

Board of Education
REGULAR MEETING MINUTES

Oak Grove School
6018 W Lancaster Rd.
Bartonville, IL 61607
June 28, 2023 – 6:00 pm

1. Mr. Bender led the Pledge of Allegiance.
2. The regular meeting was called to order by Mr. Bender, Board President, at 6:00 p.m.
3. Roll call: Board members in attendance were Mr. Bender, Mr. Taylor, Mr. Fehl, Mr. Miller, Mr. Strausbaugh, and Mrs. Quine, with Mr. Miller being absent. Dr. Baele was also in attendance.
4. Communications & Presentations – None
5. Consent Agenda

ACTION: Mrs. Ricca made motion to approve the consent agenda which included the minutes of the May 24th regular and closed session meetings, the May Financial Report, the May Treasurer's Report, the motion was seconded by Mr. Strausbaugh. Motion carried with all aye votes.
6. June Bills

ACTION: Mrs. Ricca made the motion to approve the June bills, including River City Design Invoice #1 for the kitchen / HLS project and any bills that come due to the district by June 30, 2023, seconded by Mr. Fehl. Motion carried with all aye votes.
7. Presentation from Audience on Agenda Items: None
8. Superintendent's Report: Dr. Baele thanked Mr. Fehl and his parents, Mr. Bender, Mr. Taylor, Mrs. Martin, Mrs. Bright, Mrs. Day, Mrs. Heflin, Mrs. Stobaugh, Mrs. Morris, Mrs. Baele, the Almasi's and the Croegaert's for their donations to the Limestone Township Pool! We raised over \$700 for the "Bail the Lifeguard" challenge...the support was greatly appreciated. A progress report of the kitchen project was provided via the construction page on the Oak Grove website. The members were also informed that Mr. Lindsay and Dr. Baele will begin meeting to discuss the technology curriculum for our K-8 programs here at Oak Grove on Tuesdays and Thursdays. Many thanks to the Mid-America Carpenters Regional Council Apprentice & Training Program for their donation of materials! Dr. Baele provide an update on Science and the new opening for second grade.
9. Director's Report: Mrs. Almasi provided her written report to the members. She highlighted her meetings with teachers prior to the end of the school year about the Math and ELA adoptions. She provided the professional development plan for the 23-24 school year to the teachers and talked to them about the common SIP day that will take place on January 26, 2024. Mrs. Almasi, Mrs. McKown, and Ms. Martin attended a NWEA MAP workshop and discussed integrated reporting in the future. Mrs. Almasi also attended the Illinois New Teacher Collaborative Leadership Conference at the U of I and will work to implement what was learned here at Oak Grove. Mrs. Almasi informed the Board that Oak Grove had initial improvement in IAR scores but that she will have official data in the upcoming months.
10. Principal's Report: No principal report this month.
11. Discussion Item
 - a. Recap of CFST / PPRT – Dr. Baele presented the fiscal year totals for both the county facilities sales tax and corporate personal property replacement tax. Each revenue item

was higher than anticipated at the start of the fiscal year. Dr. Baele did inform the board that there may be a reduction in PPRT dollars for 23-24 as the formula was adjusted. The district plans to pay for most of the kitchen upgrade with PPRT dollars in FY24.

- b. Press Packet 112 – Dr. Baele informed the board that press packet 112 was available for review and to send any questions to him. The summary of press packet 112 was provided to the board members for review.
- c. Community Work Days – Dr. Baele asked the board if they would be available for community work days on July 9 and July 23, both Sunday mornings were available for most. He informed the members that the first home games are scheduled for August 12 for baseball and August 15 for softball.
- d. School Board Convention Participation – Dr. Baele asked the members if they would be heading to the annual conference or to let him know by email the arrangements they will need if they are heading to the joint annual conference.
- e. Appendix B Openings / Positions – Dr. Baele informed the board of open appendix B (coaching / sponsor) positions. The positions included the activities director, head boys basketball, head track, and head volleyball.
- f. Restraint / Time Out Reduction Plan – The RTO plan must be submitted to the Illinois State Board of Education annually. There was an issue with submitting the 22-23 school plan. Both last year and this year’s plans have been submitted to the state.

12. Action Items

- a. Change Order Request Numbers 12, 13, and 14

ACTION: Mrs. Ricca made the motion to approve change order requests 12, 13, and 14 for the yard storage building project and to increase the cost of the project as stated in the change orders, seconded by Mr. Strausbaugh. The motion was approved with all aye votes. The board discussed getting this project completed and signed off on as soon as possible. Dr. Baele discussed the change order items in detail.

