

MISSION STATEMENT

The Board of Selectmen, acting as stewards of the Town and agents of the people, will provide services that promote safety; an affordable healthy living environment; and through effective land use and town resources, an economic base that creates jobs and tax assistance to the community while preserving our rural historic character.

TOWN OF HEBRON BOARD OF SELECTMEN REGULAR MEETING TOWN OFFICE BUILDING

Thursday, November 1, 2018

MINUTES

Board of Selectmen Present: G.Richmond, J.Collins, B.O'Connell, D.Larson

Board of Selectmen Not Present: D.Larson, C.O'Brien

Staff Present: D. Lanza, A.Phelps

Guests: D.Veschi (BOF liaison), K.Mordasky, K.Sullivan, J.LeMay B.Rowley, D.Mitchell, J.Duhamel, D.Doucette, W. Durocher,

1. **CALL TO ORDER** – D.Larson called the Board of Selectmen to order at 7:31pm.
2. **PLEDGE OF ALLEGIANCE** - was recited.
3. **PUBLIC COMMENT**
4. **GOOD TO KNOW**
Hebron Veterinary Hospital, Kimberly Mordasky
K.Mordasky gave a brief history of the Hebron Veterinary Hospital – it opened in 1982, K.Mordasky moved into town in 2012, and purchased the hospital in 2015. She always had a goal of owning a vet hospital, described mission of having a vibrant hospital in small town locale. It is a family run practice, with their goal being to “provide the best medicine for our best friends”. They reduced prices, did renovations in and out, updated equipment and staff, and have been stepping out into community (ex. Hebron day, Dog Jog with TCP). She also described plans for future updates.
5. **APPOINTMENTS AND RESIGNATIONS**
 - a) **Confirm Appointment of Library Director**
K.Sullivan gave brief bio history, and said he is excited to be starting his new position here in town.
G.Richmond made the following motion: move that the Hebron Board of Selectmen confirm the Town Manager’s appointment of Kevin Sullivan as Library Director effective November 13, 2018, and welcome Mr. Sullivan to the Hebron community. The motion passed with all in favor.
 - b) **Parks & Recreation Commission – Alternate Appointment**
J.LeMay – new to town, has been a resident for about a year. He works for S.Windsor WPCA, gave bio history, and said he is looking to get involved.

RECEIVED

NOV - 6 A 10:09
HEBRON TOWN CLERK

7:30 p.m.

B.O'Connell made the following motion: move that the Hebron Board of Selectmen appoint Jeff LeMay as an alternate member of the Parks & Recreation Commission with a term to run until December 2020.

c) Hebron Historic Properties Commission – Alternate Appointment

J.Collins made the following motion: move that the Hebron Board of Selectmen appoint Elizabeth Gannon as an alternate member of the Hebron Historic Properties Commission with a term to run until December 2021.

6. OLD BUSINESS

a) We Are Hebron Leadership Academy

J.Collins said that the We are Hebron Leadership Academy completed its 6th session; members are dedicated, evaluations have been helpful, people are really enjoying it and are impressed with what the town is doing. Presentations by employees have been outstanding; now there is a book of presentations that can be used in the future. It has been a great experience for J.Collins, and for participants who are very pleased. G.Richmond said that the participants' enthusiasm shows how engaged they are, and are fiercely proud of the town. The program is working out great. J.Collins gave quick overview of program.

b) New Public Works Facility ***

c) Any Other Old Business

7. NEW BUSINESS

a) Hebron Elementary School Lead Water Remediation

T.VanTasel introduced topics, and members of group here to discuss issue. The primary concern for everyone is health and safety of students.

Brendan Rowley – Hungerford's Water

Don Mitchell – Chatham Health

Jay DuHamel - Gordian

Dane Doucette - Gordian

Wayne Durocher – custodial foreman

Overview – timeline and history of lead issue at Hebron Elementary.

Recommendation is to replace piping in effected sections. W.Durocher discussed areas that are effected. B.Rowley discussed all of improvements and equipment added to water pump house. D.Mitchell discussed implications of lead in water. No safe level of lead in water for children. Director of Public health concurs with Chatham Health and supports Town's plan of action. T.VanTasel said at this point no idea with this project will cost, but working with CRCOG on procurement process through ezICQ. J.Duhamel and D.Doucette from Gordian group discussed the ezICQ process – cooperative purchasing for constructions projects. Suggestion to bring in an independent engineer to provide recommendations; then price proposal would be developed.

TVT discussed that in working with DAS, an engineer would be required. Cannot move forward with project until someone with expertise in water distribution systems comes in and makes recommendations. Seeking permission to use engineer from town list, or will have to go out to bid for engineer. Goal is to receive a reimbursable grant for this project, which is why they are working so closely with DAS. Questions and discussion about project timeline, costs, bid process. J.Collins supports action as soon as possible, hoping to expedite this; understands they are working to

prevent further issues but there is no solution in place yet. D.Larson agrees, and would like to see input from public building committee, lots of experience with loss mediation; wants to make sure getting the right prices when going out to bid. An overview of steps to follow in order to receive grant was discussed – very important that all steps should be followed. T.VanTasel discussed idea of forming building committee – to get consultations and better ideas about costs for project.

