

REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA

Wednesday, November 9, 2022 at 7:00 P.M.

The meeting will be held in the Library of the Kickapoo Area School District

EXPENSE REVIEW COMMITTEE: 6:30 P.M. (E. Wallace, Matthes, I. Wallace)

Any member of the public who wishes to speak either in person or remotely under Audience to Visitors should register with the District Office at 608-627-0102 no later than 12:00 Noon on Wednesday, November 9, 2022; a Zoom link will be sent to the email address provided.

Public access will be available to view the meeting live by visiting www.kickapoo.k12.wi.us 30 minutes prior to the scheduled start of the meeting for the YouTube live feed link

1. Roll Call
2. Affirmation of the Proof of Publication of the Agenda
3. Approve Agenda
4. Appointment of Board Member to District #1
5. Election of Vice President
6. Audience to Visitors/Board Members
7. Expense Vouchers/Receipts
8. Consent Agenda
 - a. Minutes from October 12, 2022 Regular Board Meeting
 - b. Minutes from October 26, 2022 Special Board Meeting
 - c. 2nd Reading - New Neola Board Policies
9. Action Agenda
 - a. Photo Club and Photo Club Advisor
10. Informational Agenda
 - a. Discussion Items
 - 1) Foundation Update
 - b. Schedule of Meetings
11. Superintendent's Report
12. Principals' Reports
13. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)
(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
PURPOSE: Custodial Position; Wrestling Coaching Positions; 2023-24 Elementary Principal
14. Reconvene to Open Session
15. Motions Made Following Closed Session Discussion
16. Adjourn Meeting

REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT
BOARD OF EDUCATION
NOTES

Wednesday, November 9, 2022

1. Roll Call
2. Affirmation of the Proof of Publication of the Agenda
3. Approve Agenda
4. Appointment of Board Member to District #1 **Hopefully, there will be at least one candidate to interview at the board meeting. Any applications received will be forwarded to you.**
5. Election of Vice President **This process will be the same as the reorganizational meeting in May; nominations will be made and a vote will be taken by secret ballot.**
6. Audience to Visitors/Board Members
7. Expense Vouchers/Receipts
8. Consent Agenda
 - a. Minutes from October 12, 2022 Regular Board Meeting
 - b. Minutes from October 26, 2022 Special Board Meeting
 - c. 2nd Reading - New Neola Board Policies (**Attachment**) **The board approved the 1st reading on these new policies at the regular October meeting.**
9. Action Agenda
 - a. Photo Club and Photo Club Advisor (**Attachment**) **Aaron presented this at the October meeting. Heather McCauley presented the proposal to start a photo club and at the last board meeting, Mr. Mithum said they would have a sign up for students to see if there was any interest, and 17 students have indicated interest. The Photo Club advisor will be placed at 2% - \$820.00, on the extra curricular pay schedule.**
10. Informational Agenda
 - a. Discussion Items
 - 1) Foundation Update **A meeting was recently held with Angie Lawrence from the Viroqua Area Foundation.**
 - b. Schedule of Meetings
11. Superintendent's Report
12. Principals' Reports
13. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)
(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
PURPOSE: Custodial Position; Wrestling Coach Positions; 2023-24 Elementary Principal
14. Reconvene to Open Session
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16. Adjourn Meeting

Process for the Appointment of a Board Member

(Reference Board Policy 0142.5 ~ Board Vacancies)

Board Policy 0142.5 requires the board to fill a vacancy within 60 days of resignation by the board member.

At the Wednesday, November 9, 2022 School Board Meeting, we will follow our board policy for appointing a new board member as follows:

- Tricia Clements submitted a letter of resignation from the board on September 27, 2022.
- Notice of the vacancy was posted on the district website and on the district app on Tuesday, October 18, 2022 as well as giving notice to the Epitaph News on that day. The Epitaph News ran the notice on October 27 and November 3, 2022 asking for interested individuals to submit a letter of application and that they may include a short resume explaining why they want to be on the School Board and provide background information. Board Policy 0142.5 requires at least two weeks' notice of the vacancy prior to the deadline, and the deadline was set for 12:00 noon on Friday, November 4, 2022.
- The board will properly notice the consideration of candidates to fill the vacancy on the November 9, 2022 agenda, at which time, all candidates will be given the opportunity to make a statement on their behalf.
- At this board meeting, all board members shall vote, in open session by signed ballot, for one candidate, with the votes being recorded in the minutes. The candidate receiving the majority of the votes will be deemed the winning candidate. The Board President will assign the candidate to standing committees and other delegated responsibilities as necessary.
- The oath of office will be administered to the candidate, who will be seated on the board immediately.
- The election for vice president will also take place at the November 9, 2022 board meeting. The procedure will be the same as the regular reorganizational meeting in May. Nominations will be made, and voting will be by secret ballot (if necessary).



KICKAPOO AREA SCHOOL DISTRICT
HOME OF THE PANTHERS

Book	Policy Manual
Section	0000 Bylaws
Title	VACANCIES
Code	po0142.5
Status	Active
Legal	17.03 et seq., Wis. Stats. 17.26 (1g)(a), Wis. Stats. 120.12(28), Wis. Stats.
Adopted	August 10, 2022

0142.5 - VACANCIES

If a vacancy on the Board occurs from death, resignation, removal, or other causes, the vacancy will be by the members of the remaining Board (consistent with Bylaw 0162 - Quorum and Bylaw 0167.1 - Voting) within 60 days of when the vacancy first existed. The appointee will receive confirmation in writing. The appointee will execute the oath of office and be immediately seated, or not later the next regular or special Board meeting. The Board President will assign the appointee to standing committees and other delegated responsibilities as necessary.

PROCEDURES

When a vacancy occurs, qualified electors may contact the Board to express interest in the position. Board members may also contact qualified electors to determine their interest in the vacancy. Such an appointment will be for the remainder of the unexpired term, or until a successor may be elected according to the Wisconsin Statutes.

The vacancy shall be announced in the local newspaper for a minimum of two (2) weeks prior to the deadline for applications. The notice shall identify: a) the position that is open; b) the deadline for acceptance of applications, including a specific date and time; c) how interested individuals are to apply.

Interested individual(s) will be required to write a letter of application and may include a short resume for the vacancy by explaining why they want to be on the School board and provide background information. The letter of application must be submitted by the deadline. If only one, or no applications are received by the deadline, it may be extended by a majority vote of the Board.

The Board will consider all candidates at a properly noticed meeting, and each will be given an opportunity to make a statement on their behalf. Voting on the candidate(s) shall be done in open session, by signed ballot vote. The vote of each Board member will be recorded in the minutes in keeping with Wisconsin Statutes. The candidate receiving the majority vote of those members present will be deemed the winning candidate. The winning candidate will receive confirmation of the Board's decision in writing. Unsuccessful candidates will be notified in writing.

The candidate will execute the oath of office and be seated on the Board immediately, or not later than the next duly noticed Board meeting. The Board President will assign the candidate to standing committees and other delegated responsibilities as necessary.

If the remaining board members have not appointed a replacement within 60 days of the date on which the vacancy first existed, the Board shall attempt to appoint a qualified elector to fill the vacancy by a majority vote. If after three (3) rounds of voting the Board is still unable to fill the vacancy, then the Board President shall declare a deadlock and break the deadlock by random selection of a nominee.

A nominee must be a qualified elector who has submitted a sworn declaration of eligibility to fill the vacancy, and who has not withdrawn from consideration. Each Board member who is present at the meeting may nominate, or support the nomination of, only one nominee. Each nominee, if any, whose nomination is supported by at least two (2) Board members, will be included in the random selection process. Any nominee selected as a result of the random process is thereby selected to fill the vacancy.

VENDOR	CHECK		INVOICE		AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
BOEBEL, RYAN	97776	10/14/2022	10142022	Varsity Football Officials Fee	85.00
				Totals for 97776	85.00
EWING, BRANDON	97777	10/14/2022	10142022	Varsity Football Officials Fee	85.00
				Totals for 97777	85.00
EWING, BRADIE	97778	10/14/2022	10142022	Varsity Football Officials Fee	85.00
				Totals for 97778	85.00
HUEBSCH, JACOB	97779	10/14/2022	10142022	Varsity Football Officials Fee	85.00
				Totals for 97779	85.00
MOEN, TERRENCE	97780	10/14/2022	10142022	Varsity Football Officials Fee	130.00
				Totals for 97780	130.00
BERGUM, DAVID	97781	10/17/2022	10172022	MS Volleyball Officials Fee	110.00
				Totals for 97781	110.00
BLISSFUL HEALTH MASS	97782	10/17/2022	10172022	Nursing Wellness Grant-Massages	90.00
		10/17/2022	10172022	Nursing Wellness Grant-Massages	0.00
				Totals for 97782	90.00
VIOLA MUNICIPAL UTIL	97783	10/19/2022	32480.00	September Bus Garage Utilities	129.97
		10/19/2022	35800.00	September Football Lights	30.24
		10/19/2022	36000.00	September Bldg Main Meter Utility	1,788.69
		10/19/2022	36001.00	September Outside Security Lights	6.36
		10/19/2022	36011.00	September Bldg Exit Lights	12.73
		10/19/2022	36100.00	September Bldg Main Meter Electric/Water	2,331.38
		10/19/2022	36110.00	September Elem Addition Electric	3,673.77
				Totals for 97783	7,973.14
MIDWEST NATURAL GAS,	97784	10/19/2022	2-08-7003-	September Kitchen Gas	122.38
		10/19/2022	2-08-7081-	September Bus Barn	23.52
		10/19/2022	2-08-9000-	September School Bldg	423.49
				Totals for 97784	569.39
KASD CAFETERIA ACCOU	97785	10/25/2022	20221025AD	Payroll accrual	908.32
		10/25/2022	20221025AD	Payroll accrual	170.00
				Totals for 97785	1,078.32
EFTPS - ELECTRONIC F	97786	10/25/2022	20221025AD	Payroll accrual	196.12
		10/25/2022	20221025AD	Payroll accrual	325.00
		10/25/2022	20221025AD	Payroll accrual	12,837.37
		10/25/2022	20221025AD	Payroll accrual	11,754.94
		10/25/2022	20221025AD	Payroll accrual	2,749.14
		10/25/2022	20221025AF	Payroll accrual	11,754.94
		10/25/2022	20221025AF	Payroll accrual	2,749.14
				Totals for 97786	42,366.65
PAYROLL ACCOUNT	97787	10/25/2022	10252022	Net Payroll	136,143.95
				Totals for 97787	136,143.95
WIS DEPARTMENT OF RE	97788	10/25/2022	20221025AD	Payroll accrual	105.00
		10/25/2022	20221025AD	Payroll accrual	6,937.29
				Totals for 97788	7,042.29
WEA TRUST ADVANTAGE	97789	10/25/2022	20221025AD	Payroll accrual	99.92

VENDOR	CHECK CHECK		INVOICE INVOICE		AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
WEA TRUST ADVANTAGE	97789	10/25/2022	20221025AD	Payroll accrual	125.00
		10/25/2022	20221025AD	Payroll accrual	1,852.49
		10/25/2022	20221025AD	Payroll accrual	3,141.83
		10/25/2022	20221025AD	Payroll accrual	70.00
		10/25/2022	20221025AD	Payroll accrual	0.00
				Totals for 97789	5,289.24
WI DEPT OF REVENUE	97790	10/25/2022	20221025AD	Payroll accrual	774.49
				Totals for 97790	774.49
ASSOCIATED BANK HSA	97791	10/25/2022	20221025AD	Payroll accrual	3,600.06
		10/25/2022	20221025AF	Payroll accrual	0.00
				Totals for 97791	3,600.06
WEA TRUST ADVANTAGE	97792	10/25/2022	October 20	Monthly TSA Payment - K Johnson 2022-23 Contract	166.67
		10/25/2022	October 20	Monthly TSA Payment - A Mithum 2022-23 Contract	166.67
		10/25/2022	October 20	Monthly TSA Payment - K Stinson 2022-23 Contract	200.00
				Totals for 97792	533.34
				Totals for 97793	0.00
MADISON NATIONAL LIF	97793	10/25/2022			0.00
MADISON NATIONAL LIF	97794	10/25/2022	20221007AD	Payroll accrual	448.54
		10/25/2022	20221007AD	Payroll accrual	34.20
		10/25/2022	20221007AD	Payroll accrual	420.37
		10/25/2022	20221007AF	Payroll accrual	384.91
		10/25/2022	20221007AF	Payroll accrual	205.07
		10/25/2022	20221025AD	Payroll accrual	448.54
		10/25/2022	20221025AD	Payroll accrual	34.20
		10/25/2022	20221025AD	Payroll accrual	420.37
		10/25/2022	20221025AF	Payroll accrual	401.67
		10/25/2022	20221025AF	Payroll accrual	205.07
		10/25/2022	adj	Adjustments November Billing	-28.74
				Totals for 97794	2,974.20
WCA GROUP HEALTH TRU	97795	10/25/2022	20221007AD	Payroll accrual	59.87
		10/25/2022	20221007AF	Payroll accrual	25,185.34
		10/25/2022	20221007AF	Payroll accrual	4,675.47
		10/25/2022	20221025AD	Payroll accrual	59.87
		10/25/2022	20221025AF	Payroll accrual	25,185.34
		10/25/2022	20221025AF	Payroll accrual	4,675.47
		10/25/2022	adj	Adjustments November Billing	-3,752.31
				Totals for 97795	56,089.05
DELTA DENTAL WI	97796	10/25/2022	20221007AD	Payroll accrual	423.94
		10/25/2022	20221007AD	Payroll accrual	40.24
		10/25/2022	20221007AF	Payroll accrual	2,406.36
		10/25/2022	20221007AF	Payroll accrual	227.78
		10/25/2022	20221025AD	Payroll accrual	423.94
		10/25/2022	20221025AD	Payroll accrual	40.24
		10/25/2022	20221025AF	Payroll accrual	2,406.36
		10/25/2022	20221025AF	Payroll accrual	227.78
		10/25/2022	adj	Adjustments November Billing	-311.26
				Totals for 97796	5,885.38
EQUITABLE - EQUI-VES	97798	10/27/2022	700247 001	October Annuity	200.00
				Totals for 97798	200.00
NATIONAL VISION ADMI	97799	10/27/2022	20221007AD	Payroll accrual	111.38
		10/27/2022	20221025AD	Payroll accrual	111.38
		10/27/2022	adj	November Adjustments	-30.60
				Totals for 97799	192.16

