. BOOKLET OF ACKNOWLEDGEMENTS

**J. H. WILLIAMS MIDDLE SCHOOL
UNPAID FEES AND OTHER DEBT**

Every student shall be accountable for unpaid fees or debts owed to the school (J. H. Williams Middle) for such things as, but not limited to: lost textbooks, library books, unpaid lunch money, school pictures, locker fees, student identification, club/lab fees, fundraiser money/products not returned, or any school fees, etc. by denying participation in non-academic activities, including graduation ceremonies.

Principals/sponsors/school personnel are encouraged to contact parent(s) for cooperation in clearing debts. Should attempts to clear any debt through parental contact not be successful, the school (J. H. Williams Middle) may take the above-mentioned steps or combination thereof to insure payment of unpaid debts, as well as appropriate legal action against an adult student or the parent/guardian of a minor student.

X _____
Student Signature

Date: _____

X _____
Parent/Guardian Signature

Date: _____

J.H. Williams Middle School

1105 Prairie Avenue
Abbeville, Louisiana 70510-4901
Tel # (337)893-3943
Fax # (337)893-5190
EMAIL: yennis.pacheco@vpsb.net



AUTHORIZATION TO RELEASE SCHOOL RECORDS

Attn.: Registrar/Secretary/Counselor/Principal: _____

Name of school transferring from: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone# _____ Fax# _____

Email: _____

Student Name: _____

DOB: _____

Grade: _____

The student mentioned above is currently at J.H. Williams Middle School as of: _____, for the **2023-2024** school year.

AT THIS TIME, WE ARE REQUESTING THE DOCUMENTS THAT ARE :

- BIRTH CERTIFICATE SOCIAL SECURITY CARD SHOT RECORDS
- LAST REPORT CARD ATTENDANCE RECORD DISCIPLINE RECORD
- CUMULATIVE EDUCATIONAL INFORMATION SUCH AS:
(LEAP/iLEAP, PARCC, ANY OTHER STANDARDIZED TESTING RESULTS)
- OTHER PERTINENT EDUCATIONAL INFORMATION IF APPLICABLE, AS:
(IEP, IAP, SPED, RESOURCE, SPEECH, GIFTED)
- PENDING DOCUMENTATION TO COMPLETE REGISTRATION

x Yennis Pacheco
Requested by J.H. WILLIAMS M.S.

x _____
Parent/Guardian's Signature

MARITAL STATUS OF THE CHILD'S BIOLOGICAL PARENT(S)

STUDENT NAME: _____ GRADE: _____ DATE: _____

MOTHER - NEVER MARRIED TO THE BIOLOGICAL FATHER

I _____ hereby acknowledge and affirm that the following statement is true and correct. I was never married to my (son's / daughter's) biological father and my (son / daughter) mentioned above resides with me. The biological father's name (is / is not) on the birth certificate.

X _____
Signature

Date

FATHER - NEVER MARRIED TO THE BIOLOGICAL MOTHER

I _____ hereby acknowledge and affirm that the following statement is true and correct. I am the biological father of the student mentioned above and my name (is / is not) on the birth certificate. I was never married to my (son's / daughter's) biological mother and my (son / daughter) resides with me.

X _____
Signature

Date

MARRIED

I _____ hereby acknowledge and affirm that the following statement is true and correct. My (son / daughter) mentioned above resides with both biological parents.

X _____
Signature

Date

WIFE or HUSBAND - SEPARATED NOT DIVORCED

I _____ hereby acknowledge and affirm that the following statement is true and correct. I am separated and not divorced from my (wife / husband) and my (son / daughter) mentioned above resides with me. The biological father's name (is / is not) on the birth certificate.

X _____
Signature

Date

DIVORCED

I _____ hereby acknowledge and affirm that the following statement is true and correct to the best of my knowledge. I am divorced and I will provide JHW with a copy of the custody/court paperwork or divorce decree which states who is the domiciliary parent. **"If you do not have custody/court paperwork or any documents pertaining to your divorce decree you must meet with a personnel from the Student Services/Child Welfare & Attendance Dept. at the VPSB located on 220 S. Jefferson Street, 2nd floor, please call for an appointment first @ (337) 898-5712 or (337) 898-5760".**

X _____
Signature

Date

WIDOWED

I _____ hereby acknowledge and affirm that the following statement is true and correct. I am a (widow / widower) and the biological (mother / father) of the student mentioned above, and my (son / daughter) resides with me. The father's name (is / is not) on the birth certificate.

