

Mariposa Dual Language Academy
3875 Glen Street
Reno, Nevada
Board Meeting
Minutes
January 24th 2018

CALL TO ORDER 5:35 p.m.

1. ROLL CALL/DETERMINATION OF QUORUM*

Board members present: *Jesse Gutierrez, Courtney Forster, Juan Palacios Jr., Wendy Mueller, and Michael McKemy. Absent/Excused: Brooke Keast. Quorum Established*
Staff present: *Rick Harris, Director, Jamie Neilson Bookkeeper.*
Guests: *Ed Miller, Amigos President and Rick Borba*

2. ADOPT THE AGENDA FOR THE January 24th MEETING*

Motioned by Juan Palacios, seconded by Mike McKemy. Motion passed agenda adopted.

3. APPROVAL OF THE November 15th 2017 board meeting minutes*

Moved by Wendy and seconded by Arturo. Corrected to change the word Risk to Rick on Item 6. Minutes approved.

4. PUBLIC COMMENT *None*

5. Director's contract /approval and update: *Attached to the minutes is the Rick Harris report. A motioned to approve Ricks Contract as Northern Nevada/Tahoe Leadership Academy was made by Wendy and seconded by Michael. Motion approved.**

6. President's Report (Gutierrez)

We had two applicants that were interviewed by the committee and I have alerted them to our current situation and should anything change, we will be in contact.

7. Discuss/approve board member replacements *

Niviam Lucas is present and her role was explained as to her responsibilities as the parent board member. Some discussion followed including that she would have a report at every meeting to keep us apprised of any situation. Niviam asked about student/parent issue regarding absences especially during the Holidays. More information will be forth coming at next month's meeting after Rick looks into the status at Mariposa. Also discussed was the possibility of some incentives or rewards for keeping the absence problems at a minimum. Rick discussed the issue and will continue to keep the board updated.

A Motion to approve Niviam Lucas as our parent board member was made by Michel and seconded by Wendy. Motion carried unanimous.

8. Director's report (Rick Harris)

Attached is report and update as presented. Overall, positive happenings including the fact that the school is at maximum capacity, Reading programs are well received and ongoing. Discussion regarding expansion with portable building and growth followed. New grants have been submitted to help budget.

9. Discuss/Approve financial reports/budget*

Finance report (attached) was presented by Wendy. New easier format was presented and discussed. A motion to approve the finance report as presented made by Palacios, and seconded by Courtney. Motion approved unanimously.

10. Amigos de Mariposa Report (Ed Miller)

Ed discussed the Giving Trail.org plan to raise funds for Amigos de Mariposa. (See attached information sheet. He also presented the bank statement. (Attached). Also discussed was the Website and social media as a good vehicle for fund raising. Reminder also for board members to submit a short Biography and Digital Picture to Mary so that the Website can be updated.

11. Meeting Adjourn

Next Meeting : February 21st 2018