VENDOR	CHECK CHECK		INVOICE INVOICE		AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
AMERICAN HERITAGE LI	97800	10/27/2022	20221007AD	Payroll accrual	623.02
		10/27/2022	20221025AD	Payroll accrual	623.02
		10/27/2022	adj	November Adjustments	-17.08
				Totals for 97800	1,228.96
LEITHOLD PIANO CO.,	97801	11/01/2022	092922	Instrument Purchase	23,176.00
				Totals for 97801	23,176.00
LEE, BRANDON	97802	11/01/2022	11012022	MS Boys Basketball Officials Fee	60.00
				Totals for 97802	60.00
AFLAC	97803	11/04/2022	416489	Bus Driver Premium	105.17
				Totals for 97803	105.17
AMERICAN TIME & SIGN	97804	11/04/2022	861759	Clock Supplies	935.84
				Totals for 97804	935.84
BELLIN HEALTH	97805	11/04/2022	13979758	Bus Driver Drug Screen	70.00
				Totals for 97805	70.00
BERNARD FOOD INDUSTR	97806	11/04/2022	00908198	Lunch	565.69
				Totals for 97806	565.69
BSN SPORTS, LLC	97807	11/04/2022	918715642	Girls & Boys Basketball Supplies	105.00
				Totals for 97807	105.00
CAMBRIDGE EDUCATIONA	97808	11/04/2022	242054	MS/HS Supplies	544.05
				Totals for 97808	544.05
CASHTON HIGH SCHOOL	97809	11/04/2022	10242022	Cross Country Meet Entry Fee - HS \$150, MS \$35	185.00
				Totals for 97809	185.00
CESA #3	97810	11/04/2022	0002300160	CellEDGE Up bookstore charges	232.48
		11/04/2022	0002300225	2nd Quarter Billing	30,926.75
				Totals for 97810	31,159.23
COULEE CONNECTIONS L	97811	11/04/2022	October 20	Tuition October 2022	8,120.00
				Totals for 97811	8,120.00
EPITAPH-NEWS	97812	11/04/2022	10292022	Notices	1,017.25
		11/04/2022	11042022	Notices	394.88
				Totals for 97812	1,412.13
GUNDERSEN HEALTH CLI	97813	11/04/2022	4000000009	Bus Driver Drug Screen	22.00
				Totals for 97813	22.00
J. APPLESEED PUBLISH	97814	11/04/2022	165818	Library Books	18.95
				Totals for 97814	18.95
JOHNSON, KIMBERLY	97815	11/04/2022	10272022	Mileage Reimbursement	60.25
				Totals for 97815	60.25
LANCASTER HIGH SCHOO	97816	11/04/2022	10172022	VB Tournament Entry Fee on 9/10/2022	150.00
				Totals for 97816	150.00
MATHEWS, ROBIN	97817	11/04/2022	10262022	Staff Wellness - 12 sessions of yoga	900.00
				Totals for 97817	900.00
MATTHES, JOHN	97818	11/04/2022	10102022	Reimburse Bus Driver Meal	15.91
		11/04/2022	10172022	Reimburse Bus Driver Meal & DEF	22.55
		11/04/2022	10242022	Reimbursement for Bus Driver Meal	13.48
				Totals for 97818	51.94
MITHUM, AARON	97819	11/04/2022	10112022	Mileage Reimbursement - Spring Green	59.38
				Totals for 97819	59.38
NORTH CRAWFORD SCHOO	97820	11/04/2022	10112022	Cross Country Entry Fees	100.00
		11/04/2022	10202022	Corss Country Entry Fees on	125.00

VENDOR	CHECK CHECK		INVOICE INVOICE		AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
				10/13/22	
				Totals for 97820	225.00
THE O'BRIEN AGENCY.	97821	11/04/2022	85269	Copy Paper	3,520.00
				Totals for 97821	3,520.00
ORKIN INC	97822	11/04/2022	234173819	Pest Control	25.23
				Totals for 97822	25.23
OTIS ELEVATOR COMPAN	97823	11/04/2022	F100000236	Otis Elevator Contract -	125.00
				Impact Fee	
				Totals for 97823	125.00
PAN O GOLD BAKING CO	97824	11/04/2022	4006892228	Breakfast/Lunch	177.14
		11/04/2022	4006892229	Breakfast/Lunch	128.10
		11/04/2022	4006892229	Breakfast/Lunch	208.59
		11/04/2022	4006892230	Lunch	44.74
				Totals for 97824	558.57
PRAIRIE FARMS DAIRY,	97825	11/04/2022	9001840	Milk	826.71
		11/04/2022	9006648	Milk	646.47
		11/04/2022	9011973	Milk	1,153.50
		11/04/2022	9016258	Milk	946.39
				Totals for 97825	3,573.07
REINHART INSTITUTION	97826	11/04/2022			0.00
				Totals for 97826	0.00
REINHART INSTITUTION	97827	11/04/2022	279241	Lunch/Breakfast/Ala	2,181.23
				Carte/Supplies	
		11/04/2022	279748	Lunch	150.46
		11/04/2022	257389	Lunch	110.67
		11/04/2022	281888	Breakfast/Lunch	522.10
		11/04/2022	284538	Supplies/Breakfast/Lunch/Ala	1,898.30
				Carte	
		11/04/2022	285438	Ala Carte	21.81
		11/04/2022	281993	Backpack Program - Will be	180.36
				reimbursed	
		11/04/2022	287887	Breakfast/Lunch	48.00
		11/04/2022	289734	Breakfast/Lunch/Ala Carte	2,108.36
		11/04/2022	290342	Lunch	41.93
		11/04/2022	291088	Ala Carte	13.77
		11/04/2022	291431	Breakfast/Lunch	36.00
		11/04/2022	295419	Lunch/Breakfast/Ala	3,269.42
				Carte/Supplies	
		11/04/2022	296906	Breakfast/Lunch	69.00
		11/04/2022	300371	Breakfast/Lunch/Ala	2,262.68
				Carte/Supplies	
		11/04/2022	301219	Lunch	40.26
		11/04/2022	301695	Ala Carte	43.96
		11/04/2022	300491	Supplies	107.00
		11/04/2022	300931	Supplies	459.00
				Totals for 97827	13,564.31
RICHLAND ELECTRIC CO	97828	11/04/2022	153029	Bottled Water	1,500.00
				Totals for 97828	1,500.00
RIVERDALE HIGH SCHOO	97829	11/04/2022	10272022	Cross Country Entry Fees	180.00
				Totals for 97829	180.00
ROBERT W. BAIRD & CO	97830	11/04/2022	PF-2200413	Referendum Add On	2,000.00
				Totals for 97830	2,000.00
SOUTHWEST SANITATION	97831	11/04/2022	234995	Dumpster Rental	495.00
				Totals for 97831	495.00
ST JOSEPH'S MEMORIAL	97832	11/04/2022	10052022	September OT Services	3,541.00
				Totals for 97832	3,541.00

<u>VENDOR</u>	<u>CHECK NUMBER</u>	<u>CHECK DATE</u>	<u>INVOICE NUMBER</u>	<u>INVOICE DESCRIPTION</u>	<u>AMOUNT</u>
U.S. CELLULAR	97833	11/04/2022	0539041992	US Cellular Billing	51.86
				Totals for 97833	51.86
UW-MILWAUKEE	97834	11/04/2022	2587102020	ECCP - Mckinley Ray	480.00
				Totals for 97834	480.00
VERNON COUNTY HEALTH	97835	11/04/2022	10262022	Bus Driver Flu Vaccines	30.00
				Totals for 97835	30.00
VERNON MEMORIAL HEAL	97836	11/04/2022	4000000055	New Employee & Bus Driver Physicals	322.00
				Totals for 97836	322.00
VIOLA SPORTSMAN'S CL	97837	11/04/2022	10182022	Double Payment of Reinhart Invoice	315.91
				Totals for 97837	315.91
WALLACE PLUMBING & H	97838	11/04/2022	4300	Remove hydrant and cap off waterline by football field	378.60
		11/04/2022	4313	Hook up water and drain lines in kitchen	641.79
				Totals for 97838	1,020.39
WESTERN WI MUSIC CON	97839	11/04/2022	10252022	Conference Honors Band Student Registration	315.00
				Totals for 97839	315.00
WHV INC.	97840	11/04/2022	25828	Maintenance Services - Roof	3,193.00
				Totals for 97840	3,193.00
				Totals for checks	375,346.59

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	208,445.23	0.00	56,139.59	264,584.82
21	SPECIAL REVENUE TRUST FUND	232.52	0.00	2,580.36	2,812.88
27	SPECIAL EDUCATION FUND	37,329.07	0.00	34,445.00	71,774.07
50	FOOD SERVICE	8,406.11	0.00	19,161.36	27,567.47
80	COMMUNITY SERVICE	175.46	0.00	0.00	175.46
98		8,431.89	0.00	0.00	8,431.89
***	Fund Summary Totals ***	263,020.28	0.00	112,326.31	375,346.59

***** End of report *****

Employee	Trans Date	Trans ID	Vendor	Amount
CADE HEIDI	10/17/2022	25083	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 3.00
CADE HEIDI	10/17/2022	25084	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 5.00
CADE HEIDI	10/10/2022	25081	Amazon.Com 1k9nl3hj1, Amzn.Com/Bill, WA, 98109, US	\$ 13.58
CADE HEIDI	10/10/2022	25082	Amzn Mktp US 1k7e103b2, Amzn.Com/Bill, WA, 98109, US	\$ 5.99
CADE HEIDI	10/5/2022	25080	Amzn Mktp US 142f602r1, Amzn.Com/Bill, WA, 98109, US	\$ 2.97
CADE HEIDI	9/28/2022	25085	Amzn Mktp US 1u8yy7qq2, Amzn.Com/Bill, WA, 98109, US	\$ 11.11
CAUFFMAN LAURIE	10/10/2022	25256	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 72.22
CAUFFMAN LAURIE	10/10/2022	25257	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 13.94
CAUFFMAN LAURIE	10/4/2022	25254	Walmart.Com Aa, 800-966-6546, AR, 72716, US	\$ 9.27
CAUFFMAN LAURIE	10/4/2022	25255	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 14.84
CAUFFMAN LAURIE	10/3/2022	25259	Pizza Hut #10449, Viroqua, WI, 54665, US	\$ 23.19
CAUFFMAN LAURIE	9/29/2022	25258	Walmart.Com Aa, 800-966-6546, AR, 72716, US	\$ 78.43
CLEMENTS DUSTIN	10/14/2022	25260	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 46.86
CLEMENTS DUSTIN	9/26/2022	25261	Matboss, Edina, MN, 55439, US	\$ 599.00
CLEMENTS DUSTIN	9/26/2022	25262	Rudis, 9377386900, OH, 43040, US	\$ 1,033.20
COLEMAN ASHLYN	10/18/2022	25251	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 4.00
COLEMAN ASHLYN	10/17/2022	25250	Wm Supercenter #1007, Richland Cent, WI, 53581, US	\$ 21.96
DAINES KELSEY	10/7/2022	25263	Amzn Mktp US 1k00z7o41, Amzn.Com/Bill, WA, 98109, US	\$ 45.62
DAINES KELSEY	10/7/2022	25264	Amzn Mktp US 1k5r68of1, Amzn.Com/Bill, WA, 98109, US	\$ 9.95
DEAVER KRISTI	10/14/2022	25071	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 13.98
DEAVER KRISTI	10/13/2022	25069	Amzn Mktp US Ht7ch7451, Amzn.Com/Bill, WA, 98109, US	\$ 19.43
DEAVER KRISTI	10/13/2022	25070	Amzn Mktp US Ht6b50o21, Amzn.Com/Bill, WA, 98109, US	\$ 129.83
DEAVER KRISTI	10/13/2022	25072	Amazon.Com Ht6fn24k1, Amzn.Com/Bill, WA, 98109, US	\$ 15.98
DEAVER KRISTI	10/11/2022	25068	Amzn Mktp US 1k6bm3ef2, Amzn.Com/Bill, WA, 98109, US	\$ 33.98
DEAVER KRISTI	10/10/2022	25067	Www.Ccapalert.Com, Slinger, WI, 53086, US	\$ 57.00
DEAVER KRISTI	10/7/2022	25066	Amzn Mktp US 1k9185ft1, Amzn.Com/Bill, WA, 98109, US	\$ 14.50
DEAVER KRISTI	10/6/2022	25065	Amzn Mktp US 140td8yk1, Amzn.Com/Bill, WA, 98109, US	\$ 20.94
DEAVER KRISTI	10/5/2022	25064	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 4.75
DEAVER KRISTI	10/3/2022	25063	Amzn Mktp US 141273q90, Amzn.Com/Bill, WA, 98109, US	\$ 41.97
DEAVER KRISTI	9/28/2022	25079	Heartsmart, 7153560712, WI, 54568, US	\$ 157.50
DEAVER KRISTI	9/27/2022	25078	Amzn Mktp US 1u41s1d20, Amzn.Com/Bill, WA, 98109, US	\$ 16.74
DEAVER KRISTI	9/26/2022	25077	Amazon.Com 1u80o8hf0, Amzn.Com/Bill, WA, 98109, US	\$ 22.45
DEAVER KRISTI	9/23/2022	25076	Amzn Mktp US 1u4j27e31, Amzn.Com/Bill, WA, 98109, US	\$ 26.71
DEAVER KRISTI	9/21/2022	25073	Amazon.Com 1m11i8p92 A, Amzn.Com/Bill, WA, 98109, US	\$ 172.29
DEAVER KRISTI	9/21/2022	25074	Amazon.Com 1m8ph8bo2, Amzn.Com/Bill, WA, 98109, US	\$ 19.34
DEAVER KRISTI	9/21/2022	25075	Amazon.Com Amzn.Com/Bi, Amzn.Com/Bill, WA, 98109, US	\$ (168.00)
DREGNE JENNIFER	10/14/2022	25266	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 29.26
DREGNE JENNIFER	10/7/2022	25265	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 14.57
DREGNE JENNIFER	9/30/2022	25267	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 20.04
EGGE ANGELA	9/30/2022	25269	Best Western Premier W, Oshkosh, WI, 54901, US	\$ 102.99
EGGE ANGELA	9/30/2022	25270	Oxford Citgo Travel Pl, Oxford, WI, 53952, US	\$ 39.75
EGGE ANGELA	9/29/2022	25268	Ground Round Oshkosh, Oshkosh, WI, 54901, US	\$ 38.50
GEARY SAMUELA	10/20/2022	25103	Esl Productions, 3232759378, CA, 93510, US	\$ 117.58
GEARY SAMUELA	10/6/2022	25102	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 27.92
GEARY SAMUELA	10/5/2022	25101	Amzn Mktp US 1k1tn2cf0, Amzn.Com/Bill, WA, 98109, US	\$ 177.64
GEARY SAMUELA	10/3/2022	25100	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 19.04
GEARY SAMUELA	9/30/2022	25108	Amzn Mktp US 145di5lz1, Amzn.Com/Bill, WA, 98109, US	\$ 183.96
GEARY SAMUELA	9/29/2022	25107	In The Trophy Place,, 608-8477662, WI, 54660-2642, US	\$ 280.50
GEARY SAMUELA	9/28/2022	25106	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 160.92
GEARY SAMUELA	9/26/2022	25105	Alexs Pizza, Durand, WI, 54736, US	\$ 110.41
GEARY SAMUELA	9/22/2022	25104	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 37.04
GOODRICH CASEY	10/5/2022	25171	Amzn Mktp US 146fh22j1, Amzn.Com/Bill, WA, 98109, US	\$ 26.75
GOODRICH CASEY	10/5/2022	25172	Amzn Mktp US 146i92hg2, Amzn.Com/Bill, WA, 98109, US	\$ 11.12
GRETEBECK ERICA	10/12/2022	25086	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 5.00
HAMILTON JENNA	10/7/2022	25272	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 31.00
HAMILTON JENNA	9/26/2022	25273	Amzn Mktp US 1u4br55c1, Amzn.Com/Bill, WA, 98109, US	\$ 27.37
HAMILTON JENNA	9/26/2022	25274	Wm Supercenter #1396, Baraboo, WI, 53913, US	\$ 15.88