X _____
Signature

Date

NEW STUDENT ENROLLMENT/REGISTRATION FORM

**J. H. WILLIAMS MIDDLE SCHOOL
(CHILD'S FULL NAME AS IT APPEARS ON BIRTH CERTIFICATE)**

STUDENT INFORMATION

First Name: _____ Middle Name: _____ Last Name: _____
Gender: _____ Birth Date: _____ Age: _____ SSN: _____
Birth Country: _____ Birth City: _____ Birth State: _____
Ethnicity: _____ Race: _____ Other if Applicable: _____

MOTHER'S INFORMATION

(What is/was the marital status with the biological father**)**

(Never Married _____) (Married _____) (Separated _____) (Divorced _____) (Widowed _____)

Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Cell #: _____ Email: _____
Employer: _____ Work #: _____

FATHER'S INFORMATION

(What is/was the marital status with the biological mother**)**

(Married _____) (Divorced _____) (Separated _____) (Widowed _____) (Never Married _____)

Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Cell #: _____ Email: _____
Employer: _____ Work #: _____

GUARDIAN'S INFORMATION with COURT/CUSTODY or DCFS PAPERWORK

Name: _____ Relationship: _____
Address: _____ City: _____ State: _____ Zip: _____
Cell #: _____ Email: _____
Employer: _____ Work #: _____

The STUDENT RESIDES WITH _____, if the student is NOT residing with the biological parent(s) you must have COURT/CUSTODY or DCFS paperwork, if you do not have the documents, you may make an appoint with Student Services/Child Welfare & Attendance @ 337-898-5712.

I acknowledge and affirm that all the information I have provided is true and correct to the best of my belief and knowledge, I understand that providing false information is subject to penalty under the law.

Parent/Guardian's Signature: _____ Date: _____

VERMILION PARISH SCHOOL BOARD

2023-2024 DOMICILE FORM

J. H. WILLIAMS MIDDLE SCHOOL

NAME OF SCHOOL

NAME OF CHILD

Dear Parent or Legal Guardian:

In order for your child to attend school in this parish, your domicile must be established. Your domicile is the place where you actually reside. The address listed for enrolling in school must be the physical location of your home or the address used to receive mail at your home and NOT a post office box.

List the address where you currently reside:

Current Physical Address (Street, City, State, Zip Code)

Phone Numbers:

Cell #

Work #

Home #

Name on electric bill:

Relation to student:

List the address of your previous residence:

Previous Physical Address (Street, City, State, Zip Code)

*****" Who is the child residing with: "*****

BOTH BIOLOGICAL PARENTS BIOLOGICAL MOTHER BIOLOGICAL FATHER

BIOLOGICAL MOTHER and STEPFATHER BIOLOGICAL FATHER and STEPMOTHER

COURT-APPOINTED GUARDIAN (MUST PROVIDE THE LEGAL DOCUMENTS)

OTHER (EXPLAIN & ATTACH DOCUMENTS:)

Marital status of the child's biological parent(s):

(BIOLOGICAL PARENTS WERE NEVER MARRIED) (MARRIED) (SEPARATED)

(DIVORCED) (WIDOWED)

*****"If you are SEPARATED, DIVORCED or NEVER MARRIED:"*****

Was court custody ever established and signed by a judge? (YES) (NO)

(IF YES, ATTACH A COPY OF THE COURT ORDER)

*** If you are NOT the biological parent of the child mentioned above ***

Do you have CUSTODY of the child mentioned above by virtue of a court order?