B.O'Connell suggested using the town building committee as the building committee for the project to satisfy DAS requirement. J.Collins was suggested a liaison between building committee and BOS – D.Larson suggested J.Collins take on this liaison role because of his previous background and experience. Discussion about how there is no way to estimate cost at this time, due to unknown nature of pipe sizes, whether entire school would be upgraded or just effected areas – too many unknown variables that need an engineer to determine. The reimbursable part of the project would only be areas affected by the lead – anything above and beyond would not be covered. Board agrees that this problem needs to be fixed, and supports the project. Discussion about whether or not resolution 3 means that someone can be hired without coming back to BOS; concern about this resolution authorizing spending in regards to project without board approval.

B.O'Connell made the following resolutions:

1. Be it resolved, that the Hebron Board of Selectmen authorizes the Hebron Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Lead Remediation Project at the Hebron Elementary School. The resolution passed with all in favor.
 2. Be it resolved, that the Hebron Board of Selectmen recommends that the Hebron Building Committee in conjunction with Hebron Board of Education is hereby established as the Building Committee with regard to the Lead Remediation Project at the Hebron Elementary School. The motion passed with all in favor.
 3. Be it resolved, that the Hebron Board of Selectmen hereby authorizes at least the preparation of schematic drawings and outline specifications for the Lead Remediation Project at the Hebron Elementary School utilizing Town of Hebron purchasing procedures. The motion passed with all in favor.
 4. Be it resolved HBOS appoint J.Collins as liaison to work with HELS Lead remediation project until its completion. The motion passed with all in favor.
- b) **Discuss Economic Development Commission Composition and Charge**
B.O'Connell recapped that last week it was discussed that EDC subject should be revisited with a full board to go over goals for the EDC commission going forward; this is important to discuss with the group and will be a long conversation. Group will table discussion until selectperson C.O'Brien is present.
- c) **2018 Committee and Commission Reappointments**
List of appointments will be read at next meeting; R.Pisker will be removed since his term is not expiring.
- d) **Approve 2019 Board of Selectmen Meeting Schedule**
Concern about meeting date in April, however will adjust if needed at the time. G.Richmond made the following motion: move that the Hebron Board of Selectmen approved the 2019 Board of Selectmen meeting schedule as presented. The motion passed with all in favor.
- e) **Draft Agenda for November 15, 2018 Meeting**
Update on Hebron Center Water situation; JC expressed EDC's concerns about negative impact of this situation on new business in town. A.Tierney noted through Facebook that CT water is willing to attend meeting.

f) **Any other new business**

8. **TOWN MANAGER'S REPORT**

a) **Recent Activities**

D.Lanza gave town manager's report. The town has been working at Library to determine where the water is coming from; today found end of pipe that was plugged, still working on fixing problem but have found the source. Busy working with CIP, pension transition completed, first individual meetings started today. Several employees at CCM meeting, K.Hershey also went to receive SustainableCT award. J.Collins gave an overview of SustainableCT program and what was done to receive award. 3rd smallest town in CT to receive this certification. Kudos to Green Committee and town employees. B.O'Connell reiterated how this shows how this shows what a great community Hebron is.

b) **Correspondence**

Notification from FEMA about survey done in CT – informational.

9. **CONSENT AGENDA**

a) **APPROVAL OF MINUTES**

9.a.1 October 11, 2018 – Special joint Meeting

G.Richmond made a motion to approve the minutes as posted, the motion passed with all in favor.

9.a.1 October 18, 2018 – Regular Meeting

CORRECTION

In one place there is an "&" instead of dollar sign.

G.Richmond made a motion to approve the minutes as amended – the motion passed with one abstention (D.Larson).

b) **TAX REFUNDS**

9.b.1 Donna St. John	\$135.97
9.b.2 Craig Lawley & Kristina Massa	\$350.00
9.b.3 Virginia & Ronald Dabkowski	\$52.75
9.b.4 Willi & Lisa McCooley	\$36.39
9.b.5 Brian E. McDermott	\$17.37
9.b.6 Gregory McDermott	\$69.64
9.b.7 Glenn D. Meadows	\$13.44
9.b.8 Matthew J. Nowak Jr.	\$21.00
9.b.9 James & Sandra Queen	\$194.77
9.b.10 Donna Sweeney	\$53.73
9.b.11 Christopher and Shirley Cowles	\$15.99

G.Richmond made a motion to accept the tax refunds as presented, the motion passed with all in favor.

10. **LIAISON REPORTS**

- a) **Green Committee** – J.Collins – purchasing \$1400 shed to be kept at Transfer Station as swap shack; will be proceeding within the next couple of weeks.
- b) **Parks & Recreation** – B.O’Connell – R.Calarco will be coming to talk to town manager about staffing issues, and different options in regard to staffing; this will be discussed and planned for way before budget season. Feedback received from Farmers Market, discussion about potentially moving location to Town Hall, Ted’s, or Hebron Elementary parking lot. A lot of good feedback from vendors. Discussion about partnering with different entities in town, such as TCP, to further the mission of economic development.
- c) **Grave Marking** – G.Richmond – Gave overview of grave marker honoring Elijah beech, town resident and military man, buried in Burrows Hill cemetery. A group of men from New Hampshire related to the man who found this ancestral grave came in regalia to do service with muskets for long deceased person. Grave marker was made and installed to commemorate Elijah Beech’s life and history.
- d) **Historical Properties Commission** - D.Larson – at the Peters house, painting has been done, project is closing up. Grant for archeological dig has been approved.
- e) **Fire Department** – D.Larson – annual senior Thanksgiving Dinner will be 11/18 at the firehouse. Sign up through Sharon at Senior Center.

13. **ADJOURNMENT**

G.Richmond moved to adjourn the meeting at 9:48 p.m. The motion passed unanimously.

Respectfully Submitted,
Kathryn Huntington