HARDY ALLISON	9/26/2022	25252	Positive Promotions, 800-635-2666, NY, 11788, US	\$ 260.72
HARGER LANDON	10/11/2022	25158	Amzn Mktp US 1k0io8ds1, Amzn.Com/Bill, WA, 98109, US	\$ 14.72
HARGER LANDON	10/11/2022	25159	Amzn Mktp US 1k9s59ef2, Amzn.Com/Bill, WA, 98109, US	\$ 19.59
HARGER LANDON	9/27/2022	25162	Amzn Mktp US 1u86y6d10, Amzn.Com/Bill, WA, 98109, US	\$ 95.55
HARGER LANDON	9/26/2022	25161	Amzn Mktp US 1u3a29qa1, Amzn.Com/Bill, WA, 98109, US	\$ 17.87
HARGER LANDON	9/23/2022	25160	Amzn Mktp US 1u2dl53z0, Amzn.Com/Bill, WA, 98109, US	\$ 16.82
HELGERSON PATRICIA	10/10/2022	25060	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 15.04
HELGERSON PATRICIA	9/30/2022	25061	School Health Corp, 866-323-5465, IL, 60008, US	\$ (2.14)
HELGERSON PATRICIA	9/30/2022	25062	School Health Corp, 866-323-5465, IL, 60008, US	\$ 50.93
JOHNSON KIMBERLY	9/30/2022	25087	Best Western Premier W, Oshkosh, WI, 54901, US	\$ 102.99
JOHNSON KIMBERLY	9/30/2022	25088	Best Western Premier W, Oshkosh, WI, 54901, US	\$ 2.00
KAST BRIAN	10/12/2022	25113	Walmart.Com, 800-966-6546, AR, 72716, US	\$ 43.30
KAST BRIAN	10/6/2022	25112	Walmart.Com, 800-966-6546, AR, 72716, US	\$ 77.96
KAST BRIAN	10/5/2022	25110	Burrs A&w Llc, Lancaster, WI, 53813, US	\$ 90.00
KAST BRIAN	10/5/2022	25111	Quillins Quality Foo, Viroqua, WI, 54665, US	\$ 230.88
KAST BRIAN	10/3/2022	25109	Walmart.Com Aa, 8009666546, AR, 72716, US	\$ 251.61
KAST BRIAN	9/30/2022	25115	Walmart.Com 8009666546, 800-966-6546, AR, 72716, US	\$ 40.04
KAST BRIAN	9/29/2022	25114	Rbs Activewear And Thu, 608-5433564, WI, 53504, US	\$ 404.48
KRINGS KENNETH	10/14/2022	25121	Amzn Mktp US Ht6343jl1, Amzn.Com/Bill, WA, 98109, US	\$ 155.87
KRINGS KENNETH	10/11/2022	25119	Amzn Mktp US 1k0a157o0, Amzn.Com/Bill, WA, 98109, US	\$ 42.81
KRINGS KENNETH	10/11/2022	25120	Amzn Mktp US 1k42m5d51, Amzn.Com/Bill, WA, 98109, US	\$ 91.06
KRINGS KENNETH	10/10/2022	25118	Amzn Mktp US 147xb5iz2, Amzn.Com/Bill, WA, 98109, US	\$ 166.44
KRINGS KENNETH	10/3/2022	25116	Jds Industries, 855-661-2384, SD, 57104, US	\$ 45.00
KRINGS KENNETH	10/3/2022	25117	Jds Industries, 855-661-2384, SD, 57104, US	\$ 64.75
KRINGS KENNETH	9/26/2022	25122	Jiffyshirts.Com US L.P, 3023074081, DE, 19801, US	\$ 72.78
LIPSKI ANDREW	10/4/2022	25089	Py Cesa #1, 262-7879500, WI, 53072, US	\$ 50.00
MALPHY JENNIFER	10/17/2022	25133	Amazon.Com Ht7tb72f1 A, Amzn.Com/Bill, WA, 98109, US	\$ 21.99
MALPHY JENNIFER	10/17/2022	25134	Amazon.Com Ht7r46ww0 A, Amzn.Com/Bill, WA, 98109, US	\$ 24.99
MALPHY JENNIFER	10/10/2022	25132	Cricut, South Jordan, UT, 84095, US	\$ 10.49
MALPHY JENNIFER	10/4/2022	25124	Amazon.Com 142ji38f1 A, Amzn.Com/Bill, WA, 98109, US	\$ 11.69
MALPHY JENNIFER	10/4/2022	25125	Amazon.Com 144y86970 A, Amzn.Com/Bill, WA, 98109, US	\$ 13.49
MALPHY JENNIFER	10/4/2022	25126	Amazon.Com 141dw4g52, Amzn.Com/Bill, WA, 98109, US	\$ 18.99
MALPHY JENNIFER	10/4/2022	25127	Amazon.Com 141cu8g32, Amzn.Com/Bill, WA, 98109, US	\$ 15.99
MALPHY JENNIFER	10/4/2022	25128	Amazon.Com 145bd0980 A, Amzn.Com/Bill, WA, 98109, US	\$ 18.99
MALPHY JENNIFER	10/4/2022	25129	Amazon.Com 141az09s0 A, Amzn.Com/Bill, WA, 98109, US	\$ 12.99
MALPHY JENNIFER	10/4/2022	25130	Amazon.Com 140c39gl2, Amzn.Com/Bill, WA, 98109, US	\$ 18.99
MALPHY JENNIFER	10/4/2022	25131	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 0.50
MALPHY JENNIFER	10/3/2022	25123	Abcya! Kids Edu Games, San Mateo, CA, 94404, US	\$ 39.99
MALPHY JENNIFER	9/30/2022	25143	Amazon.Com 141643cv2 A, Amzn.Com/Bill, WA, 98109, US	\$ 19.99
MALPHY JENNIFER	9/29/2022	25142	Amazon.Com Amzn.Com/Bi, Amzn.Com/Bill, WA, 98109, US	\$ (1.72)
MALPHY JENNIFER	9/28/2022	25141	Amazon.Com 1u6uy3rw0 A, Amzn.Com/Bill, WA, 98109, US	\$ 116.73
MALPHY JENNIFER	9/26/2022	25135	Amazon.Com 1u30v2xy0 A, Amzn.Com/Bill, WA, 98109, US	\$ 24.99
MALPHY JENNIFER	9/26/2022	25136	Amazon.Com 1u6f225d1, Amzn.Com/Bill, WA, 98109, US	\$ 16.99
MALPHY JENNIFER	9/26/2022	25137	Amazon.Com 1u3q72392 A, Amzn.Com/Bill, WA, 98109, US	\$ 25.48
MALPHY JENNIFER	9/26/2022	25138	Amazon.Com 1u4vo3g10, Amzn.Com/Bill, WA, 98109, US	\$ 22.20
MALPHY JENNIFER	9/26/2022	25139	Amazon.Com 1u6ko1541 A, Amzn.Com/Bill, WA, 98109, US	\$ 18.99
MALPHY JENNIFER	9/26/2022	25140	Amazon.Com 1u6e78jd2 A, Amzn.Com/Bill, WA, 98109, US	\$ 18.99
MARTIN HEATHER	10/10/2022	25182	Amazon.Com 1k3wm6bx1, Amzn.Com/Bill, WA, 98109, US	\$ 9.58
MARTIN HEATHER	9/26/2022	25184	Amzn Mktp US 1u38v1052, Amzn.Com/Bill, WA, 98109, US	\$ 24.95
MARTIN HEATHER	9/22/2022	25183	Amzn Mktp US 1u2kn1nx1, Amzn.Com/Bill, WA, 98109, US	\$ 78.89
MARTIN LORI	10/19/2022	25173	Amazon.Com Ht51s4pl2, Amzn.Com/Bill, WA, 98109, US	\$ 341.18
MARTY ANNA	10/18/2022	25202	Amzn Mktp US Ht0if4w30, Amzn.Com/Bill, WA, 98109, US	\$ 64.98
MARTY ANNA	10/6/2022	25201	Amzn Mktp US 143k14692, Amzn.Com/Bill, WA, 98109, US	\$ 28.35
MARTY ANNA	9/30/2022	25204	Amzn Mktp US 146xh7l20, Amzn.Com/Bill, WA, 98109, US	\$ 58.99
MARTY ANNA	9/30/2022	25205	Amzn Mktp US 1u1tt0yc2, Amzn.Com/Bill, WA, 98109, US	\$ 22.88
MARTY ANNA	9/26/2022	25203	Super Teacher Workshee, 7162602560, NY, 14150, US	\$ 24.95
MCNAMER DONALD	10/10/2022	25276	Amzn Mktp US 1k8v473f1, Amzn.Com/Bill, WA, 98109, US	\$ 25.98
MCNAMER DONALD	10/10/2022	25277	Nelson Agri Center, 6066372129, WI, 54665, US	\$ 259.00