YES (ATTACH A COPY OF THE COURT ORDER)

NO (give the name & address of the child's biological parent(s))

Name of Biological Parent(s)

Biological Parent(s) Phone Number(s)

Biological Parent(s) Physical Address

(Street, City, State, Zip Code)

I attest that the information provided by me, in reference to the questions contained above in this form, are true and correct. Parent/Guardian Signature: x

§133. Filing or maintaining false public records

- A. Filing false public records is the filing or depositing for record in any public office or with any public official, or the maintaining as required by law, regulation, or rule, with knowledge of its falsity, of any of the following:
 - (1) Any forged document
 - (2) Any wrongfully altered document
 - (3) Any document containing a false statement or false representation of a material fact
- B. The good faith inclusion of any item of cost on a Medical Assistance Program cost report which is later determined by an audit to be non-reimbursable under state and federal regulations shall be an affirmative defense to a violation of this Section.
- C. Whoever commits the crime of filing false public records shall be imprisoned for not more than five years with or without hard labor or shall be fined not more than five thousand dollars, or both. Amended by Acts 1980, No. 454, §1; Acts 1982, No. 676, §1; Acts 1992, No. 539, §1; Acts 1995, No. 787, §1.

I HEREBY VERIFY THAT MY CHILD RESIDES WITH ME IN VERMILION PARISH AT THE ADDRESS MENTIONED ABOVE.

I UNDERSTAND THAT UNDER THE LAW, I AM TO NOTIFY THE SCHOOL OFFICIALS WHERE MY CHILD ATTENDS SCHOOL, WITHIN 30 DAYS IF THERE IS A CHANGE OF RESIDENCE/ADDRESS, EITHER FROM WITHIN THE PARISH OR OUT OF PARISH.

 x
Signature of Parent/Legal Guardian

Date

.....
FOR SCHOOL OFFICIALS ONLY:

The following two or more acceptable documents are required to verify the residence above. The documents should be current and include the name and address of the parent/legal guardian. Please checkoff the appropriate documents that are being submitted below.

- Current electric bill is required**, regardless of the name on the bill, **and** one of the following:
 - Filed Homestead Exemption Application Form**
 - Apartment/House lease agreement or documentation providing ownership**
 - Water or Gas bill**
 - VPSB Affidavit by parent/legal guardian verifying student’s residence, notarized**
 - Placement by OCS**
 - Home visit by school official**

 VERIFICATION ACCEPTED – permission to register granted

 VERIFICATION NOT ACCEPTED – student provisionally admitted pending completion of the requirements within 2 weeks from the child’s first date of attendance.

 VERIFICATION NOT ACCEPTED

 x
Signature of Principal

Date

VERMILION PARISH SCHOOL BOARD
HOME LANGUAGE SURVEY
2023-2024

Dear Parent/Guardian:

The Vermilion Parish School Board is requesting the following information. We are required to know the language(s) spoken and heard in each child's home. This information shall be used, to provide the student with the best instructions possible. Please answer the following questions and return to the school.

Even though your child may speak only English, it is absolutely, necessary to complete this form. Your cooperation regarding this survey is greatly appreciated.

SCHOOL: **J. H. Williams Middle School**

STUDENT'S NAME: _____

GRADE: _____ DATE OF ENROLLMENT: _____

BIOLOGICAL PARENT'S NAME: (MOTHER): _____

(FATHER): _____

Only if applicable (LEGAL GUARDIAN): _____

ADDRESS: _____

CELL# _____ WORK# _____ HOME# _____

CHILD'S GENDER (CHECK ONE): MALE _____ FEMALE _____

ETHNICITY OF CHILD (CHECK ONE):

(WHITE) _____ (BLACK) _____ (HISPANIC) _____ (ASIAN) _____

(PACIFIC ISLANDER) _____ (NATIVE AMERICAN - ALASKAN NATIVE) _____

ENTRY DATE INTO THE UNITED STATES (OR DOB): _____

CHILD'S COUNTRY OF BIRTH: _____

LANGUAGE OTHER THAN ENGLISH USED AT HOME: _____

FIRST LANGUAGE (NATIVE) LEARNED BY STUDENT: _____

LANGUAGE STUDENT USES MOST OFTEN: _____

(RETAIN ORIGINAL IN CHILD'S CUMULATIVE FOLDER)

VPSB HOME LANGUAGE SURVEY

(7)

2023-2024

TURN OVER → → → → →

VERMILION PARISH SCHOOL BOARD
Student Form for Ethnicity/Race

Student's Name: _____ Birthdate: _____

School: J. H. Williams Middle School

School systems are required to re-survey students and existing staff regarding ethnicity using a two-question format. This is necessary in order to give respondents the opportunity to select more than one race, and if Asian or Pacific islander, to distinguish between these two.

