

The regular meeting of the Board of Education of Community Unit School District No. 100 was held Thursday, October 18, 2018 in the office of the Board of Education. The regular meeting was called to order at 6:30 P.M. by Greg Brown, President. Other board members present were Julie Pohlman, Vice President; Stan Kary, Secretary; David Bryden, David Isringhausen, and Peggy Perdun. Board member Josh Evans entered the meeting at 6:36 P.M. Also in attendance were Brad Tuttle, Superintendent; Alan Churchman, District Administrator; Keri Lakin, Special Education and Early Childhood Coordinator; Lisa Schuenke, Director of Finance and Human Resources; Cory Breden, Principal, Jersey Community High School; Jason Brunaugh, Principal, Jersey Community Middle School; Michelle Brown, Principal, Grafton Elementary School; Kim Anderson, Principal, Jerseyville East Elementary School; Kristie Hurley, Principal, Jerseyville West Elementary School; Debbie Trochuck, District Secretary; Sam Bartels and Kristen Hetzel, students; and Paul Riechman.

#### **CLOSED SESSION**

A motion was made by Pohlman, seconded by Kary to move to closed session for the purpose of discussion regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employee(s); legal counsel, collective negotiating matters or deliberations; board vacancies; evidence or testimony presented in a hearing where authorized by law; purchase or lease of real property; sale or purchase of securities, investments or investment contracts; security procedures; student disciplinary cases or any matter involving an individual student; litigation; self-evaluation, practices and procedures, or professional ethics; minutes of meetings lawfully closed; internal control weaknesses, potential fraud risk areas; establishment of reserves, settlement or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District.

On roll call, Brown, yes; Bryden, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes. Motion carried.

The board moved to closed session at 6:31 P.M.

The board returned from closed session at 7:08 P.M.

A motion was made by Bryden, seconded by Kary to resume open session. On roll call, Brown, yes; Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes. Motion carried.

The meeting resumed with the Pledge of Allegiance and reciting of the Mission Statement.

## **RECOGNITION OF GUESTS/WELCOME VISITORS/PUBLIC COMMENT**

### **JCHS Student Report**

Sam Bartels and Kristen Hetzel, representatives of the Student Leadership Council, each reported on activities taking place this school year within the various sports teams, clubs and groups.

There was no public comment.

## **DISCUSSION ITEMS**

### A. State Assessment Presentations

Mrs. Brown presented information regarding the change from PARCC to the Illinois State Assessment Readiness (IAR) and the differences between the two assessments. She reviewed the five performance levels.

Mrs. Anderson reviewed the scores at the elementary level, Dr. Brunaugh at the middle school level, and Mr. Breden at the high school level.

## **CONSENT AGENDA**

Discussion was held regarding bills.

A motion was made by Kary, seconded by Bryden to approve the following consent agenda as presented:

### I. Minutes & Finance

#### A. Approve Board Minutes

1. Open Session(s)
  - a. Regular Meeting – September 20, 2018
  - b. Special Meeting – None
2. Closed Sessions(s)
  - a. Regular Meeting – September 20, 2018 (held)
  - b. Special Meeting – None
3. Public Hearing
  - a. Budget – September 20, 2018

#### B. Bookkeeper's Financial Position/Treasurer's Reports – August 2018

#### C. Budget Report – August 2018

#### D. Approve Expenditures – October 2018

### II. Personnel Items

#### A. Approve Resignation(s)

1. Connie Goetten, Bus Rider, effective December 31, 2018
2. Brad Kimble, Speech Team Coach, effective immediately

B. Approve Extra-Curricular Assignment(s)

1. Spring Coaching Rehires

Head Coaches

Baseball	Darren Perdun
Girls' Soccer	Brad Kimble
Boys' Track	Harold Landon
Girls' Track	Courtney Schroeder
Boys' Tennis	Steve Flowers

Assistant Coaches

Baseball	Chris Skinner
Boys' Track	Curt Schroeder

JCMS

7 <sup>th</sup> /8 <sup>th</sup> Girls' Track	Brenda McCreary
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C. Approve Leave of Absence - None

D. Approve Non-Certified Personnel - None

E. Approve Temporary Disability Leave – None

F. Employ Certificated Personnel - None

G. Employ Educational Support Personnel - None

On roll call, Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, no; Brown, yes. Motion carried.

