

REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
\*Revised\* AGENDA

Wednesday, June 8, 2022 at 7:00 P.M.

The physical location of the meeting will be held in the Library of the Kickapoo Area School District

**EXPENSE REVIEW COMMITTEE: 6:30 P.M.** (E. Wallace, Clements, Gander)

**Any member of the public who wishes to speak either in person or remotely under Audience to Visitors should register with the District Office at 608-627-0102 no later than 12:00 Noon on Wednesday, June 8, 2022; a Zoom link will be sent to the email address provided.**

Public access will be available to view the meeting live by visiting [www.kickapoo.k12.wi.us](http://www.kickapoo.k12.wi.us) 30 minutes prior to the scheduled start of the meeting for the YouTube live feed link

1. Roll Call
2. Affirmation of the Proof of Publication of the Agenda
3. Approve Agenda
4. Audience to Visitors/Board Members
5. Expense Vouchers/Receipts
6. Consent Agenda
  - a. Minutes from May 11, 2022 Regular Board Meeting
  - b. Minutes from the June 3, 2022 Buildings and Grounds Committee Meeting
  - c. Permission to Seek Bids for Milk, Bread, Meat, and Snow Removal for the 2022-23 School Year
  - d. Donations to School
  - e. 2nd Reading - Neola Policy Sections 2000-Program; 3000 - Professional Staff; 4000 - Support Staff
  - f. Summer Softball Coaches
  - g. Establish Annual Meeting Date
  - h. 2022-23 WIAA Membership
7. Action Agenda
  - a. 1st Reading - Neola Sections 5000 - Students; Section 6000 - Finances
  - b. 4.7% Wage Increase for Support Staff and Bus Drivers
  - c. Replacement of Kitchen Flooring
  - d. 2022-23 Property and Liability Insurance
8. Informational Agenda
  - a. Discussion Items
  - b. June and July Meetings
9. Superintendent's Report
10. Principals' Reports
11. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)  
*(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*  
**PURPOSE:** 2022-23 Employees with Individual Contracts
12. Reconvene to Open Session
13. Motions Made Following Closed Session Discussion
14. Adjourn Meeting

**COMPLAINT PROCEDURE POLICY**

## PROCEDURES FOR HANDLING COMPLAINTS ABOUT SCHOOL PERSONNEL

It is the responsibility of the School Board and staff to maintain open attitudes and access to the public when concerns and/or complaints are expressed about school personnel. The most effective school-community relations will be achieved when parents, citizens, or others who have complaints are encouraged to meet directly with school personnel about whom a complaint is registered. Every level of administration is responsible for insuring that complaints are responded to efficiently and, as much as possible, in a manner which will not have a negative effect on the learning environment for students, the reputation of school employees, or school-community relations.

1. COMPLAINTS CONCERNING SCHOOL PERSONNEL shall be registered through the administrative staff before going to the Board. At the school level, complaints should be made first to the staff member, then to the principal, and finally to the district administrator. Complaints concerning the superintendent should be made first to the superintendent, then to the president of the school board.
2. COMPLAINTS OF A GENERAL NATURE should be made to the district administrative offices. They may be made to the district administrator, or to a member of the district staff, depending upon the nature of the complaint. If, after discussing the complaint at a district level, the person or persons making the complaint still do not have satisfaction, the complaint should be presented to the Board.
3. No person shall present orally or discuss at any meeting of the Board complaints against individual employees of the Kickapoo Area School District until after such charges or complaints have been presented to the Board, in writing, and signed by the person or persons making the charge or complaint. The Board shall then have a reasonable opportunity to investigate the same and call for discussion.
4. Any written complaints regarding a teacher made to any member of the administration by any parent, student or other person shall be immediately called to the attention of the teacher. The teacher shall be given an opportunity to respond to and/or rebut such complaint, and shall have the right to be represented by legal counsel or the KTA at any meetings or conferences regarding such complaints.

Adopted: 9/14/92

Reviewed: 2/22/93; 1/10/94; 5/8/95; 6/24/96; 8/12/97; 3/13/00; 3/10/08; 5/8/17

Revised: 3/8/93

REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
NOTES

Wednesday, June 8, 2022 at 7:00 P.M.

1. Roll Call
2. Affirmation of the Proof of Publication of the Agenda
3. Approve Agenda
4. Audience to Visitors/Board Members
5. Expense Vouchers/Receipts
6. Consent Agenda
  - a. Minutes from May 11, 2022 Regular Board Meeting
  - b. Minutes from the June 3, 2022 Buildings and Grounds Committee Meeting
  - c. Permission to Seek Bids for Milk, Bread, Meat, and Snow Removal for the 2022-23 School Year  
**This is an annual item on the agenda; notice will be published in the local papers and bid specs sent out to known local businesses.**
  - d. Donations to School **Harmony Valley Homes (Alfred Turnmire and Kimberly Frederickson) donated \$500 towards the volleyball team for spandex shorts; J.L. Wavra Insurance Services donated \$100 and John and Janet Matthes donated \$100 in memory of Doug Malliet, which will go towards the music department.**
  - e. 2nd Reading - Neola Policy Sections 2000-Program; 3000 - Professional Staff; 4000 - Support Staff  
**Should there be any more questions, they will be in the attachment for Sections 5000 and 6000; the comments/concerns from last month have been addressed.**
  - f. Summer Softball Coaches **Greg Smith was previously approved as coach and coordinator; Madelyn Montgomery, Lexi Kaiser, and Makayla Cauffman will be assisting - they both worked last year as coaches for the program.**
  - g. Establish Annual Meeting Date **In keeping with scheduling towards the end of October, the potential date for 2022 would be October 26, 2022.**
  - h. 2022-23 WIAA Membership **Each year, the board approves this membership; fees were waived several years ago, so there is no cost to the district.**
7. Action Agenda
  - a. 1st Reading - Neola Sections 5000 - Students; Section 6000 - Finances **These sections were previously shared prior to the May board meeting.**
  - b. 4.7% Wage Increase for Support Staff and Bus Drivers **(Attachment) This schedule was reviewed at the May Board meeting.**
  - c. Replacement of Kitchen Flooring
  - d. 2022-23 Property and Liability Insurance
8. Informational Agenda
  - a. Discussion Items
  - b. June and July Meetings
9. Superintendent's Report
10. Principals' Reports
11. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)  
*(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*  
**PURPOSE:** 2022-23 Employees with Individual Contracts
12. Reconvene to Open Session
13. Motions Made Following Closed Session Discussion
14. Adjourn Meeting

VENDOR	CHECK NUMBER	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT
PREMIER F&E	97396	05/05/2022	109260	Elementary Furniture	20,721.90
				Totals for 97396	20,721.90
ALVIN, BRIAN	97397	05/09/2022	05092022	Baseball Official	120.00
				Totals for 97397	120.00
DAVID SARNOWSKI	97398	05/09/2022	05092022	Softball Official	90.00
				Totals for 97398	90.00
GABRIELSON, DANE	97399	05/09/2022	05092022	Baseball Official	125.00
				Totals for 97399	125.00
TAYLOR, JEFF	97400	05/10/2022	05102022	MS Softball Officials Fee	145.00
				Totals for 97400	145.00
VOLDEN, JOHNATHAN	97401	05/10/2022	05102022	MS Baseball Officials Fee	145.00
				Totals for 97401	145.00
AFLAC	97402	05/11/2022	186633	Bus Driver Premium	105.17
				Totals for 97402	105.17
GABRIELSON, DANE	97403	05/11/2022	05112022	Varsity Softball Officials Fee	125.00
				Totals for 97403	125.00
ROOD, JASON	97404	05/11/2022	05112022	Varsity Baseball Officials Fee	80.00
				Totals for 97404	80.00
VERNON DAINES	97405	05/11/2022	05112022	Varsity Baseball Officials Fee	125.00
				Totals for 97405	125.00
DAN NEDRELO	97406	05/11/2022	05042022	Presentation for Conservation Day	400.00
				Totals for 97406	400.00
MISSISSIPPI VALLEY A	97407	05/11/2022	05042022	Presentation of Conservation Day	100.00
				Totals for 97407	100.00
TIMBAVATI WILDLIFE P	97408	05/12/2022	05122022	4K, Kindergarten, and 1st Grade Field Trip	2,033.15
				Totals for 97408	2,033.15
KRAEMER BROTHERS I I	97409	05/16/2022	12538	Pool Project	494,968.83
				Totals for 97409	494,968.83
DAVID SARNOWSKI	97410	05/16/2022	05162022	Varsity Softball Officials Fee	90.00
				Totals for 97410	90.00
ROGER KORGER	97411	05/16/2022	05162022	Varsity Baseball Officials Fee	125.00
				Totals for 97411	125.00
TOLVSTAD, GREG	97412	05/16/2022	05162022	Varsity Baseball Officials Fee	80.00
				Totals for 97412	80.00
MIDWEST NATURAL GAS,	97413	05/17/2022	2-08-7003-	April Kitchen Gas	133.18
		05/17/2022	2-08-7081-	April Bus Barn	111.72
		05/17/2022	2-08-9000-	April School Bldg	1,621.21
				Totals for 97413	1,866.11
MCKENNA, THOMAS	97414	05/17/2022	05172022	Varsity Track & Field Officials Fee	165.00
				Totals for 97414	165.00
ROGER KORGER	97415	05/17/2022	05172022	Varsity Baseball Officials Fee	125.00
				Totals for 97415	125.00
THIEDE, KEN	97416	05/17/2022	05172022	Varsity Baseball Officials Fee	115.00
				Totals for 97416	115.00

VENDOR	CHECK		INVOICE		AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
KASD CAFETERIA ACCOU	97417	05/23/2022	20220525AD	Payroll accrual	908.32
		05/23/2022	20220525AD	Payroll accrual	170.00
				Totals for 97417	1,078.32
EFTPS - ELECTRONIC F	97418	05/23/2022	20220525AD	Payroll accrual	152.21
		05/23/2022	20220525AD	Payroll accrual	360.00
		05/23/2022	20220525AD	Payroll accrual	10,078.17
		05/23/2022	20220525AD	Payroll accrual	9,918.71
		05/23/2022	20220525AD	Payroll accrual	2,319.73
		05/23/2022	20220525AF	Payroll accrual	9,918.71
		05/23/2022	20220525AF	Payroll accrual	2,319.73
			Totals for 97418	35,067.26	
PAYROLL ACCOUNT	97419	05/23/2022	05252022	Net Payroll	115,308.21
		05/25/2022	05252022	Net Payroll	0.00
			Totals for 97419	115,308.21	
WIS DEPARTMENT OF RE	97420	05/23/2022	20220525AD	Payroll accrual	100.00
		05/23/2022	20220525AD	Payroll accrual	5,441.96
			Totals for 97420	5,541.96	
WEA TRUST ADVANTAGE	97421	05/23/2022	20220525AD	Payroll accrual	99.92
		05/23/2022	20220525AD	Payroll accrual	125.00
		05/23/2022	20220525AD	Payroll accrual	2,002.49
		05/23/2022	20220525AD	Payroll accrual	3,501.83
		05/23/2022	20220525AD	Payroll accrual	67.50
		05/23/2022	20220525AD	Payroll accrual	0.00
			Totals for 97421	5,796.74	
ANDERSON, ERIC	97422	05/23/2022	05232022	Varsity Track & Field Officials Fee	95.00
				Totals for 97422	95.00
BERG, STEVE	97423	05/23/2022	05232022	Varsity Track & Field Officials Fee	130.00
				Totals for 97423	130.00
BEVER, BRAD	97424	05/23/2022	05232022	Varsity Track & Field Officials Fee	120.00
				Totals for 97424	120.00
TUC CONCESSIONS	97425	05/23/2022	05122022	Concession Food @ Circus World for 2nd grade field trip	178.50
				Totals for 97425	178.50
TROTEC LASER INC	97426	05/25/2022	105013875	New Laser for Tech Ed Department	29,990.00
				Totals for 97426	29,990.00
WEA TRUST ADVANTAGE	97427	05/31/2022	May 2022	Monthly TSA Payment - K Johnson 2021-22 Contract	166.67
		05/31/2022	May 2022	Monthly TSA Payment - A Mithum 2021-22 Contract	166.67
				Totals for 97427	333.34
DELTA DENTAL WI	97428	05/26/2022	20220510AD	Payroll accrual	402.14
		05/26/2022	20220510AD	Payroll accrual	33.18
		05/26/2022	20220510AF	Payroll accrual	2,277.80
		05/26/2022	20220510AF	Payroll accrual	187.82
		05/26/2022	20220525AD	Payroll accrual	402.14
		05/26/2022	20220525AD	Payroll accrual	40.24
		05/26/2022	20220525AF	Payroll accrual	2,277.80
		05/26/2022	20220525AF	Payroll accrual	227.78
		05/26/2022	adj	Adjustments June Billing	-1.58
			Totals for 97428	5,847.32	
NATIONAL VISION ADMI	97429	05/26/2022	20220510AD	Payroll accrual	111.49

