

Mariposa Dual Language Academy
3875 Glen Street
Reno, Nevada
Notice of Board Meeting
MINUTES

May 23rd, 2018 Board Meeting

CALL TO ORDER at 5:30 pm.

1. ROLL CALL/DETERMINATION OF QUORUM

*Board Members Present: Rick Borba, Courtney Forster, Arturo Garzon, Michael McKemy, Philip Ramirez - **Quorum Established.***

Staff Present: Rick Harris, Director

Guests Present: none.

2. ADOPT THE AGENDA FOR THE MAY 23, 2018 MEETING

Motion by Courtney Forster to adopt the agenda. Motion seconded by Philip Ramirez. Motion passed – Agenda adopted.

3. APPROVAL OF THE APRIL 13, 2018 BOARD MEETING MINUTES

Motion by Rick Borba to adopt the April 13, 2018 Board meeting minutes. Motion seconded by Michael McKemy. Philip Ramirez abstained because he was not at that meeting. Motion passed – Minutes approved.

4. PUBLIC COMMENT

None.

5. DISCUSS/APPROVE FINANCIAL REPORT

Rick Harris provided another copy of the tentative budget for the 2018-2019 budget. Mr. Harris confirmed that the reduced lunch and free lunch funds are listed in Title 1 subgrants. There are also additional grants that should be coming in soon and will be added to the budget as they come in. Board members are required to sign an acknowledgment that they received a copy of this charter school budget and that it is the final budget for the school year. Mr. McKemy moved to approve the budget for the 2018-2019 school year, Rick Borba seconded. Motion carried.

6. DIRECTOR'S REPORT

Based on projections, we should have full enrollment for next year. Transition to Jenny Hunt as new director is going very well and she is meeting with teachers and parents. All teachers and staff are returning for next year. Mr. Harris shared his survey results with us (survey answered by teachers and were very positive overall). Mr. Harris feels that staff retention is due to having a strong and enthusiastic staff that is optimistic about the future. We also signed contracts with all teachers and support staff, which makes them feel more secure in their job. There will be a new hire for a data coach as permitted by one new grant we're

receiving. We are also looking for the possibility of hiring a new instructional support teacher if the funding can be located.

New bungalow is going to be a great addition to the school. It will serve a lot of functions and the person working on it is doing a great job. It should be ready by the next board meeting.

Mr. Harris also proposed an ongoing partnership with his company NNTLA. He would be able to support leadership in all areas, working with the new director and the Board to continue the work begun this year. This would include leadership development for the director, teachers, and students; Board development; creating a feedback system for the Board, teachers, parents; developing an employee handbook/policy; assist with development and school wide goals. Proposal is for 50 days and will possibly be at a similar cost per diem as his current contract.

7. COMMITTEE REPORTS

Bylaws are ready for Board review and input. Courtney Forster will provide for review at the next meeting.

8. NEW BUSINESS/ISSUES

Mr. Borba would like to suggest developing our goals as a board so we can figure out what we need to be doing and where we are going as a board. We can help the new board members learn more about the history of the school, what's been tried in the past and didn't work and what we can do next. Mr. Ramirez suggested a Board retreat or a discussion during the meeting to develop a long-term plan for the Board. Topics would include how we can support the school and the director and what are the community and parent expectations for us. Mr. McKemy mentioned that we previously had a retreat about a year ago that started this process but we need to keep moving it forward. Mr. Borba suggested that giving new board members a copy of the bylaws and minutes from recent meetings so they are up to speed and know what's been going on recently. Recognizing that the school is currently low performing, what can we do to make sure that we are improving the school. Mr. Borba asked if we can add a monthly agenda item to focus on a specific issue that needs more attention (eg low math test scores, more bilingual teachers) so the Board will be better prepared to assist the school, support the teachers, make the school better.

9. Meeting adjourned at approximately 6:13 pm.

Next Meeting is June 18 at 5:30 pm.