

Mariposa Dual Language Academy
3875 Glen Street
Reno, Nevada
MINUTES

February 21, 2018 Board Meeting

CALL TO ORDER at 5:42 PM

1. ROLL CALL/DETERMINATION OF QUORUM

*Board Members Present: Jesse Gutierrez, Arturo Garzon, Courtney Forster, Juan Palacios, Jr, Michael McKemy - **Quorum Established.***

Staff Present: Rick Harris, Director; Ed Miller, Amigos President

Guests Present: Potential Board Member Rick Borba

2. ADOPT THE AGENDA FOR THE February 21, 2018 MEETING

Motion by Arturo Garzon to adopt the agenda. Motion seconded by Juan Palacios, Jr. Motion Passed – Agenda Adopted.

3. APPROVAL OF THE January 24, 2018 Board Meeting Minutes

Motion by Courtney Forster to adopt the January 24, 2018 board meeting minutes. Motion seconded by Arturo Garzon. Motion passed – Minutes approved.

4. PUBLIC COMMENT - None

5. PRESIDENT'S REPORT – Jesse Gutierrez

There have been two new applications received for the Director position. They will be evaluated using the same process as previously, including an interview process. A discussion was held regarding Jesse Gutierrez's desire to step down as Board President. Board Member Juan Palacios, Jr. had considered accepting the position but ultimately decided against it. Mr. Gutierrez shall remain as Board President for the time being, with consideration of a possible replacement ongoing.

6. APPROVE BOARD MEMBER APPLICATION of Mr. Rick Borba.

Following discussion, a vote was held and Rick Borba's application to join the Board of Directors was approved. At that time, Rick Borba joined the meeting as a Board member.

7. DIRECTOR'S REPORT - Rick Harris

Mr. Harris presented the Northern Nevada/Tahoe Leadership Academy Report for the month. Discussion included projected enrollment for 2018-2019 and a revised enrollment process and new wait list process. A discussion was held to consider Mr. Borba's suggestion that the wait list be changed from a lottery system to a proposed enrollment

process based on NRS 388A.456. Motion by Courtney Forster to adopt the revise wait list process; motion seconded by Michael McKemy. Motion passed.

8. DISCUSS/APPROVE FINANCIAL REPORTS

Mr. Harris requested two amendments to the pre-k grant, after reviewing there was one category where only partial funds were allocated. Since pre-k makes up about 20% of the school, requesting funds for custodial staff seems appropriate.

9. AMIGOS DE MARIPOSA REPORT - Ed Miller

President Ed Miller reviewed the Amigos de Mariposa account balance and discussed beginning a fundraising project within two weeks. Mr. Miller also has a meeting with the fundraising project leader. A wish list was provided to that person, and he will mentor Mr. Miller through the process. Mr. Miller asked that the Board provide email lists, as well as contacts vendors, parents, and banks to be contacted for the fundraising project.

10. BOARD CHAIR POSITION RESIGNATION

Following the discussion by Mr. Gutierrez and Mr. Palacios, Jr., Mr. Gutierrez shall remain as Board President for the time being.

11. NOMINATIONS FOR BOARD CHAIR AND SECRETARY POSITIONS / ELECTION OF BOARD CHAIR AND SECRETARY

Jesse Gutierrez nominated Courtney Forster for position of Board Secretary. Rick Borba seconded. Motion passed.

13. Meeting Adjourned at approximately 6:28 PM

Next Meeting March 21, 2018 @ 5:30 PM