VENDOR	CHECK CHECK		INVOICE		AMOUNT
	NUMBER	DATE	NUMBER	DESCRIPTION	
NATIONAL VISION ADMI	97429	05/26/2022	20220525AD	Payroll accrual	111.49
		05/26/2022	adj	June Adjustments	-3.27
	Totals for 97429				219.71
MADISON NATIONAL LIF	97430	05/26/2022			0.00
	Totals for 97430				0.00
MADISON NATIONAL LIF	97431	05/26/2022	20220510AD	Payroll accrual	400.38
		05/26/2022	20220510AD	Payroll accrual	35.91
		05/26/2022	20220510AD	Payroll accrual	446.42
		05/26/2022	20220510AF	Payroll accrual	366.92
		05/26/2022	20220510AF	Payroll accrual	210.72
		05/26/2022	20220525AD	Payroll accrual	400.38
		05/26/2022	20220525AD	Payroll accrual	35.91
		05/26/2022	20220525AD	Payroll accrual	446.42
		05/26/2022	20220525AF	Payroll accrual	369.10
		05/26/2022	20220525AF	Payroll accrual	210.72
Totals for 97431				2,886.88	
WCA GROUP HEALTH TRU	97432	05/26/2022	20220510AF	Payroll accrual	24,504.59
		05/26/2022	20220510AF	Payroll accrual	2,975.45
		05/26/2022	20220525AF	Payroll accrual	24,504.59
		05/26/2022	20220525AF	Payroll accrual	3,779.63
		05/26/2022	adj	Adjustments June Billing	-696.08
Totals for 97432				55,068.18	
AMERICAN HERITAGE LI	97433	05/26/2022	20220510AD	Payroll accrual	527.25
		05/26/2022	20220525AD	Payroll accrual	527.25
		05/26/2022	adj	June Adjustments	-3.49
Totals for 97433				1,051.01	
EQUITABLE - EQUI-VES	97435	05/26/2022	700247 001	May Annuity	200.00
	Totals for 97435				200.00
MID-STATE TRUCK SERV	97436	06/02/2022	06022022	2023 IC CE300 School Bus	95,119.50
	Totals for 97436				95,119.50
ASSOCIATED BANK HSA	97437	05/31/2022	20220510AD	Payroll accrual	3,605.06
		05/31/2022	20220510AF	Payroll accrual	0.00
		05/31/2022	20220525AD	Payroll accrual	3,605.06
		05/31/2022	20220525AF	Payroll accrual	0.00
Totals for 97437				7,210.12	
ACCURACE TIMING SERV	97438	06/03/2022	1394	Track Services	900.00
	Totals for 97438				900.00
AFLAC	97439	06/03/2022	552943	Bus Driver Premium	105.17
	Totals for 97439				105.17
C&C LANDSCAPING, INC	97440	06/03/2022	16129	Mulch for Landscaping-Auditorium Area	488.60
		06/03/2022	16206	Mulch for Landscaping - Trees and Auditorium Areas	488.60
	Totals for 97440				977.20
CASHTON HIGH SCHOOL	97441	06/03/2022	05142022	MS Track Entry Fee 05/14/2022	100.00
		06/03/2022	04232022	HS Track Meet Entry Fee on 4/23/2022	200.00
	Totals for 97441				300.00
CIPA FILTER	97442	06/03/2022	04282022	Cipa Filter-Prepay	9,739.65
	Totals for 97442				9,739.65
CITIZENS FIRST BANK	97443	06/03/2022	06012022	Safety Deposit Box Rental	65.00
	Totals for 97443				65.00
CLEMENTS, TRICIA	97444	06/03/2022	05192022	Payment of district Sam's Club membership with personal funds	45.00

VENDOR	CHECK NUMBER	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT
				Totals for 97444	45.00
COLLEGE BOARD	97445	06/03/2022	EP00130961	AP Exams	2,142.00
				Totals for 97445	2,142.00
CONNIE BROWN	97446	06/03/2022	05242022	Reimburse Bus Driver Meal	17.17
				Totals for 97446	17.17
COULEE CONNECTIONS L	97447	06/03/2022	May 2022	May Tuition	3,885.00
				Totals for 97447	3,885.00
DPI-SCHOOL NUTRITION	97448	06/03/2022	135767	Summer School	268.41
				Totals for 97448	268.41
EO JOHNSON	97449	06/03/2022	INV1141843	MS/HS Supplies	101.51
				Totals for 97449	101.51
EPITAPH-NEWS	97450	06/03/2022	05272022	Notices	160.88
				Totals for 97450	160.88
GAPPA SECURITY SOLUT	97451	06/03/2022	25156	Maintenance Supplies	353.65
				Totals for 97451	353.65
I & S GROUP, INC	97452	06/03/2022	81834	Pool Project	3,370.50
				Totals for 97452	3,370.50
KICKAPOO YACHT CLUB	97453	06/03/2022	05242022	Canoe's for HS Incentive Day	600.00
				Totals for 97453	600.00
MATTHES, JOHN	97454	06/03/2022	05262022	Reimburse Bus Driver Meal	11.95
				Totals for 97454	11.95
MCGINNIS, CONNIE	97455	06/03/2022	05242022	Reimburse Bus Driver Meal	16.62
				Totals for 97455	16.62
NEOLA, INC	97456	06/03/2022	95106	License Agreement-BOE Policies Update	1,295.00
				Totals for 97456	1,295.00
NORTH CRAWFORD SCHOO	97457	06/03/2022	05112022	MS Track Meet Entry Fee on 5/3/2022	100.00
		06/03/2022	05112022.	HS Track Meet Entry Fee on 4/11/2022	100.00
		06/03/2022	05102022	HS Track Meet Entry Fee on 05/10/2022	100.00
				Totals for 97457	300.00
PAN O GOLD BAKING CO	97458	06/03/2022	4006892212	Breakfast/Lunch	104.00
		06/03/2022	4006892212	Lunch	50.00
		06/03/2022	4006892213	Lunch	60.25
				Totals for 97458	214.25
PRAIRIE FARMS DAIRY,	97459	06/03/2022	9010757	Milk	738.88
		06/03/2022	9015237	Milk	1,032.16
		06/03/2022	9020003	Milk	938.61
		06/03/2022	9024497	Milk	450.95
				Totals for 97459	3,160.60
RBS SHIRTPRINTING &	97460	06/03/2022	180908	T-Shirts	1,611.92
				Totals for 97460	1,611.92
REINHART INSTITUTION	97461	06/03/2022	169496	Breakfast/Lunch/Supplies	4,192.80
		06/03/2022	173783	Lunch	39.00
		06/03/2022	175389	Lunch/Breakfast/Ala Carte/Supplies	4,435.50
		06/03/2022	175748	Ala Carte	32.27
		06/03/2022	176353	Lunch	144.62
		06/03/2022	180642	Lunch/Breakfast/Ala Carte	2,236.12
		06/03/2022	185401	Lunch-Credit Memo	-37.70
		06/03/2022	186108	Lunch/Breakfast/Supplies/Ala Carte	1,573.54
		06/03/2022	186807	Lunch/Breakfast	107.84
		06/03/2022	181463	Breakfast items for Sandy M	64.83

VENDOR	CHECK NUMBER	CHECK DATE	INVOICE NUMBER	INVOICE DESCRIPTION	AMOUNT
				Totals for 97461	12,788.82
RENNING, LEWIS & LAC	97462	06/03/2022	3335635	Legal Services	1,137.50
				Totals for 97462	1,137.50
SANWICK'S SIT N GIT	97463	06/03/2022	05292022	Portable Toilet Rental - Athletics June	95.00
				Totals for 97463	95.00
SKYWARD INC	97464	06/03/2022	0000216852	Skyward Software Fees	20,205.00
				Totals for 97464	20,205.00
ST JOSEPH'S MEMORIAL	97465	06/03/2022	04072022	March OT/PT	7,168.50
		06/03/2022	05052022	April OT/PT	5,374.50
				Totals for 97465	12,543.00
TRUGREEN	97466	06/03/2022	158136831	Softball Field - Grub Prevention	232.05
		06/03/2022	158136887	Lawn Service - Baseball Field	378.27
		06/03/2022	158136915	Baseball Field - Grub Prevention	378.27
		06/03/2022	158136952	Lawn Service - Football Field	360.26
		06/03/2022	158136934	Football Field - Grub Prevention	360.26
		06/03/2022	158136865	Lawn Service - Softball Field	232.05
				Totals for 97466	1,941.16
U.S. CELLULAR	97467	06/03/2022	0509556000	US Cellular Billing	60.51
				Totals for 97467	60.51
VERNON COUNTY HEALTH	97468	06/03/2022	138 HSAT-7	Cafeteria Inspection fee	629.00
				Totals for 97468	629.00
WI ASSOC OF SCHOOL B	97469	06/03/2022	26447	Membership Dues	3,137.00
				Totals for 97469	3,137.00
WI INTERSCHOLASTIC A	97470	06/03/2022	05232022	Regional Track 05/23/2022	644.55
				Totals for 97470	644.55
WICKERT, MELISSA	97471	06/03/2022	05062022	Mileage Reimbursement	93.60
				Totals for 97471	93.60
WI LIBRARY SERVICES	97472	06/03/2022	496460	PebbleGo Subscription	1,994.00
				Totals for 97472	1,994.00
EQUAL RIGHTS DIVISIO	97473	06/03/2022	May 2022	May Work Permits	7.50
				Totals for 97473	7.50
				Totals for checks	968,010.33



FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	190,785.45	0.00	684,960.00	875,745.45
21	SPECIAL REVENUE TRUST FUND	151.39	0.00	2,918.36	3,069.75
27	SPECIAL EDUCATION FUND	30,407.90	0.00	16,428.00	46,835.90
50	FOOD SERVICE	7,298.85	0.00	18,419.26	25,718.11
98		16,641.12	0.00	0.00	16,641.12
***	Fund Summary Totals ***	245,284.71	0.00	722,725.62	968,010.33