MCNAMER DONALD	10/5/2022	25275	Wasbo Foundation, Madison, WI, 53704, US	\$ 275.00
MCNAMER DONALD	9/26/2022	25282	Nelson Agri Center, Viroqua, WI, 54665, US	\$ 142.98
MCNAMER DONALD	9/23/2022	25280	Amzn Mktp US 1u5xl0az1, Amzn.Com/Bill, WA, 98109, US	\$ 7.22
MCNAMER DONALD	9/23/2022	25281	Amzn Mktp US 1u19g0j20, Amzn.Com/Bill, WA, 98109, US	\$ 286.14
MCNAMER DONALD	9/22/2022	25278	Kalahari Resort - Wi E, 1305 Kalahari, WI, 53965, US	\$ 164.00
MCNAMER DONALD	9/22/2022	25279	Nelson Agri Center, Viroqua, WI, 54665, US	\$ 125.50
MILLER KATHRYN	10/19/2022	25178	Plank Road Publishing, Wauwatosa, WI, 53226, US	\$ 25.55
MILLER KATHRYN	10/10/2022	25177	J.W. Pepper, 8003456296, PA, 19341, US	\$ 156.00
MILLER KATHRYN	10/6/2022	25175	J.W. Pepper, 8003456296, PA, 19341, US	\$ 65.49
MILLER KATHRYN	10/6/2022	25176	J.W. Pepper, 8003456296, PA, 19341, US	\$ 61.50
MILLER KATHRYN	9/29/2022	25181	J.W. Pepper, 8003456296, PA, 19341, US	\$ 4.99
MILLER KATHRYN	9/26/2022	25180	Peripole Inc, 5033622560, OR, 97302, US	\$ 31.50
MILLER KATHRYN	9/21/2022	25179	Peripole Inc, 5033622560, OR, 97302, US	\$ 77.50
MITHUM AARON	10/19/2022	25156	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 61.30
MITHUM AARON	9/28/2022	25157	Nelson Agri Center, Viroqua, WI, 54665, US	\$ 26.99
MUELLER SAMANTHA	10/20/2022	25191	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 55.34
NELSON TINA	10/20/2022	25096	Holiday Wholesale Inc, 608-2548321, WI, 53965, US	\$ 286.53
NELSON TINA	10/17/2022	25095	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 11.36
NELSON TINA	10/10/2022	25094	School Nutrition Assoc, Kimberly, WI, 54136, US	\$ 200.00
NELSON TINA	10/6/2022	25093	Holiday Wholesale Inc, 608-2548321, WI, 53965, US	\$ 401.40
NELSON TINA	10/4/2022	25092	Quillins Quality Foo, Viroqua, WI, 54665, US	\$ 35.50
NELSON TINA	10/3/2022	25091	Sams Club #6436, Onalaska, WI, 54650, US	\$ 70.90
NELSON TINA	9/29/2022	25099	Holiday Wholesale Inc, 608-2548321, WI, 53965, US	\$ 689.99
NELSON TINA	9/26/2022	25098	In Atlas Building Mai, 631-5635834, NY, 11782, US	\$ 396.21
NELSON TINA	9/22/2022	25097	Holiday Wholesale Inc, 608-2548321, WI, 53965, US	\$ 619.74
OLSEN DOUGLAS	10/19/2022	25059	Country Gardens, Soldiers Grov, WI, 54655, US	\$ 18.10
PAULSON NIKOLE	9/29/2022	25284	Uber Trip, 8005928996, CA, 94105, US	\$ (31.67)
PAULSON NIKOLE	9/29/2022	25285	Uber Trip, 8005928996, CA, 94105, US	\$ (85.91)
PAULSON NIKOLE	9/28/2022	25286	Uber Trip, 8005928996, CA, 94105, US	\$ (85.91)
PAULSON NIKOLE	9/28/2022	25287	Uber Trip, 8005928996, CA, 94105, US	\$ (31.67)
PAULSON NIKOLE	10/19/2022	25283	Amazon.Com H82kz1z30 A, Amzn.Com/Bill, WA, 98109, US	\$ 67.51
PETERSEN KENT	10/14/2022	25151	Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 1,437.00
PETERSEN KENT	10/10/2022	25147	Adobe Creative Cloud, 4085366000, CA, 95110, US	\$ 21.09
PETERSEN KENT	10/10/2022	25148	Hudl, Lincoln, NE, 68508, US	\$ 2,898.00
PETERSEN KENT	10/10/2022	25149	Amazon.Com 147os1wm2, Amzn.Com/Bill, WA, 98109, US	\$ 136.60
PETERSEN KENT	10/10/2022	25150	Amzn Mktp US 1k6po62f0, Amzn.Com/Bill, WA, 98109, US	\$ 36.53
PETERSEN KENT	10/6/2022	25146	Cdw Govt #dg35451, 800-808-4239, IL, 60061, US	\$ 517.86
PETERSEN KENT	10/5/2022	25145	Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 72.67
PETERSEN KENT	10/4/2022	25144	Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 159.61
PETERSEN KENT	9/26/2022	25155	Dri Crashplan, Crashplan.Com, MN, 55343, US	\$ 10.59
PETERSEN KENT	9/23/2022	25154	Performance Health Sup, 800-323-5547, IL, 60555, US	\$ 8.79
PETERSEN KENT	9/22/2022	25153	Performance Health Sup, 800-323-5547, IL, 60555, US	\$ 23.28
PETERSEN KENT	9/21/2022	25152	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 14.00
RANDALL MARLA	10/13/2022	25192	Office Depot #1090, 800-463-3768, MN, 55441, US	\$ 162.53
RANDALL MARLA	9/30/2022	25193	American Players Theat, Spring Green, WI, 53588, US	\$ 560.00
REINICKE EMILY	9/21/2022	25271	Dollar Tree, Platteville, WI, 53818, US	\$ 145.06
SCHROEDER TAYLOR	10/3/2022	25242	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 4.00
SCHROEDER TAYLOR	9/26/2022	25241	Amazon.Com 1u5pm2gz1 A, Amzn.Com/Bill, WA, 98109, US	\$ 39.03
SCHULLO MEGAN	10/19/2022	25199	Viola Quick Stop, Viola, WI, 54664, US	\$ 106.50
SCHULLO MEGAN	10/13/2022	25197	Dollartree, Viroqua, WI, 54665, US	\$ 20.00
SCHULLO MEGAN	10/13/2022	25198	Dollartree, Viroqua, WI, 54665, US	\$ 33.25
SCHULLO MEGAN	10/10/2022	25196	Amzn Mktp US 1k96e4hn1, Amzn.Com/Bill, WA, 98109, US	\$ 41.96
SCHULLO MEGAN	10/4/2022	25195	Amzn Mktp US 143vn32g0, Amzn.Com/Bill, WA, 98109, US	\$ 17.58
SCHULLO MEGAN	10/3/2022	25194	Amzn Mktp US 1413u91h1, Amzn.Com/Bill, WA, 98109, US	\$ 13.99
SCHULLO MEGAN	9/27/2022	25200	Rbs Activewear And Thu, 608-5433564, WI, 53504, US	\$ 406.73
SMITH GREGORY	10/20/2022	25248	J.W. Pepper, 8003456296, PA, 19341, US	\$ 9.00
SMITH GREGORY	10/19/2022	25245	J.W. Pepper, 8003456296, PA, 19341, US	\$ 69.99
SMITH GREGORY	10/19/2022	25246	J.W. Pepper, 8003456296, PA, 19341, US	\$ 100.99

SMITH GREGORY	10/19/2022	25247	Amazon.Com Ht5zn9yh1, Amzn.Com/Bill, WA, 98109, US	\$ 27.80
SMITH GREGORY	10/17/2022	25244	Amzn Mktp US Ht9lw7g21, Amzn.Com/Bill, WA, 98109, US	\$ 20.98
SMITH GREGORY	10/10/2022	25243	Heartland Graphics, Monroe, WI, 53566, US	\$ 412.05
SMITH GREGORY	9/28/2022	25249	J.W. Pepper, 8003456296, PA, 19341, US	\$ 48.00
SOLVERSON TRACY	10/14/2022	25187	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 3.50
SOLVERSON TRACY	10/10/2022	25186	Super Teacher Workshee, 7162602560, NY, 14150, US	\$ 24.95
SOLVERSON TRACY	10/3/2022	25185	Amzn Mktp US 144un6s40, Amzn.Com/Bill, WA, 98109, US	\$ 50.20
SOLVERSON TRACY	10/3/2022	25190	Otc Brands Inc, Omaha, NE, 68137, US	\$ 18.87
SOLVERSON TRACY	9/28/2022	25189	The Reading League, Syracuse, NY, 13204, US	\$ 10.00
SOLVERSON TRACY	9/21/2022	25188	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 5.00
STINSON KATHERINE	9/30/2022	25170	Best Western Premier W, Oshkosh, WI, 54901, US	\$ 102.99
STINSON KATHERINE	9/22/2022	25169	Awl Pearson Education, Prsoncs.Com, NJ, 07458, US	\$ 373.92
VON RUDEN SHARI	10/6/2022	25090	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 52.10
WALLACE SARAH	10/17/2022	25174	Wal-Mart #1007, Richland Ctr, WI, 53581, US	\$ 55.73
WEGGEL ABIGAIL	9/29/2022	25253	Amzn Mktp US 143sh2cq0, Amzn.Com/Bill, WA, 98109, US	\$ 55.23
WENDORF JEFFREY	10/20/2022	25051	Mid State Wisconsin Ra, Wisconsin Rap, WI, 54495, US	\$ 73.02
WENDORF JEFFREY	10/13/2022	25049	Dalco Enterprises, 6512516657, MN, 55112, US	\$ 1,954.28
WENDORF JEFFREY	10/13/2022	25050	Dalco Enterprises, 6512516657, MN, 55112, US	\$ 200.64
WENDORF JEFFREY	10/10/2022	25048	Tractor Supply #736, Viroqua, WI, 54665, US	\$ 109.95
WENDORF JEFFREY	10/6/2022	25046	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 6.34
WENDORF JEFFREY	10/6/2022	25047	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 30.90
WENDORF JEFFREY	9/30/2022	25058	De Bauche Truck & Dies, La Crosse, WI, 54603, US	\$ 138.16
WENDORF JEFFREY	9/29/2022	25056	Dalco Enterprises, 6512516657, MN, 55112, US	\$ 1,836.63
WENDORF JEFFREY	9/29/2022	25057	Dalco Enterprises, 6512516657, MN, 55112, US	\$ 1,832.29
WENDORF JEFFREY	9/22/2022	25054	Schmitz Janitorial Sup, Greeley, IA, 52050, US	\$ 74.10
WENDORF JEFFREY	9/22/2022	25055	Schmitz Janitorial Sup, Greeley, IA, 52050, US	\$ 98.30
WENDORF JEFFREY	9/21/2022	25052	De Bauche Truck & Dies, La Crosse, WI, 54603, US	\$ 6,194.70
WENDORF JEFFREY	9/21/2022	25053	Nelson Agri Center, Viroqua, WI, 54665, US	\$ 46.75
WENDORF JEFFREY	10/20/2022	25226	Viola Quick Stop, Viola, WI, 54664, US	\$ 48.49
WENDORF JEFFREY	10/20/2022	25227	Viola Quick Stop, Viola, WI, 54664, US	\$ 46.15
WENDORF JEFFREY	10/19/2022	25221	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 53.55
WENDORF JEFFREY	10/19/2022	25222	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 47.84
WENDORF JEFFREY	10/19/2022	25223	Viola Quick Stop, Viola, WI, 54664, US	\$ 62.01
WENDORF JEFFREY	10/17/2022	25218	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 73.30
WENDORF JEFFREY	10/17/2022	25219	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 46.28
WENDORF JEFFREY	10/17/2022	25220	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 41.92
WENDORF JEFFREY	10/14/2022	25215	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 93.97
WENDORF JEFFREY	10/14/2022	25216	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 47.01
WENDORF JEFFREY	10/14/2022	25217	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 57.09
WENDORF JEFFREY	10/13/2022	25214	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 53.50
WENDORF JEFFREY	10/12/2022	25213	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 61.02
WENDORF JEFFREY	10/10/2022	25211	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 50.00
WENDORF JEFFREY	10/10/2022	25212	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 62.38
WENDORF JEFFREY	10/7/2022	25210	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 55.21
WENDORF JEFFREY	10/6/2022	25209	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 56.24
WENDORF JEFFREY	10/5/2022	25206	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 44.50
WENDORF JEFFREY	10/5/2022	25207	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 28.37
WENDORF JEFFREY	10/5/2022	25208	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 86.63
WENDORF JEFFREY	10/3/2022	25237	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 59.13
WENDORF JEFFREY	10/3/2022	25238	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 46.01
WENDORF JEFFREY	9/30/2022	25235	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 47.05
WENDORF JEFFREY	9/30/2022	25236	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 48.58
WENDORF JEFFREY	9/29/2022	25234	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 24.88
WENDORF JEFFREY	9/28/2022	25233	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 69.61
WENDORF JEFFREY	9/26/2022	25230	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 58.74
WENDORF JEFFREY	9/26/2022	25231	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 39.50
WENDORF JEFFREY	9/26/2022	25232	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 48.29
WENDORF JEFFREY	9/23/2022	25228	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 53.31

September 21, 2022 - October 20, 2022 P Card Transactions

WENDORF JEFFREY	9/23/2022	25229	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 21.24
WENDORF JEFFREY	9/21/2022	25224	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 31.51
WENDORF JEFFREY	9/21/2022	25225	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 54.73
WHITE AMY	10/10/2022	25045	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 53.25
WHITE AMY	10/7/2022	25044	Dollartree, Holmen, WI, 54636, US	\$ 17.50
WHITE AMY	10/6/2022	25042	Py Cesa #1, 262-7879500, WI, 53072, US	\$ 50.00
WHITE AMY	10/6/2022	25043	Paypal Cesa 3, 4029357733, CA, 95131, US	\$ 75.00
WICKERT MELISSA	10/13/2022	25166	Usps Po 5684900668, Viola, WI, 54664, US	\$ 6.75
WICKERT MELISSA	10/11/2022	25165	Vernon Telephone Coop, 6086343136, WI, 54667, US	\$ 1,544.63
WICKERT MELISSA	10/10/2022	25164	Usps Po 5684900668, Viola, WI, 54664, US	\$ 13.68
WICKERT MELISSA	10/4/2022	25163	In Tc Networks, Inc., 608-6285615, WI, 53818, US	\$ 4,414.76
WICKERT MELISSA	9/26/2022	25168	Usps Po 5684900668, Viola, WI, 54664, US	\$ 8.70
WICKERT MELISSA	9/23/2022	25167	Usps Po 5684900668, Viola, WI, 54664, US	\$ 1.92
WIEGEL MELISSA	10/20/2022	25240	Quill Corporation, 800-982-3400, SC, 29203, US	\$ 733.87
WIEGEL MELISSA	10/3/2022	25239	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 90.72
			Total	\$ 41,705.20