Students are to self-report their ethnicity and race by answering both questions below. If the student/parent declines to select race, observer identification will be the method for collecting this information for reporting to the federal government.

Question 1: Ethnicity: Is this student Hispanic/Latino? (Choose only one):

_____ NO, not Hispanic/Latino

_____ YES, Hispanic/Latino

The above question is about ethnicity, not race. No matter what you selected above, please continue to answer the following by checking off one or more boxes to indicate what you consider your student's race to be.

Question 2: Race: Select **one or more** of the following racial groups by placing an X in the blank next to your Choice(s):

_____ American Indian or Alaskan Native

_____ Asian

_____ Black or African American

_____ Native Hawaiian or Other Pacific Islander _____

_____ White

If you checked more than one race in question 2, above, please indicate what you consider to be your primary race: _____

PARENT'S PRINTED NAME: _____

PARENT'S SIGNATURE: _____

DATE: _____

OBSERVER IDENTIFICATION METHOD USED:

OBSERVER'S PRINTED NAME: _____

OBSERVER'S SIGNATURE: _____

DATE: _____

(RETAIN ORIGINAL IN CHILD'S CUMULATIVE FOLDER)

VPSB STUDENT ETHNICITY/RACE FORM

(8)

2023-2024

J.H. Williams Middle School

DOES YOUR CHILD RECEIVE ANY OF THE FOLLOWING SERVICES?

YES, my child **DID AND DOES** RECEIVE

NO, my child **DID NOT AND DOES NOT** RECEIVE

IEP 504 speech resource teacher in an inclusion classroom,
 in a self-contained classroom in the gifted program,
 in any special education service at his/her last school or any prior schools

PLEASE FOLLOW THIS PROCEDURE FOR ALL TRANSFERS.

IF THE CHILD IS A SPED STUDENT AND REGISTERING FROM OUT OF STATE OR PARISH, YOU MUST MEET WITH A PERSONNEL FROM THE SPECIAL ED. DEPT. @ THE VPSB OFFICE, LOCATED ON 220 S. JEFFERSON ST., **PLEASE CONTACT THE VPSB FIRST @ 337-893-3973 AND ASK FOR THE SPECIAL EDU. DEPARTMENT.**

(Your cooperation regarding this matter would be greatly appreciated)

If you have checked off any of the services mentioned above, please continue with the following information. This information will be faxed to **Mrs. Lisa Fouquier**, at the VPSB Special Edu. Dept. (**337-898-5816**), as soon as possible. If you provide the school with any special education records, a copy will be forwarded to the VPSB Special Edu. Dept.

Student name: _____

Student DOB: _____

Parent name: _____

Current address: _____

Current Phone #: _____

S.S. #: _____

PREVIOUS SCHOOL NAME & INFORMATION BELOW:

Name: _____		
City: _____	State: _____	Parish: _____
Phone #: _____	Fax #: _____	

PARENT SIGNATURE: _____

DATE: _____

**FAX TO THE ATTENTION OF:
Mrs. LISA FOUQUIER @ THE VPSB-SPED
(337-898-5816)**

VERMILION PARISH SCHOOL BOARD
AFFIDAVIT BY PARENT/GUARDIAN VERIFYING STUDENT RESIDENCE
2023-2024

A parent/guardian who is residing with a friend or relative on a temporary or permanent basis must complete the official Vermilion Parish School Board Affidavit by Parent/Guardian Verifying Student Residence document.

If the school has reason to believe that information in this affidavit is incorrect, and the parent/legal guardian is in fact residing outside of the school district, the student will be required to return to the school in the district where he/she resides. Out of parish students will be withdrawn immediately from the school district.