\*\*\*\*\* End of report \*\*\*\*\*

April 21, 2022 - May 20, 2022 P Card Transactions

Employee	Trans Date	Trans ID	Vendor	Amount
ALEXANDER MORGAN	5/2/2022	24298	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 38.96
CADE HEIDI	5/17/2022	24112	Amzn Mktp US 1r3q93v11, Amzn.Com/Bill, WA, 98109, US	\$ 130.93
CADE HEIDI	4/28/2022	24113	Amzn Mktp US 1o9rd9rs2, Amzn.Com/Bill, WA, 98109, US	\$ 13.76
CADE HEIDI	4/28/2022	24114	Amzn Mktp US 1q9o46rk1, Amzn.Com/Bill, WA, 98109, US	\$ 60.96
CAUFFMAN LAURIE	5/2/2022	24299	Www.Baseballwisconsin., Shawano, WI, 54166, US	\$ 52.50
CLEMENTS DUSTIN	5/20/2022	24308	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 91.56
CLEMENTS DUSTIN	5/19/2022	24307	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 102.00
CLEMENTS DUSTIN	5/17/2022	24306	Dollartree, Viroqua, WI, 54665, US	\$ 55.00
CLEMENTS DUSTIN	5/16/2022	24302	McCoy Pine View Campgr, Fort McCoy, WI, 54656, US	\$ 30.00
CLEMENTS DUSTIN	5/16/2022	24303	McCoy Pine View Campgr, Fort McCoy, WI, 54656, US	\$ 25.00
CLEMENTS DUSTIN	5/16/2022	24304	McCoy Pine View Campgr, Fort McCoy, WI, 54656, US	\$ 10.00
CLEMENTS DUSTIN	5/16/2022	24305	McCoy Pine View Campgr, Fort McCoy, WI, 54656, US	\$ 6.00
CLEMENTS DUSTIN	5/12/2022	24301	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 469.16
CLEMENTS DUSTIN	5/6/2022	24300	Bsn Sports Llc, 8002277404, TX, 75234, US	\$ 64.98
CLEMENTS DUSTIN	4/22/2022	24309	Pizza Hut #10449, Viroqua, WI, 54665, US	\$ 302.00
COLEMAN ASHLYN	4/25/2022	24293	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 4.00
DAINES KELSEY	5/16/2022	24314	Amzn Mktp US 1f0461410, Amzn.Com/Bill, WA, 98109, US	\$ 273.41
DAINES KELSEY	5/12/2022	24313	Amzn Mktp US 138021sk0, Amzn.Com/Bill, WA, 98109, US	\$ 14.47
DAINES KELSEY	5/9/2022	24311	Amzn Mktp US 1173r0lm1, Amzn.Com/Bill, WA, 98109, US	\$ 13.98
DAINES KELSEY	5/9/2022	24312	Amzn Mktp US 114tl9lj1, Amzn.Com/Bill, WA, 98109, US	\$ 110.46
DAINES KELSEY	5/4/2022	24310	Amzn Mktp US 139na0do1, Amzn.Com/Bill, WA, 98109, US	\$ 135.79
DAINES KELSEY	5/2/2022	24316	Amzn Mktp US 1q4885ns0, Amzn.Com/Bill, WA, 98109, US	\$ 67.14
DAINES KELSEY	5/2/2022	24317	Amzn Mktp Us, Amzn.Com/Bill, WA, 98109, US	\$ (12.99)
DAINES KELSEY	5/2/2022	24318	Amzn Mktp Us, Amzn.Com/Bill, WA, 98109, US	\$ (12.97)
DAINES KELSEY	5/2/2022	24319	Amzn Mktp Us, Amzn.Com/Bill, WA, 98109, US	\$ (14.99)
DAINES KELSEY	4/27/2022	24315	Amzn Mktp US 1q1gz4k11, Amzn.Com/Bill, WA, 98109, US	\$ 55.72
DEAVER KRISTI	5/20/2022	24107	Amazon.Com 1r3kz9w71, Amzn.Com/Bill, WA, 98109, US	\$ 35.30
DEAVER KRISTI	5/16/2022	24106	Amzn Mktp US 1r2ld1161, Amzn.Com/Bill, WA, 98109, US	\$ 30.46
DEAVER KRISTI	5/13/2022	24105	Amzn Mktp US 134sb6up0, Amzn.Com/Bill, WA, 98109, US	\$ 46.98
DEAVER KRISTI	5/10/2022	24104	Amzn Mktp US 133q19vo0, Amzn.Com/Bill, WA, 98109, US	\$ 26.98
DEAVER KRISTI	5/9/2022	24103	Www.Ccapalert.Com, Slinger, WI, 53086, US	\$ 57.00
DEAVER KRISTI	5/6/2022	24102	Amzn Mktp US 1307u7fe2, Amzn.Com/Bill, WA, 98109, US	\$ 23.54
DEAVER KRISTI	4/29/2022	24111	Amzn Mktp US 1q85g54j2, Amzn.Com/Bill, WA, 98109, US	\$ 82.89
DEAVER KRISTI	4/28/2022	24110	Amzn Mktp US 1o64u0wc0, Amzn.Com/Bill, WA, 98109, US	\$ 27.84
DEAVER KRISTI	4/25/2022	24108	Amzn Mktp US 1q4ah0tw1, Amzn.Com/Bill, WA, 98109, US	\$ 19.89
DEAVER KRISTI	4/25/2022	24109	Amzn Mktp US 1q3a42t41, Amzn.Com/Bill, WA, 98109, US	\$ 5.97
GEARY SAMUELA	5/19/2022	24132	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 90.28
GEARY SAMUELA	5/16/2022	24130	Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 1,332.00
GEARY SAMUELA	5/16/2022	24131	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 59.28
GEARY SAMUELA	5/6/2022	24128	Westby Locker And Meat, Westby, WI, 54667, US	\$ 387.37
GEARY SAMUELA	5/6/2022	24129	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 83.18
GEARY SAMUELA	5/3/2022	24127	Kwik Trip 75800007583, Viroqua, WI, 54665, US	\$ 17.88
GEARY SAMUELA	5/2/2022	24137	Festival Foods, Onalaska, WI, 54650, US	\$ 63.93
GEARY SAMUELA	4/26/2022	24136	Paypal Pictures, 4029357733, TX, 75081, US	\$ 316.60
GEARY SAMUELA	4/25/2022	24133	Kwik Trip 84100008417, Hillsboro, WI, 54634, US	\$ 14.90
GEARY SAMUELA	4/25/2022	24134	Kwik Trip 84700008474, Union Center, WI, 53962, US	\$ 14.90
GEARY SAMUELA	4/25/2022	24135	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 18.88
GEHRKE JACOB	5/20/2022	24213	Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 544.61
GEHRKE JACOB	5/13/2022	24210	Amzn Mktp US 115hs6rr1, Amzn.Com/Bill, WA, 98109, US	\$ 179.94
GEHRKE JACOB	5/13/2022	24211	Amzn Mktp US 132d43rx2, Amzn.Com/Bill, WA, 98109, US	\$ 208.27
GEHRKE JACOB	5/13/2022	24212	Amzn Mktp US 1359j1r20, Amzn.Com/Bill, WA, 98109, US	\$ 40.60
GOODRICH CASEY	5/18/2022	24200	Piggly Wiggly #404, Boscobel, WI, 53805, US	\$ 65.51
GOODRICH CASEY	5/16/2022	24199	Wm Supercenter #958, Platteville, WI, 53818, US	\$ 49.32
GOODRICH CASEY	5/12/2022	24198	Amazon.Com 115v357c1, Amzn.Com/Bill, WA, 98109, US	\$ 80.82
GOODRICH CASEY	5/9/2022	24197	World Buffet (Madison), Madison, WI, 53719, US	\$ 525.30
HAMILTON JENNA	5/10/2022	24321	Amzn Mktp US 115943m31, Amzn.Com/Bill, WA, 98109, US	\$ 345.78
HAMILTON JENNA	5/9/2022	24320	Wal-Mart #1007, Richland Ctr, WI, 53581, US	\$ 31.16
HARDY ALLISON	5/19/2022	24296	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 101.14
HARDY ALLISON	5/19/2022	24297	La Crosse Area Family, 6087829622, WI, 54601, US	\$ 255.00