October 2022 Cash Receipts

Receipt	Post Date	Trans Date	Description	Additional Desc	Acct Nbr	Amount
5315	10/31/2022	10/1/2022	Heidi Cade	Accidental P Card Purchase Reimbursement	10 E 100 411 110001 000	\$206.53
5330	10/18/2022	10/14/2022	Sarah Wallace Classroom	American Players Theater Ticket Payments	10 E 400 411 122001 000	\$448.00
5327	10/31/2022	10/13/2022	Choir Classroom	Recorder Resale	10 E 404 411 125100 000	\$115.00
12937	10/31/2022	10/21/2022	KHS	Library Book	10 E 800 432 222000 031	\$20.00
5323	10/31/2022	10/13/2022	Pool Fees	Out of District Fees	10 R 700 271 160000 000	\$5.00
5318	10/31/2022	10/13/2022	DJ McNamer	Purchase of Unused Sheet Rock	10 R 800 264 500000 000	\$64.00
5319	10/31/2022	10/13/2022	New Lisbon School Distric	Cross Country Entry Fee	10 R 800 279 162000 000	\$125.00
5320	10/31/2022	10/13/2022	North Crawford School Dis	Cross Country Entry Fee	10 R 800 279 162000 000	\$125.00
5321	10/31/2022	10/13/2022	Viroqua Area Schools	Cross Country Entry Fee	10 R 800 279 162000 000	\$125.00
5322	10/31/2022	10/13/2022	Westby Area Schools	Cross Country Entry Fee	10 R 800 279 162000 000	\$125.00
5335	10/31/2022	10/26/2022	River Ridge School Distri	Cross Country Entry Fee	10 R 800 279 162000 000	\$125.00
5329	10/31/2022	10/13/2022	Vernon Communications	2007-2010 General Retirement	10 R 800 995 500000 000	\$2,515.38
5339	10/31/2022	10/27/2022	Runick Metal Recycling	Metal Recycling	10 R 800 995 500000 000	\$120.00
2887	10/12/2022	10/6/2022	Thomas Simonson	Thomas Simonson Scholarship	21 R 400 291 450000 000	\$300.00
2888	10/31/2022	10/17/2022	METCO	Mary Oliver Knowler Scholarship	21 R 400 291 450000 000	\$250.00
2889	10/31/2022	10/27/2022	Bernard Smith Jr	Gail Smith Memorial Scholarship	21 R 400 291 450000 000	\$1,250.00
2890	10/31/2022	10/28/2022	Jacob Smith	Gail Smith Memorial Scholarship	21 R 400 291 450000 000	\$1,250.00
5328	10/31/2022	10/13/2022	Bank of America	Griffin Trust	21 R 800 291 500000 623	\$31,580.82
5317	10/18/2022	10/13/2022	Misc. Student Clubs	Concession Booth Use & Water	21 R 800 291 500000 624	\$420.00
5337	10/31/2022	10/27/2022	A.F. Class of 2023	Water for Homecoming	21 R 800 291 500000 624	\$18.00
5332	10/31/2022	10/14/2022	Julienne Baker	Donation to Mental Health	21 R 800 291 500000 677	\$150.00
5336	10/31/2022	10/27/2022	Food Pantry	Reinhart Inv 218993-Pantry Supplies	21 R 800 291 500000 680	\$180.36
199370	10/31/2022	10/24/2022	WI DPI	Commodity Handling Charges	50 E 800 387 257000 547	(\$358.84)
5325	10/31/2022	10/13/2022	Sandy Malliet	Pmt for Fundraiser Items	50 E 800 415 257000 546	\$33.37
5324	10/18/2022	10/13/2022	Viola Sportsman Club	Pmt for Food Stand Items-Reinhart Inv 268658	50 E 800 415 257000 547	\$315.91
5326	10/31/2022	10/13/2022	A.F. Wrestling Club	Pmt for Food Stand Items	50 E 800 415 257000 547	\$75.00
5340	10/31/2022	10/27/2022	National Purchasing Partn	Nutrition Program Rebate	50 E 800 415 257000 547	\$785.64
5331	10/18/2022	10/14/2022	Food Service	Ala Carte Sales	50 R 800 251 257250 000	\$989.10
5333	10/18/2022	10/14/2022	Food Service	Ala Carte Sales	50 R 800 251 257250 000	\$386.30
5342	10/31/2022	10/27/2022	Food Service	Ala Carte Sales	50 R 800 251 257250 000	\$724.80
5338	10/31/2022	10/27/2022	Sam Goodwin	Pmt on lunch acct	50 R 800 251 500000 547	\$60.00
5343	10/31/2022	10/31/2022	eFunds for Schools	October 2022 Meal Payments	50 R 800 251 500000 547	\$2,002.00
5909	10/12/2022	10/7/2022	KES	Lunch	50 R 800 251 500000 547	\$578.00
5935	10/31/2022	10/21/2022	KES	Lunch	50 R 800 251 500000 547	\$2,609.70
12935	10/12/2022	10/7/2022	KHS	Lunch	50 R 800 251 500000 547	\$806.30
12936	10/18/2022	10/14/2022	KHS	Lunch	50 R 800 251 500000 547	\$2,190.00
12937	10/31/2022	10/21/2022	KHS	Lunch	50 R 800 251 500000 547	\$1,366.90
12938	10/31/2022	10/28/2022	KHS	Lunch	50 R 800 251 500000 547	\$1,236.00
197329	10/31/2022	10/17/2022	WI DPI	Food Service Aid School Breakfast	50 R 800 717 500000 546	\$10,871.11
199370	10/31/2022	10/24/2022	WI DPI	Food Service Aid National School Lunch	50 R 800 717 500000 547	\$17,369.09

Total for Cash Receipts

\$81,558.47

Fund Summary

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General	\$ -	\$ 3,329.38	\$ 789.53	\$ 4,118.91
21	Special Revenue Trust	\$ -	\$ 35,399.18	\$ -	\$ 35,399.18
27	Special Education	\$ -	\$ -	\$ -	\$ -
50	Food Service	\$ -	\$ 41,189.30	\$ 851.08	\$ 42,040.38

Total for Cash Receipts

\$ 81,558.47

REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES

Wednesday, October 12, 2022 at 7:00 P.M.

The meeting was held in the Library of the Kickapoo Area School District

EXPENSE REVIEW COMMITTEE: 6:30 P.M. (E. Wallace, Matthes, I. Wallace)

No member of the public requested to speak either in person or remotely under Audience to Visitors

Public access was available to view the meeting live by visiting www.kickapoo.k12.wi.us 30 minutes prior to the scheduled start of the meeting for the YouTube live feed link

1. Roll Call

Upon roll call, all board members were present, with Teresa Gander attending virtually via Zoom. Also attending: Douglas Olsen, Aaron Mithum, Kim Johnson, Sandy Malliet, Kristi Deaver, and Melissa Wickert.

2. Affirmation of the Proof of Publication of the Agenda

Superintendent Douglas Olsen read the affirmation of the proof of publication and posting of the agenda.

3. Approve Agenda

To approve the agenda as published and posted, with a change of early graduation requests from five to four.

Motion to approve: Earl Wallace; 2nd: Scott Walter. Motion carried with all ayes.

4. Audience to Visitors/Board Members

None

5. Expense Vouchers/Receipts

To approve expense vouchers numbered 97694 through 97775 totaling \$1,385,943.63, P Card charges totaling \$61,380.31, and revenues totaling \$1,131,073.87.

Motion to approve: Scott Walter; 2nd: Rich Jaynes. Roll call vote carried with all ayes.

6. Consent Agenda

- a. Minutes from September 14, 2022 Regular Board Meeting
- b. Minutes from September 27, 2022 Special Board Meeting
- c. Minutes from the October 5, 2022 Board Policy Committee Meeting
- d. Minutes from the October 6, 2022 Buildings/Grounds/Transportation Committee Meeting
- e. Neola Policy Revisions
- f. Library Plan Revisions
- g. Early Graduation Requests
- h. Donations to School

To approve the consent agenda as presented.

Motion to approve: Isaac Wallace; 2nd: Scott Walter. Motion carried with all ayes.

7. Action Agenda

- a. 1st Reading ~ New Neola Policies

To approve the 1st reading of new Neola policies as presented.

Motion to approve: Isaac Wallace; 2nd: Rich Jaynes. Roll call vote carried with all ayes.

- b. Agreement with Environmental Management Consulting, Inc.

To approve an agreement with Environmental Management Consulting, Inc. for asbestos abatement project management for a total estimated cost of \$5,242.00.

Motion to approve: Earl Wallace; 2nd: Rich Jaynes. Roll call vote carried with all ayes.

8. Informational Agenda

- a. Discussion Items

- 1) Coordination of Appeal to WIAA Regarding 8-Man Football Enrollment Limit

Scott Walter discussed the pursuit of an appeal to WIAA regarding the enrollment limit for 8-man football. While it appears that WIAA will most likely not increase the limit any time soon, board members felt it would be worthwhile to continue asking them to consider making a change in the future. After further discussion and review of the information presented by Mr. Petersen in the board packet, the board realized that there is little chance of a successful appeal.

2) Establishment of a District Foundation

Scott Walter reported that two community members indicated to him an interest in creating a foundation for the district. They met and discussed the pros and cons of establishing an individual foundation for the district or requesting to become a part of the Viroqua Area Foundation. Scott stated that the hybrid model afforded by the VAF was determined to be a good option and the next step will be to see if the VAF would consider the request. If the they are amenable, the task will be to create a group of local interested people to help see this to fruition.

3) 2021-22 Seclusion and Restraint Report to the Board

Elementary Principal Kim Johnson reported on the incidents of seclusion and restraint for the 2021-22 school year. There were no incidents of seclusion or restraint at the middle/high school.

4) Photography Club ~ Heather McCauley

Heather McCauley would like to start a club for students interested in learning about photography. Mr. Mithum will have a sign-up for students and if there is enough interest, this request will be put on the November board agenda.

5) 2021-22 Student Testing Results

Kim Johnson and Aaron Mithum reviewed a report included in the packet on 2021-22 student testing results.

6) Resignation of Board Member, Appointment of Board Member, and Election of Vice President

Tricia Clements resigned from the board on Tuesday, September 27, 2022. The board discussed the appointment of a board member to fill the seat as well as the need to vote on a vice president since Tricia held this position.

b. Schedule of Meetings

No meetings were scheduled.

9. Superintendent's Report

- The district has received a Nursing Grant for approximately \$10,000 that has to be used by March 1, 2023; Superintendent Olsen is looking for a nurse willing to work for the district, through March 2023, for the two days a week that Trish Helgersen doesn't work.
- An open house for the pool took place October 1st, along with the first open swim.
- There was a humidity issue in the pool area, making it necessary to shut the pool down until the Dektron unit could be activated. The technician is unable to come before October 13th; the pool was scheduled to be closed the week of October 17 - 23 to resurface the epoxy floors that were damaged by the tile installers. Hopefully, all of the repairs can be completed during this time so the pool can re-open by Nov ..
- Superintendent Olsen has been participating with other CESA superintendents regarding educational legislative advocacy prior to the budget negotiations at the state level.

10. Principals' Reports

Kim Johnson, Elementary Principal

- The Educator Effectiveness training, taken with Aaron Mithum, has had some good sessions
- Attended a Mental Health Academy discussing going through a continuous improvement cycle to assess, survey needs, and use the data to improve our mental health system
- The elementary is working on adjusting response to behavior with a system that implements tiered supports to our students; these tiers provide our students with strategies and instruction to help them gain emotional regulation
- This week is Fire Safety Week and local firemen have been visiting the school with their fire trucks, talking to students about fire safety
- Attended a meeting at CESA discussing initiative fatigue and being careful about the amount of new responsibilities, learning and roles placed on staff

Aaron Mithum, Middle/High School

- Students will be taking the Pre ACT test on October 28th
- Homecoming Week is taking place; Mrs. Malphy and her Student Council group have done a great job of planning activities
- The Kickapoo Griffin Land Stewardship committee will be meeting soon to discuss the burning of the prairie and any other land use business
- The Viola Horse & Colt Show committee sent an email thanking the students in Mr. Krings and Mr. Kast's classes for coming down to help set up for the show this year. The kids were great help and very polite.

- The Educator Effectiveness training recently taken along with Mrs. Johnson had some great sessions

11. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PURPOSE: Winter Coaching Positions; Food Service Position

To convene to closed session at 8:30 P.M.

Motion to convene: Earl Wallace; 2nd: Scott Walter. Roll call vote carried with all ayes.

12. Reconvene to Open Session

To reconvene to open session.

Motion to reconvene: Earl Wallace; 2nd: Isaac Wallace. Motion carried with all ayes.

13. Motions Made Following Closed Session Discussion

To approve the following winter coaching positions: MS Boys' Basketball: Adam Pruitt and Craig Kreger; HS Boys' Basketball: Head-Mat Wood and Asst.-Mike Cauffman; Volunteer for Boys' Basketball Program: Doug Olsen; MS. Girls' Basketball: Aaron Cade and Travis Gaskell; HS Girls' Basketball: Head - Eric Wiegel, Asst.-Abilene Schlifer; MS Wrestling: Dustin Clements-Head.

Motion to approve: Earl Wallace; 2nd: Rich Jaynes. Roll vote carried with all ayes.

14. Adjourn Meeting

To adjourn the meeting at 9:00 P.M.

Motion to adjourn: Isaac Wallace; 2nd: Rich Jaynes. Motion carried with all ayes.

Minutes submitted by Kristi Deaver, Board Secretary.

Attested By:

Board President

Board Clerk

SPECIAL MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT
BOARD OF EDUCATION

Wednesday, October 26, 2022

To be held in the KASD Library following the 2022 Annual Meeting

Public access was available to view the meeting live by visiting www.kickapoo.k12.wi.us 30 minutes prior to the scheduled start of the meeting for the YouTube live feed link

1. Roll Call

Upon roll call, all board members were present with the exception of Janet Matthes; Rich Jaynes attended via Zoom. Also attending; Douglas Olsen, Kim Johnson, Sandy Malliet, Melissa Wickert, and Kristi Deaver.

Board Clerk Scott Walter presided over the meeting in the absence of President Janet Matthes.

2. Affirmation of the Proof of Publication of the Agenda

Superintendent Douglas Olsen read the affirmation of the proof of publication of the agenda.

3. Approve Agenda

To approve the agenda as published and posted.

Motion to approve: Earl Wallace; 2nd: Teresa Gander. Motion carried with all ayes.

4. Action Agenda

a. 2022-23 Budget

To approve the 2022-23 budget as presented at the Annual Meeting.

Motion to approve: Earl Wallace; 2nd: Teresa Gander. Roll call vote carried with all ayes.

b. 2022-23 Tax Levy

To approve the 2022-23 tax levy as presented at the Annual Meeting.

Motion to approve: Earl Wallace; 2nd: Teresa Gander. Roll call vote carried with all ayes.

5. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)

(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

PURPOSE: Food Service Position; 2023-24 Elementary Principal

To convene to closed session at 8:02 P.M.

Motion to approve: Earl Wallace; 2nd: Teresa Gander. Roll call vote carried with all ayes.

6. Reconvene to Open Session

To reconvene to open session.