PARENT/LEGAL GUARDIAN: _____

Physical Address (Street, City, State, Zip) _____

Name of student: _____ **Date of Birth:** _____

School of attendance: J.H. Williams Middle School **School last attended:** _____

Parent/legal guardian's previous address: (Street, City, State, Zip Code) _____

Other children of parent/legal guardian:

Name	Age	School	Name	Age	School

Parent/legal guardian and student are residing with: _____

List the name of the person that the utility bill is under or, (Owner/Landlord/Person Residing With) down below;

Person on Utility Bill/Owner/Landlord	Address	Phone Number

As the enrolling parent/legal guardian:

I, _____, attest that my child/children and I are living and physically residing with the homeowner/resident at the homeowner/resident's address listed above. I also attest that I do not reside in any other home or residence outside of this school zone.

I'm a registered voter: yes _____ no _____ **If yes, where do you vote:** _____

The parent/legal guardian has been advised and is aware that the making of intentionally false statements on this Affidavit may expose him/her and the residence owner to prosecution for filing false public records under R.S. 14:133 or other laws of the state of Louisiana. (See back of page)

I have carefully read and signed this Affidavit and attest to the truth of all the information provided.

THUS SWORN AND SUBSCRIBED BEFORE ME, the undersigned Notary Public, with such civil and criminal penalties that may attach hereto this _____ day of _____ 20_____.

X _____
Signature of Parent/Guardian

X _____
Signature of person whom you reside with

SIGNATURE of Notary Public

PRINTED Name of Notary Public

NOTARY Seal/Number

§133. Filing or maintaining false public records

- A. Filing false public records is the filing or depositing for record in any public office or with any public official, or the maintaining as required by law, regulation, or rule, with knowledge of its falsity, of any of the following:
 - (1) Any forged document
 - (2) Any wrongfully altered document
 - (3) Any document containing a false statement or false representation of a material fact
- B. The good faith inclusion of any item of cost on a Medical Assistance Program cost report which is later determined by audit to be non-reimbursable under state and federal regulations shall be an affirmative defense to a violation of this Section.
- C. Whoever commits the crime of filing false public records shall be imprisoned for not more than five years with or without hard labor or shall be fined not more than five thousand dollars, or both. Amended by Acts 1980, No. 454, §1; Acts 1982, No. 676, §1; Acts 1992, No. 539, §1; Acts 1995, No. 787, §1.

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I UNDERSTAND THAT UNDER THE LAW, I AM TO NOTIFY THE SCHOOL OFFICIALS WHERE MY CHILD ATTENDS SCHOOL, WITHIN 30 DAYS IF THERE IS A CHANGE OF RESIDENCE OR ADDRESS, EITHER FROM WITHIN OR OUT OF THE PARISH.

X

Signature of Parent/Legal Guardian

Date

.....
FOR SCHOOL OFFICIALS ONLY:

The following two or more acceptable documents are required to verify residence. The documents should be current and include the name and address.

- _____ **Current electric bill is required, regardless of the name on the bill, and one of the following:**
 - _____ **Filed Homestead Exemption Application Form**
 - _____ **Apartment/House lease agreement or documentation providing ownership**
 - _____ **Water or Gas bill**
 - _____ **VPSB Affidavit by parent/legal guardian verifying student residence, notarized**
 - _____ **Placement by OCS**
 - _____ **Home visit by school official**

_____ **VERIFICATION ACCEPTED – admittance to register is granted**

_____ **VERIFICATION NOT ACCEPTED – student is provisionally admitted, pending completion of the requirements within _____ of child’s first date of attendance.**

_____ **VERIFICATION NOT ACCEPTED**

Louisiana Student Residency Questionnaire Form

(Form Must Be Included In School Enrollment Packet)

Date: _____ LEA: _____ School Name: J. H. WILLIAMS MIDDLE SCHOOL
 Student Name: _____ ID#: _____ Gender: Male / Female
 Address: _____ Telephone Number: _____
 Last School Attended: _____ Current Grade: _____ Date of Birth: _____
 Parent / Guardian / Adult Caring for Student: _____ Relationship: _____

Disclaimer: This questionnaire is intended to address the McKinney-Vento Act. Your child may be eligible for additional educational services through Title I Part A, Title I Part C Migrant, Individuals with Disabilities Education Act (IDEA) and/or Title IX, Part A, Federal McKinney-Vento Assistance Act, 42 U.S.C.11435. Eligibility can be determined by completing this questionnaire. It is illegal to knowingly make false statements on this form. If eligible, students are to be immediately enrolled in accordance with Bulletin 741, section 341.