April 21, 2022 - May 20, 2022 P Card Transactions

HARDY ALLISON	5/5/2022	24295	Usps Po 5684900668, Viola, WI, 54664, US	\$ 44.41
HARDY ALLISON	5/4/2022	24294	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 98.62
JOHNSON KIMBERLY	5/20/2022	24116	Amazon.Com 1r5ez3wj1 A, Amzn.Com/Bill, WA, 98109, US	\$ 106.92
JOHNSON KIMBERLY	5/16/2022	24115	Sage Publications, 805-499-9774, CA, 91320, US	\$ 26.07
KAST BRIAN	5/19/2022	24139	Walmart.Com Aa, 800-966-6546, AR, 72716, US	\$ 97.87
KAST BRIAN	5/12/2022	24138	Walmart.Com Aa, 800-966-6546, AR, 72716, US	\$ 70.79
KAST BRIAN	4/27/2022	24142	Wi Assn Of Ag Educator, Sauk City, CA, 53583-0087, US	\$ 375.00
KAST BRIAN	4/25/2022	24140	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 51.36
KAST BRIAN	4/25/2022	24141	Kwik Trip 75700007575, Viroqua, WI, 54665, US	\$ 34.10
KRINGS KENNETH	5/17/2022	24153	Jds Industries, 605-2719111, SD, 57104-7115, US	\$ 209.32
KRINGS KENNETH	5/17/2022	24154	Jds Industries, 605-2719111, SD, 57104-7115, US	\$ 26.00
KRINGS KENNETH	5/11/2022	24152	Amzn Mktp US 139gv08b2, Amzn.Com/Bill, WA, 98109, US	\$ 12.19
KRINGS KENNETH	5/10/2022	24151	Amzn Mktp US 111932ms1, Amzn.Com/Bill, WA, 98109, US	\$ 80.43
KRINGS KENNETH	5/9/2022	24149	Amzn Mktp US 133xl5420, Amzn.Com/Bill, WA, 98109, US	\$ 10.99
KRINGS KENNETH	5/9/2022	24150	Amzn Mktp US 1107n0l01, Amzn.Com/Bill, WA, 98109, US	\$ 48.88
KRINGS KENNETH	5/6/2022	24147	Ebay O 07-08593-57252, San Jose, CA, 95131, US	\$ 25.30
KRINGS KENNETH	5/6/2022	24148	Amzn Mktp US 139f16w11, Amzn.Com/Bill, WA, 98109, US	\$ 14.59
KRINGS KENNETH	5/5/2022	24144	Amzn Mktp US 1q1o44uz0, Amzn.Com/Bill, WA, 98109, US	\$ 41.99
KRINGS KENNETH	5/5/2022	24145	Tractor Supply #736, Viroqua, WI, 54665, US	\$ 47.96
KRINGS KENNETH	5/5/2022	24146	Oreilly Auto Parts 19, Viroqua, WI, 54665, US	\$ 75.61
KRINGS KENNETH	5/4/2022	24143	Amzn Mktp US 1q2082dk0, Amzn.Com/Bill, WA, 98109, US	\$ 188.98
KRINGS KENNETH	5/2/2022	24157	Amzn Mktp US 1q57o2n62, Amzn.Com/Bill, WA, 98109, US	\$ 25.41
KRINGS KENNETH	5/2/2022	24158	Amzn Mktp US 1q6cd3362, Amzn.Com/Bill, WA, 98109, US	\$ 112.35
KRINGS KENNETH	4/21/2022	24155	Amzn Mktp US 1a9oy6w42, Amzn.Com/Bill, WA, 98109, US	\$ 12.35
KRINGS KENNETH	4/21/2022	24156	Amzn Mktp US 1o3pz7f10, Amzn.Com/Bill, WA, 98109, US	\$ 31.98
MALLIET SANDRA	5/20/2022	24203	Kalahari Resort - Wi, Wisconsin Del, WI, 53965, US	\$ 129.00
MALPHY JENNIFER	5/17/2022	24165	Amazon.Com 1l7bi0pl2 A, Amzn.Com/Bill, WA, 98109, US	\$ 15.49
MALPHY JENNIFER	5/10/2022	24161	Amazon.Com 1l6re3m31, Amzn.Com/Bill, WA, 98109, US	\$ 116.44
MALPHY JENNIFER	5/10/2022	24162	Amzn Mktp US 1l67u8mp1, Amzn.Com/Bill, WA, 98109, US	\$ 629.65
MALPHY JENNIFER	5/10/2022	24163	Amazon.Com 1332o2vi2, Amzn.Com/Bill, WA, 98109, US	\$ 17.99
MALPHY JENNIFER	5/10/2022	24164	Amazon.Com 133hj8xp0 A, Amzn.Com/Bill, WA, 98109, US	\$ 16.99
MALPHY JENNIFER	5/6/2022	24160	World Book School And, Lucy.Cai@worl, IL, 60601, US	\$ 835.80
MALPHY JENNIFER	5/2/2022	24159	Abcya! Kids Edu Games, San Mateo, CA, 94404, US	\$ 39.99
MARTIN JAMES	5/11/2022	24280	Culvers, Viroqua, WI, 54665, US	\$ 41.62
MARTIN LORI	5/16/2022	24202	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 116.82
MARTIN LORI	5/10/2022	24201	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 142.73
MARTY ANNA	5/19/2022	24234	La Crosse Area Family, 6087829622, WI, 54601, US	\$ 255.00
MARTY ANNA	5/18/2022	24231	La Crosse Area Family, 6087829622, WI, 54601, US	\$ 255.00
MARTY ANNA	5/18/2022	24232	La Crosse Area Family, 6087829622, WI, 54601, US	\$ 255.00
MARTY ANNA	5/18/2022	24233	La Crosse Area Family, 6087829622, WI, 54601, US	\$ 255.00
MARTY ANNA	5/17/2022	24230	Amzn Mktp US 1l9k381o2, Amzn.Com/Bill, WA, 98109, US	\$ 26.17
MARTY ANNA	5/16/2022	24228	La Crosse Area Family, 6087829622, WI, 54601, US	\$ 255.00
MARTY ANNA	5/16/2022	24229	La Crosse Area Family, 6087829622, WI, 54601, US	\$ 255.00
MARTY ANNA	4/28/2022	24242	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 18.75
MARTY ANNA	4/27/2022	24241	Amzn Mktp US 1q9689uv1, Amzn.Com/Bill, WA, 98109, US	\$ 19.92
MARTY ANNA	4/25/2022	24239	Amzn Mktp US 1q0tb1jo1, Amzn.Com/Bill, WA, 98109, US	\$ 6.08
MARTY ANNA	4/25/2022	24240	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 6.84
MARTY ANNA	4/22/2022	24235	Amzn Mktp US 1o3q543h0, Amzn.Com/Bill, WA, 98109, US	\$ 90.60
MARTY ANNA	4/22/2022	24236	Amzn Mktp US 1o86f2nm0, Amzn.Com/Bill, WA, 98109, US	\$ 69.88
MARTY ANNA	4/22/2022	24237	Amzn Mktp US 1o2872zj0, Amzn.Com/Bill, WA, 98109, US	\$ 59.49
MARTY ANNA	4/22/2022	24238	Amzn Mktp US 1q03x94d1, Amzn.Com/Bill, WA, 98109, US	\$ 49.96
MATTHES ALYSSA	5/18/2022	24323	Amzn Mktp US 1l5j125z2, Amzn.Com/Bill, WA, 98109, US	\$ 308.01
MATTHES ALYSSA	5/17/2022	24322	Amzn Mktp US 1l04o9ph2, Amzn.Com/Bill, WA, 98109, US	\$ 100.00
MCNAMER DONALD	5/18/2022	24330	Schilling Supply Compa, La Crosse, WI, 54602, US	\$ 1,411.08
MCNAMER DONALD	5/11/2022	24327	Amzn Mktp US 132xz2bp2, Amzn.Com/Bill, WA, 98109, US	\$ 69.98
MCNAMER DONALD	5/11/2022	24328	Amzn Mktp US 134aq1880, Amzn.Com/Bill, WA, 98109, US	\$ 52.08
MCNAMER DONALD	5/11/2022	24329	Amzn Mktp US 133x398d0, Amzn.Com/Bill, WA, 98109, US	\$ 139.80
MCNAMER DONALD	5/10/2022	24325	Amzn Mktp US 1l6cn0vy1, Amzn.Com/Bill, WA, 98109, US	\$ 23.75
MCNAMER DONALD	5/10/2022	24326	Amzn Mktp US 1392k2v20, Amzn.Com/Bill, WA, 98109, US	\$ 135.52
MCNAMER DONALD	5/3/2022	24324	Amzn Mktp US 132q505l1, Amzn.Com/Bill, WA, 98109, US	\$ 18.98

April 21, 2022 - May 20, 2022 P Card Transactions

MCNAMER DONALD	5/2/2022	24338	Amzn Mktp US 1q25053j2, Amzn.Com/Bill, WA, 98109, US	\$ 281.69
MCNAMER DONALD	5/2/2022	24339	Amzn Mktp US 1q6dv53i2, Amzn.Com/Bill, WA, 98109, US	\$ 67.49
MCNAMER DONALD	4/28/2022	24336	Dalco Enterprises, 6512516657, MN, 55112, US	\$ 1,090.06
MCNAMER DONALD	4/28/2022	24337	Dalco Enterprises, 6512516657, MN, 55112, US	\$ 355.64
MCNAMER DONALD	4/26/2022	24335	Amzn Mktp US 1q0ew5bk1, Amzn.Com/Bill, WA, 98109, US	\$ 170.91
MCNAMER DONALD	4/22/2022	24334	Amzn Mktp US 1o0xz1n80, Amzn.Com/Bill, WA, 98109, US	\$ 11.00
MCNAMER DONALD	4/21/2022	24331	Amzn Mktp US 1o6ja3wa1, Amzn.Com/Bill, WA, 98109, US	\$ 16.99
MCNAMER DONALD	4/21/2022	24332	Amzn Mktp US 1o3sf3fx0, Amzn.Com/Bill, WA, 98109, US	\$ 68.75
MCNAMER DONALD	4/21/2022	24333	Pavepatchcom, 2817783223, TX, 77459, US	\$ 419.00
MILLER KATHRYN	5/11/2022	24204	In Wisconsin School M, 608-8503566, WI, 53597, US	\$ 105.35
MILLER KATHRYN	5/2/2022	24209	Amzn Mktp US 138668nk1, Amzn.Com/Bill, WA, 98109, US	\$ 65.96
MILLER KATHRYN	4/28/2022	24208	Dairy Queen #14985, Viroqua, WI, 54665, US	\$ 86.75
MILLER KATHRYN	4/25/2022	24207	Musicnotes.Com, 8009444667, WI, 53717, US	\$ 17.57
MILLER KATHRYN	4/21/2022	24205	J.W. Pepper, 8003456296, PA, 19341, US	\$ 53.75
MILLER KATHRYN	4/21/2022	24206	J.W. Pepper, 8003456296, PA, 19341, US	\$ 10.75
MITHUM AARON	5/13/2022	24183	The Cakery And Bake Sh, Viroqua, WI, 54665, US	\$ 19.76
MITHUM AARON	5/2/2022	24182	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 500.00
NELSON JESSICA	5/16/2022	24083	Original Wisconsin Duc, Wisconsin Del, WI, 53965, US	\$ 580.00
NELSON TINA	5/16/2022	24125	Wal-Mart #1138, Madison, WI, 53719, US	\$ 119.90
NELSON TINA	5/12/2022	24123	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 17.67
NELSON TINA	5/12/2022	24124	Holiday Wholesale Inc, 608-2548321, WI, 53965, US	\$ 528.46
NELSON TINA	5/9/2022	24122	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 143.69
NELSON TINA	4/28/2022	24126	Holiday Wholesale Inc, 608-2548321, WI, 53965, US	\$ 323.57
OLSEN DOUGLAS	5/20/2022	24100	Trotec Laser Inc, Plymouth, MI, 48170, US	\$ 10,000.00
OLSEN DOUGLAS	4/26/2022	24101	Wasda, Madison, WI, 53704, US	\$ 50.00
PETERSEN KENT	5/19/2022	24172	Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 117.91
PETERSEN KENT	5/18/2022	24171	Amzn Mktp US 115yk2hl2, Amzn.Com/Bill, WA, 98109, US	\$ 39.79
PETERSEN KENT	5/12/2022	24170	Cdw Govt #x122253, 800-808-4239, IL, 60061, US	\$ 1,644.52
PETERSEN KENT	5/6/2022	24168	Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 510.00
PETERSEN KENT	5/6/2022	24169	Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 18,800.00
PETERSEN KENT	5/3/2022	24167	Amzn Mktp US 137g47bf1, Amzn.Com/Bill, WA, 98109, US	\$ 128.00
PETERSEN KENT	4/28/2022	24178	Kamihq.Com, Walnut, CA, 91789, US	\$ 203.94
PETERSEN KENT	4/28/2022	24179	Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 219.37
PETERSEN KENT	4/28/2022	24180	Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 1,830.00
PETERSEN KENT	4/28/2022	24181	Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 2,100.00
PETERSEN KENT	4/25/2022	24174	Amzn Mktp US 1q7og4j41, Amzn.Com/Bill, WA, 98109, US	\$ 886.50
PETERSEN KENT	4/25/2022	24175	Adobe Creative Cloud, 4085366000, CA, 95110, US	\$ (21.09)
PETERSEN KENT	4/25/2022	24176	Dri Crashplan For Sb, Crashplan.Com, MN, 55343, US	\$ 10.59
PETERSEN KENT	4/25/2022	24177	Amzn Mktp US 1q7tx5md1, Amzn.Com/Bill, WA, 98109, US	\$ 62.57
PETERSEN KENT	4/21/2022	24173	Chippewa Valley Spt Gd, Eau Claire, WI, 54701, US	\$ 3,487.81
SANWICK ALYSSA	5/2/2022	24282	Amazon.Com 1q34v33a0, Amzn.Com/Bill, WA, 98109, US	\$ 11.88
SANWICK ALYSSA	4/29/2022	24281	Amzn Mktp US 1q25454m2, Amzn.Com/Bill, WA, 98109, US	\$ 43.98
SCHOCH MATTHEW	5/13/2022	24082	Viroqua Food Coop, Viroqua, WI, 54665, US	\$ 56.00
SCHOCH MATTHEW	5/5/2022	24081	Viroqua Food Coop, Viroqua, WI, 54665, US	\$ 26.00
SCHROEDER TAYLOR	5/19/2022	24285	Amzn Mktp US 1142p16l2, Amzn.Com/Bill, WA, 98109, US	\$ 64.65
SCHROEDER TAYLOR	5/11/2022	24284	Amzn Mktp US 139w476g0, Amzn.Com/Bill, WA, 98109, US	\$ 235.61
SCHROEDER TAYLOR	5/9/2022	24283	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 19.00
SCHULLO MEGAN	5/18/2022	24224	Walmart.Com Aa, 800-966-6546, AR, 72716, US	\$ 8.67
SCHULLO MEGAN	5/16/2022	24220	Walmart.Com Aa, 800-966-6546, AR, 72716, US	\$ 120.65
SCHULLO MEGAN	5/16/2022	24221	La Crosse Escape Room, La Crosse, WI, 54601, US	\$ 405.00
SCHULLO MEGAN	5/16/2022	24222	Shell Oil 57444115307, Sparta, WI, 54656, US	\$ 43.28
SCHULLO MEGAN	5/16/2022	24223	Shell Oil 57444114904, Sparta, WI, 54656, US	\$ 14.97
SCHULLO MEGAN	5/11/2022	24219	Jiffyshirts.Com US L.P, 3023074081, DE, 19801, US	\$ 13.44
SCHULLO MEGAN	5/5/2022	24218	Kwik Trip 75700007575, Viroqua, WI, 54665, US	\$ 16.47
SCHULLO MEGAN	5/4/2022	24217	La Crosse Escape Room, La Crosse, WI, 54601, US	\$ 45.00
SCHULLO MEGAN	4/29/2022	24227	Amzn Mktp US 1q1x17ft2, Amzn.Com/Bill, WA, 98109, US	\$ 25.86
SCHULLO MEGAN	4/28/2022	24226	Culvers Of Richland Ct, Richland Cent, WI, 53581, US	\$ 69.72
SCHULLO MEGAN	4/25/2022	24225	Walmart.Com Aa, 800-966-6546, AR, 72716, US	\$ 53.76
SMITH GREGORY	5/6/2022	24288	J.W. Pepper, 8003456296, PA, 19341, US	\$ 165.00
SMITH GREGORY	5/6/2022	24289	J.W. Pepper, 8003456296, PA, 19341, US	\$ 60.00