**ACTION ITEMS**

1. Proposed Tax Levy

Mrs. Schuenke presented information regarding the proposed 2018 tax levy including the elements of the levy, tax rate limitations, 2017 tax levy and extension comparison, historical tax rates and equalized assessed valuations, county school facility sales tax abatement, and expiration of the Grafton tax increment financing (TIF). Mrs. Schuenke noted that a Truth in Taxation hearing is not required since the levy is not 5% greater than the 2017 extension. Discussion was held

A motion was made by Pohlman, seconded by Evans to adopt the following resolution regarding estimated amounts necessary to be levied for the year 2018:

**WHEREAS**, the *Truth in Taxation Law* requires that all taxing districts in the State of Illinois determine the estimated amounts of taxes necessary to be levied for

the year not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the district; and

**WHEREAS**, if the estimated aggregate amount necessary to be levied, exclusive of election costs and bond and interest costs, exceeds 105% of the aggregate amount of property taxes extended or estimated to be extended, including any amount abated by the taxing district prior to such extension, upon the levy of the preceding year, public notice shall be given and a public hearing shall be held on the district's intent to adopt a tax levy in an amount which is more than 105% of such extension or estimated extension for the preceding year; and

**WHEREAS**, the aggregate amount of property taxes extended or estimated to be extended for 2017, including any amount abated prior to such extension was:

Educational Purposes	\$ 6,089,844
Operations and Maintenance	\$ 1,654,849
Transportation Purposes	\$ 661,940
Working Cash Fund	\$ 165,485
Illinois Municipal Retirement	\$ 600,432
Tort Immunity Purposes	\$ 1,500,000
Fire Prevention	\$ 165,485
Special Education Purposes	\$ 132,388
Social Security/Medicare	\$ 438,394
Lease Levy	\$ 165,485
<b>TOTAL</b>	<b>\$ 11,574,302</b>

**WHEREAS**, it is hereby determined that the estimated amount of taxes

necessary to be raised by taxation for the year 2018 is as follows:

Educational Purposes	\$ 6,125,041
Operations and Maintenance	\$ 1,664,413
Transportation Purposes	\$ 665,765
Working Cash Fund	\$ 166,441
Illinois Municipal Retirement Fund	\$ 500,000
Tort Immunity Purposes	\$ 1,500,000
Fire Prevention	\$ 166,441
Special Education	\$ 133,153
Social Security /Medicare	\$ 400,000
Lease Levy	\$ 166,441
Total	\$ 11,487,695

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education, Jersey Community School District No. 100, County of Jersey, State of Illinois, as follows:

**Section 1:** The aggregate amount of taxes estimated to be levied for the year 2018 is \$11,487,695.

**Section 2:** The aggregate amount of taxes estimated to be levied for the year 2018 does *not* exceed 105% of the taxes extended, including any amount abated prior to such extension, for the district in the year 2017.

**Section 3:** In light of Section 2 above, the provision of Section 18-65 through

18-85 of the Truth in Taxation Law do not apply to the adoption of the 2018 aggregate levy and the district is not required to publish notice of or conduct a hearing thereon.

**Section 4:** This resolution shall be in full force and effect forthwith upon its passage.

**ADOPTED** this 18<sup>th</sup> day of October 2018.

BOARD OF EDUCATION  
JERSEY COMMUNITY UNIT  
SCHOOL DISTRICT NO 100  
COUNTY OF JERSEY  
STATE OF ILLINOIS

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Greg Brown, President

ATTEST:

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Stan Kary, Secretary

On roll call, Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes. Motion carried.

2. Board Policies (First Reading)

After discussion a motion was made by Perdun, seconded by Isringhausen to approve the following board policies for first reading as presented:

- 5:30 Hiring Process and Criteria
- 5:35 Compliance with the Fair Labor Standards Act
- 5:60 Expenses
- 5:80 Court Duty
- 5:150 Personnel Records
- 5:270 Employment At-Will, Compensation, and Assignment
- 5:290 Employment Termination and Suspensions
- 5:300 Schedules and Employment Year
- 5:310 Compensatory Time-Off
- 5:320 Evaluation
- 5:330 Sick Days, Vacation, Holidays, and Leaves

On roll call, Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes; Evans, yes. Motion carried.

3. Overnight Trip Request

A motion was made by Isringhausen, seconded by Perdun to approve an overnight trip request to the Youth Activation Summit in November 2018 as presented. On roll call, Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes; Evans, yes; Isringhausen, yes. Motion carried.

4. Travel Request

After discussion a motion was made by Perdun, seconded by Bryden to approve the request of Rita Robertson, Substance Abuse Prevention Provider, to attend the 29<sup>th</sup> Annual National Leadership Forum in February 2019. On roll call, Perdun, yes; Pohlman, yes; Brown, yes; Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes. Motion carried.

5. After-School Tutors

Mrs. Brown informed the board that the recommended tutors are paid through the Title I grant. Some of those presented will be substitutes.

A motion was made by Perdun, seconded by Pohlman to approve the following as after-school tutors in the Title I tutoring program:

Jersey Community Middle School

Jae Brady	Debra Freeman
Niki Egelhoff	Christy Schilling
Rachel Evans	

Jerseyville East Elementary School

Diane Fessler	Lisa Nairn
Amy Gray	Barb Smith
Lisa Jacobs	Carrie Snyders
Jill Lamer	Cathy Weinmann
Kelli LeBlanc	Dorothy Wuellner
Carrie Margherio	

Jerseyville West Elementary School

Stacy Beauchamp	Kristina Frank
Lisa Beuttel	Mary Siemer
Michelle Davis	Adriane Williams
Julie Duggan	

Grafton Elementary School

Melissa Beauchamp	Jamie Lumma
Sue Crone	

On roll call, Pohlman, yes; Brown, yes; Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes. Motion carried.