- b. OSF Nursing Contract – School Year 23-24

ACTION: Mrs. Quine made the motion to approve the nursing services contract with OSF Healthcare Systems for the 2023-24 school year in the amount of \$40,278, seconded by Mr. Taylor. The motion was approved with all aye votes. The members discussed other options in the event OSF is unable to find a resource in the future or when our current nurse may retire. It was agreed that the services have been a tremendous help to the front office.

- c. Intergovernmental Agreement

ACTION: Mrs. Quine made the motion to approve and authorize the superintendent to enter into an intergovernmental agreement between Oak Grove School District #68 (LEA) and the Illinois Department of Healthcare and Family Services to delineate respective roles, responsibilities, resources, and financial obligations associated with the administration of the HFS School Based Health Services Program (SBHS), seconded by Mr. Fehl. The motion was approved with all aye votes.

- d. 2023-24 Risk Management Plan

ACTION: Mrs. Ricca made the motion to approve the 2023-24 Risk management plan for the FY24 fiscal year, seconded by Mrs. Quine. The motion was approved with all aye votes.

e. Memorandum of Understanding - PFA 23-24

ACTION: Mr. Strausbaugh made the motion to approve the Memorandum of Understanding between Oak Grove School District #68 and the Regional Office of Education #48 to rent assigned space and to provide food services for the program in the 2023-24 fiscal year, Mr. Fehl seconded, and the motion passed with all aye votes. Dr. Baele informed the board that the room was repainted and looks good and ready for PFA.

13. Closed Session

ACTION: Mrs. Quine made the motion at 6:31 pm to enter closed session to discuss appointments, employment, compensation, discipline, performance or dismissal of specific employees as well as student discipline cases, seconded by Mr. Strausbaugh. Motion carried with all aye votes.

14. Return to Open Session

ACTION: Mrs. Ricca made the motion at 7:49 pm to return to open session, seconded by Mr. Strausbaugh. Motion carried with all aye votes.

15. Action from Closed Session

a. Employment – Oak Grove Principal

ACTION: Mrs. Fehl made motion to hire Mrs. Mary Jo Sarff as the Oak Grove School Principal for the 23-24, 24-25, and 25-26 school years as defined by her employment contract, seconded by Mr. Taylor. Motion carried with all aye votes.

b. Art Position

ACTION: Mrs. Quine made motion to approve the employment of Lesa Taylor as an Art education teacher at Oak Grove School for the 2023-24 school year as defined in her employment contract, seconded by Mrs. Ricca. Motion carried with all aye votes.

c. Activities Director Position

ACTION: Mr. Fehl made motion to employ Alex Furniss as the activities director at Oak Grove School for the 2023-24 school year, seconded by Mr. Taylor. Motion carried with all aye votes.

d. Custodial Wage Adjustment

ACTION: Mrs. Quine made motion to approve a one-time, non-retroactive wage adjustment of \$5000 for Troy Williamson at Oak Grove School for the 23-24 fiscal year, seconded by Mr. Strausbaugh. Motion carried with all aye votes. It was additionally stated that this wage increase will be added prior to the percentage wage increase for the upcoming year.

e. 2023-24 Non-Certified Wages

ACTION: Mr. Strausbaugh made motion to approve a 4% raise increase for all non-certified employees at Oak Grove School for the 2023-24 school year, seconded by Mr. Fehl. Motion carried with all aye votes.

f. Substitute Calling Stipend

ACTION: Mrs. Quine made motion to increase the substitute calling stipend to \$2500 as well as to approve the hire of Sherry Stobaugh as the designated substitute coordinator at

Oak Grove School for the 2023-24 school year, seconded by Mrs. Ricca. Motion carried with all aye votes.

- g. Director of Curriculum, Instruction, and Assessment Contract Addendum

ACTION: Mrs. Ricca made motion to approve the contract addendum for Natalie Almasi, Director of Curriculum, Instruction, and Assessment for the 23-24 and 24-25 contract years, seconded by Mr. Fehl. Motion carried with all aye votes.

- h. Teacher Service Request Adjustment

ACTION: Mr. Strausbaugh made motion to approve the non-retroactive service request of Mary Zalesiak and to approve the additional years of service in her 2023-24 wage rate calculation, seconded by Mrs. Quine. Motion carried with all aye votes.

- i. Paraeducator Wage Request Adjustment

ACTION: Mr. Strausbaugh made motion to deny the salary adjustment request of Abby Montague at Oak Grove School for the 2023-24 school year, seconded by Mr. Taylor. Motion carried with all aye votes.

16. Presentation from Audience on Non-Agenda Business: None

17. Presentation from Board Members / Administration on Non-Agenda Business: None

18. Motion for Adjournment

ACTION: Mrs. Quine made the motion to adjourn at 8:00 pm seconded by Mr. Fehl. Motion carried with all aye votes.

Matthew R. Bender

Board President – Matthew Bender

Chad E. Taylor

Board Secretary – Chad Taylor