April 21, 2022 - May 20, 2022 P Card Transactions

SMITH GREGORY	5/6/2022	24290	J.W. Pepper, 8003456296, PA, 19341, US	\$ 81.96
SMITH GREGORY	5/5/2022	24286	Amzn Mktp US 1q2pp8io2, Amzn.Com/Bill, WA, 98109, US	\$ 92.20
SMITH GREGORY	5/5/2022	24287	Amzn Mktp US 138q24kx1, Amzn.Com/Bill, WA, 98109, US	\$ 30.99
SMITH GREGORY	4/28/2022	24292	Amzn Mktp US 1389d3cz1, Amzn.Com/Bill, WA, 98109, US	\$ 117.72
SMITH GREGORY	4/25/2022	24291	S S E Music Inc, La Crosse, WI, 54603, US	\$ 84.00
SOLVERSON TRACY	5/10/2022	24214	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 4.00
SOLVERSON TRACY	5/2/2022	24216	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 10.00
SOLVERSON TRACY	4/26/2022	24215	Teacherspayteachers.Co, 6465880910, NY, 10003, US	\$ 9.00
VON RUDEN SHARI	5/20/2022	24121	Amzn Mktp US 1r8rw7ya1, Amzn.Com/Bill, WA, 98109, US	\$ 31.08
VON RUDEN SHARI	5/18/2022	24119	Amzn Mktp US 1l3qv5vi0, Amzn.Com/Bill, WA, 98109, US	\$ 549.15
VON RUDEN SHARI	5/17/2022	24118	Amzn Mktp US 1l6yk51n0, Amzn.Com/Bill, WA, 98109, US	\$ 139.50
VON RUDEN SHARI	5/16/2022	24117	Amzn Mktp US 1l5us6aa0, Amzn.Com/Bill, WA, 98109, US	\$ 179.85
VON RUDEN SHARI	4/21/2022	24120	Wal-Mart #0971, Viroqua, WI, 54665, US	\$ 17.36
WENDORF JEFFREY	5/18/2022	24098	Perkins Restaurant 122, Onalaska, WI, 54650, US	\$ 16.33
WENDORF JEFFREY	5/11/2022	24096	McDonalds F15230, Viroqua, WI, 54665, US	\$ 13.90
WENDORF JEFFREY	5/11/2022	24097	De Bauche Truck & Dies, La Crosse, WI, 54603, US	\$ 1,306.65
WENDORF JEFFREY	5/10/2022	24095	Sleepy Hollow Chevrole, Viroqua, WI, 54665, US	\$ 45.50
WENDORF JEFFREY	5/9/2022	24093	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 19.39
WENDORF JEFFREY	5/9/2022	24094	Smartsign, 7187971900, NY, 11201, US	\$ 386.11
WENDORF JEFFREY	5/5/2022	24091	Vesbach Oil, Viroqua, WI, 54665, US	\$ 4,588.76
WENDORF JEFFREY	5/5/2022	24092	Auto Value Viroqua, Viroqua, WI, 54665, US	\$ 122.93
WENDORF JEFFREY	5/3/2022	24089	Vesbach Oil, Viroqua, WI, 54665, US	\$ 5,972.74
WENDORF JEFFREY	5/3/2022	24090	Smartsign, 7187971900, NY, 11201, US	\$ 325.36
WENDORF JEFFREY	4/22/2022	24099	Vesbach Oil, Viroqua, WI, 54665, US	\$ 3,538.30
WENDORF JEFFREY	5/20/2022	24264	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 76.73
WENDORF JEFFREY	5/20/2022	24265	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 46.78
WENDORF JEFFREY	5/19/2022	24261	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 54.07
WENDORF JEFFREY	5/19/2022	24262	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 50.01
WENDORF JEFFREY	5/19/2022	24263	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 51.35
WENDORF JEFFREY	5/18/2022	24260	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 58.54
WENDORF JEFFREY	5/16/2022	24255	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 34.87
WENDORF JEFFREY	5/16/2022	24256	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 57.84
WENDORF JEFFREY	5/16/2022	24257	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 52.50
WENDORF JEFFREY	5/16/2022	24258	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 81.14
WENDORF JEFFREY	5/16/2022	24259	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 42.10
WENDORF JEFFREY	5/13/2022	24254	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 47.97
WENDORF JEFFREY	5/12/2022	24253	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 37.94
WENDORF JEFFREY	5/11/2022	24250	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 56.58
WENDORF JEFFREY	5/11/2022	24251	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 69.09
WENDORF JEFFREY	5/11/2022	24252	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 58.01
WENDORF JEFFREY	5/9/2022	24247	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 50.26
WENDORF JEFFREY	5/9/2022	24248	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 47.80
WENDORF JEFFREY	5/9/2022	24249	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 14.00
WENDORF JEFFREY	5/6/2022	24246	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 51.39
WENDORF JEFFREY	5/5/2022	24245	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 43.55
WENDORF JEFFREY	5/4/2022	24243	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 43.48
WENDORF JEFFREY	5/4/2022	24244	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 45.97
WENDORF JEFFREY	5/2/2022	24275	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 10.75
WENDORF JEFFREY	5/2/2022	24276	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 51.00
WENDORF JEFFREY	5/2/2022	24277	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 55.73
WENDORF JEFFREY	5/2/2022	24278	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 76.20
WENDORF JEFFREY	4/29/2022	24274	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 50.60
WENDORF JEFFREY	4/28/2022	24272	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 46.65
WENDORF JEFFREY	4/28/2022	24273	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 48.98
WENDORF JEFFREY	4/27/2022	24271	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 50.35
WENDORF JEFFREY	4/25/2022	24268	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 45.89
WENDORF JEFFREY	4/25/2022	24269	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 64.90
WENDORF JEFFREY	4/25/2022	24270	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 42.90
WENDORF JEFFREY	4/22/2022	24267	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 53.84
WENDORF JEFFREY	4/21/2022	24266	Viola Citgo Quik Stop, Viola, WI, 54664, US	\$ 49.55

April 21, 2022 - May 20, 2022 P Card Transactions

WHITE AMY	5/20/2022	24088	Amzn Mktp Us, Amzn.Com/Bill, WA, 98109, US	\$ (11.98)
WHITE AMY	5/18/2022	24087	Amzn Mktp US 1l6bx1ve0, Amzn.Com/Bill, WA, 98109, US	\$ 11.98
WHITE AMY	5/17/2022	24086	Amzn Mktp US 1l35881n0, Amzn.Com/Bill, WA, 98109, US	\$ 23.48
WHITE AMY	5/16/2022	24084	Amzn Mktp US 1l8d24f92, Amzn.Com/Bill, WA, 98109, US	\$ 14.98
WHITE AMY	5/16/2022	24085	Amzn Mktp US 1l5lh03r0, Amzn.Com/Bill, WA, 98109, US	\$ 13.39
WICKERT MELISSA	5/20/2022	24191	Kalahari Resort - Wi, Wisconsin Del, WI, 53965, US	\$ 129.00
WICKERT MELISSA	5/19/2022	24190	Subway 6613, Reedsburg, WI, 53959, US	\$ 13.55
WICKERT MELISSA	5/11/2022	24189	Vernon Telephone Coop, 6086343136, WI, 54667, US	\$ 1,543.63
WICKERT MELISSA	5/9/2022	24187	Usps Po 5684900668, Viola, WI, 54664, US	\$ 1.56
WICKERT MELISSA	5/9/2022	24188	Tractor Supply #736, Viroqua, WI, 54665, US	\$ 19.99
WICKERT MELISSA	5/6/2022	24186	Usps Po 5684900668, Viola, WI, 54664, US	\$ 1.76
WICKERT MELISSA	5/3/2022	24184	In Tc Networks, Inc., 563-5565040, IA, 52001, US	\$ 4,286.18
WICKERT MELISSA	5/3/2022	24185	Usps Po 5684900668, Viola, WI, 54664, US	\$ 4.23
WICKERT MELISSA	4/29/2022	24196	Wm Supercenter #971, Viroqua, WI, 54665, US	\$ 10.24
WICKERT MELISSA	4/28/2022	24195	Kalahari Resort - Wi, Wisconsin Del, WI, 53965, US	\$ (28.02)
WICKERT MELISSA	4/26/2022	24194	Kalahari Resort - Wi, Wisconsin Del, WI, 53965, US	\$ 142.43
WICKERT MELISSA	4/21/2022	24192	Usps Po 5684900668, Viola, WI, 54664, US	\$ 3.56
WICKERT MELISSA	4/21/2022	24193	Usps Po 5684900668, Viola, WI, 54664, US	\$ 2.56
WIEGEL ERIC	5/20/2022	24166	Milwaukee Brewers Base, Milwaukee, WI, 53214, US	\$ 75.00
WIEGEL MELISSA	4/22/2022	24279	Amazon.Com 1o1cq9jx0, Amzn.Com/Bill, WA, 98109, US	\$ 31.95
			<b>Total</b>	<b>\$ 87,794.33</b>