Mr. Tuttle exited the meeting at 8:10 P.M. and re-entered at 8:12 P.M.

6. Letter of Intent for Solar Energy Project

Mr. Isringhausen presented information regarding the research done on solar energy products and the two companies considered for a potential project in the district.

Mr. Tuttle shared that this action is to choose a company to use for the project. The district would then go into a lottery. This does not lock the district into doing the project if chosen, but does commit the district to the company used.

After discussion a motion was made by Pohlman, seconded by Kary, to approve the letter of intent for a solar energy project with Clean Energy Design Group as presented. On roll call, Brown, yes; Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes. Motion carried.

Mrs. Pohlman exited the meeting at 8:26 P.M. and re-entered at 8:28 P.M.



## **OTHER BUSINESS**

Mr. Brown thanked the facility committee and the policy committee for their work on the school renovations and board policy, respectively.

Mr. Tuttle informed the board that the district goals meeting with Larry Dirks of the Illinois Association of School Boards is scheduled for November 1, 2018 from 8:00 A.M. – 12:00 P.M. Mr. Kary and Mrs. Perdun have agreed to represent the board at this meeting. Mr. Dirks has suggested forming a smaller group to move forward.

## **BOARD COMMITTEE REPORTS**

Mr. Tuttle informed the board that Mr. Norman would be setting up a meeting with the public relations committee soon.

## **ADMINISTRATIVE REPORTS**

### **Enrollment and Suspension and Expulsion Reports**

August/September Enrollment and Suspension and Expulsion reports were provided for informational purposes.

Mr. Tuttle shared that sending suspended students to the safe school is working well.

### **Principals' Reports**

Mr. Cory Breden, Principal, Jersey Community High School shared that the open campus lunch incentive has produced a drop in the number of students who were failing to meet the criteria put in place for open campus privileges.

Dr. Jason Brunaugh, Principal, Jersey Community Middle School shared that he had received great feedback from the public open house held on October 17, 2018.

Mrs. Kim Anderson, Principal, East Elementary School shared that they have started using positive office referrals. Students are sent to the office for good behavior. The student is allowed to call their parents to inform them of the recognition.

Mrs. Kristie Hurley, Principal, West Elementary School shared that over 100 community members attended the public open house on October 17, 2018 with positive feedback. She announced that their holiday music program would be held December 12, 2018.

Mrs. Michelle Brown, Principal, Grafton Elementary School shared that their Veterans Day program would be held November 12, 2018 at 10:00 A.M. Mrs. Wackerly, music educator, is working with students to prepare for the Veterans Day program and their holiday program.

Mrs. Brown also reported that October is a busy month for the food service program in the area of compliance and bookkeeping, grade level training through Title I, and teacher evaluation.

## **Directors' Reports**

### **District Administrator**

Mr. Alan Churchman reported that the cafetorium project at West Elementary school is going well. The project is on target for completion by the end of Christmas break. He also reported that new security cameras would be installed at JCHS over Christmas break.

Mr. Tuttle added that they would be looking at the condition of the unit office roof.

### **Special Education Coordinator and Early Childhood Director**

Mrs. Keri Lakin informed the board that the Birth-to-Three program has received national recognition as a Blue Ribbon Affiliate, delivering high –quality services to children and families.

### **Director of Finance and Human Resources**

Mrs. Schuenke congratulated Mrs. Lakin on the Blue Ribbon Affiliate recognition. She also commented that administrators spend approximately 6-8 hours for each non-tenure teacher evaluation.

### **Director of Technology**

None

### **Superintendent Report**

Mr. Tuttle reported on the following:

- Successful public open house
- Positive feedback on the addition of art at the high school and music in the elementary buildings
- Impressive October 9<sup>th</sup> Regional Teacher Institute held at Jersey Community High School. The ROE praised our staff, including Dr. Brunaugh, who served on the committee, and Mr. Churchman.
- IASA Professional Development was a great refresher on how to deal with people

Mr. Brown shared thoughts regarding the public open house at West Elementary and Jersey Community Middle School, new signage, the PAC Craft Fair, and the 7<sup>th</sup> & 8<sup>th</sup> grade basketball tournament.

## **ADJOURNMENT**

A motion was made by Kary, seconded by Pohlman to adjourn. On roll call, Bryden, yes; Evans, yes; Isringhausen, yes; Kary, yes; Perdun, yes; Pohlman, yes; Brown, yes. Motion carried.

The regular meeting of October 18, 2018 adjourned at 8:59 P.M.