**Unity West PTO Meeting**

Tuesday, October 9, 2018

**Call Meeting to Order** – meeting called to order at 6:38 p.m.

**Introductions** – Amy Benedict, Cristin Gaines, Dy-Ana Skibbe, Tessa Prosser, Denise Jayne, Coartney Siuts, Stephanie Berkey, Mr. Fisher, Mrs. Reichert, Annie White, Mary Powers, Connie Langley, Mari Anne Brocker Curry

**Officers’ Reports**

* President: Connie Langley
  + Reminders
    - New Reimbursement/Funds Request Form
    - New Notice of Deposit Form
    - Forms will be available at PTO meetings and will be posted to the new website once it is up and running.
    - Copy was sent to all of the committee chairs that I have a valid email address for.
  + Schwan’s Campaign
    - Sept 5th – Oct 20th  - 20% product and 40% eGift Card sales
    - Oct 20th – Jan 19th – 5% product sales
* President-Elect: Anna McCormick
  + Anna has taken over recognition gifts
* Secretary: Denise Jayne
* Approval of minutes: Mr. Fisher made a motion to approve the minutes from the PTO meeting in September; Dy-Ana Skibbe seconded the motion.
* Treasurer: Coartney Siuts
* Approval of Treasurer’s report: ending balance of $27,882.93

Dy-Ana Skibbe made a motion to approve the treasurer’s report; Mr. Fisher seconded the motion.

**Committee Reports**

* Open House (Aug 16): Lisa Cheely – no report
* Fundraiser (Sept 6 – Sept 19): Officers
  + Ran from Sept 6th until Sept 19th
    - Still working on reports to determine prize winners
    - Five NSF checks from four different people.
    - Two people have already taken care of their NSF checks & fees
    - Looks like we should profit a little over $19,000
    - Delivery October 24th
      * Pickup 3pm-6pm
      * Will need 4 volunteers to help unload truck (1-3)
      * Will need 4 volunteers for each shift for pickup (Shift 1: 3-4:30, Shift 2: 4:30-6:00)
* Holiday Shoppe: Discontinued for 2018-19
* Trivia Night/Silent Auction: Sharon Baxley / Connie Langley & Denise Jayne – date set for February 8, 2019. Still working on getting the church hall to hold the event.
* Unity East & Unity West Skateland Night (Mar 3): Lisa Cheely – no report
* T-shirts (Feb/Mar): Melissa Reedy / Anna McCormick – no report
* Family Movie Night (Nov 9): Denise Jayne – Move night set for Friday, November 9. Movie will be Incredibles 2. Doors open at 6:30 p.m. and movie will start at 7:00 p.m.
* Scholastic Book Fair (Oct 15-18): Anna McCormick – starts next week
* Teacher Appreciation (Oct 18): Amy Benedict/Mary Powers – all slots are full for donations for the parent/teacher conference dinner
* Talent Show (April/May): CHAIR NEEDED
* Rocket 5K (April 5): Melissa Reedy/Anna McCormick – no report
* Fun Day (May 23?): Dy-Ana Skibbe/Jes Robbins – looking into hiring face painters
* Apparel: Dy-Ana Skibbe / Cristin Gaines – online sale with Underground printing will be taking place soon for polos, sweatshirts, sweatpants and fleece. Table will be set-up the evening of parent/teacher conference and you can place orders at the table as well using chromebooks.
* Box Tops: Susan Carrington – Connie is looking into a sponsor for a ride in the homecoming parade for future years to come. It has been difficult securing transportation for the box top winners and a sponsor would be able to help provide a vehicle. Also, looking for a chair to take over box tops in 2019-2020. (Cristin Gaines said she would be interested in committee chair for this event)
* Accelerated Reader: Tori Stierwalt / Stephanie Berkey – overview of AR is complete and will be sent out to kindergarten and 1st grade. Einsteins and Caseys have given AR donations for prizes. Please send a list of those businesses (to Connie) that have been solicited for donations so that we do not risk asking them twice.
* Public Relations / Bulletin Board: Lisa Cheely / Anna McCormick – Need a new chair for public relations for 2019-2020. No other report. Tessa Prosser said she would be interested in Committee Chair for Public Relations.
* Restaurant (Fundraising) Night: Lisa Cheely/Annie White – Monicals for parent/teacher conference on October 18th. November 19th is Buffalo Wild Wings fundraiser night.

**Teacher Reports**

* K – 2 – Mrs. Davidson: all three grade levels are working on the upcoming Halloween celebration on October 31st. The Physics van from the University of Illinois is coming out to put on a display of science. There will be the usual snacks and parties in the classrooms.

K – 1 are working on fire safety; report cards are coming out and they are also working on their 1st sight word list and are thankful for the prizes that are supplied by PTO

1st grade is working on subtraction facts

2nd grade is working on patterns in math, matter in science. They will be taking two field trips this year, the first one will be on October 24th and October 30th to Mahomet to the Museum of Grand Prairie.

* 3 – 5 – Mrs. Reichert: 3rd grade is working harder on reading and it is going well

4th grade is introducing deeper multiplication and division facts

5th grade is working on mystery science/food web

**Principals’ Reports**

* Floyd Fisher: We were hoping to have the new website up and running at this point. The new website will come with an app and twitter access.

The school has been running emergency drills (fire/tornado/intruder). The bus evacuation drill is coming up. Officer Franzen has been on-site to give real time feedback to the drills. The staff went through intruder training.

PBIS for the month of October is anti-bullying. There will be a kindness assembly on October 10th. October 24th is Unity Day in accordance with [www.pacers.org](http://www.pacers.org) website. The benches that are outside around the playground will be deemed “buddy benches”. More information about these benches will be distributed throughout the school.

The website will include a link on Reporting Bullying situations. This will help determine where/when incidents occur.

Bulletin board outside the gym is a part of the cool tools celebration. Students get to add a die to the board when they are caught being kind to others. Once that board is completely full, there will be a celebration “game day” at the end of the month.

* Lanee Reichert: Kindness Assembly will feature crafts made from kids in Kenya and this will be held on October 10th.

Parent/Teacher conference sign-ups seem to be doing well.

This year the survey “5 essential” survey will go out for parents to take. This is sent out every other year.

Library is adding in technology for younger kids.

Would like to use the PTO technology fund to continue upkeep on the chromebooks. They seem to be holding up well but some do need to be replaced.

**Old Business**

* National Bulling Prevention Month (October) – Denise Jayne
* Committee Chair Documentation – Connie Langley

**New Business**

**Adjourn Meeting** Next meeting will be on Tuesday, Nov 13, 2018

Meeting was adjourned at 7:33 p.m. Mr. Fisher made the motion to adjourn the meeting: Dy-Ana Skibbe seconded the motion.