1. YES NO Did the student receive McKinney Vento (Homeless) Services in a previous school district?
2. YES NO Is the student's address a temporary living arrangement? (Note: If this is a permanent living arrangement or the family owns or rents their home, sign under item 9 and submit form to school personnel.)
3. YES NO Is the temporary living arrangement due to loss of housing or economic hardship?
4. YES NO Does the student have a disability or receive any special education-related services? (Check one)

5. Where is the student currently living? (Check all that apply.)

In an emergency/transitional shelter.

Temporarily with another family because we cannot afford or find affordable housing.

With an adult that is not a parent or legal guardian, or alone without an adult.

In a vehicle of any kind, trailer park or campground without running water/electricity, abandoned building or substandard housing.

Emergency Housing (i.e. FEMA Trailer or FEMA Rental Assistance)

In a hotel/motel. Other specific information: _____

6. YES NO Does the student exhibit any behaviors that may interfere with his or her academic performance?
7. Would you like assistance with uniforms, student records, school supplies, transportation, other?
(Describe): _____
8. YES NO Migrant -- Have you moved at any time during the past three (3) years to seek temporary or seasonal work in agriculture (including Poultry processing, dairy, nursery, and timber) or fishing?
9. YES NO Does the student have siblings (brothers or sisters)? Note: Use back of page if more space is needed.
 Name _____ School _____ Grade _____ DOB _____
 Name _____ School _____ Grade _____ DOB _____
 Name _____ School _____ Grade _____ DOB _____
10. The undersigned certifies that the information provided above is accurate.

Print Parent/Guardian/Adult Caring for Student's Name _____ Signature _____ Date _____

(Area Code) Phone Number _____ Street Address _____ City _____ State _____ Zip Code _____

Print School Contact Name _____ Title _____ Signature _____ Date _____

Homeless Liaison Use Only – Check All that Apply:

- Sheltered Doubled-Up Unsheltered/FEMA/Substandard Hotel/Motel Unaccompanied Youth: YES NO
 School Use Only: Free or Reduced Price Meals Form submitted/signed Copy Placed in Student's Cumulative Record



Louisiana Migrant Education Program

Migrant Family Search Form

School District: Vermilion Parish School Name: J. H. Williams Middle School

School Year: **2023-2024**

Dear Parents,

In order to better serve your children's academic needs, our program wants to identify students who may qualify to receive additional educational services. **The information you provide will be kept confidential.** Please answer the following questions and return this form to your child's school.

Have you moved/traveled in the past three years in order to do agricultural/fishing work?

NO **YES** (Please check all that apply below & complete contact information)



Picking cotton, vegetables, fruit, pecans, hay, soybeans, sugarcane, etc.



Working in a poultry farm



Working in a dairy farm



Working with timber or lumber



Working in a plant nursery, orchard, tree growing or harvesting



Working with livestock such as cattle, goats, sheep, horses, rabbits, hogs, or turtle farming.



Working in a commercial fishing, shrimping, crabbing or crawfish ponds

Other similar work? Please explain:



Parent (Guardian) Name: _____ Best time to contact you: _____

Telephone No. _____

For School Use Only:

Please return completed surveys to: Vermilion Parish School Board / Central Office

Primary/Home Language Survey for All New Incoming Students

Parents or guardians of ALL new incoming students K-12 should complete this survey. This form is only for determining whether the student needs English Learner services and will not be used for immigration matters or reported to immigration authorities.

Student Information:	
First Name: _____	Date of Birth: _____
Last Name: _____	Date Entered US School: _____

Questions for Parents or Guardians	Response
What is the most common language(s) spoken in your home?	
Which language did your child learn first?	
Which language does your child use most often at home?	
In what language do you most often speak to your child?	
What language does your child use with friends?	

The answers to the above questions will tell us if a student's proficiency in English should be evaluated and help us to ensure that important opportunities to receive programs and services are offered to students who need them.

