

Lemmon School District
Lemmon Elementary School
School-Level Title I Parent Involvement Plan

The Lemmon Elementary School Parent Involvement Plan has been jointly developed and agreed on with parents of children participating in Title 1, Part A programs, Lemmon Elementary staff members, district administrators, and district school board members. The plan will be distributed to ALL elementary parents in the Lemmon School District via the district webpage and notes sent with students. It will be reviewed annually where concerned parties can have a conversation about changes.

Lemmon Elementary will:

- I. Convene an annual fall meeting to inform parents of the Title I program and their right to be involved. To accommodate parents and community members, the meeting will be held in the evening. Additional meetings may be scheduled, based on need and interest. Parents will be provided:
 - Information about Lemmon Elementary School's participation in the Title I program as a school-wide program including ALL K-6 children and the goals of the program.
 - An explanation of parent rights and involvement requirements including timely dissemination or availability of:
 - the Title I School-Wide Plan
 - the District Title I Parent Involvement Policy and this school-level plan
 - the School-Parent-Student Compact
 - Notification of Parent's Rights to request information about the professional qualifications of instructional and paraprofessional staff members
 - A description and explanation of the curriculum in use at the school and state content standards
 - A description and explanation of the forms of academic assessment used to measure student progress by both the state and locally
 - Information on how to monitor a child's progress
- II. Coordinate methods for continual parent involvement that includes effective communication strategies and integrating parental engagement activities.
 - Communication Strategies
 - Parental notification via written notice when their child has been assigned to or has been taught for four (4) or more consecutive weeks by a teacher not fully qualified
 - The school's state report card will be available on the district's webpage and annual individual student assessment reports will be mailed in a quick timeframe after being received by the district
 - Parental notification via written notice of parental rights such as the right to request information about the professional qualifications of classroom teachers instructing their children, to be informed of the assessment requirements within the district, and to be informed of the school curriculum
 - Parents will be invited to complete an annual survey with questions regarding school climate factors, curriculum instruction and learning, and family involvement and communication. Results will be used to update policies and procedures
 - All communications regarding Title I will be presented in a language that parents can understand. To the extent possible, this may involve translating all materials into appropriate languages to accommodate the parent
 - Lemmon Elementary will use a variety of digital and print communication mechanisms to regularly communicate with families including written and digital correspondence, social media, and local media

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- Parent/Family Engagement Opportunities
 - A Family Engagement Night will be held annually to actively involve parents in the learning process of their students and provide parents with resources to help them promote learning for their children at home. To accommodate parents and community members, this activity will be held in the evening
 - Multiple activities throughout the academic year will also be provided to provide parental knowledge and access to the educational environment. These activities may include but are not limited to academic fairs, concerts, classroom presentations and parties, and special programs
 - Lemmon Elementary will send a volunteer request with a list of available opportunities to families annually to increase positive and supportive adult interactions with students. Unless a complete background check is completed, volunteers will not be with students unsupervised by district staff members
 - Invitations for parent/family engagement opportunities, the annual fall meeting, and annual policy and procedure review meetings may include written and digital print, announcements on the district webpage and social media platforms, and/or public notices using local media outlets
 - Title I funds, if sufficient, may be used to provide transportation or childcare during parent/family engagement opportunities
- III. Educate teachers, specialized instructional support personnel, administration, and other school leaders on the value and utility of the contributions of parents and how to reach out to, communicate with, and work with parents.
- IV. Hold annual Title I policy and procedure review meetings to obtain input and suggestions for improvement or revision to the:
 - School-Wide Title I Plan
 - School-Parent-Student Compact
 - District Parent and Family Engagement Policy
 - School-Level Parent Involvement Plan
 - Transportation Plan for Foster Care
 - LEA Plan, and the
 - Memorandum of Understanding (MOU) with local preschools and Badlands Head Start

Childcare and transportation will be offered to accommodate parents upon request. The Lemmon School District will involve representation from Head Start in reviewing and revising the MOU for the transition from Head Start to kindergarten using a coordination/transition team. Lemmon Elementary School will also attempt to solicit the involvement of additional preschool service providers from the community and parents.

Adoption Date: November 2022