Receipt	Post Date	Trans Date	Description	Additional Desc	Acct Nbr	Amount
02882	05/26/2022	05/04/2022	Gary Moke & Family	2022 Rosanne Moke Scholarship Rec	21 R 400 291 45000	500.00
02883	05/26/2022	05/06/2022	Wallace Cooper & Elliot I	2 \$250 Scholarship Donation for 2	21 R 400 291 45000	500.00
02884	05/26/2022	05/16/2022	Olerud Auction Sales	Scholarship Donation	21 R 400 291 45000	250.00
02885	05/26/2022	05/16/2022	Randall & June Williams	Scholarship Donation	21 R 400 291 45000	500.00
05206	05/31/2022	05/16/2022	State of WI Dept. of Heal	Medicaid	27 R 800 780 50000	2268.49
05207	05/31/2022	05/16/2022	US Treasury	2021 Gas Tax	10 R 800 971 25621	441.33
05208	05/31/2022	05/16/2022	Ithaca Publis Schools	MS Track Entry Fee 05/02/2022	10 R 800 279 16200	150.00
05210	05/31/2022	05/16/2022	Donations	In Memory of Doug Malliet to the	21 R 800 291 50000	1100.00
05211	05/31/2022	05/16/2022	Organic Valley	Donation to backpack program	21 R 800 291 50000	572.25
05212	05/31/2022	05/16/2022	A.F. - FFA	Pmt to Food Service - FFA Banquet	50 E 800 415 25700	220.18
05213	05/31/2022	05/16/2022	Melissa Wickert	Pmt for washed rocks	10 R 800 264 50000	60.00
05214	05/31/2022	05/16/2022	A.F. - Track	Concession Room & Water 4/26/2022	21 R 800 291 50000	41.00
05215	05/31/2022	05/16/2022	A.F. - Track	4/19/2022 Concession room use & w	21 R 800 291 50000	53.00
05216	05/31/2022	05/16/2022	District Office	Water Sales	10 E 800 411 23000	40.00
05217	05/31/2022	05/16/2022	District Office	Stamp Sales - Personal Use	10 E 800 353 26000	60.00
05218	05/31/2022	05/16/2022	Brittany Hall	2nd Installment of money owed	10 E 800 166 25200	221.40
05218	05/31/2022	05/16/2022	Brittany Hall	2nd Installment of money owed	27 E 800 166 22339	48.60
05219	05/31/2022	05/16/2022	Institutional Processing	Rebate - Food Service	50 E 800 415 25700	45.21
05220	05/31/2022	05/16/2022	Sam Geary	Pmt - Old Lockers	10 R 800 995 50000	50.00
05221	05/31/2022	05/16/2022	Clorox Professional Produ	Rebate - Maintenance Department	10 E 800 411 25300	200.00
05222	05/31/2022	05/16/2022	Viola Quick Stop - Travis	Donation - New Track Uniforms	10 E 400 420 16231	3487.81
05223	05/31/2022	05/16/2022	KASD Food Service	Sale of Leftover Pizza Supplies	50 E 800 415 25700	159.09
05224	05/31/2022	05/16/2022	Ithaca Public Schools	Lee Griffin Track Entry	10 R 800 279 16200	150.00
05225	05/31/2022	05/16/2022	Prairie du Chien Schools	Lee Griffin Track Entry	10 R 800 279 16200	150.00
05226	05/31/2022	05/16/2022	Hillsboro School District	Lee Griffin Track Entry	10 R 800 279 16200	125.00
05227	05/31/2022	05/16/2022	Seneca Area School Distri	Track Entry	10 R 800 279 16200	150.00
05228	05/31/2022	05/16/2022	Bangor School District	Lee Griffin Track Entry	10 R 800 279 16200	150.00
05229	05/31/2022	05/17/2022	P.E. Department	Pmt for Staff T-Shirts	10 E 800 411 14000	95.00
05230	05/31/2022	05/17/2022	1st Grade Classroom	4K, K, 1st Grade Field Trip	10 E 100 411 11000	2033.15
05231	05/31/2022	05/17/2022	2nd Grade Classroom	Field Trip & Food	10 E 100 411 11000	859.50
05232	05/31/2022	05/17/2022	Gehrke - Classroom	Field Trip	10 E 400 411 12600	1119.00
05233	05/31/2022	05/24/2022	Admissions - Regional Tra	Regional Track 05/23/2022	10 R 705 271 16000	2016.00
05234	05/31/2022	05/24/2022	Gehrke - Classroom	Field Trip	10 E 400 411 12600	15.00
05235	05/31/2022	05/24/2022	A.F. - Track	Concession Room Use & Water 5/17/	21 R 800 291 50000	53.00
05236	05/31/2022	05/24/2022	A.F. - Track	Concession Room Use & Water	21 R 800 291 50000	53.00
05237	05/31/2022	05/24/2022	WI Dept. of Health Servic	Medicaid	27 R 800 780 50000	10344.07
05239	05/31/2022	05/24/2022	Seneca Area School Distri	Conference Track Entry Fee	10 R 800 279 16200	200.00
05240	05/31/2022	05/24/2022	Ithaca Schools	Conference Track Entry Fee	10 R 800 279 16200	200.00
05241	05/31/2022	05/24/2022	Wauzeka School District	Conference Track Entry Fee	10 R 800 279 16200	200.00
05242	05/31/2022	05/24/2022	De Soto Area School Distr	Conference Track Entry Fee	10 R 800 279 16200	200.00
05245	05/31/2022	05/31/2022	eFunds for Schools	May 2022 Meal Payments	50 R 800 251 50000	43.00
5247	05/31/2022	05/02/2022	WI Dept of Revenue	Computer Aid	10 R 800 691 50000	4841.98
05841	05/31/2022	05/12/2022	KES	Lunch	50 R 800 251 50000	713.99
05849	05/31/2022	05/27/2022	KES	Lunch	50 R 800 251 50000	366.50
12925	05/31/2022	05/06/2022	KHS	Lunch	50 R 800 251 50000	355.40
12925	05/31/2022	05/06/2022	KHS	Lost Library Book	10 E 800 432 22200	33.15
12926	05/31/2022	05/13/2022	KHS	Lunch	50 R 800 251 50000	354.04
12926	05/31/2022	05/13/2022	KHS	Chromebook Insurance	10 R 800 293 50000	25.00
12926	05/31/2022	05/13/2022	KHS	Lost P.E. Lock	10 E 400 411 24000	5.00
12927	05/31/2022	05/27/2022	KHS	Lunch	50 R 800 251 50000	114.55
12927	05/31/2022	05/27/2022	KHS	Library Books	10 E 800 432 22200	61.98
12927	05/31/2022	05/27/2022	KHS	AP Tests	10 R 800 292 50000	1371.00
12927	05/31/2022	05/27/2022	KHS	Chromebook Insurance	10 R 800 293 50000	400.00

Receipt	Post Date	Trans Date	Description	Additional Desc	Acct Nbr	Amount
12927	05/31/2022	05/27/2022	KHS	Wall Damage	10 E 800 411 25430	35.00
075876	05/31/2022	05/16/2022	WI DPI	Governors Emergency Education Rel	10 R 800 730 50000	2899.34
077133	05/31/2022	05/09/2022	WI DPI	IDEA Flow Through Entitlement	10 R 800 730 50000	7354.44
171351	05/31/2022	05/16/2022	WI DPI	Commodity Handling Charges	50 E 800 387 25700	-127.03
171351	05/31/2022	05/16/2022	WI DPI	Food Service Aid School Breakfast	50 R 800 717 50000	1500.00
171351	05/31/2022	05/16/2022	WI DPI	Food Service Aid School Breakfast	50 R 800 717 50000	15570.08
171351	05/31/2022	05/16/2022	WI DPI	Food Service Aid National School	50 R 800 717 50000	27338.50
174722	05/31/2022	05/23/2022	WI DPI	WI School Day Milk Program	50 R 800 617 50000	2725.99
266159	05/31/2022	05/23/2022	WI DPI	Title IIA Formula Teacher and Pri	10 R 800 730 50000	7721.38
595512	05/31/2022	05/09/2022	WI DPI	IDEA VIB Preschool Entitlement Pu	27 R 800 730 50000	2708.29
595613	05/31/2022	05/09/2022	WI DPI	IDEA VIB Preschool Entitlement Pu	27 R 800 730 50000	957.41
599753	05/31/2022	05/09/2022	WI DPI	IDEA Flow Through Entitlement	27 R 800 730 50000	12263.23
599854	05/31/2022	05/09/2022	WI DPI	IDEA Flow Through Entitlement	27 R 800 730 50000	22867.24
624547	05/31/2022	05/16/2022	WI DPI	Title I A	10 R 800 751 50000	74885.71
Total for Cash Receipts						216466.25



FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	0.00	103,741.18	8,265.99	112,007.17
21	SPECIAL REVENUE TRUST FUND	0.00	3,622.25	0.00	3,622.25
27	SPECIAL EDUCATION FUND	0.00	51,408.73	48.60	51,457.33
50	FOOD SERVICE	0.00	49,082.05	297.45	49,379.50
***	Fund Summary Totals ***	0.00	207,854.21	8,612.04	216,466.25

\*\*\*\*\* End of report \*\*\*\*\*

REGULAR MEETING OF THE KICKAPOO AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES

Wednesday, May 11, 2022 at 7:00 P.M.

The physical location of the meeting was held in the Library of the Kickapoo Area School District

**EXPENSE REVIEW COMMITTEE: 6:30 P.M.** (E. Wallace, Clements, Gander)

Public access was available to view the meeting live by visiting [www.kickapoo.k12.wi.us](http://www.kickapoo.k12.wi.us) 30 minutes prior to the scheduled start of the meeting for the YouTube live feed link

1. Roll Call

Upon roll call, all board members were present, with Rich Jaynes attending virtually. Also in attendance: Douglas Olsen, Sandy Malliet, Aaron Mithum, Kim Johnson, Kristi Deaver, and Gary Erlandson

2. Affirmation of the Proof of Publication of the Agenda

Superintendent Douglas Olsen read the affirmation of the proof of publication of the agenda.

3. Approve Agenda

To approve the agenda as published and posted with the deletion of Item m. 2022-23 District Fees.

Motion to approve: Tricia Clements; 2nd: Earl Wallace. Motion carried with all ayes.

4. Election of School Board Officials

Nominations for officials were as follows: Janet Matthes was nominated for president by Earl Wallace and seconded by Tricia Clements with all ayes; Tricia Clements was nominated for vice president by Scott Walter and seconded by Isaac Wallace with all ayes; Scott Walter was nominated for clerk by Earl Wallace and seconded by Teresa Gander with all ayes; Earl Wallace was nominated by Isaac Wallace and seconded by Tricia Clements with all ayes. There were no additional nominations for any of the offices.

5. Audience to Visitors/Board Members

a. Snowmobile Trail ~ Gary Erlandson

Gary Erlandson spoke to the board about the possibility of a snowmobile trail going along school property, presenting a map outlining where the trail might go.

6. Expense Vouchers/Receipts

To approve expense vouchers numbered 97316 through 97396 totaling \$657,653.59; P Card charges totaling \$44,383.66, and receipts totaling \$260,294.06.

Motion to approve: Tricia Clements; 2nd: Teresa Gander. Roll call vote carried with all ayes.

7. Consent Agenda

a. Minutes from April 13, 2022 Regular Board Meeting

b. Minutes from the April 21, 2022 Buildings and Grounds Committee Meeting

To approve the consent agenda as presented.

Motion to approve: Scott Walter; 2nd: Teresa Gander. Motion carried with all ayes.

8. Action Agenda

a. Donations to School

To accept donations of \$1,000.00 to the music department in memory of Doug Malliet, with thanks.