Has your child received ESL/EL services previously? Yes No

In what language would you prefer to receive information from the school? _____

Parent's or Guardian's Signature

Date

J. H. Williams Middle School

2023-2024

6th, 7th & 8th Grade Supply List

<u>6TH GRADE SUPPLIES</u>	<u>7TH GRADE SUPPLIES</u>	<u>8TH GRADE SUPPLIES</u>
1-set wired earbuds or earphones 1-(3) ring 1½-inch binder with clear inserts on cover 1-(3) subject spiral notebook 1-plastic prong folder with pockets 1-pack of wide ruled loose-leaf paper 1-pack of dividers with tabs 1-pack of pencils (<u>REPLENISH AS NEEDED</u>) 1-pack of highlighters 1-pack of glue sticks 1-pack of colored pencils 1-hand sanitizer 1-composition book 2-boxes of tissues (<u>For Homeroom</u>)	1-set wired earbuds or earphones 1-1½-inch binder for <u>ELA</u> 2-packs of (5) subject dividers 2-packs loose-leaf paper (<u>REPLENISH AS NEEDED</u>) 2-single subject notebooks 6-pocket folders 1-pack of highlighters 1-pack blue/black pens (<u>REPLENISH AS NEEDED</u>) 1-pack of red ink pens 1-pack of pencils (<u>REPLENISH AS NEEDED</u>) 1-pack of crayons 1-pack dry erase markers 2-bottles of glue and 1-glue stick 1-protractor and 1-ruler 3-manila folders 1-basic four-function calculator 1-pack of graph paper 2-boxes of tissues (<u>For Homeroom</u>)	1-set wired earbuds or earphones 2-packs of wide ruled loose-leaf paper (<u>REPLENISH AS NEEDED</u>) 3-packs of pens 2 black or blue, 1 red 1-pack of pencils #2 (<u>REPLENISH AS NEEDED</u>) 1-pack pencil-top erasers 1-pack color pencils or markers 1-pack multi-colored highlighters 2-(2) inch binders 4-manila folders 2-pocket folders with prongs 1-(3) subject notebook 1-(3) subject college ruled notebook 1-composition notebook 1-pack thin point dry erase markers 1-pack of plastic page protectors 1-pack of graph paper 1-pack of dividers 2-boxes of tissues (<u>For Homeroom</u>)

FEES

SCHOOL I.D. →→ \$15.00

REPLACEMENT/LOST: (I.D. →→ \$7.00 / I.D. CASE →→ \$4.00 / LANYARD →→ \$2.00)

CHORUS →→ \$30.00 THIS INCLUDES THE T-SHIRT

BAND →→ \$40.00 & INSTRUMENT RENTAL IF NEEDED →→ \$40.00

AR Fee →→ \$5.00 / STEM FEE →→ \$5.00 / SCIENCE FEE →→ \$2.00

JHW P.E. UNIFORM →→ \$20.00 - (SHIRTS →→ \$10.00) & (SHORTS →→ \$10.00)

P.E. LOCKER RENTAL →→ \$3.00 - (P.E. LOCK REPLACEMENT/LOST →→ \$5.00)

