

REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Wednesday, May 10, 2023 at 7:00 P.M.

The meeting was held in the Library of the Kickapoo Area School District

EXPENSE REVIEW COMMITTEE: 6:30 P.M. (E. Wallace, McCormick, Schroeder)

No member of the public requested to speak either in person or remotely under Audience to Visitors

Public access was available to view the meeting live by visiting www.kickapoo.k12.wi.us 30 minutes prior to the scheduled start of the meeting for the YouTube live feed link

1. Roll Call

Upon roll call, all board members were present. Also attending: Douglas Olsen, Aaron Mithum, Kim Johnson, Kristi Deaver, Greg Smith, Kathryn Miller, and Melissa Wickert

2. Affirmation of the Proof of Publication of the Agenda

Superintendent Douglas Olsen read the affirmation of the proof of publication of the agenda.

3. Approve Agenda

To approve the agenda as presented.

Motion to approve: Earl Wallace, 2nd: Rich Jaynes. Motion carried with all ayes.

4. Election of School Board Officials

Janet Matthes nominated Scott Walter as president; nominations were closed, with Scott accepting the nomination. Rich Jaynes nominated Isaac Wallace as vice president; nominations were closed, with Isaac accepting the nomination. Janet Matthes nominated Rich Jaynes as clerk; nominations were closed, with Rich accepting the nomination. Janet Matthes nominated Earl Wallace as treasurer; nominations were closed, with Earl accepting the nomination. Voice vote was unanimous for all positions, with Scott Walter abstaining from the vote for president.

5. Audience to Visitors/Board Members

a. Year in Review ~ Greg Smith and Kathryn Miller - Music Department

Greg and Kathryn gave an overview of all of the events that their music students participated in this year and thanked the board for their support.

6. Expense Vouchers/Receipts

To approve expense vouchers numbered 98293 through 98363 totaling \$344,053.00; P Card charges totaling \$41,158.90, and receipts totaling \$240,216.83.

Motion to approve: Rich Jaynes; 2nd: Beau Schroeder. Roll call vote carried with all ayes.

7. Consent Agenda

a. Minutes from April 12, 2023 Regular Board Meeting

b. Minutes from April 18, 2023 Buildings/Grounds/Transportation Committee Meeting

c. Authorize Administration to Approve or Deny Applications for Open Enrollment Students to Attend or Leave the District per DPI Guidelines and Board of Education Limits Set in January

d. 2023-24 WASB Delegate and Alternate

e. 2023-24 CESA 3 Representative

f. Donation(s) to School

g. 2023-24 District Fees

h. Spanish Club Trip to Costa Rica

i. 2023-24 Student Handbook Revisions

j. 2023-24 Letters of Employment for Support Staff

To approve the consent agenda, with items d., e., and i. moved to the action agenda.

Motion to approve: Earl Wallace; 2nd: Janet Matthes. Motion carried with all ayes.

8. Action Agenda

a. 2023-24 CESA 3 Contract

To approve the CESA 3 contract for 2023-24 as presented.

Motion to approve: Janet Matthes; 2nd: Isaac Wallace. Motion carried with all ayes.

b. 2024-26 WIAA Coop Sports Agreements with La Farge
No action was taken at the meeting.

c. 2023 Summer School Programs and Teachers
To approve the 2023 summer school programs and teachers as presented.
Motion to approve: Earl Wallace; 2nd: Peggy McCormick. Motion carried with all ayes.

d. 2023-24 Teacher Contracts
To approve issuing 2023-24 teacher contracts as presented.
Motion to approve: Isaac Wallace; 2nd: Rich Jaynes. Motion carried with all ayes.

e. Revision to Employee Handbook ~ Custodial Pay
To approve the revision to the Employee Handbook regarding custodial pay as presented.
Motion to approve: Rich Jaynes; 2nd: Earl Wallace. Motion carried with all ayes.

f. Award Bid for Electrical Work in Kitchen Area
To award the bid for electrical work to Kish & Sons, Inc. at a cost of \$35,152.00.
Motion to approve: Isaac Wallace; 2nd: Janet Matthes. Motion carried with all ayes.