Motion to accept: Earl Wallace; 2nd: Tricia Clements. Motion carried with all ayes.

b. 2nd Reading - Neola Section 1000 - Administration

To approve the 2nd reading of Neola Section 1000 - Administration.

Motion to approve: Tricia Clements;; 2nd: Teresa Gander. Roll call vote carried with all ayes.

c. 1st Reading - Neola Sections 2000 - Program; 3000 - Professional Staff; 4000 - Support Staff

To approve the 1st reading of Neola Sections 2000 - Program; 3000 - Professional Staff; 4000 - Support Staff.

Motion to approve: Tricia Clements; 2nd: Teresa Gander. Roll call vote carried with all ayes.

d. Summer School Programs and Teachers

To approve summer school programs and teachers as presented.

Motion to approve: Tricia Clements; 2nd: Isaac Wallace. Roll call vote carried with all ayes.

e. 2022-23 Teacher Contracts

To approve 2022-23 teacher contracts as presented.

Motion to approve: Earl Wallace; 2nd: Tricia Clements. Roll call vote carried with all ayes.

f. 2022-23 Board/KTA Wage Agreement/Employee Handbook Revision

To approve the 2022-23 Board/KTA wage agreement and Employee Handbook revision.

Motion to approve: Scott Walter; 2nd: Tricia Clements. Roll call vote carried with all ayes.

g. 2022-23 Letters of Employment to Support Staff

To approve issuing 2022-23 letters of employment to support staff as presented.

Motion to approve: Teresa Gander; 2nd: Tricia Clements. Roll call vote carried with all ayes.

h. 2022-23 School Nurse Contract

To approve the 2022-23 school nurse contract as presented.

Motion to approve: Teresa Gander; 2nd: Tricia Clements. Roll call vote carried with all ayes.

i. 2022-23 CESA 3 Contract

To approve the 2022-23 CESA 3 Contract as presented, with the removal of \$5,000.00 for Schoology.

Motion to approve: Tricia Clements; 2nd: Teresa Gander. Roll call vote carried with all ayes.

j. Authorize Administrators to Approve or Deny Applications for Open Enrollment Students to Attend or Leave the District per DPI Guidelines and Board of Education Limits Set in January

To authorize administrators to approve or deny applications for open enrollment students to attend or leave the district per DPI guidelines and Board of Education limits set in January.

Motion to approve: Scott Walter; 2nd: Isaac Wallace. Roll call vote carried with all ayes.

k. Appoint WASB Delegate and Alternate for 2022-23

To appoint Earl Wallace as WASB delegate and Scott Walter as alternate for 2022-23.

Motion to approve: Tricia Clements; 2<sup>nd</sup>: Teresa Gander. Roll call vote carried with all ayes.

l. Appoint CESA 3 Representative for 2022-23

To appoint Janet Matthes as CESA 3 Representative for 2022-23.

Motion to appoint: Tricia Clements; 2nd: Scott Walter. Roll call vote carried with all ayes.

m. 2022-23 District Fees

Deleted from agenda

n. Purchase of Bus

To purchase a 2023 International 72 passenger bus from MidState for \$95,000.00

Motion to approve: Scott Walter; 2nd: Teresa Gander. Roll call vote carried with all ayes.

o. 2022-23 Revisions to Student Handbook

To approve the 2022-23 revisions to the Student Handbook as presented.

Motion to approve: Teresa Gander; 2nd: Tricia Clements. Roll call vote carried with all ayes.

p. Employee Health Insurance Renewal

To approve the employee health insurance renewal at 2% with a July 1 renewal date with no resetting of employee deductibles.

Motion to approve: Scott Walter; 2nd: Teresa Gander. Roll call vote carried with all ayes.

q. Purchase of Laser Engraver with ESSER III Funds

To approve the purchase of a laser engraver for the tech. Ed department at a cost of \$39,990.00 using ESSER III funds. Tricia Clements; 2nd: Teresa Gander. Motion carried with all ayes.

r. Purchase of Bathroom Reel Machine

To approve the purchase of a Clarke bathroom reel machine from Schilling at a cost of \$3,645. 06.

Motion to approve: Isaac Wallace; 2nd: Tricia Clements. Roll call vote carried with all ayes.

9. Informational Agenda

a. Discussion Items

1) 4.7 CPI Wage Increase for Support Staff and Bus Drivers

The board reviewed the attachment outlining a 4.7% wage increase for 2022-23 and will act on this increase at the June board meeting.

2) Board Retreat

The last off-site retreat was in 2018; June 13, 2022 was chosen for a date and Superintendent Olsen will check into places to hold the retreat.

3) 2020-21 Audit Report

Business Manager Sandy Malliet reviewed the 2020-21 audit report with the board.

b. May and June Meetings

An interview for one applicant who applied for the custodian position will be interviewed on May 16, 2022, and a Buildings/Grounds/Transportation committee meeting was scheduled for Friday, June 3, 2022 at 2:00 P.M.

10. Superintendent's Report

- Stalker Flooring has given a quote on a one-year fix for the gym floor; another company will be coming to evaluate and possibly give a quote next week.
- The True-Time employee time off software that was purchased was not a good fit for the district; Skyward will issue a credit which will be put towards professional development
- Lifeguard training will begin for 6 - 8 students who indicated an interest in preparation of the pool opening in September.
- Bids are still being obtained to replace the flooring in the kitchen.
- Superintendent Olsen gave an update on the pool project construction.

11. Principals' Reports

Kim Johnson, Elementary

- Cathy Schlicht has agreed to take the long-term sub position for Ashlyn Coleman - 2nd Grade
- Kathryn Miller and the elementary students and staff put on an excellent concert.
- 4K graduation will be held on May 25, 2022
- Field trips are back and are taking place this month
- Elementary Track & Field Day is scheduled for later this month
- Erica Gretebeck will be teaching 3rd grade next year, and Jessica Nelson will move to Kindergarten

Aaron Mithum, Middle/High School

- The high school received recognition in the US World & News Report again this year, ranking 132 out of 450 schools in the nation.
- Scholarship Night was held last Wednesday and went very well, with students receiving \$487,500.00 in scholarships.
- Conservation Day will be held on Thursday, May 12th; Lor Martin has been instrumental in organizing this event.
- The school year is wrapping up, with only two and one-half weeks left.

12. Convene to Closed Session Wisconsin State Statute 19.85 (1) (c)

*(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*

**PURPOSE:** Pool Supervisor; 2022-23 Employees with Individual Contracts; Individual Class Agreement for Professional Staff Member; Spanish Teacher Position

To convene to closed session.

Motion to convene: Earl Wallace; 2nd: Tricia Clements. Roll call vote carried with all ayes.

13. Reconvene to Open Session

To reconvene to open session.

Motion to reconvene: Scott Walter; 2nd: Teresa Gander. Motion carried with all ayes.

14. Motions Made Following Closed Session Discussion

To approve a shared Spanish teacher position with La Farge for the 2022-23 school year.

Motion to approve: Earl Wallace; 2nd: Tricia Clements. Roll call vote carried with all ayes.

To approve Anna Mary as pool supervisor for 2022-23.

Motion to approve: Earl Wallace; 2nd: Tricia Clements. Roll call vote carried with all ayes.

To approve the individual class agreement with Anna Marty as presented.  
Motion to approve: Earl Wallace; 2nd: Tricia Clements. Roll call vote carried with all ayes.

15. Adjourn Meeting  
To adjourn the meeting at 9:30 P.M.  
Motion to adjourn: Tricia Clements; 2nd: Teresa Gander. Motion carried with all ayes.

Minutes submitted by Kristi Deaver, Board Secretary.

Attested By: \_\_\_\_\_  
Board President

\_\_\_\_\_

Board Clerk

**Kickapoo Area School District  
Buildings/Grounds/Transportation Committee Meeting**

**2:00 P.M. ~ Conference Room  
6/03/2022**

Earl Wallace, Janet Matthes, Doug Olsen, DJ McNamer

1. Track- Grass, the committee discussed the challenge of growing grass around certain areas of the track. DJ indicates that he may need to bring in a couple of truck loads of dirt this fall, and buy seed to get grass to be established appropriately.
2. Pool - Some redesign of the community locker room will need to be done due to the location of some pipes which if boxed in, would not make the space ADA accessible. Additionally the auditorium area half wall is in poor shape, Kraemers indicates we may have as much into it in repair as to replace. Recommendation is to get some numbers to replace this half wall with new block.
3. Lighting Request - Auditorium, there is an area of the stage that is not lighted as appropriately as Greg Smith would like to see, the cost of upgrading the lighting to fix this dark spot would be 2650.
4. Flooring bids-Kitchen Two bids were obtained, one from Flooring 360 and one from Spaeth Flooring for Tile, and Flooring 360 also bid Protect All, a more resilient flooring. The recommendation would be to accept Spaeth Quarry Tile bid, this work would be completed within fund 50
5. Gym Floor Update and Bids: We are obtaining three separate bids for the replacement of the gym floor for the summer of 2023. We are having a sample of Vapor Barrier analyzed for asbestos which may make the process of removal more difficult.
6. Roof- Preventive Maintenance, WHV has presented a plan to fix small areas of the adhered roof for 3296 and we are hoping that this will keep it water tight and prolong the life of the EPDM roof section.
  
7. Any Other Business

Committee Members:

Earl Wallace, Chair.

Tricia Clements

Janet Matthes



# Wisconsin Interscholastic Athletic Association

5516 Vern Holmes Drive, Stevens Point, WI 54482-8833

Phone (715) 344-8580 • Email: [sschulfer@wiaawi.org](mailto:sschulfer@wiaawi.org)

## SENIOR HIGH MEMBERSHIP RENEWAL

Grades 9-12  
2022-2023 School Year

### Kickapoo High School

I, as duly authorized by the Board of Education or Governing Body of the above named school, request membership in the Wisconsin Interscholastic Athletic Association for 2022-2023. **I understand and agree that as a condition of membership, the above named school adopts the rules of this Association and will conduct its athletic program in accordance with the Constitution, Bylaws, Rules of Eligibility and Sports Regulations (boys and girls) as well as the interpretations and decisions of the WIAA Board of Control.** (Note: A school that voluntarily terminates membership in the Association shall be denied readmission for a period of four school years.)

It is further agreed that the administrators and coaches of the above named school have Board of Education or Governing Body approval if called upon to serve the WIAA in an elected or appointed position.

Board of Education, Governing Body President, or Authorized Administrator

\_\_\_\_\_  
(Signature)

Date

\_\_\_\_\_  
Printed Name

As a result of membership concerns for better communication, the WIAA will communicate directly with District Administrators/Presidents and/or Principals regarding WIAA membership issues. Sport season maintenance information will be directed to your designated athletic director. We hope that schools will also distribute information to the appropriate persons within their building(s) as they deem appropriate. Note: A member school is required to maintain administrative control and oversight of at least one independently sponsored interscholastic athletic program or co-op program throughout the duration of its membership.

**Note:** The WIAA membership-sponsored tournaments are the collective property of the Association and not of any individual member. The Association reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of membership-sponsored tournaments; appropriate proprietary interests; and the use of images or transmissions identifying students, administrative personnel and member school marks.

**CO-OP TEAMS:** If at any time your co-op is discontinued or not renewed, BOTH (ALL) Schools must re-apply for Tournament eligibility for the following season by the appropriate deadlines, Fall Sports - February 1 | Winter Sports - April 1 | Spring Sports - June 1.