Motion to reconvene: Earl Wallace; 2nd: Isaac Wallace. Motion carried with all ayes.

7. Motions Made Following Closed Session Discussion

To approve Jessy Deaver for the food service position.

Motion to approve: Earl Wallace; 2nd: Teresa Gander. Roll call vote carried with all ayes.

8. Adjourn Meeting

Motion to adjourn the meeting at 9:00 P.M.: Isaac Wallace; 2nd: Teresa Gander. Motion carried with all ayes.

Fd	T	Loc	Obj	Func	Prj	Prj	Beginning Balance	2022-23 FYTD Debits	2022-23 FYTD Credits	Ending Balance
21	Q	000	000	938900	901	BOYS BASKETBALL	-577.85			-577.85
21	Q	000	000	938900	902	MS GIRLS BASKETBALL	-487.43			-487.43
21	Q	000	000	938900	903	WRESTLING CHEERLEADERS	-274.57			-274.57
21	Q	000	000	938900	904	BOYS SUMMER BASKETBALL	-10.00			-10.00
21	Q	000	000	938900	905	GIRLS SUMMER BASKETBALL	393.02	200.00	580.00	13.02
21	Q	000	000	938900	906	SUMMER SOFTBALL CLUB	-816.30	1,621.02	835.00	-30.28
21	Q	000	000	938900	907	GIRLS SOFTBALL	-1,706.48			-1,706.48
21	Q	000	000	938900	908	MS VOLLEYBALL	-327.30			-327.30
21	Q	000	000	938900	909	GIRLS VOLLEYBAL	492.81	670.00	245.79	917.02
21	Q	000	000	938900	910	WRESTLING	-2,521.10	2,379.32	6,101.26	-6,243.04
21	Q	000	000	938900	911	SUMMER BASEBALL	165.16	484.74	1,409.42	-759.52
21	Q	000	000	938900	912	BOYS BASEBALL	-2,518.03	1,033.62	516.81	-2,001.22
21	Q	000	000	938900	913	GIRLS BASKETBALL	-936.21			-936.21
21	Q	000	000	938900	914	MS BOYS BASKETBALL	-19.75			-19.75
21	Q	000	000	938900	915	FB CHEERLEADERS	-447.53			-447.53
21	Q	000	000	938900	916	FOOTBALL	-21.06	229.60	8,300.80	-8,092.26
21	Q	000	000	938900	917	CHOIR CLUB	139.97	476.03		616.00
21	Q	000	000	938900	918	4TH GR CAN RECYCLE CLUB	-94.44			-94.44
21	Q	000	000	938900	919	LEADERSHIP CLUB	41.62			41.62
21	Q	000	000	938900	920	TECH ED CLUB	-21,282.19	3,631.48	440.00	-18,090.71
21	Q	000	000	938900	921	CROSS COUNTRY	-1,736.13	291.96	604.00	-2,048.17
21	Q	000	000	938900	922	TRAVEL CLUB	-1,527.62			-1,527.62
21	Q	000	000	938900	923	FUTURE FARMERS OF AMERICA	-5,088.43	2,182.57	2,615.00	-5,520.86
21	Q	000	000	938900	924	FUTURE TEACHERS ASSOC	-547.65			-547.65
21	Q	000	000	938900	925	KICKAPOO CLUB ACCT	-1,610.39	470.41	517.00	-1,656.98
21	Q	000	000	938900	926	ELEM BASKETBALL	-2,483.33	100.78		-2,382.55
21	Q	000	000	938900	927	ELEM ACTIVITY ACCT	-7,064.52	1,303.00	1,497.84	-7,259.36
21	Q	000	000	938900	928	TRACK & FIELD	-3,381.54		782.00	-4,163.54

Fd	T	Loc	Obj	Func	Prj	Prj	Beginning Balance	2022-23 FYTD Debits	2022-23 FYTD Credits	Ending Balance
21	Q	000	000	938900	929	MS TRACK	-211.26			-211.26
21	Q	000	000	938900	930	BAND CLUB	-35,801.14	9,944.21	27,717.75	-53,574.68
21	Q	000	000	938900	931	NATL HONORS SOCIETY	-1,640.58			-1,640.58
21	Q	000	000	938900	932	MS-HS RECYCLING CLUB	-33.52		486.75	-520.27
21	Q	000	000	938900	933	WEIGHT LIFTING CLUB	-98.80			-98.80
21	Q	000	000	938900	934	ART CLUB	-2,609.69			-2,609.69
21	Q	000	000	938900	935	DRAMA CLUB	-892.43			-892.43
21	Q	000	000	938900	936	SCIENCE CLUB	-6,657.32			-6,657.32
21	Q	000	000	938900	937	MS LEADERSHIP	-850.94	150.00	75.00	-775.94
21	Q	000	000	938900	938	HS STUDENT CNCL	-2,115.68	205.38	111.80	-2,022.10
21	Q	000	000	938900	939	YEAR BOOK - ANNUAL	-415.50	415.50		
21	Q	000	000	938900	940	FORENSICS	-596.10			-596.10
21	Q	000	000	938900	941	MS-HS ACTIVITY ACCT	-2,308.50		1,161.00	-3,469.50
21	Q	000	000	938900	942	TCMC-MATH CONTEST	-1,089.29	460.00	420.00	-1,049.29
21	Q	000	000	938900	943	ACCRUED INTEREST	-538.61			-538.61
21	Q	000	000	938900	947	CLASS OF 2022	-785.79	800.00	400.00	-385.79
21	Q	000	000	938900	948	CLASS OF 2023	-5,774.60	2,234.85	7,288.83	-10,828.58
21	Q	000	000	938900	949	CLASS OF 2024	-2,365.88			-2,365.88
21	Q	000	000	938900	950	CLASS OF 2025	-1,738.84	401.63	2,161.16	-3,498.37
21	Q	000	000	938900	951	Fishing Club	-39.09			-39.09

Number of Accounts: 48

** Combined accounts 41.62 will be debited from 937 - MS. Leadership*

***** End of report *****



KICKAPOO AREA SCHOOL DISTRICT
HOME OF THE PANTHERS

Book	Policy Manual
Section	1. 30.1 to 31.2 Updated Policies with Choices for Board Approval
Title	NEW BYLAW - VOL. 30, NO. 1 - BOARD MEMBER INFORMATION REQUESTS
Code	po0143.2 C - to adopt or reject*DO
Status	

NEW BYLAW - VOL. 30, NO. 1

0143.2 - BOARD MEMBER INFORMATION REQUESTS

It is important for the Board members to be informed about the operation of the District. The administrative team will provide information to keep Board members informed of District operations. As a general rule, information will be distributed to the entire Board.

In order to provide individual Board members with information they request in an effective and efficient manner, the following procedures will be used:

- A. Individual Board members possess all the rights granted to them as citizens of the community, including access to public records. Requests by individual Board members for documents which would be exempt from disclosure to the general public will be presented to the Board for review. The Board will review the request and make a determination as to whether or not the documents will be released to the Board member, consistent with State law.
- B. When a Board member(s) would like the administration to compile information which will require lengthy research and investigation, the request should be submitted to the District Administrator, who will distribute copies to the Board. The request(s) will be reviewed at the next meeting, if possible, by the Board and District Administrator to clarify the request and determine in the context of other priorities if and when the administrative staff should respond to it. The requests, discussion of them, and action indicated will become part of the record of the Board through the meeting minutes for follow-up and subsequent reference.
- C. The District Administrator will discuss with the Board President the validity of any requests as deemed necessary. In making requests for information, data, etc., Board members will make all such requests through Board action unless the request meets the criteria given below:
 1. Individual Board members may request and obtain statistics and reports, etc., that are readily available. All such requests will be submitted to the District Administrator who will have his/her staff gather the information or material.
 - a. Individual Board members may use materials obtained to compile or organize data or statistics to meet their needs.
 - b. Individual Board members may request that materials obtained be disseminated to all Board members.
 2. Board members or committees who request statistics and reports which require substantial investment of time by the administration to fulfill will prepare the request in writing and submit them to the District Administrator, who will distribute copies to the Board. The requests will be reviewed at the next meeting, if possible, by the Board and District Administrator to clarify the request and determine in the context of other priorities if and when the administrative staff should respond to it. The requests, discussion of them, and action indicated will become part of the record of the Board through the meeting minutes for follow-up and subsequent references.
 3. Release of documents to individual Board members will comply with applicable State laws.
 4. The District Administrator will discuss with the Board President the number of requests and legality of requests. The Board may impose limitations on volume, scope, and timing of information requests (other than public records requests) by Board members.



KICKAPOO AREA SCHOOL DISTRICT
HOME OF THE PANTHERS

Book	Policy Manual
Section	1. 30.1 to 31.2 Updated Policies with Choices for Board Approval
Title	NEW BYLAW - VOL. 30, NO. 1 - BOARD MEMBER BEHAVIOR AND CODE OF CONDUCT
Code	po0144.5 C *DO
Status	
Legal	17.13, Wis. Stats.

NEW BYLAW - VOL. 30, NO. 1

0144.5 - BOARD MEMBER BEHAVIOR AND CODE OF CONDUCT

The Board functions most effectively when individual Board members act ethically, professionally, and responsibly. School Board members serve as a member of the School District's governing body and do not have individual authority to represent a policy or enforce positions that are not supported by a majority of the Board as evidenced by official action of the Board (See Bylaw 0143 - Authority of Individual Board Members).

Board members accept responsibility for the well-being and positive leadership of the School District, for protecting the interests of the School District as a legal entity, and for facilitating governance for the purpose of delivering the highest quality educational and related services to all of the District's students. Conduct by Board members that compromises the legal position of the District should be avoided.

Any authority delegated to the Board President in this policy is automatically vested in the Board Vice President in the event that either the Board President is unavailable or the Board President is the Board member accused of violating this policy.

General Expectations of All Board Members

- A. Attend all scheduled Board meetings insofar as possible, and become informed concerning the issues to be considered at those meetings.**
- B. Be familiar with and follow applicable local, State, and Federal laws and regulations.**
- C. Be familiar with and comply with Board policies, including policies governing Board member conduct and Board member ethics and conflicts of interest (see Bylaw 0144.3).**
- D. Conduct themselves with integrity, honesty, and in a manner that reflects positively on the Board and on the District.**
- E. Be accountable for guiding and supporting the policy decision-making process that impacts students, staff, and the community. The operation of the District is the responsibility of the administration.**
- F. Establish and maintain a high level of honesty, credibility, and truthfulness in all matters dealt with by the Board.**
- G. Treat others with respect and dignity at all times, and maintain decorum, and always communicate in a way that does not violate or illustrate disregard for Board policy concerning harassment or discrimination. This decency expectation applies in all communications, including while discussing sensitive, controversial, or matters involving disagreement.**
- H. At all times conduct themselves in the best interest of the School District, including avoiding implicating the District in unlawful activity or supporting or encouraging efforts to harm the reputation, legal standing, or to bring other material harm to the interests of the District or the Board.**
- I. Recognize that they should endeavor to make policy decisions only after full discussion at publicly held Board meetings.**

- J. **Render all decisions based on the available facts and independent judgment.**
- K. **Encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, staff, and all elements of the community.**
- L. **Work with the other Board members to establish effective Board policies and to delegate authority for the administration of the District to the District Administrator.**
- M. **Communicate to other Board members and the District Administrator expressions of public reaction to Board policies and school programs.**
- N. **Inform themselves about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by the Wisconsin Association of School Boards and the National School Boards Association.**
- O. **Support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff.**
- P. **Refrain from using their Board positions for personal partisan gain.**
- Q. **Take no private action that will compromise the Board or administration, and respect the confidentiality of information that is privileged under applicable law.**
- R. **Remember always that their first and greatest concern must be for the educational welfare of the students attending the public schools.**
- S. **No Board member shall act or fail to act in his/her position as a Board member in violation of 946.12, Wis. Stats., regarding misconduct in public office.**

Board Member Communication

Board members are expected to refrain from engaging in communication on behalf of the Board or on behalf of the District unless authorized to do so by majority vote of the Board (See Bylaw 0143.1).

Any Board member who chooses to engage in individual communication on matters related to Board and/or District business is expected to clearly identify whether the Board member is communicating in the following capacity:

- A. On behalf of the Board: normally, this is the function of the Board President or in the President's absence, the Vice President. The Board may by majority vote delegate this responsibility to another Board member in a specific circumstance. In every case, the Board Member communicating the Board's position shall do so as determined by the Board and avoiding individual interpretation or editorializing.
- B. As an individual Board member, but not on behalf of the Board: a Board member who speaks, including online, in social media forums, or in any other public forum, on matters related to Board and/or District business, but not as an officially designated spokesperson of the Board.

Board members who fail to adhere to this expectation, or who publicly communicate false or intentionally misleading information pertaining to Board action or District policy, will be asked to correct such communication in a way that is likely to reach the same audience as the false or misleading information. The Board President is authorized to communicate such requests to the pertinent Board member.

The Board President is authorized to issue public statements on behalf of the Board in the event a Board member expresses false or misleading information, or makes statements without properly identifying whether he or she is speaking as an individual Board member. The President's communication should be limited to correcting the false or misleading statement, clarifying that the Board member was not speaking on behalf of the Board, and providing information relative to Board action if any on the subject matter.

(☒) Board Member Use of Electronic Communication Devices Prohibited

An individual Board member's use of electronic communication devices, such as cell phones or smartphones, during a Board meeting, both during open session and during closed session, may lead to the public's and/or other Board members' perception that a Board member is not paying attention to the subject matter at hand or that a Board member is receiving information relative to the subject matter at hand that other Board members and members of the public are not receiving, or is communicating with persons not at the meeting regarding the subject matter of the meeting, any of which is inimical to good government and transparency, and, in the case of a closed session, may also be contrary to the legal interests of the Board. Therefore, the Board's use of electronic communication devices (including cell phones and smartphones), other than for the purpose of accessing agenda materials that are on a Board member's tablet or lap top computer, is prohibited during Board meetings.