g. Award Bid for Replacement of Lunch Room Tables
To award the bid for the replacement of 10 lunchroom tables to Scholastic at a cost of \$25,717.50.
Motion to approve: Janet Matthes; 2nd: Beau Schroeder. Motion carried with all ayes.

h. Award Bid for Bus
To award the bid for a 2024 IC International 72 passenger bus to Mid-State at a cost of \$111,000.00.
Motion to approve: Janet Matthes; 2nd: Earl Wallace. Motion carried with all ayes.

i. Teacher Request for Leave of Absence
To approve a leave of absence for Anna Marty for the 2023-24 school year.
Motion to approve: Isaac Wallace; 2nd: Peggy McCormick. Motion carried with all ayes.

9. Informational Agenda

a. Discussion Items

1) Activity Fund Report

The activity fund report was reviewed by the board, with clarifications on some of the account balances.

b. Schedule of Meetings

1) Board Policy Committee Meeting

A Board Policy Committee meeting was scheduled for Tuesday, May 30, 2023 at 3:30 P.M.

2) Negotiations/Handbook Committee Meeting

A Negotiations/Handbook Committee meeting was scheduled for Tuesday, May 30, 2023 at 2:00 P.M.

10. Superintendent's Report

- A new records retention schedule has recently been released and will be on an upcoming agenda for board approval
- The condensation issue in the pool area is scheduled to be resolved, we will have some shared cost in the resolution, the tile work will take place at the same time.
- The removal of the gym floor is scheduled to begin on May 20th
- Hunter Aide, our TC Networks IT specialist, recently received a promotion and we will be assigned another specialist. An alternate way of recording/live-streaming the meetings will need to be decided upon. Hunter has been taking care of this free of charge.
- Meetings for the transition of our employee insurance plan have been taking place and the new insurance model will be presented to employees

11. Principals' Reports

Aaron Mithum ~ Middle/High School

- Board members who will be handing out diplomas for both 8th and 12th grade graduation were confirmed
- Mr. Martin, along with the middle school students, did their annual roadside cleanup

- During senior exit interviews, the common theme is anxiety about taxes, investment, and life skills. Area business people will provide a workshop to assist them with some of their questions prior to graduation.
- An Academic Assembly will be held the second to the last week of school; similar to athletic assemblies, students will be recognized for their academic achievements.
- This is Teacher Appreciation Week and Mr. Mithum recognized the staff for being a great group of teachers and leaders for our students.

Kim Johnson ~ Elementary

- Family participation with the Books & Bagels for Breakfast has been a great success
- Elementary Track and Field Day was held today, with great success
- The Booster Club is re-introducing the Elementary Carnival on May 11th
- There will be an end of the school year picnic at the elementary for the first time in several years
- The new playground equipment has been installed
- Teacher Appreciation Week was celebrated with students and teachers at an assembly this week
- Earth Day was celebrated with an assembly hosted by the Plastic Free Group, speaking with students on the importance of recycling and minimizing the use of plastic items
- Mrs. Johnson and Mr. Lipski attended another session at CESA 3 to ensure continuous improvement of the Educator Effectiveness program.

12. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PURPOSE: Middle/High School Secretary Position; 2023-24 Individual Teacher Compensation; Elementary Teacher Position

To convene to closed session at 9:00 P.M.

Motion to convene: Earl Wallace; 2nd: Janet Matthes. Roll call vote carried with all ayes.

To reconvene to open session.

Motion to reconvene: Isaac Wallace; 2nd: Janet Matthes. Motion carried with all ayes.

14. Motions Made Following Closed Session Discussion

To approve Jessica Zelhofer as middle/high school secretary for the 2023-24 school year.

Motion to approve: Earl Wallace; 2nd: Janet Matthes. Motion carried with all ayes.

15. Adjourn Meeting

To adjourn the meeting at 9:45 P.M.

Motion to adjourn: Isaac Wallace; 2nd: Peggy McCormick. Motion carried with all ayes.

Minutes submitted by Kristi Deaver, Board Secretary.

Attested By:

Board President

Board Clerk