ATTENTION TO NOTES & REMINDERS

- PLEASE NOTIFY THE FRONT OFFICE IN PERSON AS TO ANY CHANGES OR MODIFICATIONS TO YOUR ADDRESS OR PHONE NUMBER(S), AS SOON AS POSSIBLE, ESPECIALLY THE INCOMING 6TH GRADERS
- IF YOUR ADDRESS HAS CHANGED or NEEDS TO BE UPDATED, 2 RECENT UTILITY BILLS are REQUIRED
- IF THE BILLS ARE NOT IN THE CUSTODIAL PARENT/GUARDIAN'S NAME, YOU'LL NEED AN AFFIDAVIT ALONG WITH 2 CURRENT UTILITY BILLS IN THE NAME OF THE PERSON WHOM YOU ARE RESIDING WITH
- KEEPING AN ACCURATE RECORD OF THE CHILD'S CONTACT INFORMATION IS IMPORTANT
- SPECIAL DIETARY NEEDS OR MEDICATION ORDER FORMS NEED TO BE UPDATED EVERY SCHOOL YEAR
- PLEASE REVIEW THE ATTENDANCE/DRESS CODE IN THE J.H. WILLIAMS PARENT/STUDENT HANDBOOK
- EVERY STUDENT IS REQUIRED TO HAVE AND WEAR THEIR ID WHILE ON CAMPUS
- THIS IS A BASIC SUPPLY LIST; EACH TEACHER MAY HAVE A SPECIFIC ITEM(S) NEEDED FOR THEIR CLASS
- THE SCHOOL SUPPLIES SHOULD BE REPLENISHED THROUGHOUT THE SCHOOL YEAR AS NEEDED
- SPIRIT SHIRTS OR J.H. WILLIAMS CLUB SHIRTS CAN ONLY BE WORN ON FRIDAYS "WHEN ANNOUNCED"
- REGULAR BLUE JEANS ON FRIDAYS FOR \$1.00, "WHEN ANNOUNCED"
- FOR TRANSPORTATION CALL (337-898-5709) OR (337-898-5710)
- PLEASE SEND THE STUDENT WITH THE EXACT CHANGE FOR EACH ITEM BEING PURCHASED: ID, PE, BAND, CHORUS & ANY OTHER CLASS FEES
- IF PAYING WITH A MONEY ORDER PLEASE MAKE SURE TO WRITE THE STUDENT'S NAME ON THE MONEY ORDER
- IF YOU SEND SOMEONE TO SPEAK WITH, GIVE MEDICINE OR CHECK THE STUDENT OUT, THE PERSON'S NAME MUST BE ON THE EMERGENCY CARD. PLEASE HAVE THAT PERSON COME WITH THEIR ID. IF THEY ARE NOT ABLE TO PROVIDE THE SCHOOL WITH A PICTURE ID, THEY WILL HAVE TO SPEAK WITH AN ADMINISTRATOR. YOUR COOPERATION REGARDING THIS MATTER IS GREATLY APPRECIATED.

PLEASE TURN OVER FOR ORIENTATION INFORMATION →→→→

J.H. Williams Middle School

1105 Prairie Avenue
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Ph.: (337)893-3943
Fax: (337)893-5190

Ryan Abshire
Assistant Principal

Diane Comeaux
Principal

Lisa Broussard
Assistant Principal

2023-2024 ORIENTATION LETTER

May 2023

Dear Parents and Students,

We are looking forward to another outstanding school year. Student's first day will be **Thursday, August 10th**. Please take time to review this important information.

- New student registration will be held on Thursday, July 27th, from 8:00 a.m. to 1:00 p.m.
- **Student Orientations are Mandatory and they will be held in the Commons Area.** Parents do not need to attend with 7th and 8th grade students. Parents of 6th grade students must attend the Parent Meeting, which begins at 10:00 a.m.

GRADE	DATE	TIME
6th GRADE Students Only	Wednesday, August 2 nd	8:00 a.m. – 10:00 a.m.
6th GRADE <u>Parent Meeting</u>	Wednesday, August 2 nd	10:00 a.m.
7th GRADE Students Only	Wednesday, August 2 nd	1:00 p.m.
8th GRADE Students Only	Wednesday, August 2 nd	2:00 p.m.

The following items of business will be taken care of at orientation:

- Students will pick up their 2023-2024 academic schedules, Book of Acknowledgments, and Emergency Cards. Handbooks are digital and can be found online. Completed forms need to be returned the 1st day of school.
- JHW PBIS Uniform T-shirts & sweatshirts will be ready for pick up if they were ordered by **June 8th, 2023.**
 - Additional orders will be taken at orientation.
- **The school ID should be paid at orientation. Once school begins All students are required to wear their 2023-2024 JHW ID on the school lanyard around their neck.**
 - ID Fee \$15.00
 - JHW P.E. Uniforms are mandatory. Each student must purchase a P.E. uniform; check schedule. P.E. Shirt \$10.00 & P.E. Shorts \$10.00
 - Locker Rental \$3.00
- **NO checks; you must have the exact amount due in cash or money order for each fee that is being paid during the 2023-2024 school year, your cooperation regarding this matter is greatly appreciated.**