Exceptions may be made by the Board in case an emergency or other special circumstance warrants an exception.

Board Member Interaction with Staff

The general expectations of Board member decorum and civility apply to interactions with employees; however, because the Board is the employer of all District staff, this responsibility is appropriate for special reference. Each Board member is an individual with authority to bring matters to the Board and to influence matters related to staff. Therefore, it is imperative that Board members treat all employees with respect and as professionals. Board members are also required to comply with Board Policies governing employee anti-harassment, non-discrimination, and threatening behavior.

No Board member has inherent authority to require any staff member to respond to the Board member regarding a specific request for information, or to direct any staff member to perform or not perform any task, except as provided by Board policy or as directed by majority vote of the Board.

Board members access to and request for School District records and information is governed by Board Bylaw 0143.2.

Board Member Records and Confidentiality

Board members are expected to maintain their own public records created on resources not controlled by and thus not maintained by the School District. Each Board member is an elected official responsible for preserving all public records he/she creates, and to comply with requests to inspect such records. The District has no obligation nor responsibility to assist any Board member in fulfilling this responsibility with respect to records that are not maintained by the District.

Board members are encouraged to review Board policy defining and explaining public records, their maintenance, and public access (See Board Policy 8310).

Board members are expected to maintain and protect the privacy of District records, including student records, and communications received in closed session meetings of the Board.

Enforcement

Complaints alleging violations of the Board Member Code of Conduct may be brought by any person and can be submitted to the Board President or, if the Board President is the member accused of violating this policy, to the Vice President.

The President or Vice President shall review the complaint and determine whether he/she can investigate the matter or contact the School District's legal counsel for support. Upon completion of the investigation, if the conclusion reached is that the Board member violated the policy, the investigator shall brief the Board and may recommend action to be taken.

Board members are elected officials and therefore cannot be disciplined, prevented from participating in Board meetings, or removed from office by the Board. The Board may consider the following:

- A. Formal censure by resolution passed by a majority of the Board in an open session meeting of the Board.
- B. Removal from Board committee assignments for the remainder of the year and until the following organizational meeting of the Board, at which time the President is authorized to continue to withhold committee assignment. Approval of this sanction is an adopted exception to Bylaw 0155.
- C. Restriction on Board member rights granted by policy, including requesting items for a Board meeting agenda.
- D. Referral to proceed with efforts to remove the Board member from office for cause, which means inefficiency, neglect of duty, official misconduct, or malfeasance in office.
- E. Referral to law enforcement if any alleged misconduct constitutes potentially unlawful conduct.
- F. Other efforts to pursue compliance with and adherence to the policy as determined by the Board and not prohibited by law.

17.13, Wis. Stats.

946.12, Wis. Stats.

The National Association of School Boards

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KICKAPOO AREA SCHOOL DISTRICT
HOME OF THE PANTHERS

Book Policy Manual
Section 1. 30.1 to 31.2 Updated Policies with Choices for Board Approval
Title NEW POLICY - VOL. 30, NO. 1 - WHISTLEBLOWER PROTECTION
Code po1211 NEW C (is in the 3000s and 4000s)*DO
Status

NEW POLICY - VOL. 30, NO. 1

1211 - WHISTLEBLOWER PROTECTION

The Board expects all its employees to be honest and ethical in their conduct, and to comply with applicable State and Federal law, Board policies, and administrative procedures. Pursuant to State law, the Board expects administrators to report to their immediate supervisors any violation or suspected violation of any Federal, State or local law, policy, or regulation committed by any employee, or agent of an agency or independent contractor which is doing business with the Board, which creates and presents a substantial or specific danger to the public's health, safety, or welfare. Additionally, pursuant to State law, administrators are expected to report any act or suspected act of gross mismanagement, malfeasance, misfeasance, gross waste of public funds, suspected or actual Medicaid fraud or abuse, or gross neglect of duty committed by an employee or agent of an agency or independent contractor which is doing business with the Board.

It is the responsibility of an administrator who is aware of conduct on the part of any Board member or employee that possibly violates Federal or State law, or Board policy, to call this conduct to the attention of his/her immediate supervisor. If the administrator's immediate supervisor is not responsive or is the employee whose behavior is in question, the administrator should report the alleged misconduct to the District Administrator.

After such a report is made by the administrator, the immediate supervisor or the District Administrator will ask that the report be put in writing.

Any administrator making such a report shall be protected from discipline, retaliation, or reprisal for making such report as long as the administrator made such a report based on a reasonable and good faith belief that the report is accurate and not based on the administrator's intent to harm, harass, intimidate, or retaliate against another individual.

Administrators are subject to disciplinary action, up to and including termination, for purposely, knowingly, or recklessly making a false report under this policy. Conversely, administrators are subject to disciplinary action, up to and including termination, if they are aware of a violation of Federal, State, or local law that the Board has the authority to correct and they do not make a report confirmed in writing to their immediate supervisor or to the District Administrator, as appropriate.

If the alleged misconduct that is reported involves a Board member, the employee shall report to the District Administrator who is authorized to engage the Board's legal counsel to manage an investigation concerning the matter. If the report concerns the District Administrator the administrator shall make the report to the Board President, who is authorized to engage the Board's legal counsel to manage the investigation.

Upon receipt of a report made by an instructional staff member pursuant to this policy, an investigation shall be commenced as soon as possible and shall be handled expeditiously.



KICKAPOO AREA SCHOOL DISTRICT
HOME OF THE PANTHERS

Book	Policy Manual
Section	1. 30.1 to 31.2 Updated Policies with Choices for Board Approval
Title	New Policy - Vol. 31, No. 2, July 2022 - CRIMINAL HISTORY RECORD CHECK AND EMPLOYEE SELF-REPORTING REQUIREMENTS
Code	po1421 C to Adopt or Reject (contained in 3000s and 4000s*DO
Status	
Legal	111.335, Wis. Stats.

1421 - CRIMINAL HISTORY RECORD CHECK AND EMPLOYEE SELF-REPORTING REQUIREMENTS

Criminal History Record Check

To more adequately safeguard students and staff members, the Board requires an inquiry into the background of each applicant the District Administrator recommends for employment on the District's administrative staff. Any contracts with outsourced services, employment agencies, or temporary services must require such providers to conduct and retain a criminal history record check of individuals providing service to the District.

Such an inquiry shall also be made for substitutes who may be employed by the District and for volunteers assisting District staff.

The District Administrator shall establish the necessary procedures for obtaining any criminal history on the applicant.

Should it be necessary to employ a person in order to maintain continuity of the program prior to receipt of the report, the District Administrator may employ the person on a provisional basis until the report is received.

All information and records obtained from such inquiries are to be considered confidential and shall not be released or disseminated to those not directly involved in evaluating the applicant's qualifications.

Employee Self-Reporting Requirement

All District employees shall notify the District Administrator as soon as possible, but no more than three (3) calendar days, after any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any criminal or municipal offense.

The District Administrator, as soon as possible, but no more than three (3) calendar days, after any arrest, indictment, conviction, no contest or guilty plea, or other adjudication shall notify the (**x**) Board President ~~()~~ **for any criminal or municipal offense.**

The requirement to report a conviction or deferred adjudication shall not apply to minor traffic offenses (e.g. non-moving violations, failure to yield, failure to obey a traffic signal, unattended vehicle, illegal parking). However, an offense of operating under the influence, revocation or suspension of license, and driving after revocation or suspension or any moving violation must be reported if the employee drives or operates a District vehicle or piece of mobile equipment or transports students or staff in any vehicle. Failure to report under this section may result in disciplinary action, up to and including termination. All employment decisions by the District based on such information must comply with Wisconsin's arrest and conviction discrimination law.



KICKAPOO AREA SCHOOL DISTRICT
HOME OF THE PANTHERS

Book	Policy Manual
Section	1. 30.1 to 31.2 Updated Policies with Choices for Board Approval
Title	New Policy - Vol. 31, No. 2, July 2022 - () LIBRARY MEDIA CENTERS () INSTRUCTIONAL MATERIAL CENTERS () LIBRARIES
Code	po2522 C Accept or Reject *DO
Status	
Legal	43.70, 43.72, 121.02(1)(h), Wis. Stats. PI 8.01(2)(h) and PI 9.03(1)(e)

2522 - () LIBRARY MEDIA CENTERS () INSTRUCTIONAL MATERIAL CENTERS () LIBRARIES

The Board believes that the school (☒) library media centers () instructional material centers () libraries [END OF OPTION] is are a fundamental part of the educational process by providing a place to foster independent and collaborative learning and information-seeking skills in students and staff. This is accomplished through timely access to services and resources that both reflect the student body, the cultural diversity and pluralistic nature of American society, and represent perspectives held in the world more broadly. Therefore, the Board shall provide sufficient materials and staff for a (☒) library media center () instructional material centers () libraries [END OF OPTION] in each school in the District.

The District Administrator shall designate a licensed library media professional to direct or coordinate the District's library media program. The Board shall adopt a long-range plan for library media services developed by teachers and library and audiovisual personnel and administrators. The plan shall be reviewed periodically. The plan and any materials selection or review process shall be in accordance with Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity.

The major goals of the District's school (☒) library media center
() instructional material centers () libraries [END OF OPTION] are:

- A. (☒) To support and enrich the District's standards and benchmarks;
- B. (☒) To provide for personal interests, professional, educational, and recreational reading while promoting an appreciation of literature;
- C. (☒) To provide a comprehensive and coordinated collection of current and accurate resources so that students and staff will conveniently and effectively use a wide variety of materials, including print and non-print media;
- D. (☒) To provide the appropriate technology and equipment for information retrieval, resource sharing, classroom instruction, and student and teacher use;
- E. (☒) To promote and support the appropriate use of technology for accessing, interpreting and communicating intellectual content;
- F. (☒) To provide instruction that advances student and staff literacy of print, digital, and other emerging information resources;
- G. (☒) To provide equitable and timely access to resources that support students' personal, academic, and life-long learning;
- H. (☒) To foster a love of reading, curiosity, and investigation by providing a space that is well-maintained, up-to-date, welcoming, and safe for all users.

The District Administrator (☒) in collaboration with the District's library media specialist shall establish procedures (☒) consistent with the District's long-range plan for library services development [END OF OPTION] related to the selection of materials, removal (weeding) of materials, inventory, and repair and/or replacement of materials. The use of the District's allocation from the Common School Fund for acquisitions, in accordance with DPI regulations, shall be a component of the foregoing procedures.

Gifts and Donations

Gifts and donations shall be handled in accordance with Policy 7230 - Gifts, Grants, and Bequests.

Reconsideration of School Library Materials

Parents of children attending school in the District and District residents may request formal reconsideration of the inclusion of specific material in a school library. Requests made under this policy relate to library materials only and not to curriculum-related materials. Complaints concerning curriculum-related materials, such as textbooks, are governed by Policy 9130 - Public Requests, Suggestions, or Complaints.

[NOTE: Districts May Select One of the Following Options:]

☒ [OPTION 1]

The District Administrator shall establish procedures for receiving and resolving requests received by the District concerning library materials.

The material being reviewed based on a request under this policy shall remain available in the library during the review process unless the District Administrator determines that the subject material poses a threat of harm to students considering the grade level involved and provided the determination is not made solely because the material presents ideas that may be unpopular or offensive to some. Any temporarily removed materials will be promptly returned if the final determination is to retain the material. Any action to remove material following a request reviewed under this policy will be explained in the review process records.

Decisions on reconsidered materials will stand for (x) 3- years before new requests for reconsideration of those items will be entertained.

[END OF OPTION 1]

~~☐ [OPTION 2]~~

~~All requests for reconsideration of library materials under this policy shall be addressed as follows:~~

- ~~A. Concerns about specific library materials should be raised first with the library media specialist, then with the building principal, if necessary, in an effort to resolve the matter informally. If a satisfactory resolution is not reached, requests for consideration of removal of any library materials shall be submitted in writing to the District Administrator.~~
- ~~B. The request to the District Administrator shall be made in writing and shall include the following information:~~
 - ~~1. author;~~
 - ~~2. title;~~
 - ~~3. publisher;~~
 - ~~4. the individual's familiarity with the material;~~
 - ~~5. for requests to reconsider materials, provide specific concerns upon which the request to reconsider is based. This should include a specific description of the offending material (e.g. contains content that is harmful to minors or prohibited under State law, violates the District's policy on nondiscrimination, is not () age appropriate () developmentally appropriate () age appropriate or developmentally appropriate [END OF OPTION] for the grade level for which the material is used, or some other specified reason). This should include specific references to the text of the material by page number and excerpted text if known. [DRAFTING NOTE: Different terms are offered here to reflect differing terminology amongst current library professionals and that are still in use in State law.]~~
- ~~C. A Reconsideration Committee will be appointed by the District Administrator, upon receipt of the formal complaint, which shall consist of the following members:~~

1. ~~-a building-level administrator;~~
2. ~~() a teacher;~~
3. ~~() a school librarian;~~
4. ~~() a reading specialist or language arts teacher; and~~
5. ~~() a member of the community;~~
6. ~~() _____;~~
7. ~~() _____;~~

D. ~~The procedures for the Reconsideration Committee will be as follows:~~

1. ~~The chairperson will be the building-level principal or designee. The secretary of the committee will be elected at the first meeting.~~
2. ~~The chairperson will call the meeting within ten (10) business days of the formation of the committee, which shall comply with the open meetings law.~~
3. ~~The committee shall read and/or examine the challenged resource, read the written reconsideration form, and read copies of the professionally prepared reviews and list of awards provided by the school librarian on the committee. The chairperson should forward these materials to the committee members prior to the committee's initial meeting or as soon thereafter as pertinent materials become available.~~
4. ~~The requestor may make an initial verbal presentation concerning the request or may choose to rely on the written request already submitted. The complainant is asked to provide sources for quotes used during this presentation.~~
5. ~~During the initial or subsequent meetings, the committee will issue a majority approved recommendation to the District Administrator whether to retain the materials, move the resources to a different level, or remove the resource.~~
6. ~~The committee's recommendation shall be reported to the District Administrator in writing within [OPTION 1] () five (5) [OPTION 2] () _____ () [END OF OPTIONS] business days following the committee's decision.~~