**DO NOT remove checkmarks, instead please cross-off (and initial) any sports you won't be offering. If you note a discrepancy in the offerings checked, please contact [dsankey@wiaawi.org](mailto:dsankey@wiaawi.org) at the WIAA prior to submitting your application. You may not add checkmarks to this form as those deadlines have past for this current school year.**

<u>BOYS SPORTS</u>	Contact Co-op	Non-Contact Co-op	Not in Tourn	<u>GIRLS SPORTS</u>	Contact Co-op	Non-Contact Co-op	Not in Tourn
Baseball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Basketball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Basketball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Cross Country	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cross Country	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Golf	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Football	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gymnastics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8 Player Football	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Hockey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Golf	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Soccer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hockey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Softball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Soccer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Swim & Dive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Swim & Dive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tennis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tennis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Track & Field	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Track & Field	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Volleyball	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Volleyball	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Wrestling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wrestling	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				

**WIAA DUES/FEEES 2022-2023: \$0.00**  
The Board of Control action on 4/21/15 to suspend dues/fees until 2017-2018 became permanent as a result of membership action at the 2017 annual meeting

**Sign and email [sschulfer@wiaawi.org](mailto:sschulfer@wiaawi.org) this Membership Application no later than August 1, 2022.**

**June 8, 2022 Board Meeting**

**2nd Reading  
Neola Policy Section 2000 - Program**

**Policy Section 3000 - Professional Staff**

**Policy Section 4000 - Support Staff**

**1st Reading  
Neola Policy Section 5000 - Students**

**Neola Policy Section 6000 - Finances**

Policy 6325 titled "Please Complete"—looks like it needs a \$ amount to fill in the blank under Formal Procurement Procedures, Sealed Bids.

Policy 6605 Crowdfunding—Other outside of school fund-raising is approved by the Board, maybe we should include that here too?

**May 11, 2022 Board Meeting**

**Neola Policy Section 1000 ~ Administration ~ 2nd Reading  
Comments/Suggestions/Concerns**

**Neola Policy Section 2000 ~ Programs ~ 1st Reading  
Comments/Suggestions/Concerns**

**Section 2240- "Controversial Issues in the Classroom" would be good to communicate directly to staff, to ensure they understand their freedoms & limitations when engaging students on controversial/divisive issues. This has caused flare-ups in other school districts.**

**00 ~ Professional Staff ~ 1st Reading  
Comments/Suggestions**





Book Policy Manual - First Draft Clean  
Section 6000 Finances  
Title PROCUREMENT – FEDERAL GRANTS/FUNDS  
Code po6325 - Please Complete  
Status From Neola  
Legal 2 C.F.R. 200.317 - .326  
Appendix II to Part 200  
2 C.F.R. 200.520

### 6325 - **PROCUREMENT – FEDERAL GRANTS/FUNDS**

Procurement of all supplies, materials, equipment, and services paid for from Federal funds including any District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board policies, and administrative procedures.

The District Administrator shall have and use a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326) for the administration and management of Federal grants and federally-funded programs. The District shall maintain oversight that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing policy and administrative guidelines (Policy 6320 and AG 6320A).

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130, Policy 3230, and Policy 4230 – Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase and, where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

### **Competition**

All procurement transactions for the acquisition of property or services required under a Federal award shall be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgement. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

- A. unreasonable requirements on firms in order for them to qualify to do business
- B. unnecessary experience and excessive bonding requirements
- C. noncompetitive pricing practices between firms or between affiliated companies
- D. noncompetitive contracts to consultants that are on retainer contracts

E. organizational conflicts of interest

F. specification of only a "brand name" product instead of allowing for an "*or equal*" product to be offered and describing the performance or other relevant requirements of the procurement

G. any arbitrary action in the procurement process

Further, the District does not use statutorily or administratively imposed State, local, or tribal geographical preferences in the evaluation of bids or proposals, unless 1) an applicable Federal statute expressly mandates or encourages a geographic preference; or 2) the District is contracting for architectural and engineering services, in which case geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

### **Solicitation Language (Purchasing Procedures)**

The District shall have written procurement procedures that require that all solicitations incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

### **Procurement Methods**

The District shall have and use documented procedures, consistent with the standards described above, for the following methods of procurement:

#### **A. Informal Procurement Methods**

When the value of the procurement for property or services under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are not required. The District may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the simplified acquisition threshold include:

##### **1. Micro-purchases**

Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the class maximum deviation by Federal Acquisition Regulation. To the maximum extent practicable, the District should distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if the District Administrator considers the price to be reasonable based on research, experience, purchase history or other relevant information and documents are filed accordingly. The District shall maintain evidence of this reasonableness in the records of all purchases made by this method.

##### **2. Small purchases**

Small purchases include the acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold of the class maximum deviation by Federal Acquisition Regulation, except as otherwise required by State law. Small purchase procedures require that price or rate quotations shall be obtained from an adequate number of qualified sources.

Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations (FAR). When applicable, a lower simplified acquisition threshold used by the non-Federal entity must be authorized or not prohibited under State, local, or tribal laws or regulations.

## B. Formal Procurement Methods

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in 200.319 or non-competitive procurement. The formal methods of procurement are:

### 1. Sealed bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to \$\_\_\_\_\_ and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed \$150,000 unless otherwise required by State law.

In order for sealed bidding to be feasible, the following conditions shall be present:

- a. a complete, adequate, and realistic specification or purchase description is available;
- b. two (2) or more responsible bidders are willing and able to compete effectively for the business; and
- c. the procurement lends itself to a firm fixed-price contract and the selection of the successful bidder can be made principally on the basis of price.

When sealed bids are used, the following requirements apply:

- a. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from an adequate number of qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
- b. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.
- c. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.
- d. A firm fixed-price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.
- e. The Board reserves the right to reject any or all bids for sound documented reason.

### 2. Proposals

Procurement by proposals is a method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method. Like sealed bids, Federal law does not require a competitive proposal unless the procurement is for over \$150,000.

If this method is used, the following requirements apply:

- a. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.
- b. Proposals shall be solicited from an adequate number of sources.
- c. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.
- d. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

### 3. Noncompetitive Procurement

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one source and may be used

only when one or more of the following circumstances apply:

- a. micro-purchases;
- b. the item is available only from a single source;
- c. the public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;
- d. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District;
- e. after solicitation of a number of sources, competition is determined to be inadequate.

### **Domestic Preference for Procurement**

As appropriate and to the extent consistent with law, the District shall, to the extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. Such requirements shall be included in all subawards including all contracts and purchase orders for work or products under the Federal award.

### **Contract/Price Analysis**

The District shall perform a cost or price analysis in connection with every procurement action in excess of \$150,000, including contract modifications. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

### **Time and Materials Contracts**

The District uses a time and materials type contract only 1) after a determination that no other contract is suitable; and 2) if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to the District is the sum of: the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

### **Suspension and Debarment**

The District will award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as 1) contractor integrity; 2) compliance with public policy; 3) record of past performance; and 4) financial and technical resources.

The District Administrator shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the nonprocurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensue. A person so excluded is suspended. (2 C.F.R. Part 180 Subpart G)

Debarment is an action taken by the District Administrator to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1). A person so excluded is debarred. (2 C.F.R. Part 180 Subpart H)

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors at [www.sam.gov](http://www.sam.gov); collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

### **Bid Protest**

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Office of the District Administrator within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the District Administrator shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

### **Maintenance of Procurement Records**

The District shall maintain records sufficient to detail the history of all procurements. These records will include but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

© Neola 2020



Book Policy Manual - First Draft Clean  
Section 6000 Finances  
Title CROWDFUNDING  
Code po6605  
Status From Neola

#### 6605 - **CROWDFUNDING**

This policy applies to the use of any form of crowdfunding utilizing an online service or website-based platform for the financial benefit or gain of the District – be it a specific classroom, grade level, department, school, or curricular or extra-curricular activity.

For purposes of this policy, "crowdfunding" is defined as the solicitation of resources from individuals and/or organizations to support identified activities or projects that enhance the educational program or a specific cause approved by the District. The solicitation is typically from a large number of individuals/organizations utilizing internet-based technologies.

Crowdfunding activities aimed at raising funds for a specific classroom or school activity, including extra-curricular activity, or to obtain supplemental resources (e.g., supplies or equipment) that are not required to provide a free, appropriate, public education to any students in the classroom may be permitted, but only with the specific approval of the District Administrator.

Such approved crowdfunding activities are authorized to use the District name, logo, mascot, or any other name which would associate an activity with the District.

All approved crowdfunding activities shall protect the privacy of students, children, and young adults in accordance with Board policies and applicable State and Federal law, including FERPA and IDEIA.

Materials, supplies, equipment, and other proceeds of the crowdfunding activity shall become the property of the District or school. Cash or equivalent payment to District-personnel is prohibited. All fiscal transactions shall comply with appropriate Board policies.

All crowdfunding activities are subject to applicable Board policies including, but not limited to, Policy 5830 - Student Fundraising.

© Neola 2020

## Kickapoo Area School District Pay Schedules 22-23

		Bus Drivers (per route)									
		2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Regular Route		32.70	33.18	33.72	34.23	34.66	35.40	36.26	36.92	37.80	39.58
Extra-curricular route (1st two hours)		14.61	14.82	15.06	15.29	15.48	15.81	16.20	16.49	16.89	17.68
Extra-curricular route (all hours after two)		10.02	10.17	10.33	10.48	10.61	10.84	11.10	11.30	11.57	12.12
Special Route - <b>Van Only</b>		18.28	18.55	18.85	19.13	19.37	19.78	20.27	20.63	21.13	22.12
Late Shuttle Route - <b>Bus Only</b>		20.43	20.73	21.07	21.39	21.66	22.12	22.66	23.07	23.62	24.73
Readstown Shuttle Route - <b>Bus Only</b>		20.43	20.73	21.07	21.39	21.66	22.12	22.66	23.07	23.62	24.73
EEN Bus w/ Lift											

		Para-Educators, Cooks, Secretaries, Custodians (per hour)									
		2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Start of Year 1		10.34	10.51	10.67	10.84	11.01	11.18	11.35	11.52	11.69	11.86
Start of Year 2		11.65	11.84	12.02	12.20	12.38	12.56	12.74	12.92	13.10	13.28
Start of Year 3		11.83	12.02	12.20	12.38	12.56	12.74	12.92	13.10	13.28	13.46
Start of Year 4		12.01	12.20	12.40	12.60	12.80	13.00	13.20	13.40	13.60	13.80
Start of Year 5		12.35	12.55	12.75	12.95	13.15	13.35	13.55	13.75	13.95	14.15
Start of Year 6		12.68	12.89	13.08	13.28	13.48	13.68	13.88	14.08	14.28	14.48
Start of Year 8		13.18	13.39	13.58	13.78	13.98	14.18	14.38	14.58	14.78	14.98
Start of Year 12		13.68	13.89	14.08	14.28	14.48	14.68	14.88	15.08	15.28	15.48

**Kickapoo Area School District  
Board of Education Retreat  
Agenda Items/Discussion**

**Monday, June 13, 2022  
8:00 AM – 2:00 PM  
Old Oak Inn, Soldiers Grove WI**

**No action will be taken by the Board of Education at this meeting**

- 1. 2020 Review of Prioritized Board Goals**
- 2. Teaching and Learning**
- 3. Facility**
- 4. Personnel/Staffing**
- 5. Finances**
- 6. Any Other Business**
- 7. Adjourn Meeting**