

Board of Education
REGULAR MEETING MINUTES
Oak Grove School
6018 W. Lancaster Rd.
Bartonville, IL 61607
November 16, 2022 – 6 pm

1. Mr. Bender led the Pledge of Allegiance
2. The meeting was called to order at 6:00 pm.
3. Roll Call: Members present included Mr. Taylor, Mrs. Quine, Mr. Strausbaugh, Mr. Heuermann, Mr. Bender, Mr. Miller, and Mr. Fehl. Also present were Mrs. Almasi, Mr. Bishop, Dr. Baele, with Alexis Kumpf being in the audience.
4. Communications / Presentations
 - a. The annual letter for those charged with governance was provided to each BOE member from the independent auditor. This document is provided to board members at the completion of the audit each year.
5. Consent Agenda

ACTION: Mr. Strausbaugh made the motion to approve the consent agenda which included the minutes of the October 26th regular and closed session minutes, the October Financial Report, and the October Treasurer's Report. The motion was seconded by Mr. Fehl and carried with all in favor.
6. November Bills and any bills that come due by November 30, 2022.

ACTION: Mrs. Quine made the motion to approve the November bills, including Bishop Brothers pay application #5 for the restroom project in the amount of \$5130.55, and any bills that may come due by November 30, 2022, seconded by Mr. Miller. The motion carried with all aye votes.
7. Presentation from Audience on Agenda Items - None
8. Superintendent Report – Dr. Baele informed the Board that the annual SEAPCO hiring survey shows no significant changes for services needed in FY24. Updates were provided on the status of the restroom project and the outbuilding, both of which are in final punch list and closeout phases. Finally, Dr. Baele informed the Board that there have been issues with renewing our entity in SAM.GOV and he continues to work to work with the federal government to rectify the situation, although it is very frustrating, every entity is going through this verification. Important dates were provided with the next board meeting taking place on December 21st, 2022.
9. Director Report – Mrs. Almasi gave an update on the language arts pilot and shared plans for a writing book study that will be funded by ISBE. She shared about the November SIP training which included Safe Zone training and site visits for some staff who conducted observations at Limestone Walters and Monroe. Winter benchmark

testing will take place before Christmas break this year, and staff will look at data when we return in January.

10. Principal Report - Mr. Bishop reported on the first session with school Family Groups and their pumpkin turkey project and how well all the students worked together. He also congratulated our Chorus students for their performance at the Chorus Showcase and wished luck to our speech students with their performances at Monroe. Our Lego League group is working on learning about engineering and programming with Mr. Lindsay and Mr. Miller and we celebrated Veterans Day with an assembly on Friday. Mr. Bishop also thanked the BoE for their service as Tuesday was Board of Education Members Day. In October we met with our safety team to begin reviewing our safety procedures and will be looking at the Crisis Management Manual to make revisions. Finally, we held our annual lockdown drill with the Bartonville police and they were very impressed with our students and staff and had only minor improvements to make to our process and procedures.

11. Discussion Items

- a. 5th and 6th Grade Basketball – The Board discussed 5th & 6th grade basketball weighing the pros and cons of a coop again this year with Hollis. Given the numbers of interested Oak Grove students, the coop does not seem necessary for this year. Future discussions will need to take place as sports participation fluctuates each year. The administration will communicate with Hollis to determine an amicable solution for the upcoming season.
- b. Press Plus Packet 110 – Mr. Bender provided the press plus memo for the first reading of new policies associated with the October 2022 release. Members were encouraged to logon to their IASB member account to access the full details of the press plus issue. The second reading will take place in December.
- c. Board Goals – The strategic planning document is taking shape with values and vision being completed, the goals of the plan are the next step. The Board looked through and discussed the topics that were not covered at the last meeting. Some questions were addressed such as the level at which the strategic plan is developed with Dr. Baele stating the Board sets the plan and it is the responsibility of the administration to create and implement strategies to complete the goal. The Board advocated for student choice and interest which is driven by personnel and the schedule. The administration will continue to work through the document. In December, Dr. Baele will introduce the measures for each goal.

12. Action Items

- a. Tentative Levy

ACTION: Mr. Miller made the motion to approve the tentative levy with an operating levy increase of 4.88% based on a 5% EAV growth. The motion was seconded by Mr. Taylor. Dr. Baele provided the rationale for the levy request as well as items of interest on the levy. The Peoria County assessor's office projects a 2.5% increase in EAV for the 2022 tax year. The motion carried with all in favor.

- b. Kitchen Materials Testing Proposal

ACTION: Mrs. Quine made the motion to approve the limited asbestos consulting agreement with McKee Environmental, Inc. at a not to exceed cost of \$6975. The motion was seconded by Mr. Strausbaugh and carried with all aye votes. Dr. Baele described the area and the project scope in advance of a potential kitchen remodel for services as well as abatement.

c. Kitchen Materials Abatement Proposal

ACTION: Mrs. Quine made the motion to approve the asbestos abatement proposal of MO Environmental at the cost of \$11,400, seconded by Mr. Miller. The motion carried with all aye votes.

13. Closed Session – Exit to closed session.

ACTION: Mr. Strausbaugh made the motion at 6:48 pm to enter closed session for the purposes of appointments, employment, compensation, discipline, and performance or dismissal of specific employees [5 ILCS 120/2(c)(1)], the purchase or lease of real property for the use of the public body including meetings held for the purpose of discussing whether a particular parcel should be acquired [5 ILCS 120/2(c)(5)], and discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 [5 ILCS 120/2(c)(21)], seconded by Mr. Miller. The motion passed with all aye votes.

14. Open Session – Return to open session.

ACTION: Mrs. Quine made the motion at 6:58 pm to enter open session, seconded by Mr. Miller. The motion carried with all aye votes.

15. Action From Closed Session

a. Administrative Compensation - Cleaning

ACTION: Mr. Fehl made the motion to approve the compensation for administrators completing substitute custodial services outside the normal workday at \$30 an hour, seconded by Mr. Miller. The motion passed with all aye votes.

b. Semi-Annual Review of Minutes

ACTION: Mr. Miller made the motion to approve the semi-annual review of closed session minutes from May 2022 to October 2022 and to keep the closed session minutes closed, seconded by Mrs. Quine. The motion passed with all aye votes.

c. Destruction of Verbatim Voice Recordings

ACTION: Mr. Heuermann made the motion to approve the destruction of the verbatim voice recordings from June 2020 up to June 2021 as allowable and in accordance with the local records management act, seconded by Mr. Strausbaugh. The motion passed with all aye votes.

16. Presentation from Audience on Non-Agenda Business – None

17. Presentation from Board Members / Administration on Non-Agenda Business - None

18. Motion for Adjournment

ACTION: Mrs. Quine made the motion to adjourn at 7:10 pm, seconded by Mr. Fehl. All were in favor and the meeting was adjourned.

Matthew R. Bender

Matthew Bender – Board President

Chad S. Taylor

Chad Taylor – Board Secretary