~~The District Administrator will advise the requestor, in writing, of the committee's recommendation and the District Administrator's decision. The District Administrator shall also advise the Board of the committee's recommendation and the decision.~~

- E. ~~The requestor may submit an appeal of the District Administrator's decision in writing to the Board President within [OPTION 1] () ten (10) [OPTION 2] () _____ () [END OF OPTIONS] business days of the date the decision is transmitted to the requestor. The written appeal and all written material relating to it shall be referred to the Board for consideration. The Board will review the appeal and may choose to receive additional information or to proceed on the record provided to it.~~

F. ~~The decision of the Board is final.~~

~~Material being reviewed based on a request under this policy shall remain available in the library during the review process unless the District Administrator determines that subject material does pose a threat of harm to students considering the grade-level involved and provided the determination is solely because it presents ideas that may be unpopular or offensive to some. Any temporarily removed materials will be promptly returned if the final determination is to retain the material. Any action to remove material following a request reviewed under this policy will be explained in the review process records.~~

~~Decisions on reconsidered materials will stand for () _____ years before new requests for reconsideration of those items will be entertained.~~

~~END OF OPTION 2]~~

~~[] OPTION 3-~~

~~All requests under this policy for reconsideration of library materials shall be addressed as follows:~~

- A. ~~Concerns about specific library materials should be raised first with the library media specialist, then with the building principal, if necessary, in an effort to resolve the matter informally. If a satisfactory resolution is not reached, requests for consideration of removal of any library materials shall be submitted in writing as listed below.~~
- B. ~~() The request is to be addressed to the () school library media specialist () building principal () District Administrator () _____, in writing and shall include the following information:~~
- ~~1. () author;~~
 - ~~2. () title;~~
 - ~~3. () publisher;~~
 - ~~4. () the individual's familiarity with the material;~~
 - ~~5. () for requests to reconsider materials, provide specific concerns upon which the request to reconsider is based. This should include a specific description of the offending material (e.g., contains content that is harmful to minors or prohibited under State law, violates the District's policy on non-discrimination, is not () age-appropriate () developmentally appropriate () age-appropriate or developmentally appropriate [END-OF-OPTIONS] for the grade-level for which the material is used, or some other specified reason). This should include specific references to the text of the material by page number and excerpted text if known;~~
~~[DRAFTING NOTE: Different terms are offered here to reflect differing terminology amongst current library professionals and that still in use in State law.]~~
- C. ~~() The request shall be reviewed and evaluated in consultation with the District's library media specialist(s) and appropriate administrative personnel. The District official first presented with the request shall provide a response to the requestor advising that individual of the decision on the request to reconsider library materials, including an explanation of the reason for the decision. The matter may be referred to the Board upon the determination of the District Administrator prior to any decision being communicated.~~
- D. ~~() The requestor may appeal a decision, within thirty (30) business days, to the Board through a written request to the District Administrator, who shall forward the request and all written material relating to the matter to the Board. The Board will determine how to evaluate the matter and reach a determination on the request. The Board may receive additional evidence or reach a determination based on the record.~~

~~The decision of the Board shall be final.~~

~~Material being reviewed based on a request under this policy shall remain available in the library during the review process unless the District Administrator determines that subject material does pose a threat of harm to students considering the grade-level involved and provided the determination is not made solely because the material presents ideas that may be unpopular or offensive to some. Any temporarily removed materials will be promptly returned if the final determination is to retain the material. Any action to remove material following a request reviewed under this policy will be explained in the review process records.~~

~~Decisions on reconsidered materials will stand for () _____ years before new requests for reconsideration of those items will be entertained.~~

~~END-OF-OPTION #3~~

~~Criteria for the Selection of Materials~~

~~Initial purchase suggestions for library materials may come from all personnel—teachers, coordinators, and administrators. Students will also be encouraged to make suggestions. The recommended purchase of library materials will be made by the library media specialist. The District Administrator will approve funds to be spent on materials.—~~

~~The following criteria will be considered in reviewing suggestions for library materials or in evaluating whether to accept donations of materials. Some criteria may not apply in each situation and not all criteria need to be met in order to acquire and incorporate library materials. Materials should:~~

- ~~A. support and enrich the curriculum and/or students' personal interests and learning;~~
- ~~B. meet high standards in literacy, artistic, and aesthetic quality; technical aspects; and physical format;~~
- ~~C. be appropriate for the subject area and for the age, emotional development, ability level, learning styles, and social, emotional, and intellectual development of the students for whom the materials are selected;~~

- ~~D. incorporate accurate and authentic factual content from authoritative sources;~~
- ~~E. earn favorable reviews in reviewing sources viewed as authoritative by library professionals;~~
- ~~F. exhibit a high degree of potential user appeal and interest;~~
- ~~G. represent differing viewpoints on issues of interest;~~
- ~~H. provide a global perspective and promote cultural diversity and reflect the pluralistic nature of American society by including materials by authors and illustrators of all cultures;~~
- ~~I. include a variety of resources in physical and virtual formats including print and non-print such as electronic and multimedia (i.e. online databases, e-books, educational games, and other forms of emerging technologies) in accordance with technology software selection as per 7540.03—Student Technology Acceptable Use and Safety Policy;~~
- ~~J. demonstrate physical format, appearance, and durability suitable for their intended use;~~
- ~~K. balance cost with need.~~

~~Selection is an ongoing process that should include removing materials that are no longer used or needed (weeding), adding materials, and replacing lost and worn materials that still have educational value.~~

~~Parental/Police Access to () Library Information () Instructional Material Center Information~~

~~The Board respects the privacy rights of parents and their children. The Board is also committed to ensuring that parents are permitted to obtain information about the instructional material, resources, and services students choose to use at the District's () libraries () instruction material centers.~~

~~Parents of a student under the age of sixteen (16) have the right to review, upon request (see Form 2416.01-F1), () library () instruction material center [END OF OPTION] records relating to the use of the () library's () center's [END OF OPTION] documents or other materials, resources, or services by the student.~~

~~Upon request from a law enforcement officer investigating criminal conduct alleged to have occurred at a school library, the () library () material center [END OF OPTION] shall disclose to the officer records produced by a surveillance device under the control of the () library () center [END OF OPTION] that are pertinent to the alleged criminal conduct.~~

~~Other than the exceptions noted above, records indicating the identity of any individual who borrows or uses the library's documents or other materials, resources, or services may not be disclosed except by court order or to persons acting within the scope of their duties in the administration of the library or to persons authorized by the individual to inspect such records.~~

~~Inter Library Loans~~

~~The Board authorizes District participation in interlibrary loan programs. The District will loan school library books and other instructional materials that are not in immediate or constant demand by staff or students to another participating school district for use in the libraries of that district.~~

~~Fines~~

~~Students may be assessed fines for the late return of borrowed materials or damage or loss of materials in accordance with Policy 6152—Student Fees, Fines, and Charges () and the Student Handbook.~~

~~43.70, 43.72, 121.02(1)(h) Wis. Stats.~~

~~PI 8.01(2)(h) and PI 9.03(1)(e)~~

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KICKAPOO AREA SCHOOL DISTRICT
HOME OF THE PANTHERS

Book Policy Manual
Section 1. 30.1 to 31.2 Updated Policies with Choices for Board Approval
Title NEW POLICY - VOL. 30, NO. 2 - CONDUCT IN VIRTUAL CLASSROOM
Code po5500.01 C Complete or Reject*DO
Status

NEW POLICY - VOL. 30, NO. 2

5500.01 – CONDUCT IN VIRTUAL CLASSROOM

Students engaged in classes conducted in a virtual/online environment are considered, for conduct purposes, to be in attendance at school. Policies, rules, and expectations for student conduct while at school, or under the supervision of school authorities while at a school-sponsored activity, also apply to students when engaged in online learning activities.

Conduct that is not permitted at school is also not permitted during online learning in a virtual classroom setting. ~~[] This includes, but is not limited to, the following prohibited behaviors:~~

- A. ~~() Use or display of a weapon;~~
- B. ~~() Use or display of tobacco or related products such as electronic/vaping instruments;~~
- C. ~~() Use or display of alcohol or illegal drugs;~~
- D. ~~() Dress or attire in violation of the student dress code;~~
- E. ~~() Language or gestures in violation of the student code of conduct;~~
- F. ~~() Display, including as a background, of images or artifacts in violation of nondiscrimination policies or otherwise inappropriate;~~
- G. ~~() Use of cell phones unless authorized by the teacher as part of class activities, including use of cell phone or any other recording device to record or photograph class;~~
- H. ~~() Leaving the virtual classroom during class without the teacher's permission;~~
- I. ~~() _____;~~
- J. ~~() _____;~~
- K. ~~() _____;~~



KICKAPOO AREA SCHOOL DISTRICT
HOME OF THE PANTHERS

Book Policy Manual

Section 1. 30.1 to 31.2 Updated Policies with Choices for Board Approval

Title NEW POLICY - VOL. 30, NO. 2 - WAIVER OF SCHOOL FEES OR FINES

Code po6152.01 C Complete or Reject*DO

Status

Legal National School Lunch Act, 60 Stat. 230 (1946), 42 U.S.C. 1751 (as amended)
Child Nutrition Act of 1966, 80 Stat. 885, 42 U.S.C. 1771
42 U.S.C. §11432(g)(1)

NEW POLICY - VOL. 30, NO. 2

6152.01 - WAIVER OF SCHOOL FEES OR FINES

The Board shall waive fees or fines assessed only for students whose parent(s) are unable to afford them and such fees and fines are barriers to the educational program. The District Administrator may, as deemed necessary, establish additional procedures to supplement the procedures established in this policy regarding requests for the waiver of fees.

Eligibility Standards

Students eligible for a waiver of school fees or fines include, but are not limited to, the following:

- A. Students who qualify for free lunches or breakfasts under the School Free Lunch Program Act.
- B. Students who are experiencing homelessness pursuant to Policy 5111.01 - Homeless Students.
- C. ☒ Students who are eligible to receive reduced price lunch or breakfast.
- D. ☒ Students whose families have suffered very significant losses of income due to severe illness or injury in the family or unusual expenses including, but not limited to, fire, flood, or storm damage.
- E. ☒ Other good and just reasons, as determined by the District Administrator.

Notification to Parents

- A. Annually the substance of this policy shall be communicated in writing to the parent(s) of all students in the District.
- B. The first bill or notice sent to parent(s) who owe fees shall state:
 - 1. The District will waive fees or fines for persons unable to afford them in accordance with this policy.
 - 2. The procedure for applying for a waiver, and the name, address, and telephone number of the person to contact for information concerning a fee waiver.

Procedures for Resolution of Disputes

- A. An individual who cannot pay school fees or fines may write a letter requesting a waiver of fees to the District Administrator. The letter must contain the following:
 - 1. name(s) of student(s)
 - 2. name of parent(s)

3. address of parent(s)

4. phone number of parent(s)

5. school where child(ren) attend(s)

6. reason for request for waiver of fees

The District Administrator shall have the authority to review the waiver request and request such further information, if any, as s/he deems necessary in order to make a decision on that request.

[DRAFTING NOTE: Students who are experiencing homelessness may also be considered an unaccompanied minor, whereby the Homeless Liaison shall be responsible for notification to such student(s) and assist in drafting the request for waiver of fees and fines.]

- B. No fee or fine shall be collected from any individual who is seeking a fee waiver in accordance with the District's policy until the District has acted on the initial request or appeal (if any is made), and the individual has been notified of the decision.
- C. If the District Administrator denies a request for a waiver, then within fifteen (15) school days of receipt of the request, a copy of the decision shall be mailed or provided in an appropriate method for those without a fixed residence or experiencing homelessness.

The decision shall state the reason for the denial and shall include the right to appeal, including the process and timelines for that action. The denial notice shall also include a statement indicating that reapplication may be made for a waiver any time during the school year if circumstances change.

- D. Students experiencing homelessness shall be immediately enrolled, scheduled for transportation, or otherwise registered for school programming regardless of outstanding fines or fees. The waiver review process shall be reviewed accordingly. If the imposition of a fine or fee is not a barrier to educational program access, the student may be assessed the fine or fee.

[DRAFTING NOTE: Select only one option]

- E. ☐ The decision of the District Administrator is final.

OR

☒ An appeal of the District Administrator's decision must be made to the Board within seven (7) calendar days after receipt of the decision. An appeal shall be decided within thirty (30) calendar days of the receipt of the request for an appeal. ~~Parent(s) shall have the right to meet with the Board in order to explain why the waiver should be granted.~~
[END OF OPTION]

Nondiscrimination

The Board expects all staff members to exercise the utmost care to see that, as a result of their actions or comments, students cannot differentiate between those students whose parents are unable to purchase required instructional materials, pay required fees and/or fines and those whose parents can.

Schedule of Meetings for November/December/January

November 9, 2022	6:30 p.m.	Expense Review
November 9, 2022	7:00 p.m.	Board Meeting
November 23, 2022		No School - Thanksgiving Holiday
November 24, 2022		No School-Thanksgiving Holiday
November 25, 2022		No School-Thanksgiving Holiday
December 14, 2022	6:30 p.m.	Expense Review
December 14, 2022	7:00 p.m.	Board Meeting
December 23, 2022	1:00 p.m.	Early Release-Christmas Vacation begins
December 23, 2022		Incumbent Non-Candidacy Forms Due by 5:00 P.M.
January 3, 2023		School resumes from holiday break
January 3, 2023	5:00 p.m.	Deadline for filing of Declaration of Candidacy for school board
January 10, 2023	5:00 p.m.	Drawing of Lots for Ballot Order
January 11, 2023	6:30 p.m.	Expense Review
January 11, 2023	7:00 p.m.	Board Meeting

Other Meetings:
